

Public Document Pack

To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 19 April 2011 at 2.00 pm

County Hall, Oxford, OX1 1ND



Joanna Simons
Chief Executive

April 2011

Contact Officer: **Sue Whitehead**
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Councillors

Membership

| | |
|-----------------------|---|
| Keith R. Mitchell CBE | - <i>Leader of the Council</i> |
| David Robertson | - <i>Deputy Leader of the Council</i> |
| Arash Fatemian | - <i>Cabinet Member for Adult Services</i> |
| Ian Hudspeth | - <i>Cabinet Member for Growth & Infrastructure</i> |
| Jim Couchman | - <i>Cabinet Member for Finance & Property</i> |
| Kieron Mallon | - <i>Cabinet Member for Police & Policy Co-ordination</i> |
| Louise Chapman | - <i>Cabinet Member for Children, Young People & Families</i> |
| Michael Waine | - <i>Cabinet Member for Schools Improvement</i> |
| Rodney Rose | - <i>Cabinet Member for Transport</i> |
| Mrs J. Heathcoat | - <i>Cabinet Member for Safer & Stronger Communities</i> |

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Tuesday 3 May 2011 unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 24 May 2011

Declarations of Interest

This note briefly summarises the position on interests which you must declare at the meeting. Please refer to the Members' Code of Conduct in Part 9.1 of the Constitution for a fuller description.

The duty to declare ...

You must always declare any "personal interest" in a matter under consideration, ie where the matter affects (either positively or negatively):

- (i) any of the financial and other interests which you are required to notify for inclusion in the statutory Register of Members' Interests; or
- (ii) your own well-being or financial position or that of any member of your family or any person with whom you have a close association more than it would affect other people in the County.

Whose interests are included ...

"Member of your family" in (ii) above includes spouses and partners and other relatives' spouses and partners, and extends to the employment and investment interests of relatives and friends and their involvement in other bodies of various descriptions. For a full list of what "relative" covers, please see the Code of Conduct.

When and what to declare ...

The best time to make any declaration is under the agenda item "Declarations of Interest". Under the Code you must declare not later than at the start of the item concerned or (if different) as soon as the interest "becomes apparent".

In making a declaration you must state the nature of the interest.

Taking part if you have an interest ...

Having made a declaration you may still take part in the debate and vote on the matter unless your personal interest is also a "prejudicial" interest.

"Prejudicial" interests ...

A prejudicial interest is one which a member of the public knowing the relevant facts would think so significant as to be likely to affect your judgment of the public interest.

What to do if your interest is prejudicial ...

If you have a prejudicial interest in any matter under consideration, you may remain in the room but only for the purpose of making representations, answering questions or giving evidence relating to the matter under consideration, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

Exceptions ...

There are a few circumstances where you may regard yourself as not having a prejudicial interest or may participate even though you may have one. These, together with other rules about participation in the case of a prejudicial interest, are set out in paragraphs 10 – 12 of the Code.

Seeking Advice ...

It is your responsibility to decide whether any of these provisions apply to you in particular circumstances, but you may wish to seek the advice of the Monitoring Officer before the meeting.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

2. Apologies for Absence

3. Declarations of Interest

- guidance note opposite

3. Minutes (Pages 1 - 12)

To confirm the minutes of the meeting held on 15 March 2011 (**CA3**) and to receive for information any matters arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am on the working day before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. Household Waste Recycling Centre Strategy (Pages 13 - 32)

Cabinet Member: Growth & Infrastructure

Forward Plan Ref: 2011/055

Contact: Amy Howard, Waste Contracts Officer Tel: (01865) 815349

Report by Deputy Director for Environment & Economy – Growth & Infrastructure (**CA6**).

Oxfordshire County Council (OCC) currently has eight Household Waste Recycling

Centres (HWRCs) which all accept a full range of recyclables as well as residual waste.

The City and District councils have made excellent progress in recycling household waste through the expansion of kerbside collection services. Every house in Oxfordshire now has a comprehensive kerbside collection scheme for a full range of waste and recyclables including food waste.

Residents are increasingly embracing these new systems and recycling rates are increasing across the County. With the expansion of kerbside collection services the need for people to visit one of our HWRCs has reduced. The role and service that the HWRCs provide is changing.

OCC as the Waste Disposal Authority has a statutory obligation to provide places for members of the public to deposit their household waste. Improved kerbside services provide an opportunity to reform and reshape the current service provision. The aim is to build upon this success story. The network of Recycling Centres needs to be refined in order to maintain an efficient and effective solution as part of the wider joint municipal waste management strategy.

The current network of sites requires significant investment to bring them up to date as the current infrastructure is deteriorating. In addition in a number of locations the expiration of temporary planning permission requires action to be taken in order to provide an acceptable level of service.

A public consultation was undertaken in order to obtain feedback from Oxfordshire residents, Councillors and Parish, Town and District Councils and inform the strategy. The consultation was undertaken between 7th March and 4th April.

This report sets out and seeks approval for a strategy that will ensure that Oxfordshire has facilities fit for the future that are well located to the main centres of population.

Cabinet is RECOMMENDED to:

- a) Approve the Household Waste Recycling Centre Strategy as detailed in this report;***
- b) Authorise detailed implementation plans, including minor changes to the strategy, to be approved by the Director for Environment and Economy in consultation with the Cabinet Member for Growth and Infrastructure.***

7. Children, Young People & Families Service Redesign (Pages 33 - 164)

Cabinet Member: Children, Young People & Families

Forward Plan Ref: 2011/032

Contact:

Report by Director for Children, Young People & Families (CA7).

This report sets out a proposed new direction for the provision of services for children, young people and families in Oxfordshire, including the creation of a new, single integrated Early Intervention Service and changes to the provision of Education

Services and Children's Social Care Services.

The proposals set out how services will be redesigned and reshaped to better meet the needs of children, young people and families and to address the financial challenges and new national policy direction set out in the Children, Young People & Families Directorate Business Strategy. This report seeks Cabinet approval to proceed with the implementation of service redesign taking account of the outcomes of extensive consultation, an assessment of equality and inclusion and a financial appraisal.

8. Changes to the Internal Home Support Service (Pages 165 - 178)

Cabinet Member: Adult Services

Forward Plan Ref: 2010/217

Contact: Martin Bradshaw, Assistant Head of Service Tel: (01865) 323683

Report by Director for Social & Community Services (**CA8**).

This report sets out the results of a 3 month consultation exercise into proposed reprovision of a range of internal Home Support services which employ around 320 staff and support 500 Service Users.

20 well-attended consultation meetings have been held with staff and Service User groups across the County. The main themes emerging from consultation are summarised. Most of the issues raised by staff related to redundancy arrangements and alternative employment options. Concerns were raised about the speed of reprovision, quality of alternative independent sector services, and their availability in sufficient volume across the County. Changes made to the initial reprovision plan as a result of consultation include: extending the transition timetable, improved arrangements for alternative employment, enhanced support for Personal Assistants, additional contract monitoring and setting up a temporary 'Community Response Team' to fill any gaps in provision.

Initial restructuring has taken place to achieve agreed efficiency savings in 2011/12. Subject to final decision of Cabinet, a detailed 'transition plan' has been produced to ensure fair treatment for all staff, and continuity of care for Service Users. Staff will be supported to find alternative employment in the care sector as far as possible. The proposed timetable for reprovision is set out in the report, with the aim that all services would be transferred or reprovided externally by April 2012, subject to suitable alternative supply being available..

Cabinet is RECOMMENDED to

(a) Note the outcome of consultation with staff and Service User groups, and agree the changes to original proposals set out in para 7 above

(b) Agree that the internal Home Support Service will cease to operate by April 2012, subject to satisfactory reprovision arrangements set out in paras 10-13 and any other necessary actions required to maintain continuity of service

(c) Request a progress report from the Director of Social and Community Services to Adult Services Scrutiny Committee in December 2011.

9. New Marston Primary School (Pages 179 - 190)

Cabinet Member: Schools Improvement

Forward Plan Ref: 2011/013

Contact: Barbara Chillman, Principal Officer – School Organisation & Planning Tel: (01865) 816459

Report by Director for Children, Young People & Families (**CA 9**).

New Marston Primary School is a primary school for 3-11 year-olds in the north-east of Oxford. Its catchment area includes Headley Way and Northway. Until recently the school had planned to admit 30 children each year. Due to rising numbers of children needing primary school places in Oxford, the school agreed to take more than its admission number in September 2009 and 2010. The school's admission number for 2011 was published at 60 and a decision is now needed on whether to permanently expand the school to 2 forms of entry (with an admission number of 60), requiring an enlargement to the physical capacity of the school.

In recent years Oxford has experienced a significant and sustained rise in primary pupil numbers. To meet this demand, in 2008 an additional 105 primary school places across the city were agreed; in 2009 a further primary 245 additional places were created (including 30 at New Marston Primary School); and in 2010 another 238 additional places were created (including 25 at New Marston Primary School). Looking to the future, significant additional housing is proposed in Oxford City Council's Core Strategy, which will, in turn, lead to increased pupil numbers across the city.

The proposal to expand New Marston Primary School is one part of the County Council's strategy to meet the need for primary school places in Oxford.

Cabinet is RECOMMENDED to approve the publication of a statutory notice for the expansion of New Marston Primary School, Oxford.

10. Charlton Primary School (Pages 191 - 202)

Cabinet Member: Schools Improvement

Forward Plan Ref: 2011/011

Contact: Barbara Chillman, Principal Officer – School Organisation & Planning Tel: (01865) 816459

Report by Director for Children, Young People & Families (**CA10**).

In recent years the Wantage and Grove area has experienced a significant and sustained rise in primary pupil numbers due to birth rates and recent/current housing development in Wantage.

Charlton Primary School is a school for 4-11 year-olds located on the eastern edge of Wantage and its site and buildings have been identified as the best option for immediate and future phased development via judicious remodelling and expansion. Until recently the school had planned to admit 40 children each year but due to the

projected rising numbers of children needing primary school places in Wantage, the school's admission number for 2011 was published at 45 [1.5 form entry], and the school has agreed to accept up to a maximum of 60 F1 children for this September, subject to the provision of appropriate teaching accommodation.

Following local consultation, a decision is now needed whether to permanently expand the school to 2 forms of entry (with an admission number of 60), which will require an enlargement to the physical capacity of the school.

Cabinet is RECOMMENDED to approve the publication of a statutory notice for the expansion of Charlton Primary School.

11. Financial Monitoring - April 2011 (Pages 203 - 320)

Cabinet Member: Finance & Property

Forward Plan Ref: 2010/200

Contact: Kath Wilcox, Principal Financial Manager Tel: (01865) 323981

Report by Assistant Chief Executive & Chief Finance Officer (**CA 11**).

This is the ninth financial monitoring report for the 2010/11 financial year and covers the period up to the end of February 2011. Parts 1 and 2 include projections for revenue, balances and reserves. The Capital Monitoring is included at Part 3. Funding changes and Other Financial Issues are included in Part 4.

This is the last Financial Monitoring Report before the Provisional Outturn Report to Cabinet on 22 June 2011, which will set out the financial position for 2010/11.

Cabinet is RECOMMENDED to:

- (a) note the report;***
- (b) Agree the contribution of £0.266m from the Efficiency Reserve to offset the shortfall of in-year grant reductions as set out paragraph 56;***
- (c) Agree the bad debt write off as set out in paragraph 53;***
- (d) Agree the Pre-Planning and Archaeology charges set out in paragraph 72 and Annex 7;***
- (e) Agree to defer a decision on the use of the extra funding of £1.941m, notified for services for which funding has already been agreed, until the outcomes of the consultations are known as set out in paragraph 67;***
- (f) Agree that the grants provided for the provision of additional services of £4.295m are spent in accordance with the terms and conditions attached to them and are allocated to the appropriate Directorates as set out in paragraph 68;***
- (g) Approve virements for financial year 2011/12 included in Annex 10 and set out in paragraph 73.***

12. Forward Plan and Future Business (Pages 321 - 322)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA12**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.

13. Delegated Powers of the Chief Executive - April 2011 (Pages 323 - 324)

Cabinet Member: Leader

Forward Plan Ref: 2010/201

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262

To report (**CA13**) on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council’s Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in.

Agenda Item 3

CABINET

MINUTES of the meeting held on Tuesday, 15 March 2011 commencing at 2.00 pm and finishing at 4.10 pm

Present:

Voting Members:

Councillor Keith R. Mitchell CBE – in the Chair
Councillor David Robertson (Deputy Chairman)
Councillor Arash Fatemian
Councillor Ian Hudspeth
Councillor Jim Couchman
Councillor Kieron Mallon
Councillor Louise Chapman
Councillor Michael Waine
Councillor Mrs J. Heathcoat

Other Members in Attendance:

Councillor Lorraine Lindsay-Gale (Agenda Item 6)
Councillor Janet Godden (Agenda Items 8 & 11)
Councillor Jean Fooks (Agenda Item 14)

Officers:

Whole of meeting Joanna Simons (Chief Executive); S. Whitehead (Chief Executive's Office)

Part of Meeting

Agenda Item

Officer

- | | |
|-----|--|
| 6. | R. Leach, Strategic Lead, School Organisation & Planning |
| 8. | B. Chillman (Children, Young People & Families) |
| 9. | M. Brown (Social & Community Services) |
| 12. | J. Disley (Highways & Transport) |
| 13. | L. Baxter (Corporate Finance) |
| 14. | S. Corrigan, Strategic HR Manager0 |

The Committee considered the matters, reports and recommendations contained or referred to in the agenda for the meeting, together with a schedule of addenda tabled at the meeting, and decided as set out below. Except insofar as otherwise specified, the reasons for the decisions are contained in the agenda, reports and schedule, copies of which are attached to the signed Minutes.

27/11 APOLOGIES FOR ABSENCE

(Agenda Item. 1)

Apologies were received from Councillor Rodney Rose.

28/11 MINUTES

(Agenda Item. 3)

The minutes of the meeting held on 16 February 2011 were agreed and signed.

29/11 QUESTIONS FROM COUNTY COUNCILLORS

(Agenda Item. 4)

Councillor John Sanders had given notice of the following question to the Cabinet Member for Growth & Infrastructure:

“What measures will LPT3 include to improve cross-city cycle routes in Oxford?”

” Councillor Hudspeth replied:

“Radial cycle routes as well as routes across the city centre will be improved and there will be schemes to improve cycle access to park and ride sites.

Schemes and investigative work will include:

- cycle/pedestrian improvements to allow 2-way cycling on Pembroke Street;
- Jackdaw Lane cycle and footbridge over the Thames;
- identification of other ‘missing links’ and potential schemes to further join up the city’s cycle network.

It is unfortunate that due to the country’s deficit that the previous government left behind that funding for such schemes will be difficult to identify.”

Councillor John Sanders had given notice of the following question to the Cabinet Member for Growth & Infrastructure:

“Paragraph 10 of the report on LPT3 claims under aims and strategic objectives that it will "tackle deprivation" how does the Cabinet Member for Transport envisage that LPT3 will tackle deprivation?”

Councillor Hudspeth replied:

“The LTP will tackle deprivation by:

- Supporting growth and the competitiveness of the local economy - by reducing congestion, securing infrastructure and improving the local environment the Plan will help to retain existing jobs and attract new ones to the county

- Making it easier to get around the county and improving access to jobs and services – by creating the conditions for sustainable long term transport services the Plan will give real choice to the deprived and open up opportunities for them
- Promoting healthier travel – the most deprived people often have the least healthy lifestyles and the Plan will provide more opportunities for them to choose more healthy travel options

These ambitions may not be realised in the first few years of the Plan because of the deficit that the previous government left behind but the plan will guide investment for 20 years towards these important goals.”

30/11 PETITIONS AND PUBLIC ADDRESS

(Agenda Item. 5)

The following requests to address the meeting had been agreed:

- Item 6. Mr Andrew Churchill-Stone, Chair of
Governors of Culham Parochial
School;
Mr Kitson Thomas (Chair of Save
Culham School Group);
Councillor Lorraine Lindsay-Gale, local member
- Item 8. Councillor Janet Godden, local member,
Ms Brockliss, Headteacher Elms Road Nursery,
Ms Marsh, Headteacher Botley Primary School
- Item 11. Councillor Janet Godden, Shadow Cabinet Member
- Item 14. Councillor Jean Fooks, Opposition Deputy Leader

31/11 CULHAM PAROCHIAL PRIMARY SCHOOL

(Agenda Item. 6)

Cabinet at its meeting on 16 February considered a report that set out the outcomes of the consultation about a proposal to close the school with effect from the end of the current academic year and describing the next steps required if effect was to be given to the proposal to close the school. Following representations from the school, Cabinet deferred a decision to the March Cabinet to allow three conditions to be met for the school to remain open. Cabinet received an update on the interview process for the appointment of a head teacher.

Note: As set out under Rule 18(a) of the Scrutiny Procedure Rules, this decision is exempt from Call-In as any delay would seriously prejudice the Council's interests, due to additional financial costs, and the interests of the public in that the publication of any necessary statutory notice would be

delayed leading to significant disadvantage to parents with children at the School.

Mr Churchill-Stone gave an update on the remaining two conditions advising that there would be 39 children on roll by January 2012 and 46 by the January following. In terms of the financial position he referred to the personal pledges of funding for 3 years from people in the audience of the meeting today and that a positive budget could be achieved. He was happy to meet with officers to prove his budget robust. He referred to the lack of appointment of a head teacher but commented that a further advertising round was underway and that he was confident that the leadership issue could be resolved. Help was being given by the National Education Trust.

Mr Kitson added that in respect of the numbers on roll the figures were based on detailed information that had been given to the Authority for verification.

Responding to a question about any progress towards a hard federation Mr Churchill-Stone advised that they were talking to other schools but that it was impossible to have something in place by September 2011.

Councillor Lorraine Lindsay-Gale speaking as a local member commented on the hard work of the Governors. They had successfully met two of the three conditions and she hoped that the Cabinet would be able to respond to what had already been done.

The Cabinet Member for Schools Improvement stated that he had met with those involved and officers in the last week. He stressed that it was the approach of the Council to support small schools and that there had been no closure of a small school in six years. Efforts had been made over a number of years to get the school to confront the need for a federation. He referred to the papers he had received today and indicated that the numbers and budget figures would need to be verified by officers. He acknowledged the work done and expressed his regret that it had not been possible to appoint from the short list. The school needs strong and sustainable leadership. He did not believe that the Council should leave the children's future in doubt and so he was proposing that the closure notice be issued. However he suggested that the door remain open to the school until the preparation of the May Cabinet report and that Governors continue to work.

Responding to questions from Cabinet Members, Roy Leach indicated that the publication of the closure notice would make the recruitment process more difficult and explained why small schools were seen as unattractive for aspiring head teachers. In terms of numbers at the school he believed that 32 pupils could be achieved with the increase in reception pupils but that he would want to look at the evidence for numbers in late year groups.

Cabinet in supporting the proposal by Councillor Waine asked that, as before, any interview held for the head teacher post should involve two local authority representatives.

RESOLVED: to proceed with the publication of a statutory notice to close Culham Primary Parochial School with effect from 31st August 2011 but that the opportunity remain open for the three conditions previously set by the Cabinet to be fulfilled prior to the production of the report to Cabinet in May; it was further agreed that two Local Authority representatives be included on any interview panel for the Headteacher.

32/11 SOUTH EAST REGIONAL ARTS COUNCIL: MEMBERSHIP

(Agenda Item. 7)

RESOLVED: to:

- (a) nominate the Cabinet Member for Safer & Stronger Communities for a place on the Arts Council England's Board of the South East Regional Arts Council; and
- (b) include the Board in the 'All Appointments' list as a 'Standing Advisory Body'.

33/11 PROPOSAL TO MERGE ELMS ROAD NURSERY SCHOOL AND BOTLEY PRIMARY SCHOOL

(Agenda Item. 8)

Cabinet considered a report setting out representations made by interested parties following the decision of Cabinet on the 21 December 2010 to the issuing of a linked formal statutory closure notice which was published on the 7 January 2011.

Councillor Janet Godden speaking as local Member expressed some dismay at the letters and emails on this subject some of which had been personal and queried information in the local parish magazine which she felt was misleading. She remained convinced that the merger was the best way forward but stressed that this in no way diminished the lifetime achievement of the head teacher of the nursery school.

Ms Brockliss, Headteacher of Elms Road Nursery School spoke against the proposed merger. She commented that the accountability issue remained undefined that the Nursery School was an outstanding school and it made no sense for it to join with a school that was satisfactory. The expertise of the school in early years would be diluted. She referred to her leadership roll in respect of the Children's Centre. The parents fight for the school to remain open told its own story.

Ms Marsh, Headteacher of Botley Primary School spoke in support of the proposed merger. She had experienced first hand the limitations of joint working. She did not believe that it would lead to declining standards. There was an experienced team for early years and it was about a single accountability.

Responding to a question Ms Marsh indicated that she would be the Headteacher of the merged school but that the remaining structure would be decided by the Governing Body.

The Cabinet Member for Schools Improvement indicated that no new information had come out of the formal consultation except a hardening of views. There had been a series of misleading statements/articles and he stressed that the closure of the Nursery School was a technical matter, taking out the name and official number but was in fact a merger not a closure. He feared that some of the responses received were based on the misapprehension that the school would close and nursery places would be lost. He thanked Ms Brockliss for her work. The leadership role in respect of the Children's Centre was well made but the shape of provision in this area would be reviewed in next twelve months. He added that every Children's Centre had its own manager and the role of the Headteacher was strategic.

The Leader indicated that Cabinet members had received and considered prior to the meeting information from Sue Dowe, Extended Services Co-ordinator Elms Road Children's Centre.

RESOLVED:- That following consideration of the representations made in response to the statutory closure notice with particular reference to the issues detailed in paragraphs 12-23 and the Statutory Guidance to approve the closure of Elms Road Nursery School with effect from midnight, 31 August 2011, and the extension of age range at Botley Primary School with effect from 1 September 2011.

34/11 COGGES TRUST

(Agenda Item. 9)

Cabinet considered a report that described the work that had continued since authority was given to officers to establish a new charitable trust to manage Cogges Manor Farm Museum and since the objects and powers of the new Trust had been established.

In introducing the report the Cabinet Member for Safer & Stronger Communities thanked officers for their efforts over a very long period of time working with the Shadow Board.

During discussion it was suggested that the Board should have at least one elected Member and it was proposed that Councillor David Robertson who had been involved throughout should be nominated.

RESOLVED: subject to one-off funding support of £50,000 from West Oxfordshire District Council: to:

- (a) authorise the County Councils Assistant Head of Property to agree the grant of a lease of Cogges Manor Farm to the Trust on terms to be agreed;

- (a) authorise the County Councils Assistant Head of Property to enter into such other property arrangements in respect of the Mawles Lease and the Church Lease and on terms to be agreed as are appropriate to facilitate the new Trust in operating the Cogges Manor Farm;
- (b) authorise the Head of Legal Services to agree the creation of the Trust and its constitution; and
- (c) nominate Councillor David Robertson and one of either Simon Kearey or Martyn Brown as Trustees.

35/11 ANNUAL UNANNOUNCED INSPECTION OF CONTACT REFERRAL AND ASSESSMENT ARRANGEMENTS AND CHILDREN'S SERVICES ASSESSMENT 2010.

(Agenda Item. 11)

Cabinet considered a report setting out the positive outcome of the authority's latest inspection of services to safeguard children and the 2010 Children's Services Assessment.

Councillor Janet Godden welcomed the pleasing and positive report. There were no surprises and half the battle was to know the development issues and to be working on them. She highlighted concerns over workloads and capacity with which the Council had struggled for a long time. She also stressed the importance of suitable accommodation for people leaving care as it often unlocked access to jobs and training. She welcomed the strong performance of the Children's Trust. She congratulated officers and Cabinet Members for their efforts.

The Cabinet Member for Children, Young People and Families responded to the comments made highlighting the positives in the inspection that were set out particularly in paragraph 17 and thanking everyone involved for their efforts. With regard to workloads it was an area that needed to be addressed and there was additional money in the budget to provide support. She was pleased that currently there was only one agency worker. Referral rates had gone up and continued to rise but the Directorate was managing well. On care leavers she commented that they had worked closely with District Council colleagues and it was about partnership working. She agreed that the Trust could point to its achievements including a recent award for an employability scheme. Since the arrival of the Director record keeping had improved with new processes in place.

RESOLVED: to note the positive outcome of the authority's latest inspection of services to safeguard children and the 2010 Children's services Assessment.

36/11 LOCAL TRANSPORT PLAN 2011-2030 - MARCH 2011

(Agenda Item. 12)

Cabinet considered a report that sought approval of the final version of the Local Transport Plan 2011 – 2030 (LTP3) prior to submission to the full Council meeting.

John Disley highlighted that the Plan would be updated annually and that there would be ongoing work over the next few months.

Cabinet Members in supporting the Plan commented on the cycling strategy, traffic to Bicester Village and the Cogges Link in Witney. The Cabinet Member for Growth and Infrastructure responding to the comments made. The Leader drew attention to the additional information contained in the addenda.

RESOLVED: to: **RECOMMEND** the County Council

- (a) to adopt the Local Transport Plan, subject to the inclusion of any consequential and editorial changes in the text as agreed by the Deputy Director of Environment & Economy Highways & Transport in consultation with the Cabinet Member for Growth and Infrastructure and the Cabinet Member for Transport; and
- (b) to delegate the authority for any interim changes to the Plan to be agreed by the Deputy Director of Environment & Economy Highways & Transport in consultation with the Cabinet Members for Growth and Infrastructure and Transport, for proposed adoption as Policy as part of the annual review of the Plan.

37/11 FINANCIAL MONITORING - MARCH 2010

(Agenda Item. 13)

Cabinet considered the latest financial monitoring report for the 2010/11 financial year that covered the period up to the end of January 2011. Part 1 & 2 set out the Council's forecast position for the 2010/11 financial year and included projections for revenue, balances, reserves. The capital programme monitoring and capital programme review update was included at Part 3. Funding changes and Other Financial Issues were included in Part 4.

The Cabinet Member for Finance and Property commented that the changes to accounting procedures meant that there were some very different figures in the report.

RESOLVED: to:

- (a) note the report and approve the virement requests as set out in annex 2a;
- (b) agree to use the exceptional funding from the Department of Transport on additional Highways Maintenance as set out in paragraphs 81 and 82;

- (c) agree the removal the additional funding relating to the pay award for employees earning less than £21,000 and transfer £0.381m to the Efficiency Reserve as set out in paragraphs 83 and 84; and
- (d) agree the creation of the Oxfordshire Buckinghamshire Partnership reserve as set out in paragraph 55.

At this point the Chairman proposed and it was agreed to vary the order of the agenda.

38/11 FORWARD PLAN AND FUTURE BUSINESS

(Agenda Item. 15)

The Cabinet considered a list of items for the immediately forthcoming meetings of the Cabinet together with changes and additions set out in the schedule of addenda.

RESOLVED: to note the items currently identified for forthcoming meetings.

39/11 URGENT BUSINESS - APPROVAL FOR CAPITAL GRANT FOR THE SHOTOVER VIEW EXTRA CARE HOUSING DEVELOPMENT

(Agenda Item. 16)

Cabinet considered a report seeking approval of the payment of £1.2m grant to help secure the viability of a new, purpose built Extra Care Housing Scheme to provide a development of 55 one and two bedroom flats plus a full suite of communal facilities plus accommodation for care staff.

Note: As set out under Rule 18(a) of the Scrutiny Procedure Rules, this decision is exempt from Call-In in that any delay would be detrimental to the Council's financial interest and to the strategy for the development of services for older people.

Note: In accordance with Regulation 16 of The Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended), the Chairman of the Strategy & Partnerships Scrutiny Committee (since this is a finance related item) has agreed that the need to take the decision is urgent and cannot reasonably be deferred. The Chairman of the meeting agreed that the item be deemed a matter of urgency in view of the need to secure the viability of the scheme.

Cabinet was advised that the grant agreement would be with Oxfordshire Care Partnership and not Bedfordshire Pilgrims Housing Association as set out in the report.

Cabinet Members noted that it would be the last meeting attended by Nick Welch before his retirement and they thanked him for his efforts for the Council and wished him well in his retirement.

RESOLVED: to approve the payment of grant to Oxfordshire Care Partnership in order to help secure the viability of a new, purpose built Extra Care Housing Scheme.

40/11 EXEMPT INFORMATION

RESOLVED: that the public be excluded for the duration of item 14 since it was likely that if they were present during that item there would be disclosure of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972 (as amended) and specified in minute no. 41 below and since it was considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighed the public interest in disclosing the information on the grounds set out in that minute.

PUBLIC SUMMARY OF PROCEEDINGS FOLLOWING THE WITHDRAWAL OF THE PRESS AND PUBLIC

41/11 AUTHORITY TO EXTEND CHANGES TO TERMS AND CONDITIONS OF EMPLOYMENT GROUPS WHERE AGREEMENT HAS NOT BEEN POSSIBLE

(Agenda Item. 14)

The public was excluded during this item because its discussion in public would have been likely to lead to the disclosure to members of the public present of information in the following prescribed category:

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority;

and since it was considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, in that in that disclosure would be detrimental to consultations or negotiations in connection with labour relations matters.

Cabinet heard from Councillor Jean Fooks, Opposition Deputy Leader and following discussion agreed the recommendations set out in the report.

..... in the Chair

Date of signing 2011

By virtue of paragraph(s) 4 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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CABINET – 19 APRIL 2011

HOUSEHOLD WASTE RECYCLING CENTRE STRATEGY

Report by Deputy Director for Growth and Infrastructure

Introduction

1. Oxfordshire County Council (OCC) currently has eight Household Waste Recycling Centres (HWRCs) which all accept a full range of recyclables as well as residual waste.
2. The City and District councils have made excellent progress in recycling household waste through the expansion of kerbside collection services. Every house in Oxfordshire now has a comprehensive kerbside collection scheme for a full range of waste and recyclables including food waste.
3. Residents are increasingly embracing these new systems and recycling rates are increasing across the County. With the expansion of kerbside collection services the need for people to visit one of our HWRCs has reduced. The role and service that the HWRCs provide is changing.
4. OCC as the Waste Disposal Authority has a statutory obligation to provide places for members of the public to deposit their household waste. Improved kerbside services provide an opportunity to reform and reshape the current service provision. The aim is to build upon this success story. The current network of sites needs to be refined in order to maintain an efficient and effective solution as part of the wider joint municipal waste management strategy.
5. The current network of sites requires significant investment to bring them up to date as the current infrastructure is deteriorating. In addition in a number of locations the expiration of temporary planning permission requires action to be taken in order to provide an acceptable level of service.
6. This strategy will ensure that Oxfordshire has facilities fit for the future that are well located to the main centres of population.

HWRC Strategy

7. The aim of the proposed strategy is to:
 - provide modern facilities that are well located for the main centres of population
 - provide facilities that complement/support the expanded kerbside collection services provided by the City and District councils
 - provide facilities that are fit for purpose and cost effective
 - prevent non-separated waste going to Landfill
 - provide reuse facilities at all sites for bulky waste and expanded recycling containers
 - minimise fly-tipping
8. The County Council is committed to invest in a new modern recycling facility at Kidlington. This will have a dedicated re-use store where people can donate or purchase goods of reasonable quality.
9. The infrastructure at Redbridge is deteriorating and the site needs to be refurbished and modernised. Construction of the new facility at Kidlington will enable the Redbridge site to be closed for redevelopment. Work at the Redbridge site will require private sector funding to be secured.
10. Upon re-opening Redbridge would operate as an additional commercial waste facility during the week and a facility for household waste at weekends and bank holidays.
11. As part of the strategy the County Council will provide a new facility near to Banbury; the exact site is yet to be located.
12. Sites at Dean Pit, Ardley and Stanford in the Vale would be closed as their temporary planning permissions expire and investment in new facilities comes on stream. The final site closures would not take place until December 2014.
13. Data observatory information indicates the areas of population density in Oxfordshire and we know of areas planned for development. Factoring this growth in over a 15-year period enables a strategy to be set out that links the proposed facilities to the major areas of population:

| Proposed Facility | Areas |
|--|--------------------------------------|
| New Kidlington Facility | Oxford City / Bicester |
| Relocated Alkerton Facility (Banbury Area) | Banbury / Chipping Norton |
| Existing Drayton Facility | Didcot / Abingdon / Wantage |
| Existing Dix Pit Facility | Witney / Carterton / Chipping Norton |
| Existing Oakley Wood Facility | Wallingford / Henley |
| Existing Redbridge Facility (trade Monday – Friday, householders weekends including Bank Holidays) | Oxford / Abingdon |

14. All HWRCs would accept non-recyclable (residual) waste, although visitors will be expected to make full use of the recycling, composting and reuse facilities by pre-sorting waste before using the landfill skips. The strategy for HWRCs will support further behavioural change by encouraging residents to pre-sort their waste before going to the HWRC.
15. The County Council is continuing to explore opportunities to extend the range of items that can be recycled, such as mattresses and carpets. More recycling means even less waste going to landfill.
16. It is proposed that all of the sites will have a re-use area enabling furniture, bric-a-brac and other reusable items to be collected at each HWRC.
17. New trade waste facilities at Kidlington and an improved trade facility at Redbridge would greatly improve on current trade waste provision and provide greater capacity to accommodate trade thereby discouraging fly-tipping.

Timeline

18. The timeline for implementing the strategy is linked to the expiration dates for temporary planning permissions:

2011

- Dean Pit closing – September 2011

2012

- Kidlington Provisional Opening – April 2012
- Redbridge closure for refurbishment – 1 month after Kidlington Opens

2013

- Redbridge opening (weekends & bank holidays only) – January/February 2013
- Ardley closing – September 2013

2014

- Banbury opening – November 2014
- Alkerton closing – December 2014
- Stanford in the Vale closing – December 2014

Site Provision Summary by District:

| District | Current Provision | Future Provision |
|-----------------|--------------------------------|---|
| Cherwell | Alkerton & Ardley | Kidlington & New Banbury |
| City | Redbridge | Redbridge (weekends / bank holidays) & Kidlington |
| South | Oakley Wood | Oakley Wood |
| Vale | Drayton & Stanford in the Vale | Drayton |
| West | Dix Pit & Dean Pit | Dix Pit |

19. The proposed network of facilities fully supports the wider ambition of the Oxfordshire Waste Partnership as set out in the joint municipal waste management strategy.

Consultation

20. Consultation on the proposed strategy was undertaken with the support and involvement of the consultation team between 7 March and 4 April 2011.
21. The consultation was advertised on the County Council website and at all the HWRCs. All County and District Council Councillors were emailed, and the consultation was discussed at the Oxfordshire Waste Partnership meeting. Emails, letters and posters were sent to all the Parish, Town and District Councils for distribution; posters were also distributed to key public buildings such as libraries, schools, children's centres, community centres, garden centres, GP's surgery, Dentists, Police Stations, DIY shops, supermarkets and other OCC buildings. Through the customer contact centre we ensured that people could ask for and receive paper copies of the consultation.
22. Responses could be made either on-line (through the e-portal), by emailing the waste management inbox or writing to the waste management team.
23. A copy of the consultation document is attached in Annex 1.

Summary of Consultation Responses

24. A total of 337 responses were received and are summarised below by type, HWRC and WCA. A number of responses included more than one comment meaning that a total of 610 comments were received.

| Responded As: | Number | % |
|-----------------------|---------------|----------|
| Resident | 256 | 76% |
| Councillor | 54 | 16% |
| Organisation or Group | 22 | 7% |
| Unknown | 5 | 1% |

| Household Waste Recycling Centre Used? | Number | % |
|---|---------------|----------|
| Alkerton HWRC | 11 | 3% |
| Ardley HWRC | 13 | 4% |
| Dean Pit HWRC | 76 | 23% |
| Dix Pit HWRC | 12 | 4% |
| Drayton HWRC | 28 | 8% |
| Oakley Wood HWRC | 12 | 4% |
| Redbridge HWRC | 62 | 18% |
| Stanford in the Vale HWRC | 115 | 34% |
| I don't use a HWRC | 2 | 1% |
| Not applicable | 6 | 2% |

| Which District do you live in? | Number | % |
|---------------------------------------|---------------|----------|
| Cherwell | 33 | 10% |
| Oxford City | 24 | 7% |
| South Oxfordshire | 29 | 9% |
| Vale of White Horse | 163 | 48% |
| West Oxfordshire | 84 | 25% |
| I don't live in Oxfordshire | 1 | 0% |
| Unknown | 3 | 1% |

25. The main themes raised through the consultation centred on fly-tipping, environmental impact and the provision of services in the local area.

| Key Themes | Count | % of the total number of comments received (610) |
|--|--------------|---|
| Lack of provision in the local area | 170 | 28% |
| Fly-Tipping will increase | 160 | 26% |
| Impact on the local environment/increased traffic | 128 | 21% |
| Support the proposals in principle | 40 | 7% |
| Opening times at Redbridge | 39 | 6% |
| Support the opening of a re-use shop at Kidlington | 21 | 3% |

26. The number of responses by HWRC for each of the six main themes is shown in Annex 2.

Lack of provision in local area

27. The main concern was that the journey time to their nearest facility would increase for some residents in rural locations. Comments were raised that despite the fact that kerbside recycling had improved (and this was welcomed) not all materials could be accepted and therefore trips to HWRC would still be required for items such as electrical goods and batteries. There was also concern that the amount of waste going into the residual bins at the kerbside would increase as the kerbside recycling containers provided (especially green waste) are not large enough.
28. All WCAs now collect an increased number of recyclables from the kerbside and this was acknowledged in responses to the consultation. Monitoring shows that the numbers of visits to HWRCs is reducing and the County Council will work with the district/city councils through the Oxfordshire Waste Partnership to ensure that pressures on kerbside collections are managed. There are increasing opportunities to recycle some items at locations more convenient than a HWRC: for example recycling of batteries in supermarkets and DIY stores.

Fly-tipping

29. There was concern that the reduction in the provision of sites serving West Oxfordshire and the Vale of White Horse could lead to an increase in fly-tipping. Some commented that the costs of clearing up any increases in fly-tipping would far out weigh the cost savings proposed by site closures.
30. Security measures will be introduced at all HWRCs to control fly-tipping and to prevent illegal dumping at sites set to close. The County Council has been working through the Oxfordshire Waste Partnership to support enforcement officers: this would continue to be a priority as part of the wider strategy on waste management.

Impact on local environment / traffic increase

31. Some felt that the proposals did not take proper account of pressures resulting from growth in Oxfordshire, especially in the southern part of the County. Concerns were raised that there could be a negative impact on the environment as a result of increased journey distances. In addition it was felt that there would be more pollution at the remaining sites because of the increase volume of traffic and queuing times.
32. The improved kerbside collection services have reduced the number of visits to the sites (a fact acknowledged by many in their responses). Generally there was support for the strategy if bulky waste collections remained at a reasonable cost and garden waste is collected at the kerbside. By ensuring that facilities are well located to the main centres of population overall levels of accessibility will be improved.

Opening times at Redbridge

33. Concerns were raised over traffic queues at the weekends due to the reduced opening hours for household waste. Some concern was also expressed that the restricted hours of opening would be confusing. However, there was support for the proposal as long as traders were not allowed on site over the weekend as this would reduce congestion.
34. At Redbridge 35% of visits are undertaken at weekends with 65% of visits occurring during the week. The need to redevelop Redbridge provides the opportunity to redesign the internal site layout to enable greater throughput and reduce congestion. The new Kidlington site will provide a well located facility for residents in North Oxford: this will reduce pressure on the Redbridge site. In addition, the Drayton facility has the capacity to increase its use, again helping to reduce pressure on Redbridge site. The remaining sites in the network all offer scope for redevelopment and increased capacity should the need arise.

Support for the reuse shop

35. There is general support for the reuse shop at Kidlington as it is seen as a positive step forward for the county. Respondents also requested the expansion of reuse to other sites.

HWRC usage

36. A summary of the usage of current sites is set out below:

| Site | population served by site | % of population served by site | % of total household visits | % of total tonnage throughput |
|----------------------|----------------------------------|---------------------------------------|------------------------------------|--------------------------------------|
| Alkerton | 58,431 | 9.2% | 7.9% | 10.9% |
| Ardley | 73,979 | 11.6% | 10.4% | 11.5% |
| Dean Pit | 28,097 | 4.4% | 5.1% | 5.3% |
| Dix Pit | 78,236 | 12.3% | 9.2% | 10.6% |
| Drayton | 97,659 | 15.3% | 16.6% | 16.5% |
| Oakley Wood | 80,500 | 12.6% | 10.8% | 8.6% |
| Redbridge | 180,194 | 28.3% | 26.3% | 28.0% |
| Stanford in the Vale | 39,967 | 6.3% | 13.6% | 8.5% |
| Grand Total | 637,064 | | | |

37. It is estimated that visits to the site from residents living outside of Oxfordshire is approximately 20% at Alkerton and Ardley and 15% at Stanford in the Vale.

Equality and Inclusion Implications

38. An equalities impact assessment has been carried out and the proposed strategy does not impact upon this. WCAs now have comprehensive kerbside services and residents are encouraged to use these.

Sustainability

39. The proposed strategy aims to reduce the amount of waste going to landfill and increase reuse, recycling and composting. It forms part of Oxfordshire's joint municipal waste management strategy and should therefore be considered in the wider context of waste management across Oxfordshire. The expansion of kerbside collections means that fewer trips to the HWRCs are now needed thereby reducing the environmental impact.

Risks

40. Although there are concerns over the potential for an increase in fly-tipping, the increase in provision to deal with trade waste should make it easier for businesses to dispose of their waste legally.

41. The County Council works through the Oxfordshire Waste Partnership to support WCA enforcement officers. Monitoring shows that fly-tipping has reduced over recent years in response to this co-ordinated effort. The County Council will continue to support this work as part of the overall waste management strategy. It will also be important for the current bulky waste collection service to be maintained.

Legal Implications

42. Redbridge is currently operated by W&S Recycling. The closure of Redbridge would be a fundamental change to the existing contract. A procurement exercise would have to be undertaken in order to allow the site to operate as a trade waste facility during the week and for householder use at the weekends and Bank Holidays.
43. The closure of Dean Pit is accounted for within the existing W&S contract. Alkerton and Stanford in the Vale would both close after the expiry of the W&S contract and therefore there are no further legal issues. Ardley will close when the existing Contract with Viridor Waste Management ceases at the end of September 2013.
44. It is envisaged that the management of Kidlington HWRC and the re-use shop will require its own procurement.

Financial and Staff Implications

45. This strategy will achieve significant net revenue savings as a result of reduced management fees and disposal charges.
46. The retention of residual waste treatment at all sites and maintaining a weekend household waste facility at Redbridge will result in additional costs being incurred compared with the Directorate's original Business Strategy. Additional management costs, staffing costs and haulage costs incurred as a result of these changes are estimated to lead to a pressure of £300,000 (see below). It is possible that the additional costs could be absorbed if overall waste arisings continue to fall.

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 |
|------------------------------|----------|----------|----------|-----------|-----------|-----------|
| MTFP net savings / pressures | -£33,000 | £165,000 | -£40,000 | -£547,000 | -£747,000 | -£747,000 |
| Proposed strategy | £37,000 | £150,000 | -£120,00 | -£327,000 | -£253,000 | -£453,000 |
| Difference | £70,000 | -£15,000 | -£80,000 | £240,000 | £494,000 | £294,000 |

47. There is a pressure arising from the de-commissioning of sites in 2012/13 and 2015/16. In the absence of additional funding, the pressures shown from 2014/15 onwards will need to be addressed as part of the next round of service resource planning this autumn.

48. This strategy will deliver substantial savings in management fees once it is fully in place. However, if Redbridge and Stanford in the Vale were to remain open 7 days a week there would be a further additional pressure of approximately £300,000 pa for management fees alone (£170,000 pa for Redbridge and £130,000 for Stanford in the Vale). Also if these sites were kept open there may not be the reduction in landfill tonnage anticipated (giving rise to additional costs) and additional revenue pressures for maintenance and infrastructure repairs.
49. If Redbridge and Stanford in the Vale were to remain open there would also be capital expenditure pressures of approximately £1.5m for Redbridge and £750k for Stanford in the Vale. To undertake this work the £1.8m of capital savings currently shown in the savings plan would need to be released, plus a further pressure of £450k. It is anticipated that some of this could be made from revenue savings if landfill reductions can be made.
50. Keeping the site at Stanford in the Vale would require a new planning permission: this could not be guaranteed as the location does not fit well with current planning policy.
51. Capital budget has been secured for the proposed Kidlington facility (£3m) and the new facility near to Banbury (£1.75m). The revenue implications of operating these sites have been budgeted for.

RECOMMENDATION

52. **The Cabinet is RECOMMENDED to:**
- i) Approve the Household Waste Recycling Centre Strategy as detailed in this report;**
 - ii) Authorise detailed implementation plans, including minor changes to the strategy, to be approved by the Director for Environment and Economy in consultation with the Cabinet Member for Growth and Infrastructure.**

Martin Tugwell
Deputy Director for Growth and Infrastructure

Background papers:
Household Waste Recycling Centre Consultation Document

Contact Officer:
Rebecca Harwood, Service Delivery Manager, 01865 815281

April 2011

HWRC Consultation Document

Household Waste Recycling Centres Consultation

7 March – 4 April 2011

Introduction

Increasingly, we are all getting used to sorting out our rubbish before we dispose of it to maximise the amount that can be reused or recycled. District councils are responsible for your kerbside collection and residents have made great progress in recycling household waste through the expansion of these services, which includes the recent introduction of food waste collection, wheeled bin and box schemes for a range of items.

Page 23

We, the County Council, are responsible for the provision of Household Waste Recycling Centres (HWRCs) and there are currently eight centres across Oxfordshire located at: Alkerton, Ardley, Dean Pit, Dix Pit, Redbridge, Stanford in the Vale, Drayton and Oakley Wood. A number of these HWRCs are however coming to the end of their natural life and are scheduled to close in the next 3 years due to their planning permission expiring.

Over recent years, with the greater range of waste now being collected at the kerbside the need for people to visit one of our HWRCs has reduced noticeably. In addition, we have expanded the types of things that can be recycled or composted at the HWRCs and our aim is to build on this success by updating our strategy for providing Household Waste Recycling Centres in the future.

All this provides an opportunity for the Council to take stock and reconsider how local services can be delivered better and more cost effectively now and in the future. The proposals presented in this consultation document set out how we plan to make changes to our

HWRCs

Proposals

Oxfordshire County Council is proposing a new approach to the provision of Household Waste Recycling Centre (HWRC) services in Oxfordshire.

The aims of the new approach are to:

- Provide facilities that are well located for main centres of population
- Provide facilities that complement/support the expanded kerbside collection services provided by the district council
- Provide facilities that are fit for purpose and cost effective
- Prevent non-separated waste going to Landfill.
- Provide reuse facilities at all sites for bulky waste
- Minimise fly-tipping

We propose to

1. Reduce the current network of eight HWRCs to six, maintaining at least one facility to support each district council area in Oxfordshire.
2. Open a new HWRC at Kidlington to accept both commercial and household waste, as well as having a dedicated reuse shop where people can donate or purchase goods of reasonable quality.
3. Refurbish/Modernise the Redbridge HWRC to operate as a commercial waste facility during the week and be open at the weekends and bank holidays to householders.

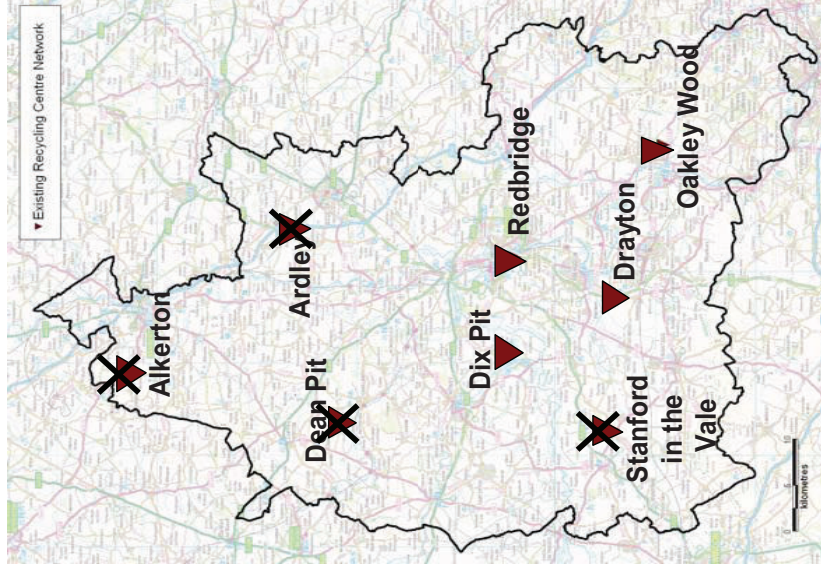
4. Introduce security in the short-term at all HWRCs (existing and closed) to control fly-tipping to support the changes and prevent illegal dumping at former sites.
5. Provide a modern facility at a new Banbury site yet to be located.

Detail of Proposals

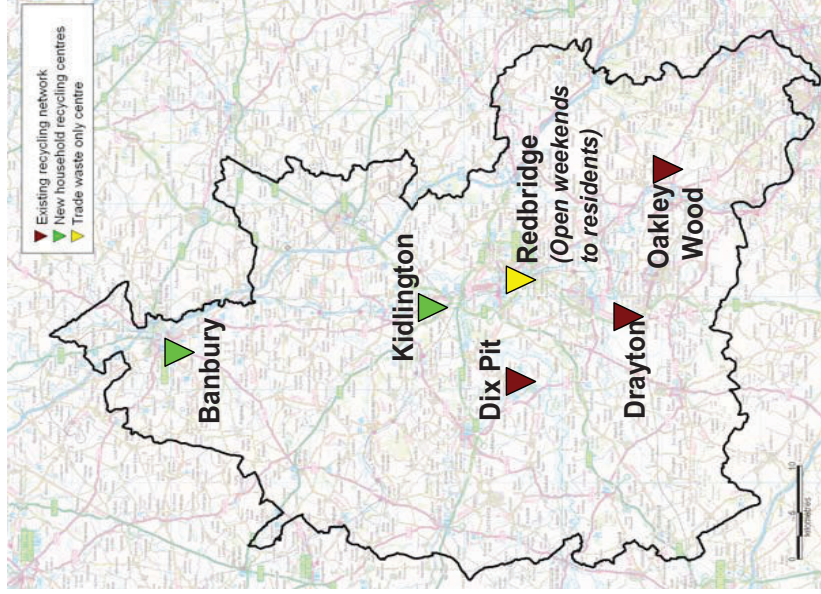
Our proposal for a network of six HWRCs is based on providing modern facilities located near to the centres of population that are consistent with district council collection systems and planning policies for the long term. The proposed network of HWRCs will all have re-use facilities and expanded recycling containers. They would also accept non-recyclable waste, although visitors will be expected to pre-sort waste before using the landfill skips.

Oxfordshire County Council has already committed to investing in a new 'state of the art' HWRC facility at Kidlington. This site is included in our network of six HWRCs.

Existing



Proposed



X Site is proposed to close

As part of our proposals, the council has identified that in the short-term there is an urgent need for investment in the Redbridge HWRC in Oxfordshire. We propose to use money from the private sector to fund the refurbishment of Redbridge based on the premise that it

would primarily be re-opening as a facility for dealing with commercial waste apart from at weekends and on bank holidays. Without private investment the site will have to be closed permanently. However, if these proposals are agreed, the council would seek funding and close the site for at least six months to enable refurbishment.

Timeline for changes

The timing for implementation of the proposed plans is linked to planning permission expiry dates over a 3-year period. A timeline for the proposed changes is show below. This is not fixed, and is dependant on the County Council Cabinet making a decision on the overall proposal.

2011

- Dean Pit closing – September 2011

2012

- Kidlington Provisional Opening – April 2012
- Redbridge closure for refurbishment – 1 month after Kidlington Opens

2013

- Redbridge opening (weekends only) – January/February 2013
- Ardley closing – September 2013

2014

- Banbury opening – November 2014
- Alkerton closing – December 2014
- Stanford in the Vale closing – December 2014

Have your say

We are asking for your thoughts and views on this proposed new approach. The outcomes of this consultation will be used to inform decision-making by Oxfordshire County Council's Cabinet on 19 April and will also feed into the wider review of the Joint Municipal Waste Management Strategy for Oxfordshire that is happening later in the year.

Please take part in this consultation by returning your comments by **4 April 2011**.

You can take part by:

- 1) Completing the online questionnaire. Go to www.oxfordshire.gov.uk/waste and follow the link to the survey
- 2) Send your comments in writing to waste.management@oxfordshire.gov.uk or in writing to:

HWRC Consultation
Waste Management Group
Oxfordshire County Council
FREEPOST
NAT9896, Oxford, OX1 1NE

Queries

If you have any queries about the Household Waste Recycling Centre Proposal that will help you to take part in this consultation, please contact us:

By email: waste.management@oxfordshire.gov.uk

Or telephone: 08450 504550

Annex 2

Key themes by HWRC

| Key Themes by HWRC | Alkerton | Ardley | Dean Pit | Dix Pit | Drayton | Oakley Wood | Redbridge | Stanford in the Vale | Total |
|--|-----------|-----------|------------|-----------|-----------|-------------|------------|----------------------|------------|
| Lack of provision in the local area | 6 | 6 | 39 | 3 | 9 | 2 | 13 | 92 | 170 |
| Fly-Tipping will increase | 4 | 7 | 43 | 3 | 6 | 5 | 27 | 65 | 160 |
| Impact on the local environment/ increase traffic | 1 | 5 | 37 | 5 | 3 | 2 | 29 | 46 | 128 |
| Support the proposals in principle | 3 | 1 | 5 | 2 | 7 | 3 | 16 | 3 | 40 |
| Opening times at Redbridge | | | | | 1 | | 38 | | 39 |
| Support the opening of a re-use shop at Kidlington | | 2 | 1 | 2 | 2 | 3 | 10 | 1 | 21 |
| Total number of issues recorded by site | 14 | 21 | 125 | 15 | 28 | 15 | 133 | 207 | 558 |

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| Division(s): |
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CABINET – 19 APRIL 2011

Children, Young People & Families Service Redesign

Report by Meera Spillett, Director for Children, Young People & Families

Introduction

1. This report sets out a proposed service redesign for our Children, Education and Families directorate. Our directorate Business Strategy set out the broad proposals for our service redesign and a public consultation on service redesign commenced on 15th February 2011 and closed on 4th April 2011. The service redesign includes the creation of a new, single integrated Early Intervention Service and changes to the provision of Education Services and Children's Social Care Services.
2. The proposals included in this report set out :
 - how services can be redesigned and reshaped to effectively meet the Councils statutory responsibilities.
 - how our services can meet the needs of children, young people and families with a particular focus on multi-professional prevention and early intervention provision.
 - address the financial challenges in the Council's Medium Term Financial Plan (2011-2014) and ensure the effective use of resources
 - incorporate new national policy and legislative change building in capacity to respond to further changes in the next four years.

We have also been conducting a staff consultation on a proposed structure to support our redesigned service. This consultation ran from 1st February 2011 and closed on the 4th April 2011. This report sets out the key messages of the staff consultation. Following decision by Cabinet on the service redesign our Directorate will take into account any comments from Cabinet and will then finalise the structure for the Directorate.

This report seeks Cabinet approval of our service redesign and approval to proceed with the implementation of service redesign taking into account the outcomes of our public consultation.

We have used feedback from our public consultation to revise our equality impact assessment.

Context and Background

3. The Children, Young People & Families Directorate Business Strategy set out the way in which the directorate plans to meet the council's statutory responsibilities and is designed to ensure that we:
 - Deliver good outcomes for all children and young people.
 - Secure for the poorest and most vulnerable in society the ability to improve their outcomes by effectively targeting resources to those most in need.
 - Engage non-state providers, communities and partnerships in the delivering those outcomes locally.
 - Improve the economic efficiency and effectiveness of our activities.
4. The Directorate Business Strategy links closely to the Oxfordshire Children and Young People's Plan reflecting the council's aspirations to provide high quality services shared with private, public and voluntary sector partners.
5. As part of the council's Medium Term Financial Plan 2011/12 – 2014/15, the Children, Young People & Families Directorate must reduce its expenditure by £16.9 million. In order to meet these financial challenges, the directorate is proposing to fundamentally change the way services are delivered. This includes how they are structured, whilst at the same time shaping them in a more coordinated way based on the research evidence of what services best meet the needs of children, young people and their families.
6. There are a significant number of national policy and legislative changes which we are incorporating into these proposals including the *Education Bill 2011*; the Green Paper *Support and aspiration: a new approach to special educational needs and disability*; the *Munro Review of Child Protection*, the findings of the Early Intervention Commission. 'The Early Years: Foundations for life, health and learning' review. *The Foundation Years: preventing poor children becoming poor adults report on child poverty* and the recent 'Social Mobility Strategy'. Our proposal responds to national changes in policy and the underpinning national and local research base about when and how to best support children, young people and their families.

The Proposal

7. The proposed service redesign is detailed in the consultation document (see Annex 1). It has three key strands covering universal, targeted and specialist services in Education, Early Intervention and Children's Social Care. In addition it is proposed that our locality organisation is increased to match the 13 corporately agreed localities rather than its current organisation on 12.
8. In developing the proposals, the directorate has focused on the following guiding principles to significantly improve the outcomes for children, young people and families:
 - Keeping children and young people safe.

- Ensuring that children, young people and their families get the right service, in the right place at the right time.
 - Providing better life chances – getting a balance of proactive and reactive services to best meet need.
 - ‘Working with’ not ‘doing to’ children and their families.
 - Working at a local level in communities with our ‘Team Around the Child’ and ‘Team Around the Family’ approaches.
9. **Strand 1: To create a new Integrated Early Intervention Service.** To join up and redesign several existing services to create a single integrated service focused on prevention and early intervention. The new multi-disciplinary integrated service would work locally across the county with children, young people and families facing multiple difficulties; ensuring that they receive timely and appropriate professional support. The service would work across the county utilising our existing network of Children’s Centres and introducing seven service delivery hubs across the county, each with a designated locality catchment working closely with our partners, providing outreach services to all communities and facilities for extended use of our buildings. The service will deploy across the county.
10. Currently the council fully funds 26 young people’s centres and supports a further eight in minor ways. Included in the Early Intervention proposal are plans to make resources work more effectively by using young people’s centres as hub sites so that we can continue to fund youth services across the county from those hubs and satellite provision. In addition we will work with local community groups, schools, the voluntary sector and other partners to develop innovative ways to deliver other youth activities in other parts of the county. A Big Society Fund has been created to support the establishment of community led initiatives.
11. The Early Intervention Service has been designed using research and reviews of what interventions are most effectively used to support children and their families. The Centre for Excellence in Outcomes (C4EO) published a summary of research and evidence on Early Intervention ‘Early Intervention – Grasping the Nettle’, the Government published the independent review of ‘Early Intervention – the next steps’ by Graham Allen MP, the Marmot Review ‘Fair Society, Healthy Lives’ strategic health in equalities review and most recently the social mobility and child poverty strategy. Our proposals would ensure and enable evidence based service delivery and support the delivery of the wider aims of tackling deprivation and poverty to improve the life chances of children, young people and their families.
12. **Strand 2: To redesign our Education Services in response to national policy changes.** Education policy and legislation has and will be changing significantly in the coming years, the Government outlined the plan for ‘whole system reform’ in the White Paper entitled ‘The importance of teaching’ and the Education Act is on its passage through parliament. The role of our Council will change with a strong emphasis on schools being responsible for

their own improvement and Councils being the strategic champions for children and young people, promoting educational excellence by ensuring a good supply of high quality school places, coordinating fair admissions and developing our own school improvement strategies to support local schools who are not meeting the new floor standards. The Education Bill makes proposals to change the governance arrangements for Schools and increase the diversity of school provision through academies and free schools.

13. The proposal is to reshape education services to support these reforms now and as they progress. There will be an increasing range and diversity of schools and other settings, Schools rather than the Council will have the responsibility to improve and support others schools to improve. The financial resources available from Government grants have decreased, the previous Government had sought to end the School Standards grants and in our local Government settlement the total quantum of those grants was continued and placed into school budgets, the element for Councils was curtailed inline with the education reform agenda. Our proposals seek to consolidate and concentrate our remaining resources to meet our revised statutory requirements and provide capacity for targeted support and challenge to schools and settings where children are not making sufficient progress. Working with schools and settings, the new services will build capacity to meet the changing education landscape through leadership, professional development and sustainable business planning. In areas such as Special Educational Need (SEN), we have proposed little change recognising this area is likely to require future review as a result of the outcomes of any changes to national policy following the SEN and Disability Green Paper *Support and aspiration: A new approach to special educational needs and disability*.
14. Business skills services will make efficiencies by bringing together 14-19 and 16-19 services, the Education Business Partnership and wider adult skills to work across Children, Young People & Families Directorate and the Environment & Economy Directorate. These changes support the requirement to raise the age of participation and to link more effectively education and skills.
15. Schools Organisation and Planning will remain relatively unchanged, we will continue to have statutory responsibilities to plan sufficient school places and manage admissions to schools. New responsibilities to meet the presumption that any new school will be an academy (as proposed in the Education Bill), have been planned for within the revised service design.
16. **Strand 3: To redesign our Children's Social Care Services in response to national policy changes.** There will be no reduction in funding for frontline social care services; including child protection. However, pressures on these services are acknowledged as increasing, like other Councils in recent years. Nationally the final report from Professor Eileen Munro will set a clear direction for children's social care and child protection. The proposed management restructure will maintain the current area structure, where the core functions of children's social care – assessment, care management of

children in need of protection, and those looked after are being delivered through the three geographical areas. The aim of the proposal is to enable the service to concentrate on the core business of protecting children from abuse and neglect and supporting the most vulnerable children. We have and will continue to work on the crucial interface between preventative and early intervention services and children's social care to make this process seamless but at the same time best use of specialist resources of children's social care.

Consultation – Service and Structure Redesign

17. In shaping these proposals, the directorate has been keen to ensure the involvement of service users, staff, and stakeholders. This included a phase of pre-consultation before the Directorate Business Strategy was drafted to get the views of staff on the redesign pathway for the Directorate (Appendix 2). When the Directorate Business Strategy was produced further avenues for informal consultation were set up, including a specific consultation on the creation of hubs as part of the Early Intervention Service in November 2010. Early engagement activities to refine the details of the final proposals for consultation included workshops with staff, discussions at the Big Debates, Oxfordshire Children and Young People's Trust Board, Area Trust Boards and Oxfordshire Safeguarding Children Board. Dialogue took place with stakeholders and other partners and feedback was submitted to an open email address published on the county council website. The Directorate Leadership Team has undertaken consultation events across the County for staff and members of DLT have undertaken discussions with school associations and governors.
18. Formal consultation on the service redesign proposal began on 14 February and closed on 4 April 2011. This comprised a consultation document (Annex 1) with a feedback form available online and by hard copy on request. Stakeholders and partners who were involved in the production of the Children and Young People's Plan were specifically invited to take part.
19. A special version of the consultation document was prepared for children and young people and this was made available in a range of different places including on Facebook and at discussion forums and small meetings. Arrangements were also put in place to engage with parents and carers. In total, 93 consultation responses were received from residents and stakeholders, 296 from children and young people and 53 from parents and carers.
20. In parallel with the service consultation, the directorate has also undertaken a formal staff consultation focusing mainly on the staffing structure required to deliver the proposed service redesign. The consultation included Trade Unions and all staff employed within the directorate. It began on 1 February and concluded on 4 April 2011 and included a consultation document. A series of meetings were held with staff and managers at various locations across the county. In total, 400 written responses were received. The structure was benchmarked against other local authorities, external agencies, universities and teacher training organisations.

21. The main issues arising from both the formal service redesign consultation and the formal staffing consultation, together with the directorate's response are set out in Annex 3 to this report.

Analysis and Response of Service Consultation

22. **Strand 1: To create a new Integrated Early Intervention Service for Oxfordshire.** The outcomes of the consultation demonstrates that service users, stakeholders and staff support the establishment of the Early Intervention Service based in the seven hubs which will significantly improve the experience of children, young people and families. The value of local teams responding to local families and communities was recognised and seen as 'forward thinking'. Where concern was expressed it was about the geographical location of the hubs, staffing levels and retention of specialist expertise.
23. At present, services currently delivering prevention and early intervention work are based in one of three centres; Banbury, Oxford City and Abingdon and they cover the needs of children young people and families across the whole county on an outreach basis. The new service would see staff based in seven centres (hubs), which would mean a more local and responsive approach resulting in improved local knowledge and coverage. It is not intended that service users will all have to go to the hubs to receive a service. The staff would largely travel to them either at home or at a local children's centre or school or young people's centre etc, as appropriate and as is current practice. The directorate is not proposing to make any reductions to services currently dedicated to providing for children with special educational needs and disabilities, nor reduce the provision for children excluded from schools.
24. Youth work and in particular the relationship between young people and youth workers was seen by young people and parents as a valuable resource. Concerns were raised that the changes would reduce the service and that individual groups would be disproportionately disadvantaged.
25. As part of our proposals, youth work would continue from the hubs and via satellite services and some open access to youth services would continue from those centres. We are in positive discussions with schools, where youth centres are based on their premises, together with a wide range of community based organisations who have expressed an interest in providing youth services supported by the Big Society Fund which we believe will add to coverage across other countywide locations.
26. **Strand 2: To redesign our Education Services in response to national policy changes.** The response to the consultation and ongoing dialogue with schools show that Education Services in Oxfordshire are valued and have been making substantial progress over recent years. The proposals set out in this report would build on best practices and evidence of what works well, would provide improved support targeted to raise attainment for all and to narrow gaps in outcomes for vulnerable children and young people.

27. The consultation outcomes recognise the value of increased flexibility for schools, which allows them to take ownership of the changes. Feedback from schools confirms that they value the input from support services such as SEN and the integration of the Early Years Team into the Education Service is considered a positive change.
28. However, schools have expressed concern with regard to how support would work in practice. In response, three well attended and valued area briefings for headteachers and chairs of governors have taken place over the last two weeks, where developing detail has been shared. This has been welcomed alongside recognition that circumstances continue to change nationally. A common question and answer support document was shared and is available on the county council website and will continue to be updated as further details and questions arise.
29. **Strand 3: To redesign our Children's Social Care Services in response to national policy changes.** The consultation outcomes recognise and appreciate the council's commitment to the protection of front line services. The Early Intervention Teams based in the hubs and the work of the Children's Centres is seen as strengths, as is the cross-directorate approach to improving access to services. Improved joined up working based nearer to schools is also considered to be helpful.
30. The proposals continue the delivery of children's social care services within three geographical areas. The proposals are a reconfiguration of the senior management arrangements of the service. The proposed changes will maintain clear accountability, improve spans of control and ensure effective prioritisation of workloads. Staff concerns raised about the delivery of service to children in need and children in care have been responded to through revision of the structure to deliver these services.

Staffing and Financial Implications

31. Staff and trade unions have been informed and consulted on the proposed redesign of services. Trade Unions were given a special briefing and further Q&A session by the Director, Deputy Director and Human Resources. The volume of consultation responses from staff reflects a high level of engagement, with comments being put forward from all areas of the directorate.
32. The implementation of the proposed staffing structure would align with the service redesign and would start with management appointments and cascade down. Partners are broadly in support of the redesign and the directorate would continue to work with partners to improve services across Oxfordshire.
33. The proposals in the staff consultation were to reduce Tier 3 managers from 51 (fte) to 20, Tier 4 reductions proposed from 138 (fte) to 92, Tier 5 1,326 (fte) to 1,167. These figures do not include as yet the proposals for Quality

and Compliance functions, this work is being conducted with SCS currently. As a result of the consultation feedback we are currently considering the final structure and numbers of staff within the Directorate in order to meet the financial and business requirements for the Directorate.

34. The county council's Medium Term Financial Plan 2011/12–2014/15 identifies the need for reductions in spending at Oxfordshire County Council following reductions in grants from central government that are being experienced at all local authorities. The proposed service redesign set out in this report will meet or contribute to making £10.73m of these savings as shown below. These figures are included in the Children, Young People & Families Business Strategy, which was approved by Council on February 15, 2011.

| Business Strategy Ref | Description | 2010/11 Gross Budget | 2011/12 £'000 | 2012/13 £'000 | 2013/14 £'000 | 2014/15 £'000 |
|------------------------------|---|-----------------------------|----------------------|----------------------|----------------------|----------------------|
| 7.0 | New Early Intervention Service replaces a number of previous services | 16,042 | -2,200 | -4,200 | -4,200 | -4,200 |
| 7.7 | Early Years & Children's Centres | 37,575 | -1,500 | -3,000 | -3,500 | -4,000 |
| 8.0 | Children's Social Care | 36,349 | -500 | -500 | -500 | -500 |
| 6.0 | School Improvement | 7,939 | -318 | -680 | -798 | -1,150 |
| 6.2 | Equality and Diversity Achievement Service reduced | 2,531 | -240 | -330 | -380 | -380 |
| 6.2 | Restructure 16-19 Teams | 564 | -250 | -500 | -500 | -500 |
| Total Savings | | 101,000 | -5,008 | -9,210 | -9,878 | -10,730 |

Equality and Inclusion Implications

35. Relevant Service and Community Impact Assessment (SCIA) had already been completed and as a result of the consultation we have updated them. These examine the areas where the proposed service redesign could have significant impact on equality groups in Oxfordshire and includes mitigation strategies and actions to address any adverse impact.
36. The SCIA set out in Annex 4 takes into account feedback from parents and carers and children with disabilities as well as a broad number of community groups representing different aspects of the community, including dialogue with the county council Social Inclusion Reference Group.
37. The assessment found that the main equality issues related to:
- Access to youth provision for children and families from rural areas and children that have disabilities.
 - Loss of peer support in rural areas for children at risk of being marginalised, children with disabilities, as well as young people developing an understanding of their sexual orientation.

- Managing the impact of reduced specialist services in terms of anticipating the needs of young people and having the capacity to respond to these needs. This relates to children with disability and special educational needs, as well as children from Black, Asian and Minority Ethnic (BAME) backgrounds. We need to say how these are mitigated.
38. Overall, it is our judgement that the plans aim to promote equality, are a proportionate response to the budget reductions and an action plan is in place to mitigate the above concerns. We will monitor this action plan and review this assessment as part of the implementation project.

Summary

39. The outcomes of the consultation process shows that overall there is a positive response to the proposals. Where concerns have been expressed about their detail, for example how changes will happen and how high quality services will continue; the directorate will respond to these. Transitional arrangements based on the project plan will establish Children's Social Care Services by May 2011 and deliver the Early Intervention Service based on the hubs and the changes to Education Services by September 2011. The directorate plans to implement the changes and monitor and evaluate that through engagement with staff, partners and universities. A staff development strategy is in place and feedback to staff on the consultation took place in early April 2011.

RECOMMENDATION

40. **The Cabinet is RECOMMENDED to:**
- (a) approve the proposed service redesign and implementation of services for children, young people and families as detailed in this report: and**
 - (b) approve the proposed service redesign for implementation**

MEERA SPILLET
Director for Children, Young People & Families

Background Papers:
Directorate Business Strategy (approved by Cabinet and Full Council February 2011)

Annexes:

Annex 1 Service Consultation documents
Annex 2: Service Redesign Pathway & Windscreen
Annex 3: Staff consultation document
Annex 4: Service and Staff Consultation analysis
Annex 5: Service & Community Impact Assessment

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April 2011

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HAVE YOUR SAY on Services for



Children, Young People and Families

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1. About this consultation

Over the next four years Oxfordshire County Council has identified that it needs to find savings of £119m by 2014/15, due to the reduction in the funding that it receives from central government.

The need to make savings provides an opportunity for the council to take stock and reconsider how local services can be delivered better and more effectively now and in the future. The proposals presented in this consultation document set out how we plan to make changes to our services for children, young people and families.

Our Business Strategy is designed to ensure that we:

- Deliver good outcomes for all children and young people.
- Secure for the poorest and most vulnerable in society the ability to improve their outcomes by effectively targeting resources to those most in need.
- Engage non-state providers, communities and partnerships in delivering those outcomes locally.
- Improve the economic efficiency and effectiveness of our activities.

Your views are important to us. We need to hear from you, our customers, partners, communities and stakeholders to make sure we get the plans as right as possible.

Please take the time to have your say
The deadline for your response is 4 April 2011

2. Introduction

Oxfordshire County Council's Children, Young People & Families Directorate is responsible and accountable for meeting the needs of local children, young people and their families. The statutory and regulatory framework in which we operate is a complex one and we are responsible for ensuring that services meet the spectrum of needs of children, young people and families as described below.

Universal needs

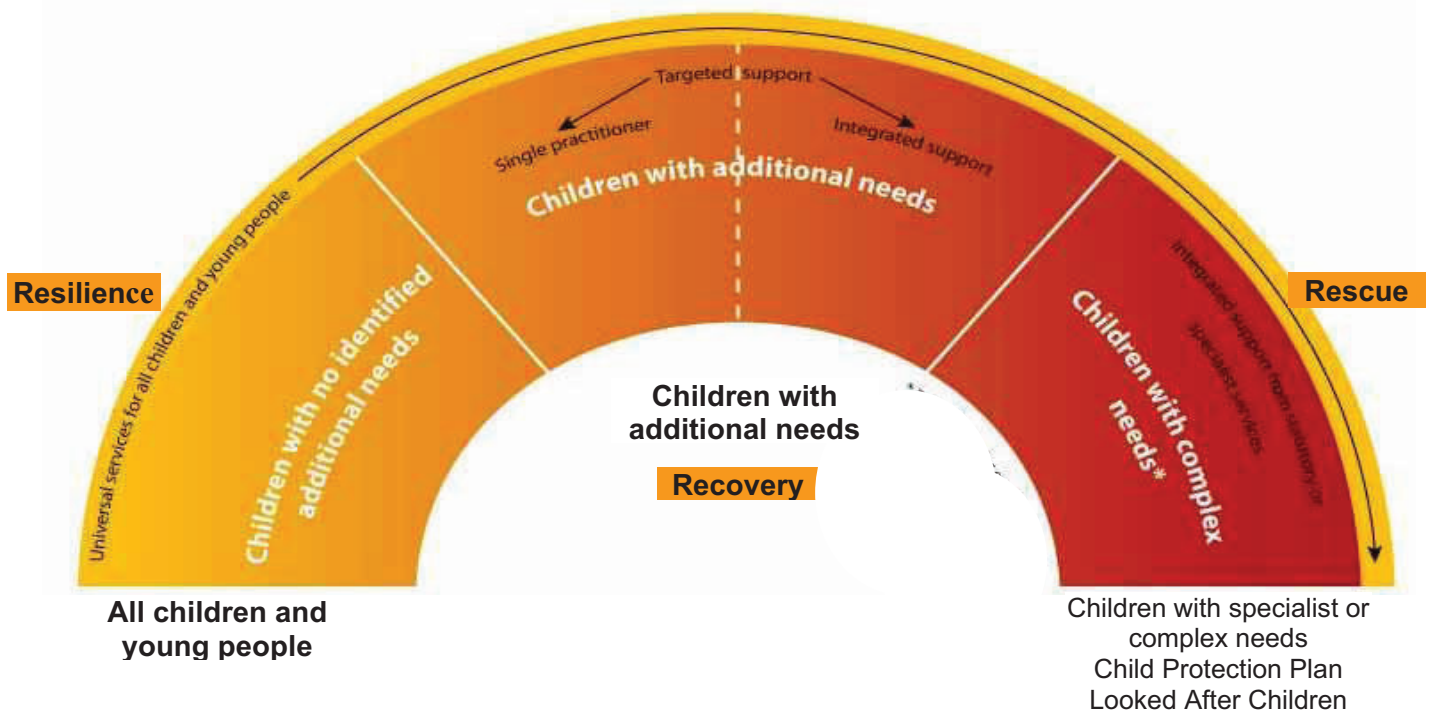
For all children i.e. birth through statutory age schooling places with an emphasis on meeting needs in way that provides good provision for them and families to avoid their needs escalating.

Additional needs

Targeted support for children who need more support than universal services provide in order to promote their well-being or who otherwise may become vulnerable children.

Specialist / complex needs

For children in need of protection or with complex needs that require other specialist assessment and provision of services such as special educational needs.



The diagram above helpfully illustrates the range of services provided by our directorate from universal services at the left of the 'windscreen' accessed by all, to more targeted services in the middle sector aiming to prevent problems from worsening. We want to ensure that all universal services should build and sustain the resilience of children and their families to cope with all that life brings them and achieve the best outcomes for them. We want to be able to identify children and families that have additional needs and to provide services at the right time to help them recover from challenges and enable their needs to be met once again by universal services. Finally, we recognise that at times, children and young people, particularly those in need of protection need to be rescued from dangerous situations. However, our aim is always to help families to care for their children in a safe way and for some children we are able to provide services that enable their families to recover from their difficulties and resume their care. Evidence tells us that intervening early is essential to prevent problems escalating for children, young people and families and reduces the need for more specialist services on the right of the windscreen.

3. Our proposals

Our Children, Young People & Families Business Strategy sets out the way in which we plan to meet our statutory responsibilities, and links closely to the Children and Young People's Plan that sets out the ambitions we share with our private, public and voluntary sector partners for Oxfordshire's children and young people.

The proposal to redesign and reshape services for children, young people and families outlined in this consultation document takes account, not only of the financial constraints but also, a radical re-think of how we might deliver our statutory duties differently, based on research of when and how to support children, young people and their families.

In developing our proposal we focused on the following guiding principles:

- Keeping children and young people safe.
- Ensuring that children, young people and their families get the right service, in the right place at the right time.
- Providing better life chances – getting a balance of proactive and reactive interventions.
- Working 'with' not 'doing to' children and their families.
- Working at a local level in communities with our 'Team around the Child' and 'Team around the Family' approaches.

Our proposal is to:

- a) Create a new Integrated Early Intervention Service for Oxfordshire.
- b) Redesign our Educational Services in response to national policy changes.
- c) Redesign our Children's Social Care Services in response to national policy changes.
- d) Join up services where possible and where it makes sense, reducing back office service and sharing management expertise.

We are not proposing any changes, as part of this consultation on services provided by Children's Centres, Special Educational Needs (SEN) and alternative provision. This will be part of separate commissioned reviews and consultation at a later stage.

We have carried out, and will continue to review, Service and Community Impact Assessments to assess the impact of the savings proposals on local communities and those groups protected by equalities legislation. The [Service and Community Impact Assessments](#) are available on the Oxfordshire County Council website and we welcome feedback and comments.



A. Create a New Integrated Early Intervention Service for Oxfordshire

Our directorate will develop one integrated early intervention and prevention service capable of working locally with children, young people and families facing exceptional social difficulties; flexibly providing the right length, type and intensity of intervention; using the skills required to meet needs.

Our proposal is to join up and redesign several of our existing services, at a reduced cost, to create a new simpler service focusing on prevention and early intervention that will:

- Work locally with children, young people, their parents and carers in all parts of the county.
- Provide enhanced provision to vulnerable children, young people and families and to the most vulnerable communities.
- Deliver services through one well understood system and point of access or referral.
- Have multi-disciplinary integrated teams, making decisions as close to the frontline service provision as possible.
- Involve parents, carers, children and young people to help them to actively participate and engage with the new service, including shaping its design.
- Work together with community groups, volunteers and partners and to develop innovative ways to enhance our services.
- Work closely in collaboration with our partners to maximise impact and deliver improved outcomes.

In developing our proposal we have taken into account evidence from current research about the most effective ways of working with children, young people and families to support their achievement of good outcomes. We have also taken into account evaluations of findings from early intervention work in Oxfordshire, a local needs assessment and a review of how resources are currently used to support children and young people in Oxfordshire.

(See Annex A for further information)

In particular, research tells us it is key to identify families with additional needs to ensure that they receive timely and appropriate support. Evidence tells us that intervening early is essential to prevent problems escalating and reduces the need for more specialist services.

Children, young people and families with additional or specialist / complex needs have told us that our current services are too complicated and lack co-ordination. They want:

- Help from services when problems first arise and before things deteriorate.
- Services which put children and families at the centre and involve them in decision making.
- Services which are coordinated across agencies with one contact person.
- Fewer assessments, reduced duplication and the need for the family to repeat their story.
- Services to be organised so that they are easy to access locally.
- Services which take a whole family approach.



Understanding Our Proposal

What will the new Early Intervention Service do?

The new integrated service will work locally with children, young people and families in all parts of the county. It will place a specific focus on children, young people and their families with additional needs to ensure that they receive timely and appropriate support from a team made up of different professionals bringing their unique professional contribution as part of integrated, multi-disciplinary practice.

The work of the following existing services is included, as described in our staff consultation, in the design of the new single Early Intervention Service:

- Youth Service
- Youth Offending Service – preventative services and Family Intervention Project
- Connexions Service
- Parenting Development
- Substance Misuse
- Part of Behaviour and Attendance team
- Family and Children Early Intervention Team (FACEIT) and localities
- Extended Services
- Part of Children's Centre management team
- Part of the Early Years SEN Inclusion Teacher team

How will the Early Intervention Service be provided?

Services will be provided from seven hub buildings across the county, mainly using existing youth centres.

Hubs will:

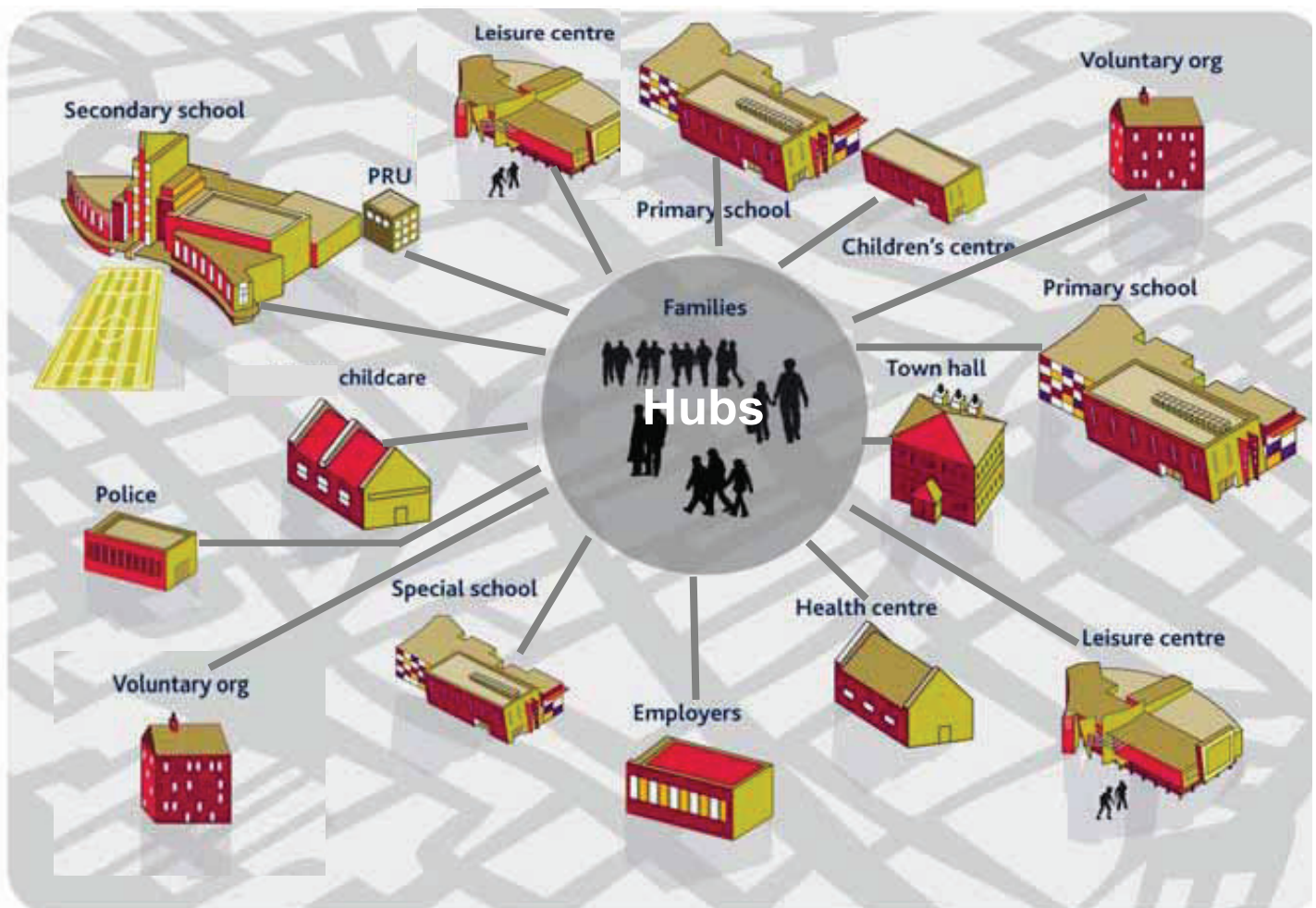
- Be a base for direct work with children, young people and families locally and to provide outreach.
- Provide a venue for others to work with children and their families.
- Be a venue through which youth work is delivered in the evenings and weekends.
- Be managed by an experienced manager based in the hub.
- Be staffed initially by a team of approximately 20 with a mix of experience and expertise from:
 - Early Years Development and Parenting
 - Health and Wellbeing (Physical, Mental, Sexual)
 - Education, Employment and Training (EET)
 - Youth Justice/Anti-Social Behaviour.
- Include additional staff / resources from partner agencies. (We are already in discussions with them)
- Harness additional resources through local volunteers building on the council's aspirations to support community investment.



Hubs will be responsible for improving outcomes for children, young people and families at risk of:

- A poor start in life.
- Persistent absence and exclusion from school.
- Offending and anti-social behaviour.
- Teenage pregnancy.
- Becoming disengaged from education, employment and training.
- Disadvantage, through caring responsibilities, emotional or behavioural difficulties.

It is recognised that other resources such as Children's Centres, potentially GP surgeries, schools, colleges etc will have an important part to play working with the hubs to ensure that children, young people and families in every locality are able to access services. This is illustrated in the diagram below.



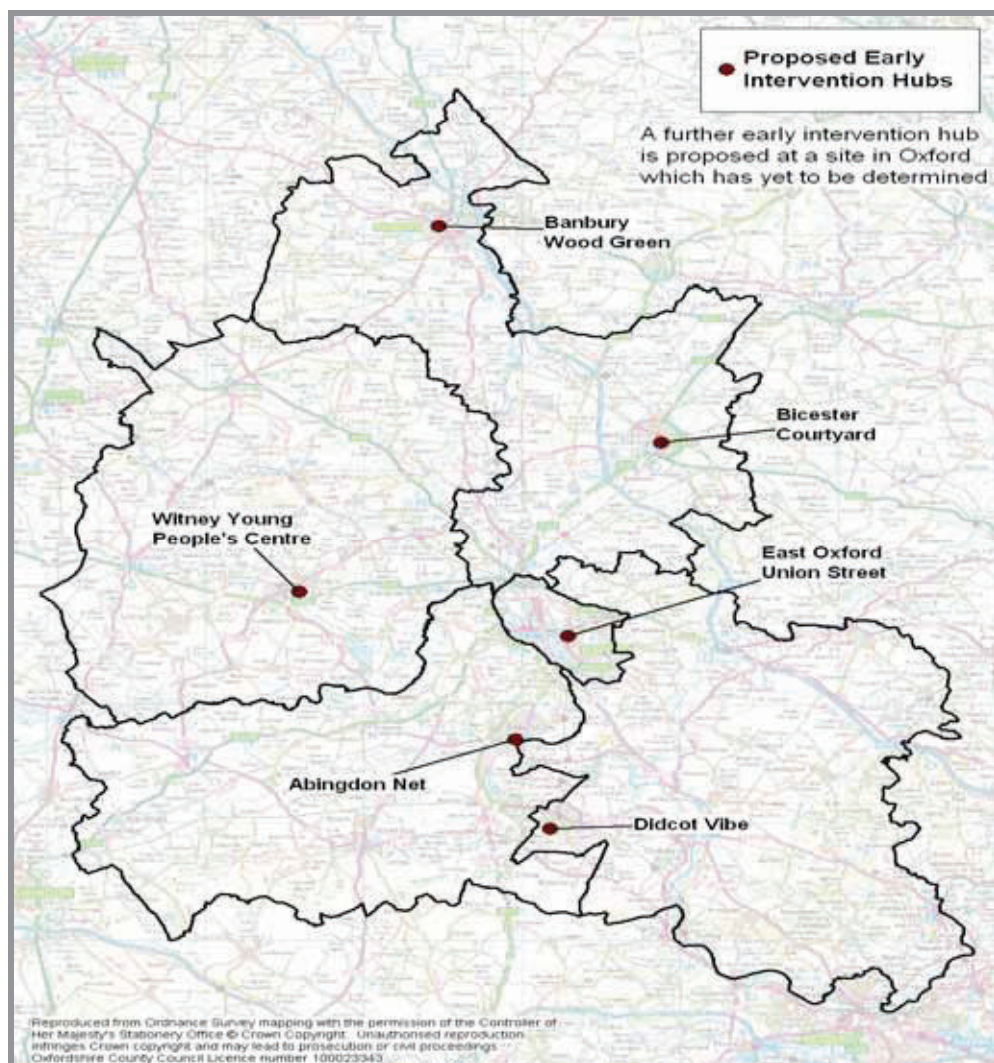
Where will the hubs be located?

Currently we have identified the following Young People's Centres: Banbury – Wood Green, Bicester Courtyard, East Oxford – Union Street, Witney, Abingdon Net and Didcot Vibe as the locations for six of the hubs. We propose that there should be a second hub in Oxford and are currently evaluating whether this is best located in Barton, Blackbird Leys or Littlemore.

The proposed locations for the hubs have been based on:

- An assessment of the needs of children, young people and families in Oxfordshire (i.e. where we believe there is most need).
- The suitability of existing building to operate as a centre for both front line services and back-office functions.
- The size and condition of existing building and parking arrangements.
- The geographical spread of hubs and accessibility to communities.

Proposed Early Intervention Hubs



How will the new Early Intervention Service affect existing services?

Introducing the new Early Intervention Service will bring changes to how some of our current services are delivered in the future. This not only includes changes to provision of young people's centres, but also other support services, Youth Offending Services, Inclusion, Access and Engagement Services, Connexions Locality Support Services, Family and Children's Early Intervention Services, Parenting Services and Children's Centres.

Youth Services

Our proposals mean there would still be youth work in the evenings and weekends at the seven proposed hubs and sessions in areas of particular need including Blackbird Leys, Rose Hill, Barton, Berinsfield and Kidlington. In addition, the Riverside Centre would remain at Donnington Bridge, Oxford, as a countywide centre for outdoor activities and link in with the Duke of Edinburgh Award Scheme.

As part of our proposal, the funding for youth work sessions and management support formerly provided by the council will be reduced and we plan to withdraw funding and management support to the following Young People's Centres: Eynsham, Wheatley, Wantage, Chiltern Edge, Thame, Wolvercote, Saxon Centre (Headington), Cutteslowe, Carterton, Bampton, Standlake, Chipping Norton, Faringdon, Wallingford, Henley, Cholsey, Chalgrove, Chinnor, Watlington and Wood Farm.

Community-Led Services

Given our proposal to reduce funding from the youth centres described above, we are working with local community groups, schools, volunteers and other partners to develop innovative ways to deliver youth activities and have created a Big Society Fund to 'pump prime' community-led initiatives.

Anyone interested in talking to the council about community-led services should visit our Big Society pages on the council website www.oxfordshire.gov.uk/big-society-fund. These provide a wide range of information and a form to register an expression of interest.

Youth Offending Service

In our proposal, a central team would continue to deliver statutory court work, Intensive Supervision and Surveillance and Pre-Court services. It is proposed that the current prevention and diversionary work, including the Family Intervention Project work, will continue to be funded and run as part of the integrated teams from the seven hubs.

Inclusion, Access and Engagement Service

As part of our proposal, there would be a small central team to carry out statutory functions linked to attendance and Special Education Needs assessments carried out by Educational Psychologists; but all advisory and other support work currently supporting the inclusion and engagement of children and young people would be run from the seven hubs as part of the work of the integrated teams. Schools will be encouraged to buy additional services they need e.g. educational psychology and behaviour support.



Connexions Service

We plan to make some changes to how we deliver Information, Advice and Guidance (IAG) currently provided by Connexions. The government is planning to change the way careers advice and guidance is delivered nationally from 2012. In the meantime we are proposing to continue a service to secondary and special schools and colleges.

As part of our Early Intervention proposal the new IAG Service will:

- Continue to provide a service to schools and colleges pending central government policy changes.
- Use a new single children and young people's website (incorporating existing sites e.g. Spired and BigVoice) to provide additional online IAG Services.
- Have one central drop-in centre at Gloucester Green.
- Deliver specialist resources to support young people who are not in education, employment or training (NEET) through the integrated teams in the seven hubs.
- Provide opportunities to drop in to the hubs for advice.

Children's Centres and Childcare Services

It is proposed that Children's Centres and Childcare teams will continue to be organised on an area basis, North, South and Central.

In this proposal funding for Children's Centres, as frontline services, would be protected where possible. There are no plans to close any Children's Centres in this financial year. We propose to undertake a full review of the delivery of these services across the county, which will be informed by recent national reviews around child poverty, early intervention and the Early Years Foundation Stage and we will maintain a small centralised team to oversee this process.

We are not currently proposing any changes in the services provided by Children's Centres.

The main changes proposed are related to the way the county management teams are organised.

It is proposed that Childcare Development teams will be renamed to become Community Childcare and Play teams. In addition to current function, this would also incorporate the strategic development of play, increasing support to voluntary management committees and mainstreaming the development of accessible childcare for disabled children and young people and other vulnerable groups.



FACEIT (Family and Children's Early Intervention Team and Locality Support Services)

We are building on the existing evidence of good practice of these teams and that of the Family Intervention Project. The work of these services will be incorporated into the seven hubs and will continue to be an important part of our early intervention work with families.

B. Redesign our Educational Services in response to national policy changes

Oxfordshire County Council is proposing to reshape the educational services it provides for schools, concentrating resources on those schools and settings which have the greatest need, working to ensure that all schools have effective leadership which will enable them to self-improve and to sustain improvements.

These redesign proposals are underpinned by the following key principles:

- Headteachers and governing bodies hold the responsibility for school improvement.
- Schools will be judged against the progress and attainment that pupils make.
- Oxfordshire County Council will remain a champion for local parents and children.
- Parents/carers will have greater choice in the type of provision on offer for their child.
- Commissioning will secure high quality educational provision.
- Schools/settings will have more curriculum freedom and opportunities to innovate.
- Services around schools and settings will be determined by need.
- Outstanding and good schools will become autonomous and be expected to support others.
- Bespoke support will be brokered in from other strong schools, providers or services.
- Alternative provision will be improved and able to offer new solutions.
- Disadvantaged pupils will be supported to improve their attainment and achievement.
- There will be a continued focus on the importance of Early Years; early child development, early language support and involvement of parents in their children's learning.
- There will be a new national all-age careers advice and guidance approach.



Why are these changes being made?

New government policies are having a considerable impact on the council and importantly on children, young people and their families who live in Oxfordshire.

Significant change is being made across our educational landscape. Changes will affect schools themselves, their governors and the council's role as local authority. Schools will be given greater individual responsibility and freedoms to shape their approach for the benefit of their pupils with reduced bureaucracy and increased accountability for their own improvement. The changes are outlined in the Schools White Paper [The Importance of Teaching](#) and the [Education Bill 2011](#). These changes represent the most radical reform in education for some considerable time and they will challenge everyone to work in new and different ways to support their successful delivery.

At the same time there are changes to the funding arrangements for schools, academies, colleges and new types of schools will be developed. Over the next year we will see the implementation of the Single Formula Fund for early years and a review of the National Schools Funding Formula, and from

April 2011 there will be a simplified funding mechanism for schools, alongside a Pupil Premium to support the needs of children from poorer backgrounds.

The Early Years Foundation Stage is also being reviewed nationally and two new government reports on Child Poverty and Early Intervention continue to emphasize that support for early learning and development is key to improving long term educational outcomes for children.

These changes present significant challenges, but also offer opportunities for us to redesign our structure to ensure we support the changes and work with our schools to achieve better educational outcomes for all our children and young people. The work of the Early Intervention Service and Education Service will come together to achieve this.

How are the challenges being met?

Our proposals support the principle that schools and settings will need to work in partnership with each other, with us and with other agencies to achieve better outcomes for all our children.

Collaboration and capacity building

We will be focusing on building capacity to facilitate this, share good practice, sustain improvement and deliver consistently high standards. We welcome a diverse approach, with different models of school organisation that reflect local need and make best use of research.

Our new service will support the recruitment, retention and continuing professional development of our teaching workforce, which is a significant shared responsibility for us. It is vital that Oxfordshire recruits and retains high quality school leaders, and explores imaginative and creative solutions to leadership where traditional systems are not securing effective and sustainable school improvement. Our continued involvement in the headteacher appointment process will also assist governors in appointing high quality school leaders. Our new service will continue to work towards all early years settings being led and managed by people qualified to appropriate graduate level (teachers or Early Years Professionals).

Supporting School Effectiveness

The new service will have responsibility for supporting school effectiveness and tackling underperforming schools and settings, intervening in those which are failing or unable to improve their results. New floor standards are being introduced and we will retain oversight of improvement plans, alongside the Department for Education.

It is vital that our intervention strategies are focused on those schools and settings most in need of support, whilst also building capacity for other schools to improve and support each other.

We propose that our resources will be concentrated on those schools and settings which have the greatest need, working to ensure that all schools have effective leadership which will enable them to become self improving. Our new service will monitor all schools and settings to ensure we are able to identify if they become vulnerable, and to take the necessary measures in a timely manner.

Schools will be able to use their individual budgets to commission improvement support and the role of School Improvement Partners will end although governing bodies are expected to commission independent advice / support themselves.



We will play a key part in developing strategies that help to build and sustain capacity in our schools and settings so that they can better support others.

As early years providers do not have devolved budgets to commission improvement support, the new Educational Effectiveness Team: Standards and Progress Birth to 5 will continue to support providers who receive Early Years Funding Formula. We will continue to meet our statutory duties towards our 2,210 registered childcare providers to provide information, advice and support for the quality of provision, through our training programmes and commissioned support and development work for the most disadvantaged groups.

Understanding Our Proposal

What will the new Education Service do?

Introducing the new Education Service will bring changes to how some of our services for schools and settings are currently delivered.

Education Service

In addition to the Early Intervention Service teams, we propose to have five Education teams working to the Deputy Director for Education and Early Intervention:

- Educational Transformation
- Educational Effectiveness
- School Organisation and Planning
- Children with Special Educational Needs
- Business and Skills



➔ **The Educational Transformation Team** will lead and support the council's strategies to meet the changing educational landscape and radical reforms ahead, and will ensure there is capacity to meet these.

Led by the Educational Transformation Manager, four areas of particular focus will be:

- *School Governance and Accountability* – to support governing bodies and intervene as necessary to ensure capacity to effectively fulfil their responsibilities.
- *School Leadership and Professional Development* – to promote effective leadership recruitment, retention, development and ensure aspiration.
- *Alternative and New Provision* – to lead on alternative education solutions and development of new provision in particular to meet the demands of challenging and vulnerable pupils.
- *Educational Innovation and Commercial Services* – to ensure effective business strategies are in place for self-financing and sustainable services such as international education, music outdoor learning and ICT.

➔ **The Educational Effectiveness Team** will meet the council's statutory duties by monitoring the progress of schools and settings, providing support and challenge to schools and settings where there are concerns over performance and issues related to vulnerable groups. The team will ensure

- Early identification of schools in need of support.
- Effective, evidence based early intervention strategies are in place.
- Intervention resource is commissioned for schools that are vulnerable to declining performance, or schools causing concern, enabling them to make rapid and sustained improvement.
- Additional capacity is sought for school improvement, through commissioning strong schools to support developing practice in other settings.

Led by the Educational Effectiveness Manager, four areas of particular focus will be:

- *Standards and Progress Birth to 5* – to drive improvement in early years provision including private, voluntary and independent and the best outcomes for all children from birth to five.
- *Standards and Progress 5 to 11* – to drive improvement in primary school education, championing the best possible outcomes for all children aged 5 to 11.
- *Standards and Progress 11 to 19* – to drive improvement in secondary school education, championing the best possible outcomes for all children aged 11 to 19.
- *School Improvement – Special and Additional Needs* – to ensure alignment of support and intervention for children and young people with additional educational needs (AEN), including Black, Asian, Minority Ethnic (BAME), Gypsy, Roma and Traveller (GRT), students with Special Educational Needs (SEN) and other groups not achieving as well as their peers.

➔ **The School Organisation and Planning Team's** previous restructure has already led to improvement of the service. This team will continue to meet statutory duties connected with the supply of early years and school places (including through opening new schools), school admissions, transport, and coordinate the directorate's capital programme. The team will lead the new developments within the directorate and with schools and educational settings to ensure sufficient high quality provision across the county.

Led by the School Organisation and Planning Manager, the four areas of particular focus will be:

- *Early Years Sufficiency and Access* – Ensuring the county council meets its statutory duties for sufficient funded places for two to four year olds, childcare places and early years organisation.
- *School Organisation* – Providing a service for school organisation, development of school premises and to ensure appropriate consultations for new developments.
- *School Pupil Place Planning* – Ensuring correctly targeted investment to improve educational buildings and lead in the commissioning of school places and competitions.
- *Admissions and Transport* – Leadership over policy and practice for admissions and home to school transport ensuring improved access for all.

- ➔ **The Special Educational Needs (SEN) Team** will cover statutory responsibilities for children from birth to 25 years. Radical changes to the SEN framework are expected in the SEN and Disability Green Paper (due February 2011) and this will inform any future transformation of services. The SEN team would play a key part in narrowing the gap in outcomes for children with SEN working closely with other education services, Early Intervention and Social Care teams.

Led by the Manager for Children with Special Educational Needs, the four areas of particular focus will be:

- *Statutory Casework* – The statutory SEN Casework team would remain unchanged.
- *SEN Sensory Support Service (SENSS)* – This team will include the Sensory, Physical and Complex Needs Support Service team, the Communications and Interaction Support Service team and three SENSS Area Coordinators (Northern, Central and Southern).
- *Specialist SEN/AEN Assessment Service (including Educational Psychology Service.)*
- The Educational Psychology Service will focus on its statutory work with direct links to Early Intervention Hubs. It is proposed that there would also be a traded arm to the team that could offer bespoke packages to schools/partnerships wishing to buy additional support.
- *Early Years SEN* – It is proposed that the Early Years SEN team joins the wider SEN services to enable continuity of service delivery, common principles and approaches.

- ➔ **The Business and Skills Team** will bring together the 14-19 Strategic Development Team, the 16-19 Team and the Education Business Partnership team, in order to create a team that will work across the Children, Education & Families and Economy & Environment Directorates, to address the strategic issues around skills for young people and the wider workforce. This team would provide the Oxfordshire City Region Enterprise Partnership (OCREP) with the information and support they require to develop a countywide strategy that:

- Ensures all residents are able to develop the skills to enable them to successfully enter and remain in the workforce.
- Assists local employers to develop or access the provision they require to equip the workforce with the skills needed.

Led by the Business and Skills Manager, the three areas of particular focus would be:

- *Funding and Data* – to manage external commissioning of support and contracts, to gather economic data and to monitor provision.
- *Work Experience and Business* – to ensure an effective link between learners and employers, assured work experience placements and increases in apprenticeships.
- *Skills Partnership* – to ensure key partner engagement in a skills strategy development and its implementation into practice.

C. Redesign our Children's Social Care Services in response to national policy changes

The council proposes to make changes to the management arrangements for children's social care. All services within social care will be retained.

The delivery of safeguarding and other children's social care services are key priorities for the council and consequently there will be no reduction in these front line services.

The proposal is underpinned by continuing the current three area structure, where the core functions of children's social care – assessment, care management of children in need of protection, and those looked after, are delivered through the three geographical areas. The aim of this arrangement is to enable the service to concentrate on the core business of protecting children from abuse and neglect, and supporting the most vulnerable children. We are not proposing any reductions of service in our child protection services.

4. How do I tell you my views?

How do I tell you my views?

Your views on the proposed redesign of services for young people are important to us. This consultation is your opportunity to influence our proposal. We need to hear from you, as our customers and communities to make sure we get the plans as right as we can.

Please take part in this consultation by returning your comments by **4 April 2011**.

You can take part by:

1. Completing this questionnaire and returning it to:
CYPF Service Redesign Proposal
FREEPOST OXFORDSHIRE COUNTY COUNCIL
(No further address required) or by
2. Completing the online questionnaire at www.oxfordshire.gov.uk/consultation
Go to the consultation calendar; Select 'Children and Young People's Services Proposal'

If you have any queries about the Children and Young People's Services Proposal that will help you to take part in this consultation, please contact us:

Email: cypf-servicedesign@oxfordshire.gov.uk

Or call: 1. Early Intervention Service: 01865 815453 / 01865 815177

2. Education Service: 01865 328549

3. Children's Social Care Services: 01865 328271

Decision-making

Who will make the decision?

The final decision on the proposals set out in this consultation document will be made by Cabinet on 19 April 2011 as part of a wider item called CYP&F Service Redesign.

A range of information will be used to inform decision-making including the outcomes of this consultation and other early feedback, financial information, an assessment of potential risk, Service and Community Impact Assessments and a detailed assessment of local needs.

Early discussions and expressions of interest about community-led services will not be used to inform the decision-making process on this proposal.

When will these changes be implemented?

The broad timetable for the changes suggested in this proposal is set out below:

| | |
|----------------------|--|
| 1 Feb – 4 April 2011 | Consultation with staff, service users, communities and stakeholders |
| Mid February 2011 | Information on Big Society Fund published |
| 19 April 2011 | Decision about service redesign |
| End of April 2011 | Decision about staff arrangements to support redesign |
| From Summer 2011 | Bids for Big Society Fund agreed |
| Summer/Autumn 2011 | New service fully operational |

Annex A: Useful links

This annex provides sources for information that you wish may to consider to inform your response to this consultation.

Oxfordshire information

- Children, Young People & Families Business Strategy:
<http://mycouncil.oxfordshire.gov.uk/mgConvert2PDF.aspx?ID=4604>
- Joint Strategic Needs Assessment (JSNA)
<http://portal.oxfordshire.gov.uk/content/public/ODO/data/themes/jsna/documents/JSNA2009fulldocument.pdf>
- Children and Young Peoples Plan 2010 – 2013 and needs assessment:
www.oxfordshire.gov.uk/cypp
- Oxfordshire Children and Young People's Survey – 2009:
http://portal.oxfordshire.gov.uk/content/publicnet/other_sites/BigVoiceOxfordshire/documents/home/CYP%20Survey/OCYPS%2009-Full%20Report-July%202009.pdf
- Service and Community Impact Assessments:
<http://www.oxfordshire.gov.uk/plink/publicsite/aboutyourcouncil/W/Internet/About+your+council/Plans+performance+and+policies/Equality+and+cohesion/AYC+-+PP+-+Social+and+Community+Impact+Assessments>

National Information

- Liberating the NHS: Legislative Framework and Next Steps:
http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/@ps/documents/digitalasset/dh_122707.pdf
- Healthy Lives, Healthy People White Paper: Our Strategy for Public Health in England:
http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/@ps/documents/digitalasset/dh_122347.pdf
- The Importance of Teaching: Schools White Paper:
<http://publications.education.gov.uk/eOrderingDownload/CM-7980.pdf>
- Education Bill 2011:
<http://services.parliament.uk/bills/2010-11/education.html>
- Child Poverty Act 2010:
<http://www.legislation.gov.uk/ukpga/2010/9/contents>
- Localism Bill:
<http://www.publications.parliament.uk/pa/cm201011/cmbills/126/11126.i-v.html>
- The Foundation Years: Preventing Poor Children becoming Poor Adults: Frank Field's Independent Review on Poverty and Life Chances:
<http://povertyreview.independent.gov.uk/media/20254/poverty-report.pdf>
- Early Intervention: The Next Steps Graham Allen Report January 2011:
<http://media.education.gov.uk/assets/files/pdf/g/graham%20allens%20review%20of%20early%20intervention.pdf>
- Early Intervention: Good Parents, Great Kids, Better Citizens, Graham Allen MP and Rt Hon Iain Duncan Smith MP
<http://www.centreforsocialjustice.org.uk/client/downloads/EarlyInterventionpaperFINAL.pdf>
- Call for evidence for Early Years Foundation Stage Review:
<http://www.education.gov.uk/inthenews/inthenews/a0063495/call-for-evidence-for-eyfs-review>

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HAVE YOUR SAY on Services for



Children, Young People and Families

Why are we consulting you?

Following the election in May 2010, the government said it would significantly reduce the money it gives to all local councils. This means we have to make big changes in the services we provide to make £119 million savings between April 2011 and April 2015.

While we have to continue to meet our legal obligations, like child protection, we have looked at what we do now and are making some proposals about how to do things differently, in order to make the savings. We think that despite the cuts, there may be some things we can actually do better by changing the way we work, but there will be some loss of very valued services too.

This consultation paper tells you about some of the proposed changes and is asking for your comments on them.

What difference will what we say make to the plans?

These are proposals – no decisions have been made yet.

Oxfordshire County Council's Cabinet will make final decisions when it meets on 19 April 2011. There is still time to influence the plans and we need to hear from you, as our customers – to make sure we get the plans as right as we can in the circumstances.

**Your views are important to us
Please take time to have your say**

**What are
the proposed
changes?**

This Consultation asks for your views on each of the areas listed below, but concentrates on the Early Intervention Service as these are the services where the proposals are most likely to affect you.

1. Creating an Early Intervention Service
2. Changing the way the local authority supports schools
3. Re-structuring management of the Children's Social Care services
4. Consulting and involving children and young people

1 The Early Intervention Service

The government and the council are very committed to trying to prevent problems you and your families face from getting worse and reaching crisis point.

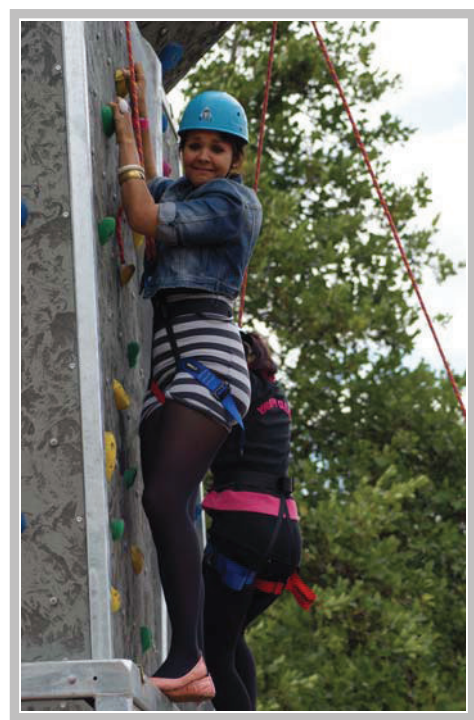
You tell us, your parents tell us and national research tells us, that it's best to offer help earlier than to wait until a crisis – both for you and in terms of cost. For instance, giving a child some extra help in school with a behaviour problem will be much cheaper than the child ending up excluded and in trouble; and it will be much better for the child and the family too.

One of the major changes is a proposal to merge some of our current services to create a simpler service called the Early Intervention Service. (This doesn't mean 'early' in terms of age, it means 'early' in terms of getting help in early on where there's a problem and preventing a crisis later on.)

**What would the
Early Intervention
Service do?**

The new service would do things that lots of services currently do. For instance, it will support children and young people at school to prevent difficulties and exclusions, it will aim to reduce teenage pregnancy, support parents, prevent young people misusing drugs or alcohol, support young people to get employment, training and further education etc.

The service would be staffed by a team with a mix of experience and expertise from a range of professional backgrounds.



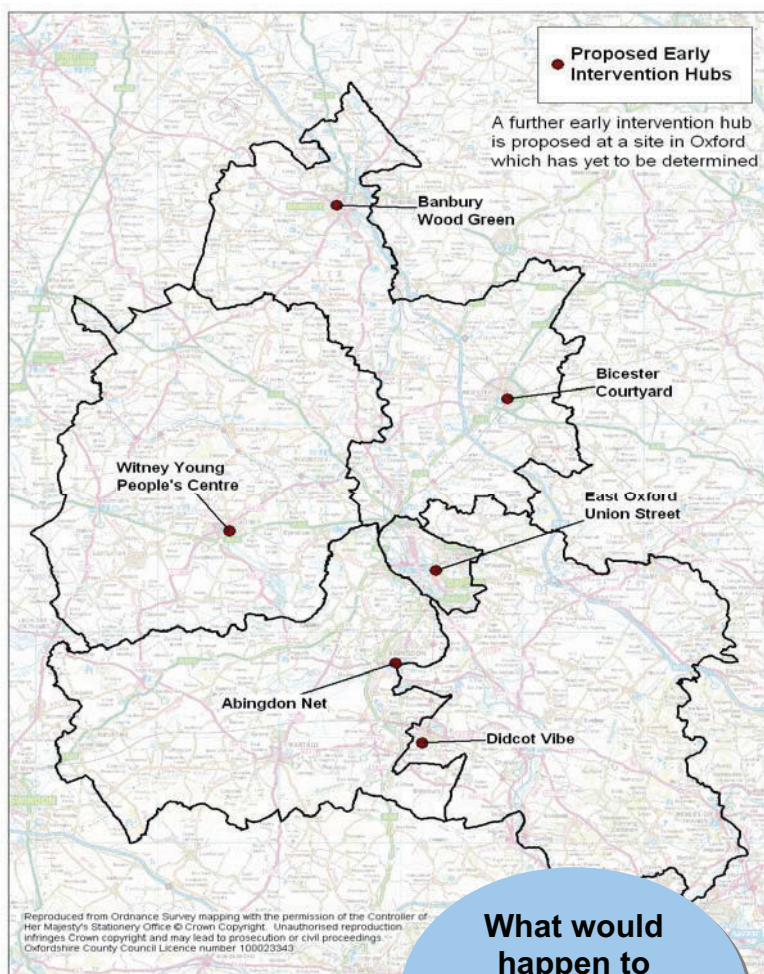
Where would the Early Intervention Service be based?

The location of the seventh centre is still under discussion. It would be based in Oxford though, probably in Barton, Blackbird Leys or Littlemore. There would also be some services run at 'satellite' Young People's Centres in Blackbird Leys, Rose Hill, Barton, Berinsfield and Kidlington, and at other sites like schools, children's centres, GP surgeries etc.

The Riverside Centre would remain at Donnington Bridge as a countywide centre for outdoor activities and would run the Duke of Edinburgh Award Scheme too.



It is proposed to run the service from seven hubs based in existing Young People's Centres across the county. Six of these are shown on the map below.



What would happen to Young People's Centres which aren't hubs?

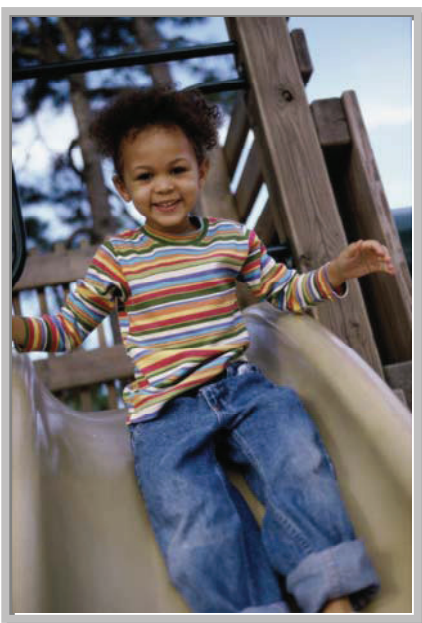
It is proposed to end funding to some Young People's Centres, including: Eynsham, Wheatley, Wantage, Chiltern Edge and Thame, Wolvercote, Saxon Centre (Headington), Cutteslowe, Carterton, Bampton, Standlake, Chipping Norton, Burford, Faringdon, Wallingford, Henley, Cholsey, Chalgrove, Chinnor, Watlington and Wood Farm.

We would aim to work with communities in these areas to make alternative plans for community-led facilities so that some provision is kept. A grant to help these communities is planned to support them to get their ideas going.

Why did these centres and not others get chosen as hubs?

We looked at:

- ⇒ where the highest needs were in the county;
- ⇒ the quality, size and cost of accommodation available in order to maximise the use of buildings and minimise transport costs;
- ⇒ a geographical spread.



What changes would we see in Young People's Centres provision?

Clearly the proposal will reduce the amount of county council youth centres and staff available. There would still be youth work in the evenings and weekends at the seven proposed hubs and sessions in the satellite centres.

Q.

**What do you think about these proposed changes?
Do you think the proposed hubs are in the best places?**

What about changes to the Connexions service?

The Connexions Service would become a new countywide Information Advice and Guidance service.

It would include advice on education, careers, housing, money, health and relationships etc for 13 to 19 year olds, especially those most in need of additional support. We are also developing a single children and young people's website, which will be incorporate existing sites (e.g. Spired and BigVoice) into a new one. It will provide up-to-date, interactive signposting services, advice and guidance.

One drop in centre will be retained at Gloucester Green (Oxford), but other centres would be incorporated into the hubs.

**Q. What do you think about these proposed changes?
What impact might they have on you, your friends, your families?**

Are there any changes proposed for the Youth Offending Service?

A central team would continue to deliver statutory court work (for instance, Intensive Supervision and Surveillance), but pre-court and prevention work would be run through the hubs.

Q. What do you think about these proposed changes? What impact might they have on you, your friends, your community?

What changes are proposed for the Inclusion Access and Engagement Service?

There would be a small central team to carry out statutory and administrative functions (like assessments and data analysis), but all advisory and support work would be run through the hubs. Schools will be encouraged to buy the additional services they need (e.g. psychology support).

Q.

What do you think about these proposed changes? What impact might they have on you, your friends, your families?

What changes would there be in Early Years and Children's Centres?

Children's Centres will provide a network of outreach bases from the seven hubs. There are no changes proposed at the moment to Children's Centres, but there will be a full review of the services over the next year.

Q.

What do you think about these proposed changes? What impact might they have on you, your friends, your families?



2 Proposed changes to the Education Services

Since the coalition government was elected in May 2010, there have been lots of changes in education policy and legislation, including new freedoms for schools and a different role for local authorities. The changes proposed aim to meet the new government plans and include:

- helping schools and Governors to recruit and retain high quality leaders
- helping underperforming schools to improve (before things get bad)
- supporting schools to support vulnerable and challenging students
- concentrating support on schools which need it most
- supporting schools to find funding solutions for things like international education, music services, outdoor learning etc
- supporting pupils with additional and special needs to achieve as well as they can
- supporting skill development for young people as they enter the work world
- developing relationships with local employers.

Q. What do you think about these proposed changes? What impact might they have on you, your friends, your families?

3 Proposed changes to Children's Social Care

Safeguarding of children and young people in Oxfordshire remains a top priority. The changes to the Children's Social Care service are primarily in the management structure and should not impact on frontline services.

Q. What do you think about these proposed changes? What impact might they have on you, your friends, your families?

4 Consulting and involving children and young people

Are there any changes proposed to the way we consult with and involve children and young people?

There are no plans to significantly reduce the way we hear the views of children, young people and parents and carers - though there may be some changes in how we do it, to improve things and meet the changes in the structure of the Directorate. Things like the Sounding Boards, the Children in Care Council, OYE! (Disability Forum) and the Youth Parliaments will go on. If you have any ideas about how we should develop these forums, please let us know.

Q. How do you think we can improve the way we hear your views and voices?



Other comments, queries, ideas?

We'd like to hear about other ideas, comments or questions you have about these proposals. Please use this box to tell us what you think.

And lastly . . .

Please tell us something about you (but you don't have to!) We are asking so that we know who's responded, from where etc – and therefore who we haven't heard views from.

| | | |
|---|-------------|---------------|
| Are you male or female? | Male | Female |
| How old are you? | | |
| Do you currently use County Council Services | Yes | No |
| – if so where/what? | | |
| Ethnicity | | |
| What is your religion? | | |
| Where do you live? | | |
| Do you describe yourself as having any additional needs or disabilities? | Yes | No |
| What school/college do you go to? | | |

How do I tell you my views?

THANK YOU!

Your views on the proposed redesign of services for young people are important to us.

This consultation is your opportunity to influence our proposal. We need to hear from you, as our customers and communities to make sure we get the plans as right as we can.

Please take part in this consultation by returning your comments by **4 April 2011**

You can take part by:

1. Completing this questionnaire and returning it to:
CYPF Service Redesign Proposal, FREEPOST, OXFORDSHIRE COUNTY COUNCIL or email to: cypf-serviceredesign@oxfordshire.gov.uk
2. Completing the online questionnaire at
<http://www.oxfordshire.gov.uk/CYPFserviceredesign>

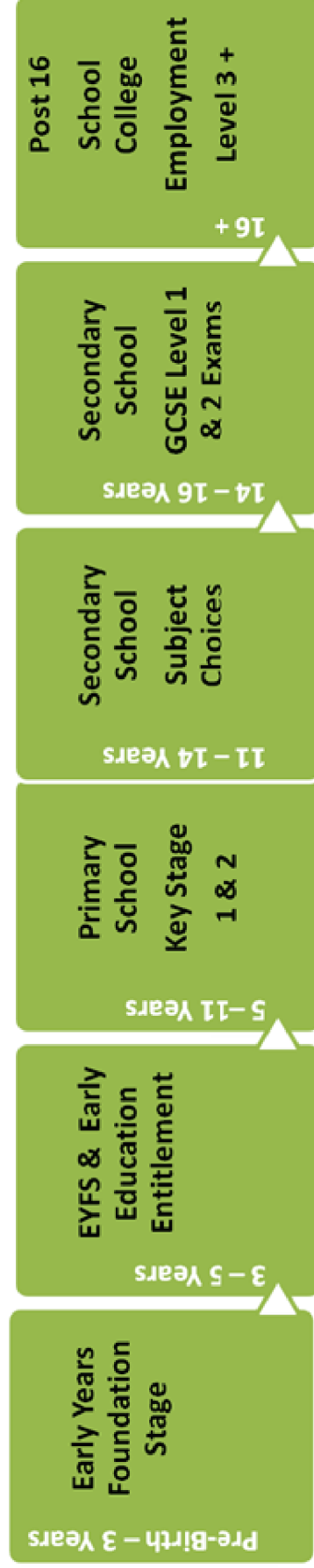
If you have any queries about the Children & Young People's Services Proposal that will help you to take part in this consultation, please contact us:

Email: alison.partridge@oxfordshire.gov.uk

Call: 01865 256647

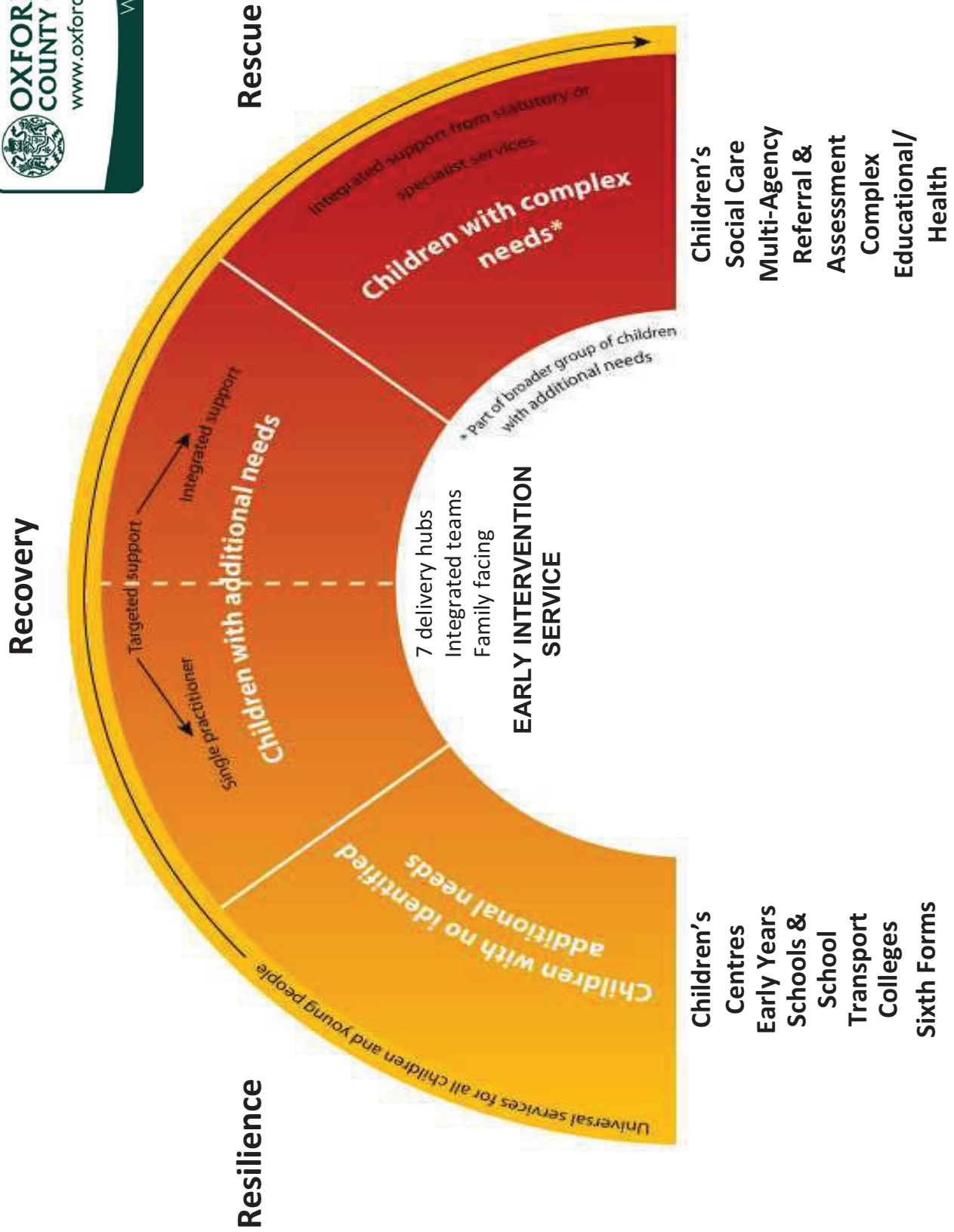
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Annex 2



- Evidence based – Research on what works
- Policy changes to support reshaping
- Balance across the three R's

Working for you





Oxfordshire County Council

Consultation on

Proposed organisational re design Children, Young People & Families

Consultation dates

Start date: Tuesday 1 February 2011
Closing date: Monday 4 April 2011

Contents

Section 1 **What has happened so far**

Section 2 **About this consultation**

Section 3 **Having your say**

Section 4 **Understanding this consultation document**

Section 5 **Proposed new structure**

Education and Early Intervention

- Introduction from the Deputy Director Education & Early Intervention
- Redesign of Early Intervention
- Redesign of Educational Effectiveness
- Special Educational Needs
- Business and Skills

Children's Social Care and Safeguarding

Administration

Section 6 **What happens next**

Section 1 – What has happened so far

Introduction

In introducing this staff consultation document, it is important to reflect on what has happened before today. As I approach the end of my first year as your Director, in just that short time the landscape of our work has been fundamentally changed. Our resourcing challenges are unprecedented, at the same time policy changes, national reviews and new legislation have changed and will continue to change our work. However, there are also significant opportunities for us, evidence from gathering research and from what families themselves have told us about what works in supporting improved outcomes for children.

May 2010 – February 2011

In May, 2010 I discussed with our directorate strategic leadership team, which includes strategic leads, area service managers and other key managers the findings of an internal management review that they had been part of on the changes since the structure was implemented in 2008. There was common agreement that our management structure needed to be improved. Some of the spans of control of a number of managers were too large with managers having direct reports of up to 14 managers and that more clarity of roles and responsibilities would assist our further improvement. We reflected on the number of changes since the 2008 structural changes; these included not just the change in Government but also the many changes affecting our sector including the Lord Laming report and review, new legislation and inspection regime affecting Schools.

In June 2010, following the Government Emergency Budget, Joanna Simons our Chief Executive published Oxfordshire County Council Business Strategy [OCC Business Strategy 2010 - 2015 Summary](#). It set out the improvement journey the council has made over the last 10 years highlighting the performance, partnership and efficiency improvements we have made. It set out the challenges ahead, how we needed to tackle them to ensure that we continue to service the people of Oxfordshire well. This included:

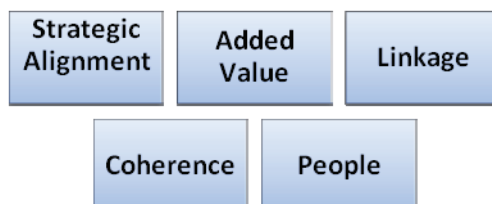
- Reducing management structures starting with senior management and then more generally reviewing the layers and spans of control of managers across the council
- Supporting new ways of working and empowering staff to work differently
- Driving our budget and efficiencies programme
- Keeping a focus on the end user of our services.¹

The Emergency budget led to some immediate in-year reductions in our funding. Area Based Grants (ABG) and other grants across the Council were cut. For our Directorate this equated to an additional £2.2m which we had to find in addition to our existing savings of £9m within our Medium Term Financial Plan. In 2010 we therefore have to deliver savings totalling £11.2m.

In July 2010, a second paper of the Business Strategy was published which included details of the senior management structure and management review.

¹ Oxfordshire County Council Business Strategy 2010 – 2015 June

In August 2010, Re-designing the Organisation, a document outlining the approach across the Council was published. We, like other directorates, sought to review our management structures using the six tests of organisational effectiveness to guide us:

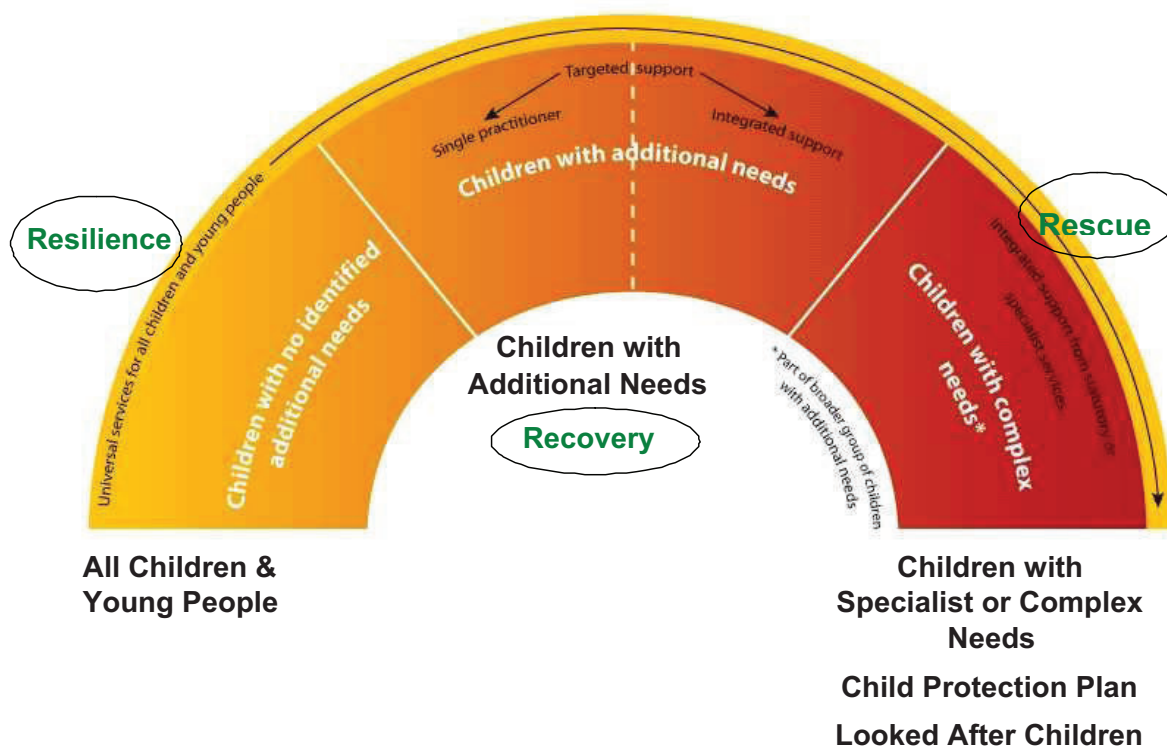


The Service and Resource Planning guidance was also published in August 2010. Each Directorate was asked to focus on how they planned to deliver the provisional targets.

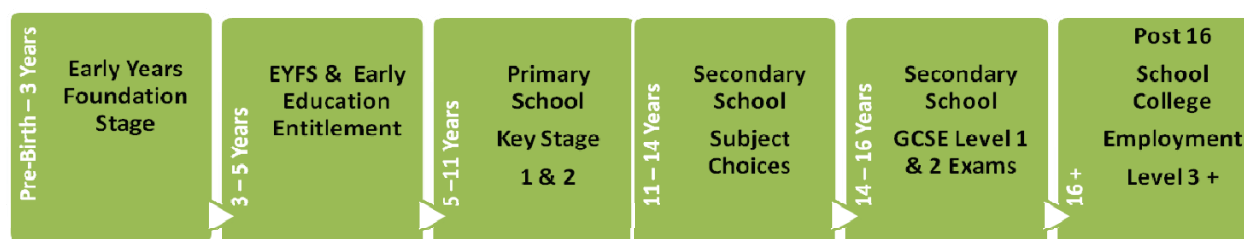
In September 2010, our briefings within the directorate took staff through these significant events and outlined how we were approaching our directorate re-design. This took into account not just the financial reductions but fundamentally reviewing what our statutory responsibilities are, what we should stop doing and how we might redesign our service based on research of when and how to support children, young people and their families. We focused on our guiding principles:

- Keeping children & young people safe;
- Ensuring that children and their families got the right service, in the right place at the right time;
- Providing better life chances – getting a balance of proactive and reactive interventions
- Working with not doing 'to' children and their families;
- Sharing rights and responsibilities with children and their families;
- Working at a local level in communities with our 'Team around the Child' and 'Team around the Family' approaches.

Meeting Children's Needs & Three Rs



Redesign Pathway



In October 2010, all Directorates, as part of the Service and Resource Planning process, prepared their draft Business Strategies. Our business strategy outlined how we were redesigning our services. Also in September & October Oxfordshire Big Debate sessions were held for the public and our youth parliament and sounding boards also held discussions as part of the resource planning process.

The HM Treasury published the National Spending Review and announced a significant programme of public sector reform.

In November 2010, In November I informed all of our staff about the Early Intervention Service proposals.

In December 2010, the provisional Local Government Settlement was published. Our Draft Business Strategy was published and sent to all staff. [Directorate Business Strategy](#). Children's Services Scrutiny and Cabinet discussed the draft business strategies of all Directorates on the 20 and 21 December.

In January 2011, the consultation on the proposed council wide budget for 2011 – 2015 closed. Cabinet approved the budget proposals. The table below shows the total savings proposals for the whole of Oxfordshire County Council and our Directorate savings proposals:

| | 2011/12 £m | 2012/13 £m | 2013/14 £m | 2014/15 £m | Total £m |
|--|---------------|---------------|---------------|---------------|--------------|
| Total OCC Savings Proposals | -56.2 | -36.3 | -14. | 7 | -119.0 |
| Children, Education & Families Savings Proposals * | -10.3 | -5.5 | -1.3 | -1.2 | -18.3 |

* final budget to be agreed at Full Council 15 February

In February 2011, the final Local Government settlement will be announced (around mid-February) following debate in the House of Commons. Full Council on 15 February will decide the final budget for the council.

I hope reflecting on what has happened before today is helpful. There has been a significant amount of work being undertaken to develop plans for our directorate that meet the many challenges we face in a way that is designed to take opportunities to reshape our work to:

- Deliver good outcomes for all children and young people
- Secure for the poorest and most vulnerable in society, the ability to improve their outcomes by effectively targeting resources to those most in need
- Engage non-state providers, communities or partnerships in delivering those outcomes locally
- Improve the economic efficiency and effectiveness of our activities.

I would commend the way in which during all of these national and local developments you have continued to meet the needs of our children and young people. I recognise there is significant concern amongst you about what this means for your job. As part of some of our previous budget decisions some staff within the Directorate have already received news that their job is at risk of redundancy.

Features of our structure re-design

The elements of HR Toolkit 10 underpins the structure proposals in this consultation. From being clear about how we develop our strategy, use research and evidence of what works

and achieve better outcomes for children, our entire workforce are supported, skilled and sustained.

Changing our structural redesign is only part of what we need to achieve better outcomes for our children and their families. We will be shaping our organisational development approach to help us work in different and new ways across the directorate.

Our proposed structure will mean that many professionals will be working more effectively together in new teams. We will ensure that this holistic approach keeps professional differentiation but enables a more joined up multi-disciplinary approach to benefit children, young people and their families.

We have drawn on the latest research available through a number of organisations including the Centre for Excellence in Outcomes (C4EO), National Foundation for Educational Research (NfER), Research in Practice (RiP) and the Social Care Institute for Excellence (SCIE), Local Government Association (LGA). Most recently this includes the research messages for Schools and Communities.

We have drawn out some of the **key features** that research has identified to support better outcomes for children and their families:

- Clear strategy, role clarity, accountability and responsibility
- Whole system approach - supported by a clear understanding of what is meant by integrated services/practice, *collaboration*, *co-ordination*, *co-operation*²*co-production*³
- Other agencies/professionals understand their role and contribution to strategy and operational delivery
- Enabling integrated/multidisciplinary/multi-agency practice to support holistic delivery of strategy
- Bringing home and school closer together
- Skills, experience, competence, confidence of workers/practitioners - common core:
 - Effective communication & engagement
 - Child and young person development
 - Safeguarding & promoting the welfare of children
 - Supporting transitions
 - Multi-agency/disciplinary working
 - Sharing information
- Continuing professional development specialist in addition to common core
- Culture of continuous improvement lead from the top, with stronger and supported senior and middle managers
- Effective support for workforce particularly practitioners/professionals through supervision/consultation/group or team consultations/surgeries/allocation discussions etc
- Reflective and evidenced based practice, use of research to inform evidence-based practice, application of learning from all sources of evidence including from case audits, reviews, and case tracking

² National evaluation of children's fund definition, Edwards, Daniels, Gallagher, Leadbetter and Warmington 'Improving inter professional collaborations' (2009, Routledge)

³ Cumins definition of co-production in public sector

- Involvement and participation of children young people and their families.

Re-designing our structure – this staff consultation

Taking into account all of the above, we continue our journey to further improve how we identify and meet the needs of children, young people and their families.

We want to:

- Build good universal services that build the resilience of children and families and prevent their needs from escalating
- Identify early where children or families have additional needs and seek to meet them at the earliest opportunity enabling them to recover and retain their independence
- Ensure that holistic services support children with the most complex needs
- Protect children and where necessary rescue them from situations that are harmful
- Ensure our interventions are based on research of what works at times in the lives of children that are key to achieving successful outcomes for them
- Equip our staff and managers with the appropriate skills, knowledge and confidence to work in multi-disciplinary teams to best provide the above support for our children, young people and their families.

Please read this consultation document and discuss it with your colleagues. We welcome your comments on it and your views on how we could shape our re-design to successfully reshape our work.

If you have suggestions or comments on our proposals we would like to know of them. [HR Toolkit 10](#) helpfully sets out the different ways in which accountability and responsibility can be cut; by function, by geography, by specialism and you may find this helpful to refer to.

As you will know, part of our plans outlined in the OCC Corporate Business Strategy is the development of a joint Quality and Compliance service. This will bring together elements of the Social & Community Services and Children, Education & Families directorates.

The role of this service will be to:

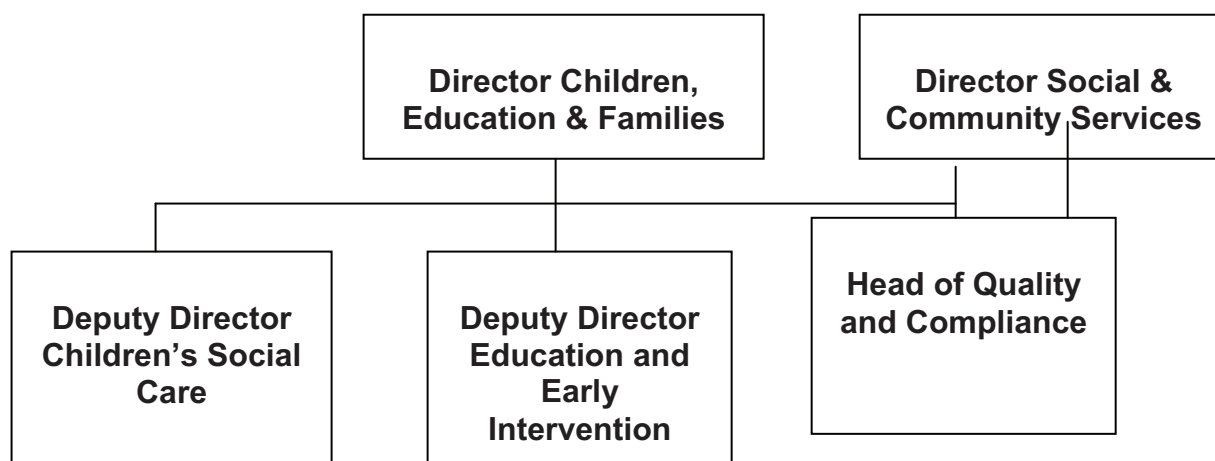
- Support robust needs analysis, performance intelligence to deliver effective service design and commissioning
- Support the development and implementation of outcome focused service standards
- Ensure standard business processes are developed and delivered
- Ensure compliance and consistency of service delivery
- Develop and oversee quality assurance of internal and externally commissioned service outcomes
- Ensure compliance to statutory requirements and regulatory frameworks
- Maintain and deploy business support in partnership with others, to deliver effective commissioning, contracting, procurement to achieve business objectives
- Facilitate user involvement to support delivery, design and review of service objectives.

We will be working on our proposed structure for Quality and Compliance in the coming weeks. Once formulated, relevant staff from both directorates will be invited to consider how these functions are shaped to support the proposed structural redesign.

Consultation Overview

| | | |
|-----------------------------|--------------------------------------|---|
| Budget Consultation | Closed 10 January 2011 | Full Council decides on Budget on 15 February 2011 |
| Service Consultation | Opens first week in February 2011 | Closes in April with final recommendations on service for decision by Cabinet 19 April 2011 |
| Staff Consultation | Opens 1 February closes 4 April 2011 | Feedback on staff consultation and final structure issued by the end of April 2011 |

Structure changes made so far in Children's Services



Meera Spillett, Director, Children, Young People & Families

Section 2 – About this consultation

What this consultation covers

This consultation covers proposals for a new organisational structure for Children, Education & Families (previously Children, Young People & Families). This is set out at section 5 of this document and includes detailed charts showing the new Directorate structure.

What we want your views on

1. We want to hear your views about the proposed new structure. The consultation is an opportunity for you to share your thoughts about any elements of the proposed structure, for example;
2. Do you have any alternative ideas as to how the structure and re-provision of services can be presented?
3. Having read through the document are there areas that you think have been omitted?
4. Can you identify ways of avoiding having to make staff redundant whilst still meeting the savings targets that have been set?

In presenting your comments and feedback you are encouraged to look at [HR Toolkit 10](#).

We welcome your views and ideas on new ways of working which will help us achieve the objectives of our [Directorate Business Strategy](#).

You can comment on any part of the structure – including services, teams, individual posts and roles, or the Directorate structure as a whole.

Please note that the post of Director Children Education and Families, Deputy Director Children's Social Care, Deputy Director Education and Early Intervention and Head of Quality and Compliance have already been agreed and are not part of this consultation.

Consultation dates

Start date: Tuesday 1 February 2011

Closing date: Monday 4 April 2011

Where to get more information

The Directorate Leadership Team have organised Countywide briefing sessions, workshops and focus groups during the consultation period, giving you the chance to raise any queries or concerns.

You may also wish to talk to your line manager, or contact Tim Barnett (01865 323368) as HR Lead to the Transformation Team or Andrew Butler, HR Business Partner (01865 815472).

This document is available to view on the intranet at <http://intranet.oxfordshire.gov.uk/links/intranet/cypfredesignconsultation>.

The following is a list of the briefing sessions which will be led by our Director. Please let Liz Franklin know which session you would like to attend by email Liz.franklin@oxfordshire.gov.uk as venues have maximum capacity.

| | | |
|--------------------------|--------------------|--|
| Wednesday 16 February | 9.30 am – 12.00 pm | The Lecture Theatre Cricket Road Centre OX4 3DW |
| | 1.20 pm – 4.00 pm | The Civic Hall, Portway, Wantage OX12 9BX |
| Thursday 17 February | 9.30 am – 12.00 pm | The Mill Art Centre, Spiceball Park, Banbury OX16 5QE |
| | 2.00 pm – 4.30 pm | Langdale Hall, Market Square, Witney OX28 6AB |
| Monday 21 February | 10.30 am – 1.00 pm | The Town Hall, St Aldates, Oxford, OX1 1BX |

Unions

In the week prior to the publication of this document, the Director and HR Business Partner met with the Branch Secretaries from all of the Unions and Professional Associations to brief them on the consultation content document, the timetable for consultation and when various staff briefings would take place around the county.

Section 3 – Having your say

How to respond to this consultation

You can submit your views by email to CYP&Fconsultfeedback@oxfordshire.gov.uk.

Alternatively you may give your views at any of the briefing sessions, workshops or focus groups that are organised throughout the consultation period.

If you are a Union Member, you may wish to comment through your Union representative(s).

The closing date for consultation is **Monday 4 April 2011**.

Where we have a number of similar comments/questions we will update our FAQ's during the consultation period.

What will happen to my feedback?

All of the consultation responses will be considered by the Directorate Leadership Team, before a final structure is agreed for the Directorate.

All of the comments raised during the consultation period will be put together into a feedback document, which will be made available for employees to access. This document will not identify the person who made any comment.

If you do not want your comments to be included in the feedback document, please clearly mention this in your response. However, also note that this means that you may not receive any response to your comments.

Section 4 – Understanding this consultation document

The Directorate needs to think of new ways of working to improve services. The recent positive assessment recognises that the staff are caring and work hard but despite this the service is not as effective as we would wish. There is a need to ensure that roles are clear, that we have the right skills in the right place and clear structures that aid decision making and delegation. This is in line with the [Council's Business Strategy](#) and the approach to Key Service Manager roles, for which new competencies have been agreed.

The new structures and different ways of working is likely to mean that many jobs will need to change. For some it may result in changes to their existing terms and conditions of service. The reduced number of positions will make it necessary to ask staff to compete for the new roles although some post holders will be eligible to be assimilated to similar posts.

There will, however, be a number of jobs which change little, other than how they are managed, how they work with colleagues or where they are based. In these cases, employees will be asked to work in the new arrangements and they will be notified accordingly. Cabinet have made a clear commitment to ensuring front-line child protection roles are fully supported.

The document sets out which posts are expected to be affected and the staff who may then need to be considered to be at risk of redundancy. The Council will follow fully its procedures to support staff throughout the process and to minimise the number of redundancies, including fully consulting with those affected and undertaking a formal selection process before giving any notice of redundancy. Details of ring fencing proposals will be made available. Those other staff not listed will not need to apply for posts, as their posts will continue (albeit potentially with some small changes).

Job titles

Job titles have been rationalised to make them clearer to our partners, ourselves and the public.

Proposed Job descriptions and person specifications for all tier 3 posts, tier 4 posts and tier 5 will be placed on the intranet shortly. These posts have been assessed through the County's job evaluation scheme. The grades for some of the higher graded posts will be confirmed by the external evaluators (Hay), shortly.

Section 5

Education and Early Intervention Service

The integration of Education and Early Intervention under the leadership of one deputy director aims to improve the connections between services and deliver the Local Authority's role as champion for children, schools and settings.

Our vision as set out in the [Children, Young People & Families Directorate Business Strategy 2011/12-2014/15](#) outlines the development of:

- One integrated early intervention and prevention service capable of working locally with children, young people and families facing exceptional social difficulties; flexibly providing the right length, type and intensity of intervention and skills required to meet needs.
- Quality education effectiveness services, including support and challenge to schools that are underachieving or at risk of underachieving and support for schools to implement the expectations set out in the Education White Paper '[The Importance of Teaching](#)'.

Our proposals and consultation with you are our opportunity to consider how best to configure our services to ensure we deliver outstanding, targeted, outcome focussed services, which offer consistency and equity countywide, ensure that our services are joined up with other council services and that learning and best practice informs all that we do.

These organisational redesign proposals have been developed in accordance with [Oxfordshire County Council's Business Strategy](#) and the [Business Strategy for our Directorate](#) these outlined the following key principles:

- Service delivery which improves the life chances for our most disadvantaged and vulnerable children and young people, narrowing the gap in outcomes
- Raising the achievement of all children and young people is everyone's business.
- Every child can receive their education in the right place at the right time
- Working "with" children, young people and their families, schools and settings, not "doing to"
- Balancing prevention and protection priorities for the most vulnerable children – being proactive as well as reactive
- Clear professional roles and responsibilities – every member of staff knows what they should be doing and why they are doing it
- Multi-disciplinary integrated team working at local levels in communities
- Delegation of decision-making as close as possible to the frontline
- Transparent designation of management responsibility and accountability throughout the organisation
- Elimination of duplication.

The development of [Oxfordshire County Council's Business Strategy](#) now provides us with the opportunity to redesign our management structure across the whole directorate, to achieve a coherent and seamless model which delivers the right services at the right time to all Oxfordshire's children and young people and which is more efficient and cost effective.

The proposals for redesign of Education and Early Intervention services are set out in the structure charts. The proposals cover direct reports to the current Deputy Director Education & Early Intervention (Tier 3 posts) and direct reports below (Tier 4 posts).

The Early Intervention Service is a new service and as such redesign is more extensive with Tier 5 and beyond also covered in this consultation.

Your views and comments are welcome on all aspects of the proposals.

Redesign of Early Intervention Services

Overview

The intention as set out in this proposal is to redesign existing resources to provide, at a reduced cost, **a single integrated Early Intervention Service**. This service will be based on evidence from current research about the most effective way of working with children, young people and their families to support their achievement of good outcomes. The service will be capable of working locally with children, young people, their parents and carers in all parts of the county, providing enhanced universal prevention/early intervention support to children with additional to complex needs, flexibly providing the right length, type and intensity of intervention.

The proposed services will be provided by multi-disciplinary professionals working from seven hubs across the county, utilising young people's centres and maximising the assets within our portfolio. Delivery of the service will be deployed out from the hubs as well as providing venues for activities, training and mobile working bases. Hubs will not be magnets -resources to both urban and rural areas will be deployed to meet social needs and will provide a platform from which multi-disciplinary staff deliver services locally and from other sites and/or on an outreach basis.

It is proposed that each hub will consist of an **experienced manager, two team leaders** and a **team of 17 with a mix of experience and expertise from each of the professional backgrounds below**, able to respond to identified needs and draw upon available resources:

- Early Years Development and Parenting
- Health and Wellbeing (Physical, Mental, Sexual)
- Education, Employment and Training (EET)
- Youth Justice/Anti-Social Behaviour

The proposal is that in addition each hub will have **administrative** and **caretaking support** with **two full time equivalent data information posts** working across the county to support all seven hubs.

The proposal has been developed through service user feedback around early intervention service delivery and by a range of practitioners from the Local Authority and partner agencies who have experience and expertise in this area of work. Service users in Oxfordshire in consultation exercises have informed us that they want:

- Help from services when problems first arise and before things deteriorate
- Services which put children and families at the centre and involve them in decision making
- Services which are coordinated across agencies with one contact person
- Fewer assessments reducing duplication and the need for the family to repeat their story
- Services to be organised so that they are easy to access locally
- Services which take a whole family approach

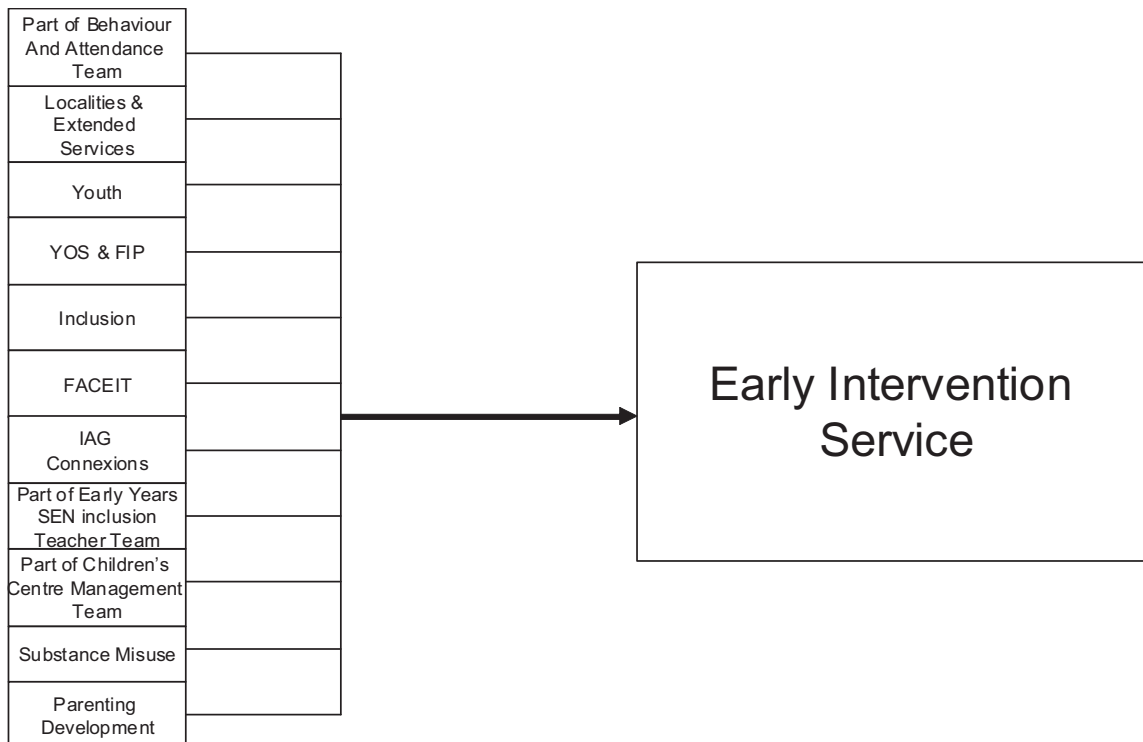
The work of the following current teams will be included in the design of the new service:

- Youth Service
- Youth offending service – preventative services and Family Intervention Project
- Connexions service
- Parenting Development
- Substance misuse
- Part of behaviour and attendance team
- Family and Children Early Intervention Team (FACEIT) and localities
- Extended Services
- Part of the Children's Centre management team
- Part of the Early Years SEN Inclusion Teacher team

The seven proposed hubs will be capable of delivering youth work in the evenings and weekends. The proposed hubs are:

- Banbury Young People's Centre – Wood Green
- Bicester Courtyard
- Witney Young People's Centre
- Abingdon Net
- Didcot Vibe
- Two centres in Oxford – most likely to be East Oxford Union Street Young People's Centre and one other venue yet to be proposed.

Early Intervention Service

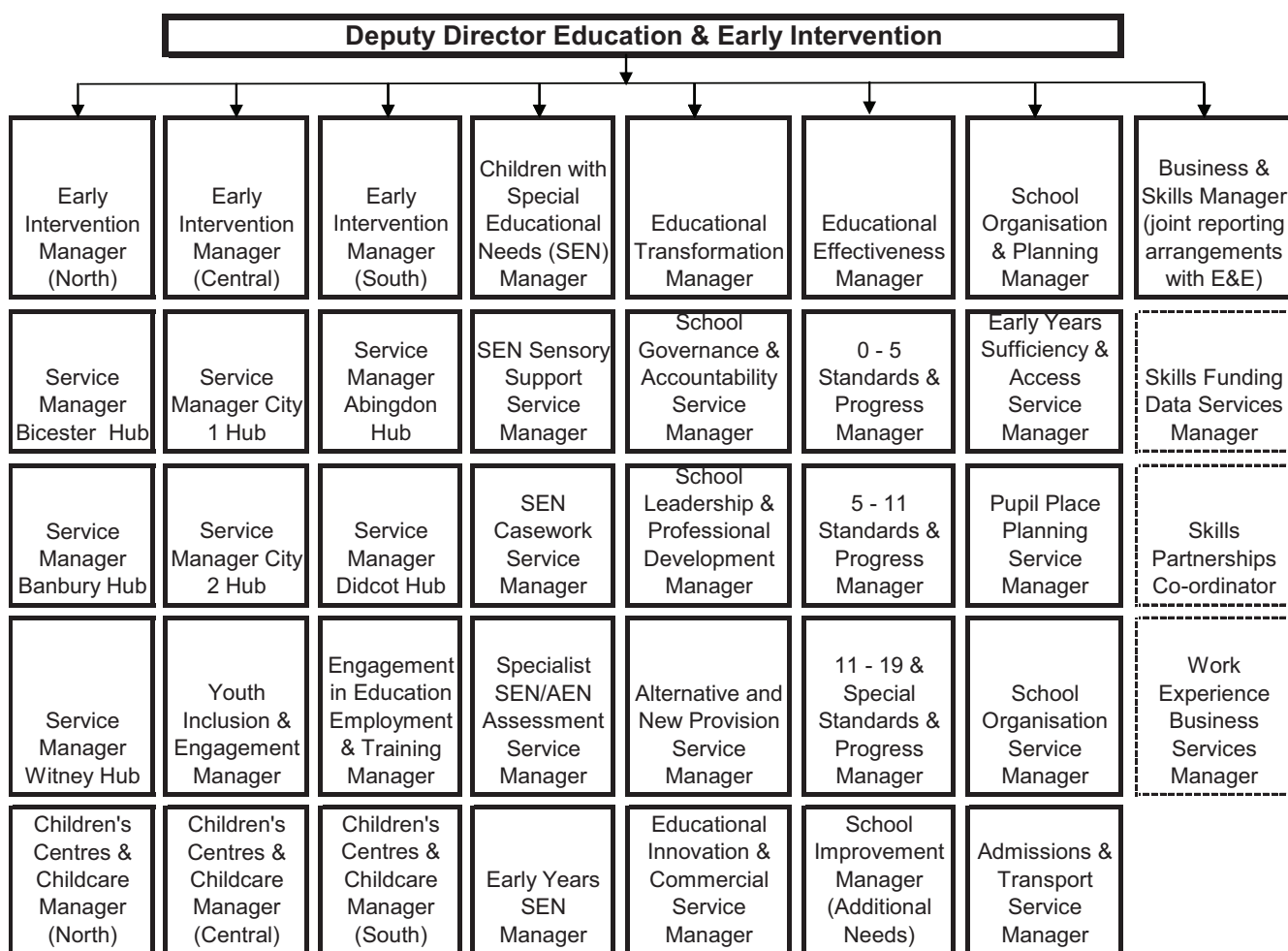


In summary, we are proposing that service budgets are reallocated in the following ways:

- kept centrally to maintain statutory or specialist services
- put forward as part of the overall efficiency savings
- and/or making a financial contribution to the early intervention hubs.

Staff from all services that are being integrated into the hubs will have the opportunity to apply for generic roles. The teams will need to ensure they have the capacity and range of skills and experience to meet the objectives of the Early Intervention teams as set out in the Business Strategy.

The Proposed Structure of Education and Early Intervention Service



Early Intervention Manager, North, Central, South (3 Tier 3 posts)

It is proposed that there will be three Early Intervention Managers based across the county covering the North, Central and South.

The post holders will lead the strategic direction of Early Intervention Services and be responsible for improved outcomes for children, young people and families with multiple problems in an agreed geographical area. They will line manage up to three early intervention hub managers and have responsibility for Children's Centres and Childcare Managers in their identified area. In addition Early Intervention Manager (Central) will have responsibility for Youth Inclusion and Engagement. The Early Intervention Manager (South) will be responsible for the Engagement in Education, Employment and Training. The Early Intervention Manager (North) will maintain an overall responsibility for Children's Centres across the county.

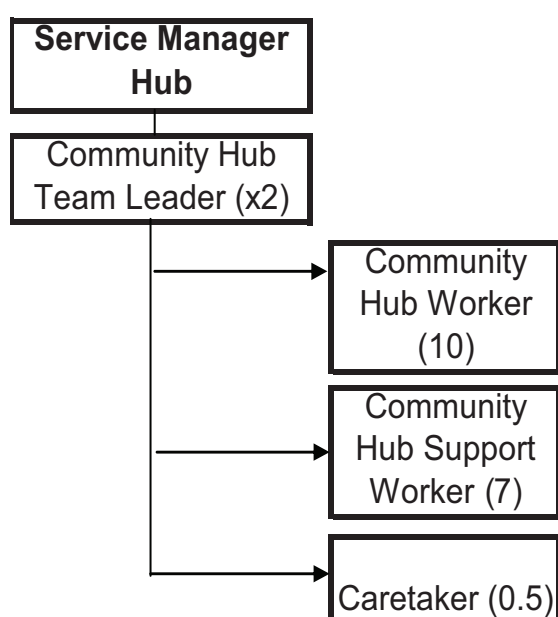
Hub Service Managers (7 Tier 4 posts)

It is proposed that each hub will have one Service Manager whose role will be to set up and manage one hub as part of an integrated early intervention and prevention service. They will ensure that there is a seamless interface across universal, early intervention and specialist services both within Oxfordshire County Council and across partner agencies. The service manager will provide leadership for the hubs to secure its success in developing high quality integrated services for all children, young people and families around seven core delivery themes. In addition each hub service manager will take a specific lead for the county on one of the following core delivery themes:

- Early years development and parenting
- Health and well being
- Employment, Education and training
- Youth justice/anti-social behaviour
- Integrated assessment processes
- Community development
- Workforce development

The service manager will ensure a strategic overview across the communities supported by the hub, actively involving all other partner agencies in service delivery to ensure integrated, inclusive strategic solutions to improve outcomes.

Structure for All Hubs



Hub Team Leader (14 Tier 5 posts)

It is proposed that each hub will have two team leaders. The main purpose of these roles is to support the hub service manager with the operational management of the team, including professional supervision of staff establishing joint working, coordinating referral systems and ensuring evidence – based practice.

Community Hub Worker (70 posts Tier 6)

It is proposed that there will be 10 Community Hub Workers in each hub. The role will be to work directly with individual children, young people and their families through a range of evidenced based early intervention service delivery through common assessment approaches to help improve outcomes in relation to reducing:

- Persistent absence
- Exclusions from school
- Numbers of young people not in employment, education or training
- Numbers of young people offending including first time entrants to criminal justice system
- Teenage pregnancy rates
- Levels of young people admitted to hospital for non accidental injuries including self harm
- Improving foundation stage profile results for vulnerable and disadvantaged groups
- Inappropriate caring responsibilities.

Community Hub Support Worker (49 posts Tier 6)

It is proposed that there will be seven community Hub Support Workers in each hub. The role of the community hub support worker will be to work directly with individual children, young people and their families and support and assist other practitioners to work with families using evidence based early intervention service delivery approach to help improve outcomes in relation to the vulnerability indicators described above.

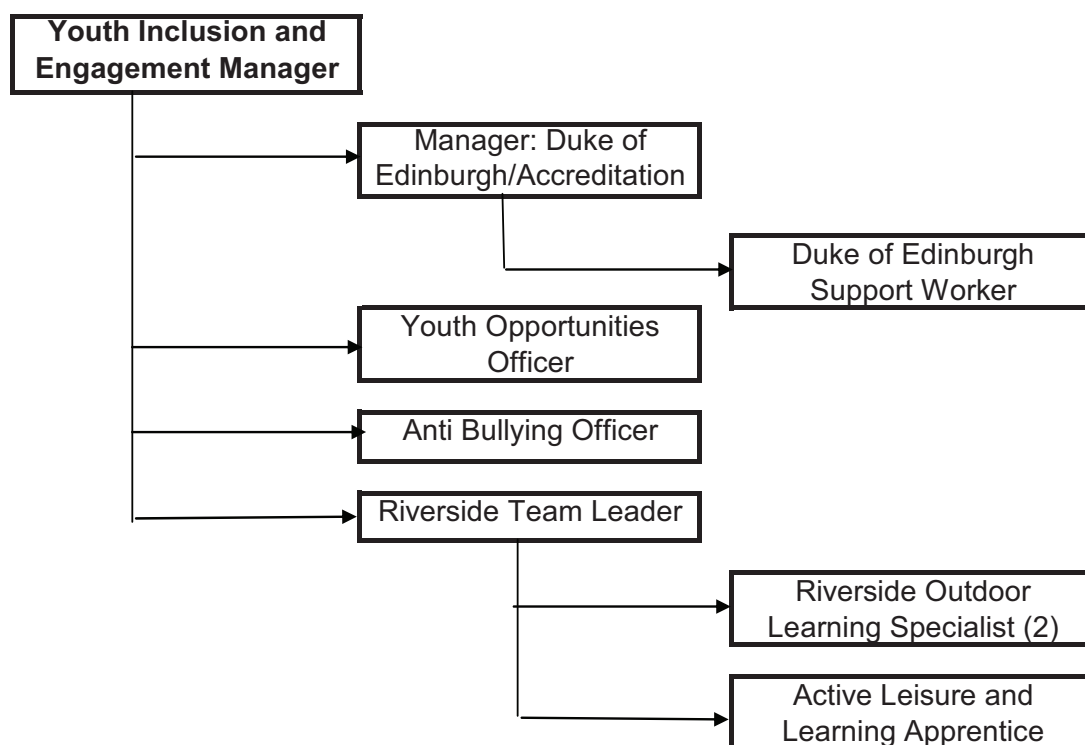
Two new Information Officer posts are being created on a countywide basis to support the performance and information management needs of all the hubs. They will be accountable to the Early Intervention Managers.

Youth Inclusion & Engagement Manager (Tier 4)

We propose to continue with Riverside at Donnington Bridge as a centre working on a county wide basis to provide targeted provision for the hubs for vulnerable groups, and review the possibility of an additional, self-financing universal traded service to schools. We will continue to run The Duke of Edinburgh Award Scheme, possibly seeking to align Prince's Trust activity with this as well.

There will be a small central team to ensure that high quality youth provision is sustained in the hubs, satellites and where other providers operate services; to develop sustainable community led options for youth as part of Big Society; to ensure relevant national and government initiatives are implemented, e.g. National Citizen Service; to meet our duty to ensure access to positive activities; to manager youth inclusion and engagement services e.g. anti-bullying; Riverside Centre; Youth Opportunities and Chill Out; Duke of Edinburgh Scheme; Prince's Trust; Bodyzone/Shade.

Structure for Youth Inclusion & Engagement Services

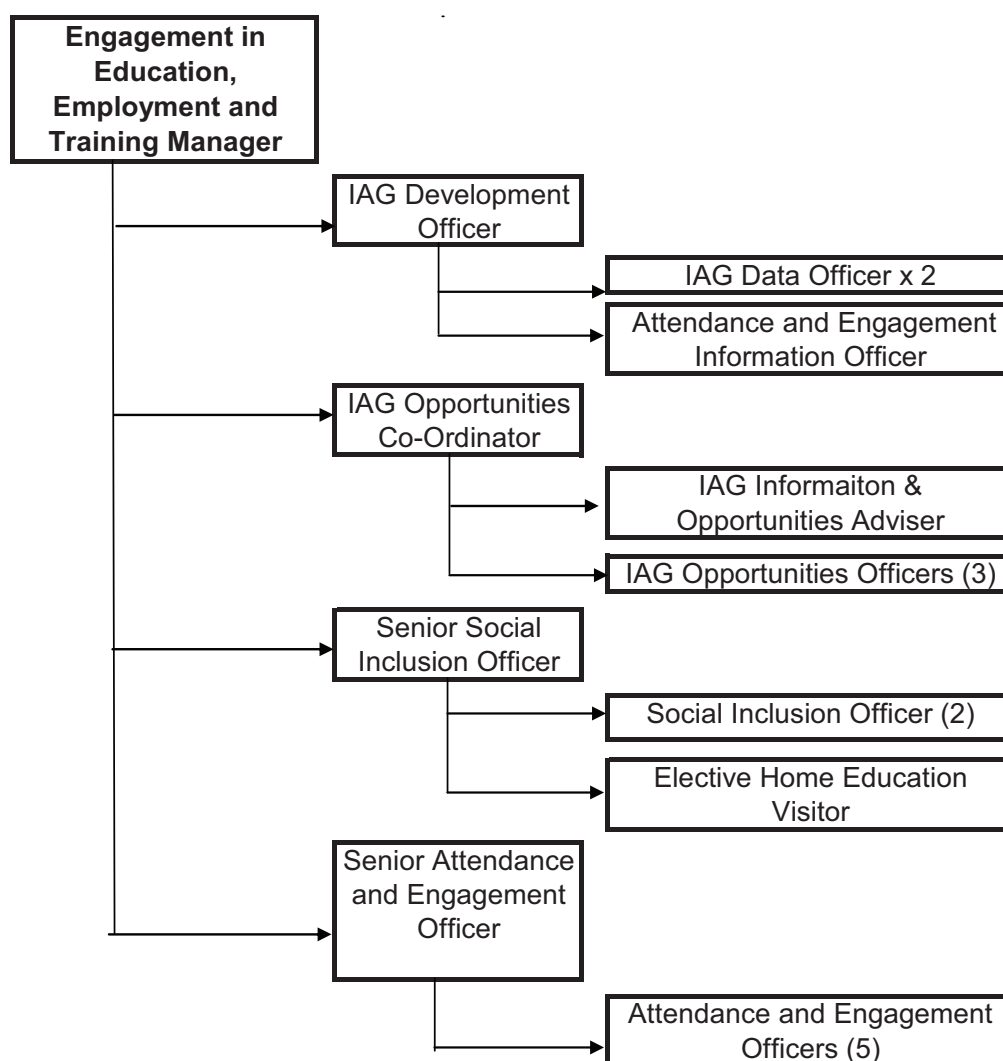


Engagement in Education, Employment and Training Manager (Tier 4)

There will be a central Engagement in Education, Employment and Training Team who will ensure a web site, advice line and data facility linked to a single children's web site which will provide Information, Advice and Guidance on-line. We are planning to re-commission the services formerly provided by Connexions at the end of March 2011, in particular careers, information and advice and guidance for the most vulnerable children in schools, colleges and alternative provision will be externally commissioned in 2011-12. Intensive work for those Not in Education, Employment or Training (NEET), and in particular our most vulnerable groups, will be incorporated into hub teams.

It is also proposed that the Service Manager will integrate the statutory responsibilities and processes in relation to Attendance and Engagement Officers and Social Inclusion Officers. The statutory responsibilities linked to Elective Home Education and tracking/addressing children missing from education will also be included within this service.

Structure of Engagement in Education, Employment and Training



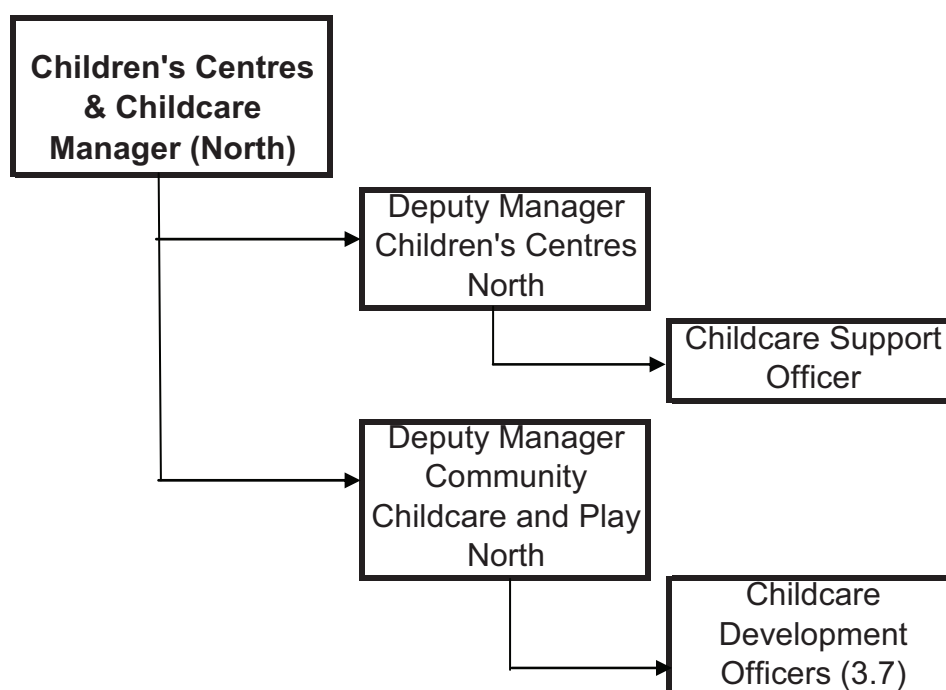
Children's Centres and Childcare Manager (3 Tier 4 posts)

It is proposed that Children's Centres and Childcare teams will be organised on an area basis; North, South and Central.

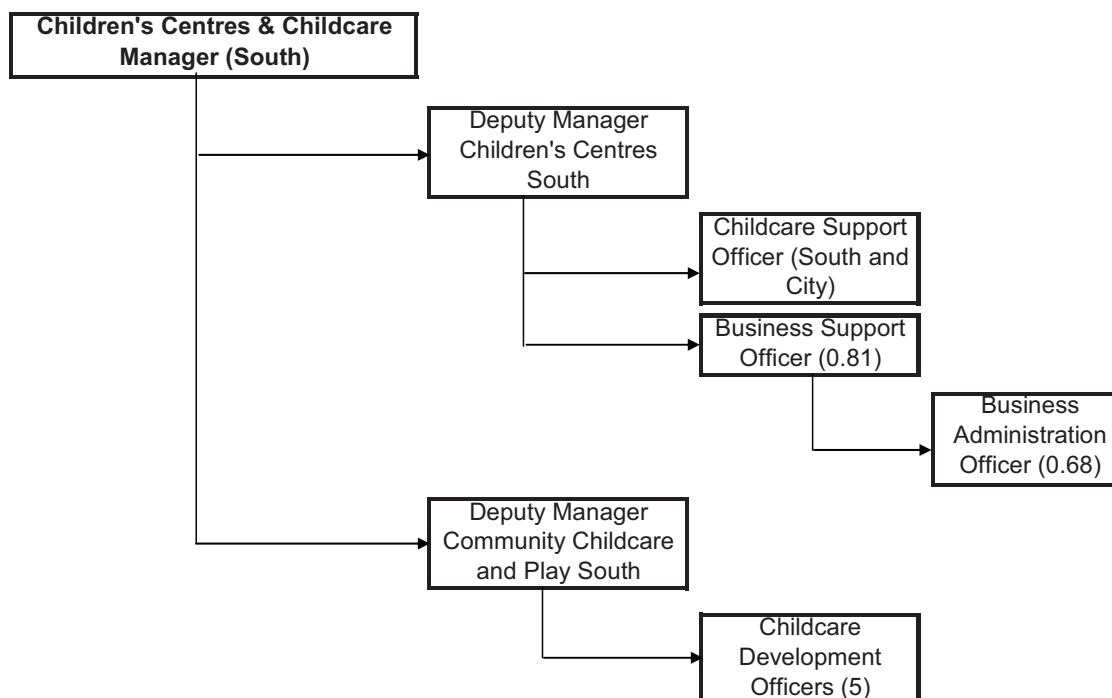
In this proposal funding for Children's Centres, as frontline services, would be protected where possible. For the coming year we will undertake a full review of the delivery of these services across the county, which will be informed by recent national reviews around child poverty, early intervention and the Early Years Foundation Stage and will maintain a small centralised team to oversee this process. This review may lead to further changes in 2012-2013.

It is proposed that Childcare Development teams will become Community Childcare and Play teams. In addition to current function, this would also incorporate the strategic development of play, increasing support to voluntary management committees and mainstreaming the development of accessible childcare for disabled children, young people and other vulnerable groups.

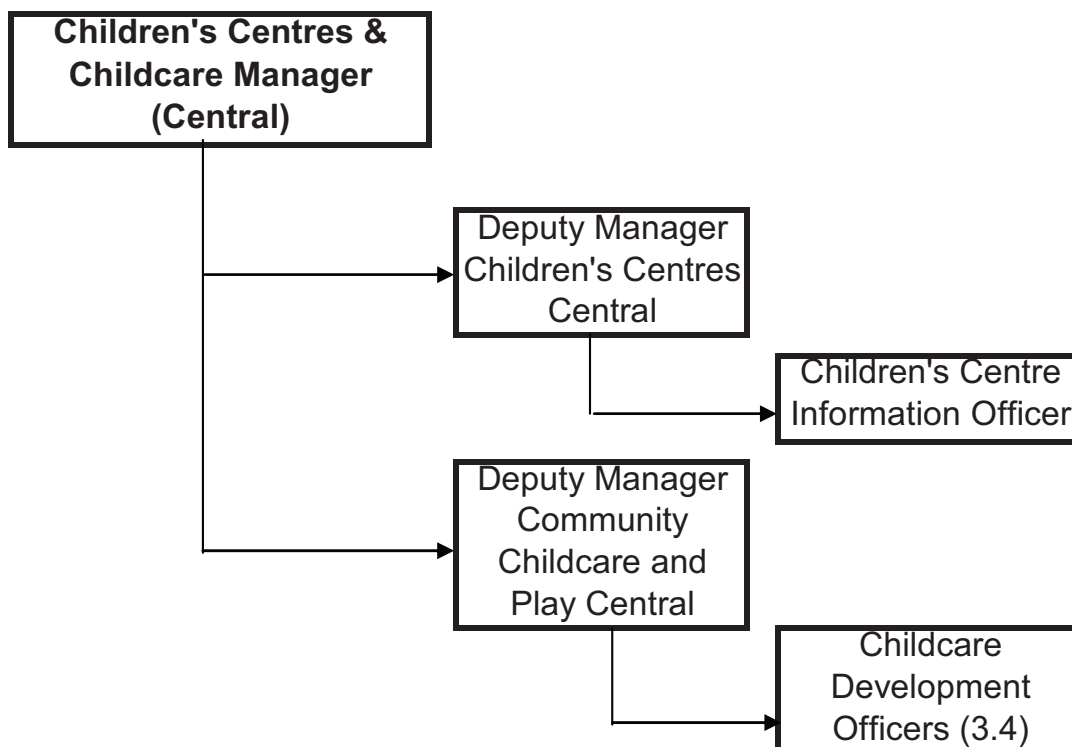
Structure for Children's Centres & Childcare (North)



Children's Centres Structure (South)



Structure for Children's Centres Central



Redesign of Educational Services

Significant whole system change is being made across our educational landscape. Changes will affect schools themselves, their Governors and our role as a Local Authority. Schools will be given greater individual responsibility and freedoms to shape their approach for the benefit of their pupils, with reduced bureaucracy and increased accountability for their own improvement. The changes are outlined in the Education White Paper [The Importance of Teaching](#). These changes represent the most radical reform in Education for some considerable time and they will challenge everyone to work in new and different ways to support their successful delivery.

At the same time there are significant reforms to the funding arrangements for Schools, Academies, Colleges and new types of Schools will be developed including Studio Schools, University Teaching Colleges and Free Schools. The next year will see a review of the National Schools Funding Formula and as from April 2011, there will be a simplified funding mechanism for Schools alongside the introduction of a Pupil Premium to support the needs of children from poorer backgrounds. A number of School grants have been unified and included in the base funding for schools. The previous Government had already planned the ending of many of the initiatives under the School Standards and National Strategies funding streams. As from April 2011, all of the Local Authority elements of these grants will cease.

These changes present significant challenges and but also offer significant opportunities for us to re-design our structure to effectively support these changes and work with our schools to achieve better educational outcomes for our children and young people.

We will retain a key overarching role as strategic champion for parents, children and young people – particularly vulnerable children. We will retain important responsibilities for ensuring the sufficient supply of school places, coordinate fair admissions and development of improvement strategies to support local schools, encouraging collaboration, brokering support and facilitating.

Our proposals support the principle that schools and settings to achieve better outcomes for children, schools will need to work in partnership with each other, with us and with other agencies. We will be focusing on building capacity to facilitate this to share good practice, sustain improvement and deliver consistently high standards. There are many good examples of this work already developing in Oxfordshire which we would wish to build on. Increased numbers of 'good' and 'outstanding' schools should be at the heart of local communities so that all children have access to high quality education without the need to travel or move house. We welcome a diverse approach to achieving this, with different models of school organisation that reflect local need and make best use of research to improve the outcomes for children and young people.

Such collaborative partnerships should provide opportunities to make good progress and offer innovative approaches to ensuring high achievement and success for all, including those with complex and multiple problems to ensure the most vulnerable children become resilient, ready to learn and as successful as their peers.

We will retain the responsibility to support underperforming schools and settings and intervene in those which are seriously failing, or unable to improve their results. New floor standards are being introduced and alongside the Department of Education, we will retain

oversight of improvement plans. Schools will be able to use their individual budgets to commission improvement support and the role of School Improvement Partners will end. Where market failure occurs, it is likely that we will continue to play a significant role to support parents and children in securing a high quality educational place.

It is therefore vital that intervention strategies are focused on those schools and settings most in need of support, whilst also building capacity for other schools to move beyond satisfactorily to good or better. The current LA structures supporting intervention and support for schools and settings, are multi-layered, complex and reflect current responsibilities that are and will change in the coming year. Our proposals will enable a sharper and more clearly defined role to support improvement as well as building and commissioning capacity for schools and settings, with strengths to share their expertise including identification of other useful forms of external support.

The LA's resources will be concentrated on those schools and settings which have the greatest need, working to ensure that all schools have effective leadership which will enable them to become self improving. Monitoring of all schools and settings will ensure the LA is able to predict when schools may become vulnerable and take the necessary measures in a timely manner.

With one in four teachers due to retire over the next three years, it is vital that Oxfordshire recruits and retains high quality leaders and explores imaginative and creative solutions to leadership where traditional leadership systems are not securing effective and sustainable school improvement. Continued involvement in the headteacher appointment process will also assist governors in appointing high quality school leaders. Supporting the recruitment, retention and continuing professional development of our teaching workforce is a significant shared responsibility for us.

These organisational redesign proposals have been developed in accordance with Oxfordshire County Council's Business Strategy and the Business Strategy for our Directorate, underpinned by the following key principles:

- Headteachers and Governing Bodies will be primarily responsible for school improvement
- Schools will be judged against floor standards that assess pupil progression as well as attainment
- The LA will remain a local champion for parents and children ensuring that children have a place in a good local school or early years provision, admissions are fair and vulnerable children supported
- Parents/carers will be able to exercise greater choice in the provision for their child
- Education commissioning (nationally & locally) will need to secure high quality provision
- Schools/settings will need to be able to innovate and will have more curriculum freedoms
- Services around schools and settings will be determined by need
- Our outstanding and good schools will be enabled to become autonomous and will be expected to support other schools/settings
- Bespoke support will be brokered in from other strong schools, outside providers or necessary services

- Alternative provision will be improved and new providers will offer solutions that have not been available within our current system
- Disadvantaged pupils will be supported by schools to improve their attainment and achievement.

The Proposed Structure of Educational Teams

Significant research is now available to support a clear and unassailable case for bringing together a focus on Education alongside Early Intervention. The independent report published on 19 January 'Early Intervention: The Next Steps' by Graham Allen MP [Early Intervention: The Next Steps Report](#) outlines the virtuous circle emphasising that at every key point in life there are early intervention measures that, when effectively applied, can support better outcomes for children and young people. This work fits well alongside our redesign pathway.

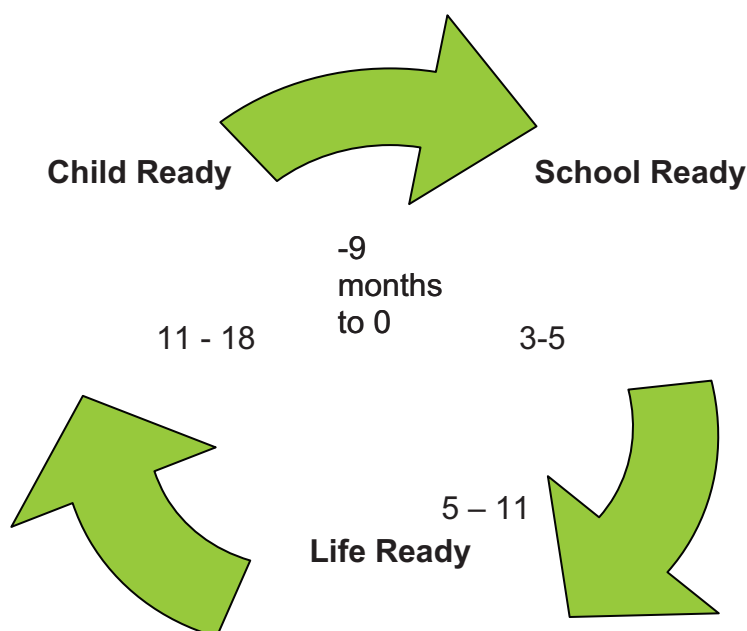


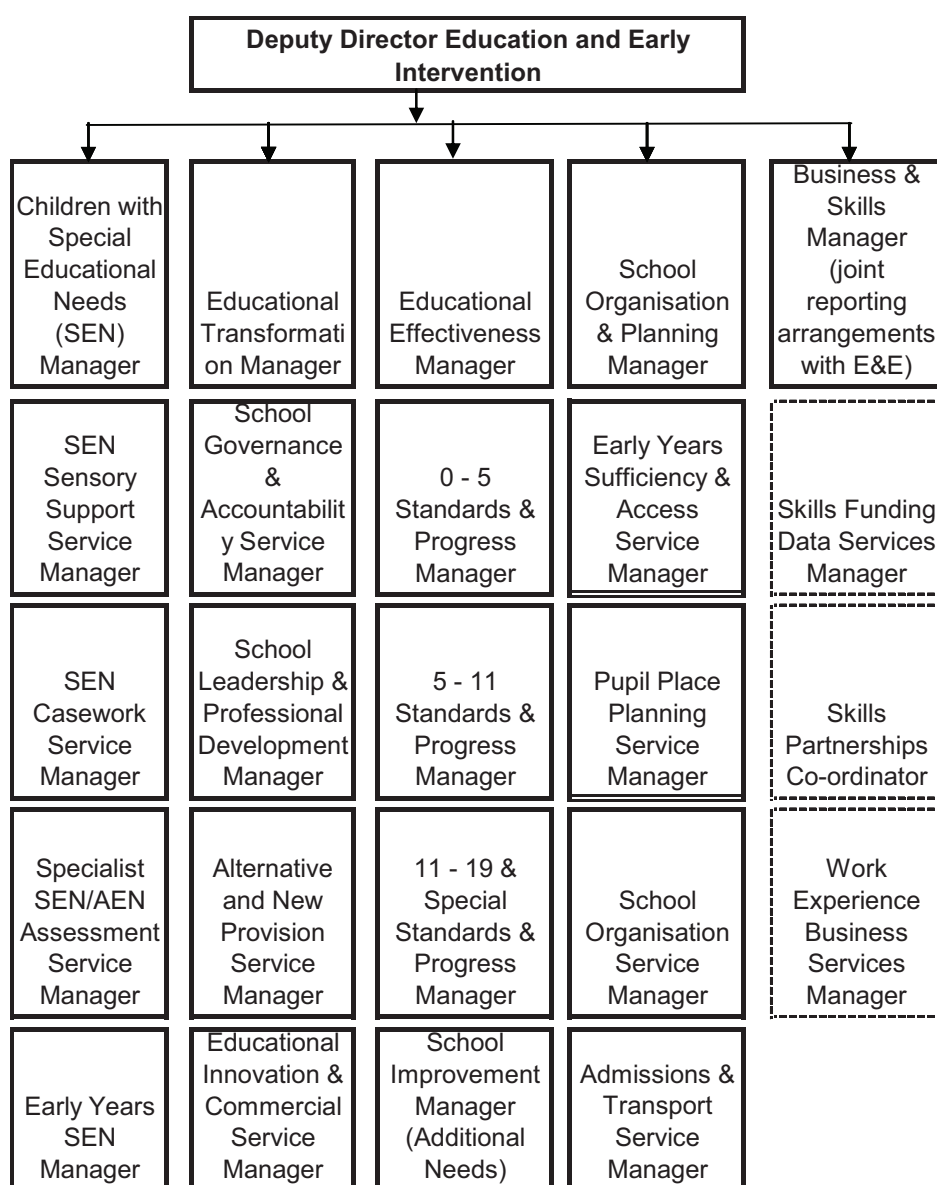
Diagram by Graham Allen MP

In addition there is now significant research evidence available to support a better link between early intervention approaches and education. Over the last year the Centre for Excellence in Outcomes (C4EO) has published a number of knowledge reviews and research evidence relating to Schools and Communities. In January they issued their final summary of the three knowledge reviews exploring the role of schools, school based support and success factors for children and young people. Their final summary draws out the evidence that can be used to support improved practice [Schools and Communities Final Summary](#). Some of their findings are very relevant to our structural redesign and our decision to bring Education and Early Intervention together under one Deputy Director:

- Structures that promote cross service and cross professional learning e.g. by offering multi-agency training, joint planning and pooled resources

- Skilled in inter-agency working, particularly identifying early evidence of children at risk of underachieving
- Provide support and training to encourage schools to carry out innovative activities and to operate in fields outside their traditional area of expertise. e.g. identifying children at risk who need to be referred to other services
- Work with school leaders and teachers to ensure commitment to new ways of working;
- Encourage good communication and partnership working across the Early Years Foundation Stage sector, schools and post - 16 to help develop joined-up transition strategies
- Ensure secondary schools have strategies to engage parents
- Motivate schools that have made less progress by disseminating good practice and hold celebration and achievement events
- Facilitate shared learning through peer to peer support.

Our proposed structure



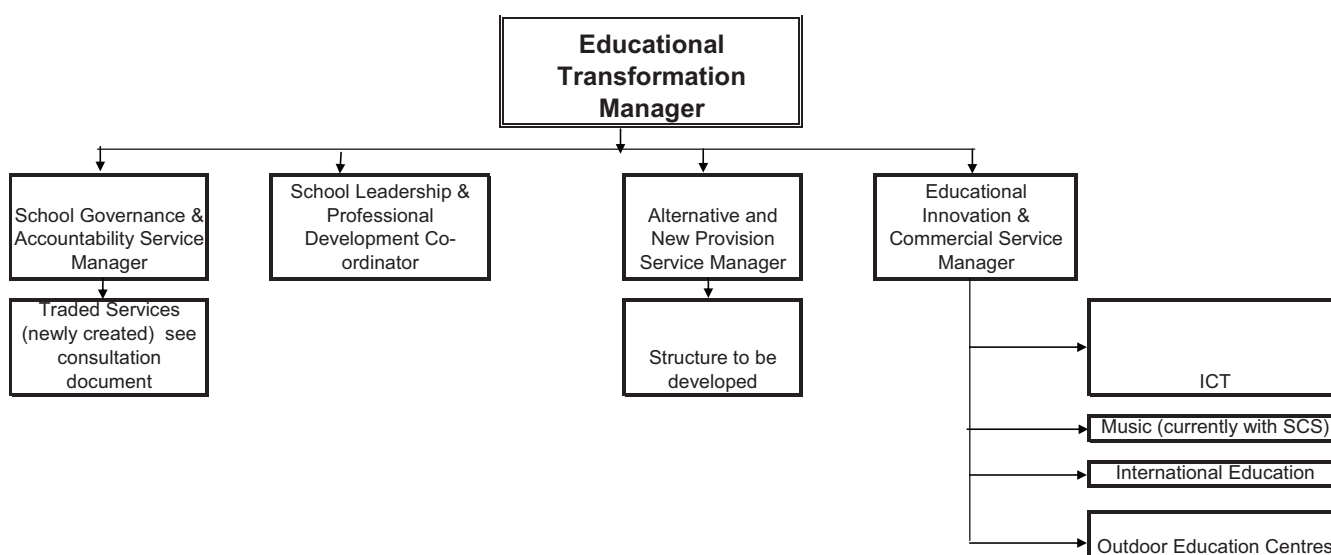
Our redesign is inclusive of wider areas including Tier 5 and beyond though some of this detail is still developing as funding streams and local decisions are made.

It is proposed to have 5 Tier 3 positions reporting to the Deputy Director Education and Early Intervention:

- Educational Transformation Manager
- Educational Effectiveness Manager
- Schools Organisation & Planning Manager
- Children with SEN Manager
- Business & Skills Manager (also reporting to Environment & Economy)

Educational Transformation (1 Tier 3 post and 4 Tier 4 posts)

It is proposed that an **Educational Transformation** team is established to support the radical reforms across our schools and education throughout Oxfordshire. The educational transformation part of the directorate will provide support for school leadership, governance and accountability, co-ordinate improved school workforce developments and develop the new areas of expertise in relation to new forms of School and College provision, alternative provision and areas of commercial development.



Educational Transformation Manager (Tier 3)

It is proposed that this manager would lead strategic direction of the changing educational landscape with particular regard to:

- Develop and sustain collaborative relationships between our LA, schools and settings to promote a culture of outstanding leadership and governance in education
- Promotion of a culture of strong continuous professional development for children's workforce to enhance and improve the quality of teaching and learning
- Encourage teaching schools and new ways of working based on research evidence of what works for children, young people and their families
- Lead and manage LA roles and responsibilities for new and innovative models of school/educational provision ensuring effective development of a wide range of collaborative models of school arrangements

- Drive a countywide culture of championing vulnerable children and lead improved outcomes for all
- Work closely with the Educational Effectiveness Manager to secure improved outcomes for children and young people
- Work with elected members to ensure countywide protocols are agreed for the appointment and removal of authority governors.

Schools Governance & Accountability Service Manager (Tier 4)

It is proposed that this manager would contribute to the improvement of educational provision and outcomes for children and young people in Oxfordshire by:

- Identification of strategic leadership capacity of Governing Bodies in all Schools
- Identify and prioritise support and intervention for Governing Bodies assessed as vulnerable to improve their success in partnership with colleagues in Educational Effectiveness
- Plan and implement strategies and individual plans to improve the effectiveness of governance, particularly in schools of concern
- Conduct strategic reviews of Governing Bodies where LA or Secretary of State intervention occurs or is likely to occur
- Appoint, support and develop Interim Education Board (IEB) members
- Review compliance by Governing Bodies and Schools with appropriate school governance regulation, including the appointment of LA governors
- Manage traded service for Governors including training, development and clerking services
- Ensure that Governing Bodies are supported, challenged and empowered appropriately to deliver effective improvements in the outcomes for all children, particularly those considered vulnerable or with additional/specialist needs
- Ensure that Governors can effectively fulfil their responsibilities for the performance management of Head teachers
- Strengthen governing bodies' ability to operate effectively in a changing national context ensure they effectively hold schools to account for improved outcomes for children and young people.

Schools Leadership and Professional Development Manager (Tier 4)

It is proposed that this manager would:

- Develop and promote effective countywide strategies for leadership recruitment, retention and succession planning
- Monitor data on leadership supply and demand
- Work in partnership with schools, National and Local Leaders of Education (NLE & LLE), National College and Teaching Schools to develop strategies for leadership, NQT induction and workforce development
- Ensure that leadership appointments or collaborations build capacity to secure effective school improvement
- Broker appropriate support for Schools and educational settings
- Challenge all Oxfordshire schools to become or aspire to being outstanding
- Co-ordinate within the sector dissemination and use of evidence based continuing professional development.

Alternative and New Provision Manager (Tier 4)

It is proposed that this manager would:

- Lead new Local Authority responsibilities for new types of alternative educational provision eg federations, partnerships, trusts, academies, Studio Schools, University Technical Colleges, Free Schools
- Identify and initiate alternative solutions for educational provision ensuring a wide range of solutions for alternative provision
- Ensure the effective discharge of our Local Authority responsibilities in relation to alternative provision (including short stay schools)
- Ensure educational access and support for Looked After Children, and pupils with medical needs/health issues requiring educational access other than at school (Oxfordshire Hospital School and Outreach teachers)
- Take responsibility for supporting the development of new provision types, in particular those designed to meet the needs of challenging and vulnerable pupils
- Improve and sustain the capacity of Schools and educational settings to manage effectively children with challenging behaviour to reduce the need for alternative provision
- Ensure effective co-ordination with Children's Social Care and Early Intervention services for vulnerable children or children at risk of harm
- Facilitate a wide range of research based interventions to support the continuum of provision in schools and educational settings.

Educational Innovation and Commercial Services Manager (Tier 4)

It is proposed that this manager would:

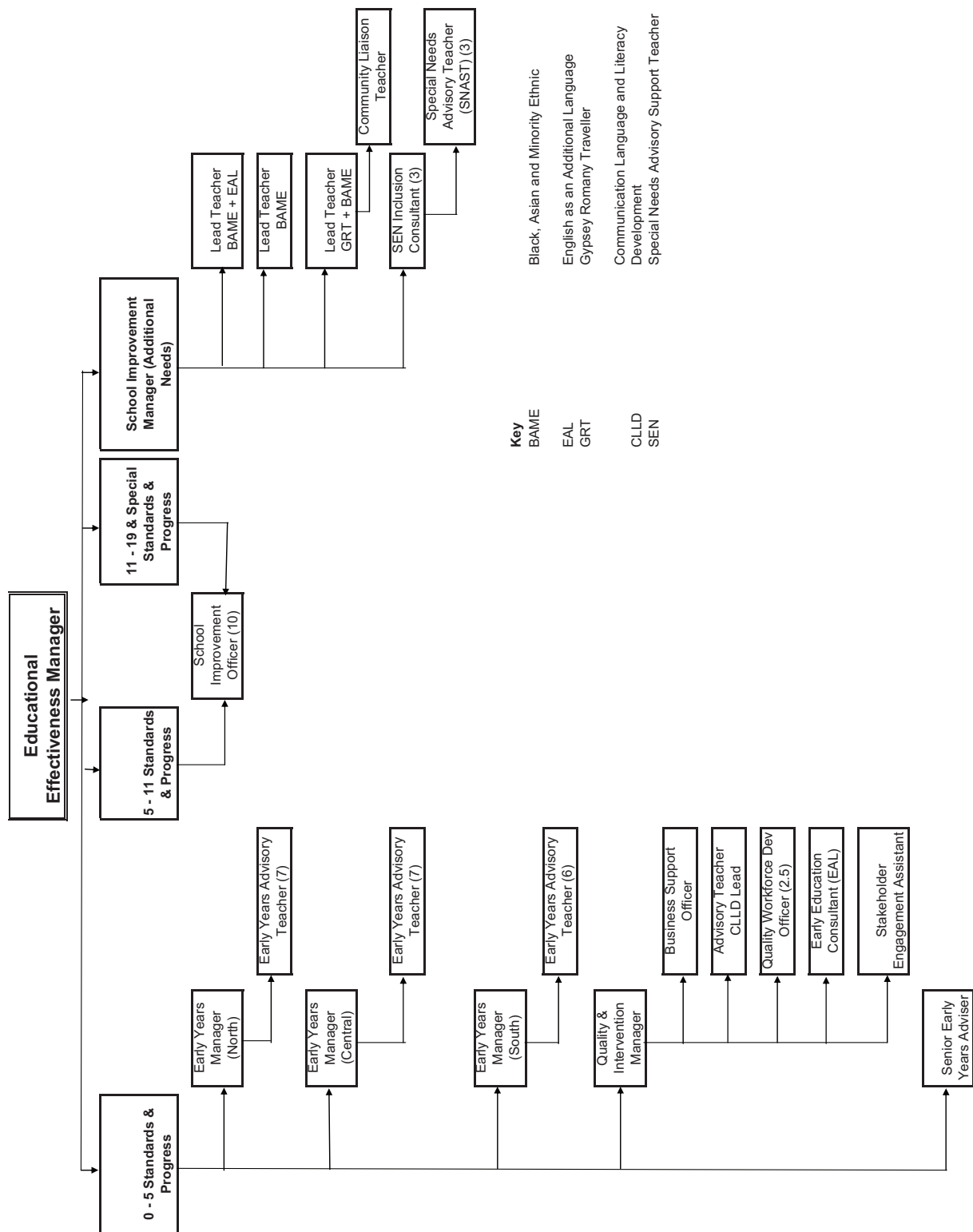
- Work with Oxfordshire Customer Services (QUEST) and Schools to ensure the effective development of business strategies to create financially viable and sustainable services for areas such as outdoor learning, international education, music, ICT and brokerage of quality assured school improvement professionals
- Identify market gaps and develop strategies for utilising innovative commercial solutions to support creative and effective improvement and intervention solutions
- Pursue opportunities for collaboration with other LAs including regional approaches, the private and voluntary sector to deliver creative solutions for school intervention and improvement that effectively deliver improved outcomes for children
- Collaborate across the directorate to ensure the needs of vulnerable children are prioritised
- Develop new brokerage arrangements to support quality assured school improvement is available to the schools market
- Ensure services provided to Schools are effective, efficient and deliver improvements;
- Disseminate market management information to schools to support their effective choice of provider.

NB - The current services of international education, music and outdoor learning are already on planned programmes which prepare them to become fully self sustaining over the next few years. The staff involved in these services are fully aware of these plans and

how they are affected by them. The position of ICT and the Healthy Oxfordshire School Team (HOST) within this directorate has yet to be finalised.

Educational Effectiveness (1 Tier 3 post and 4 Tier 4 posts)

It is proposed that an **Educational Effectiveness Team** is established to meet the LA statutory duties by monitoring the progress of schools, providing support and challenge to those schools where there are, or may be concerns over school performance and vulnerable groups. The team would ensure effective and evidence based early intervention strategies are in place including commissioned intervention for schools that are vulnerable to declining performance, or schools causing concern, enabling them to make rapid and sustained improvement in outcomes for all children and young people.



Educational Effectiveness Manager (Tier 3)

It is proposed that this manager would:

- Develop, lead and manage our strategy for improving the educational performance and outcomes of all children and young people 0-19
- Proactively use all available data and intelligence to identify schools or settings that are making insufficient progress or have reduced capacity to ensure early intervention is commissioned to secure improvement is recovered
- Lead phase related commissioning to bring about rapid and sustained improvement in outcomes for children and young people
- Champion, co-ordinate and deliver effective strategies for ensuring appropriate evidence based interventions to close the gap between the performance of vulnerable children
- Ensure the best possible outcomes for all children and young people and in particular ensure that the needs of vulnerable pupils are met
- Ensure the county-wide strategic identification and coordination for schools' causing concern and that resource was targeted effectively to support these schools
- Work collaboratively with the Transformation team, schools and settings to recommend, monitor and secure new models of provision to maintain, sustain or improve educational effectiveness
- Oversee and take action to rectify deficits or promote better use of schools information for parents and carers
- Lead the effective dissemination of research based evidence to support greater effectiveness of their use at system and individual school level.

0 – 5 Standards and Progress Manager (Tier 4)

It is proposed that this manager would:

- Provide leadership and management of Early Years policy and strategy, research and development, resources, partnership working and business planning to both champion and improve the educational performance and outcomes of all children 0 – 5
- Ensure settings and schools are held to account for improving the outcomes of children 0-5 years old
- Facilitate the use of research to inform commissioning decisions by schools and partners
- Champion the best outcomes for children and promote the use of research based interventions enabling co-ordinated and coherent home and school interventions that demonstrate improvement in outcomes
- Ensure the needs of vulnerable children and families are identified proactively and that interventions provide improvement or recovery for individual children
- Support, challenge and improve all sectors of early education including maintained as well as private and voluntary independent settings
- Ensure there is appropriate challenge, support and guidance for countywide provision to secure high quality early years services in local communities where policies and procedures are consistently applied

- Collaborate and work with other agencies including health to ensure best evidence promotes effective early engagement with new parents to support appropriate emotional and social development
- Ensure effective transition in phases secures improved outcomes for children.

5 - 11 Standards and Progress Manager (Tier 4)

It is proposed that this manager would:

- Fulfil the responsibilities in the other age related standards and progress portfolio for those aged 5 – 11
- Oversee, coordinate and lead countywide strategic plans across primary schools;
- Develop and use effective strategies to identify and address early schools at risk of becoming schools of concern
- Drive improvement of primary schools who are not progressing beyond satisfactory
- Provide phase related leadership over effective early intervention strategies and monitoring for primary schools that begin to cause concern and ensure that they make rapid improvement
- Champion the best possible outcomes for children and young people in the primary phase, provide leadership in the county-wide identification and co-ordination of intervention in primary schools causing concern and ensure that resources are targeted effectively to support these schools
- Take accountability for the delivery of improved outcomes for primary schools including all types of school organisation.

11 – 19 and Special Standards and Progress Manager (Tier 4)

It is proposed that this manager would:

- Fulfil the responsibilities in the other age related standards and progress portfolio for those aged 11 - 19
- Provide phase related leadership over effective early intervention strategies and monitoring for secondary and special schools that begin or are at risk of becoming schools that cause concern
- Ensure underperforming schools make rapid improvement by challenging and supporting effective commissioning of support to address areas for improvement
- Champion and be accountable for the best possible outcomes for children and young people in the secondary and special school phases
- Evaluate the impact of intervention activities and identify review activities where necessary
- Lead commissioning of evidence based programmes to support the sector and engage schools in their use.

School Improvement Manager (Additional Needs) (Tier 4)

The proposal is that this managerial position would provide an excellent opportunity to ensure alignment in this and other key areas of support and intervention for children and young people with additional needs. The manager would:

- Develop and lead specialist strategies designed to improve the outcomes for children and young people with additional or complex educational needs
- Ensure achievement is raised, outcomes are positive for all young people and the gap is narrowed for our most vulnerable children and young people
- Enable Oxfordshire's mainstream and special schools to improve outcomes for children and young people with Special Educational Needs (SEN)
- Collaborate with schools, educational settings, colleges and providers to ensure bespoke provision appropriate to the individual needs of children are effectively delivered
- Broker specific support for schools who are satisfactory to improve their rate and pace of improvement
- Provide challenge and support to schools, early years settings, parents/carers, other agencies and communities improving the achievement, social inclusion and participation of Black, Asian, Minority Ethnic (BAME), Gypsy, Roma and Traveller (GRT) and other groups that are not achieving the outcomes of their peers.

Following a previous restructuring to form the Equality and Diversity Achievement Service (EDAS) in September 2010, further proposals for development of this service has begun and will be out for consultation shortly.

The current posts for SEN Inclusion Consultants (3) and the team of Special Needs Advisory Teachers (SNAATs) will transfer into the new service and will be reviewed following the publication of the SEN and Disabilities Green Paper.

Tier 5 School Improvement Officers (10 Tier 5 posts)

The proposal is to establish a core team of School Improvement Officers whose work will be directed by the Standards and Progress Managers. They will work closely with schools to raise standards, enable the highest possible achievement of all pupils and support all Oxfordshire schools to become or aspire to being outstanding. In particular they will focus on schools that are underachieving or at risk of underachievement to ensure standards are raised, attainment gaps are narrowed and that outcomes are positive for all young people. They would also assist schools that need to prepare for Ofsted inspections and provide support through the inspection.

Early Years Managers (3 area based - Tier 5 posts)

The proposal is to have 3 geographically based managers with managerial responsibility for workforce development officers, EY advisory teachers and local commissioning or contracts. They would support the wellbeing, learning, development and human rights of young children in Oxfordshire and ensure continuous quality improvement of the early years and childcare workforce. They would also target those children and families who are in greatest need, with a particular focus on children with disabilities or early development delay.

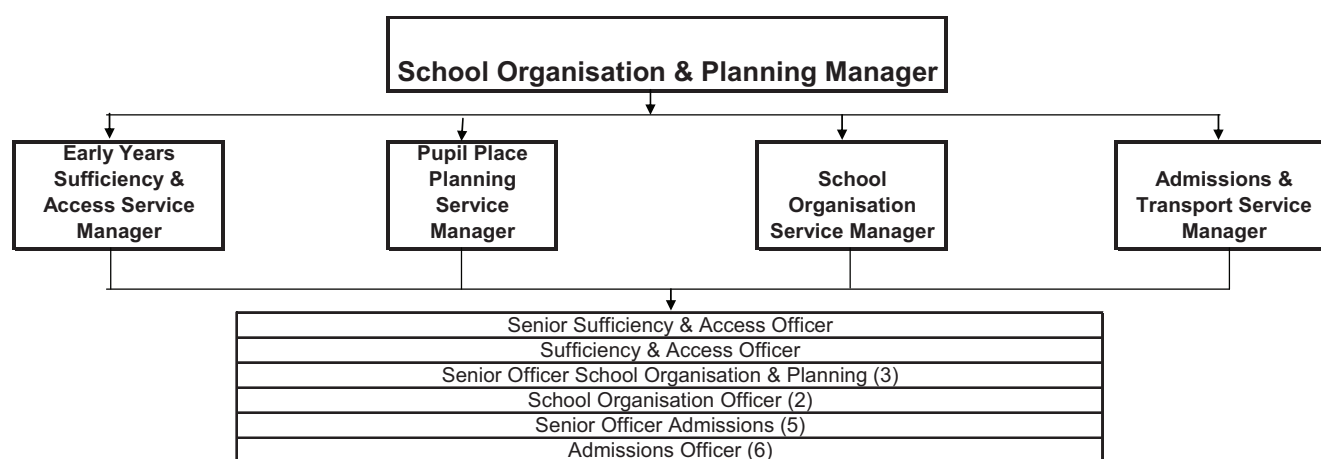
The EY managers would be supported by **Early Years Advisory Teachers (20 area based Tier 6 posts)**. The proposal would involve a number of area based EY advisory teachers who would ensure achievement is raised, outcomes are positive for all young people and the gap is narrowed for our most vulnerable children and young people.

Quality and Inclusion Manager (Tier 5)

It is proposed that this manager will be promoting the wellbeing, learning, development and human rights of young children in Oxfordshire, through continuous quality improvement of the early years and childcare workforce. This is to be achieved through effective use of information to target those children and families who are in greatest need, with a particular focus on children with disabilities or early development delay.

The work of this manager would be supported through a **Senior Early Years Adviser (Tier 6)** an **Advisory Teacher CLLD Lead (Tier 6)**, some **Quality Workforce Development Officers (3 Tier 6 posts)**, a **Stakeholder Engagement Assistant** and an **Early Education Consultant (EAL) (Tier 6)** and **Business Support Officer (Tier 6)**.

School Organisation and Planning (1 Tier 3 post and 4 Tier 4 posts)



It is proposed that a **School Organisation & Planning** team previous restructure has led to improvement of the service. This Team will meet statutory duties connected with the supply of early years and school places (including through opening new schools), school admissions, transport and coordinate the directorate's capital programme. The team will lead the new developments within the directorate and with schools and educational settings to ensure sufficient high quality provision across the county.

School Organisation and Planning Manager (Tier 3)

It is proposed that this manager will:

- Lead strategy for accurate place planning for schools and settings
- Work closely with Property Asset Management to ensure the capital programme meets demand for places and the requirements of the LA capital and asset strategy
- Ensure statutory responsibilities are adhered to with high levels of performance on admissions and educational transport
- Lead the LA's commissioning of new schools and co-ordination of statutory proposals for opening, closing and expanding schools

Early Years Sufficiency and Access Service Manager (Tier 4)

It is proposed that this manager will:

- Lead the work to ensure the County Council meets its statutory duties for sufficient funded places for 2, 3 and 4 year olds, and childcare places for children aged 0 – 19
- Ensure that childcare sufficiency analysis is made according to national requirements and that resources, advice, information and support are targeted to ensure viability and sufficiency of places to meet demand, with a particular focus on access by disadvantaged groups
- Provide support to the School Organisation & Planning Manager on early years organisation matters.

School Pupil Place Planning Manager (Tier 4)

It is proposed that this manager will:

- Provide a service to schools on aspects of school organisation and development of school premises to ensure that the supply of statutory places meets local needs and supports diversity in school provision
- Contribute to ensuring a sufficiency of children's centre, early years and childcare places through provision of advice and liaison with the Private, Voluntary and Independent sector
- Ensure statutory consultations are in place for new schools, expansion of schools and school closures.

School Organisation Manager (Tier 4)

It is proposed that this manager will:

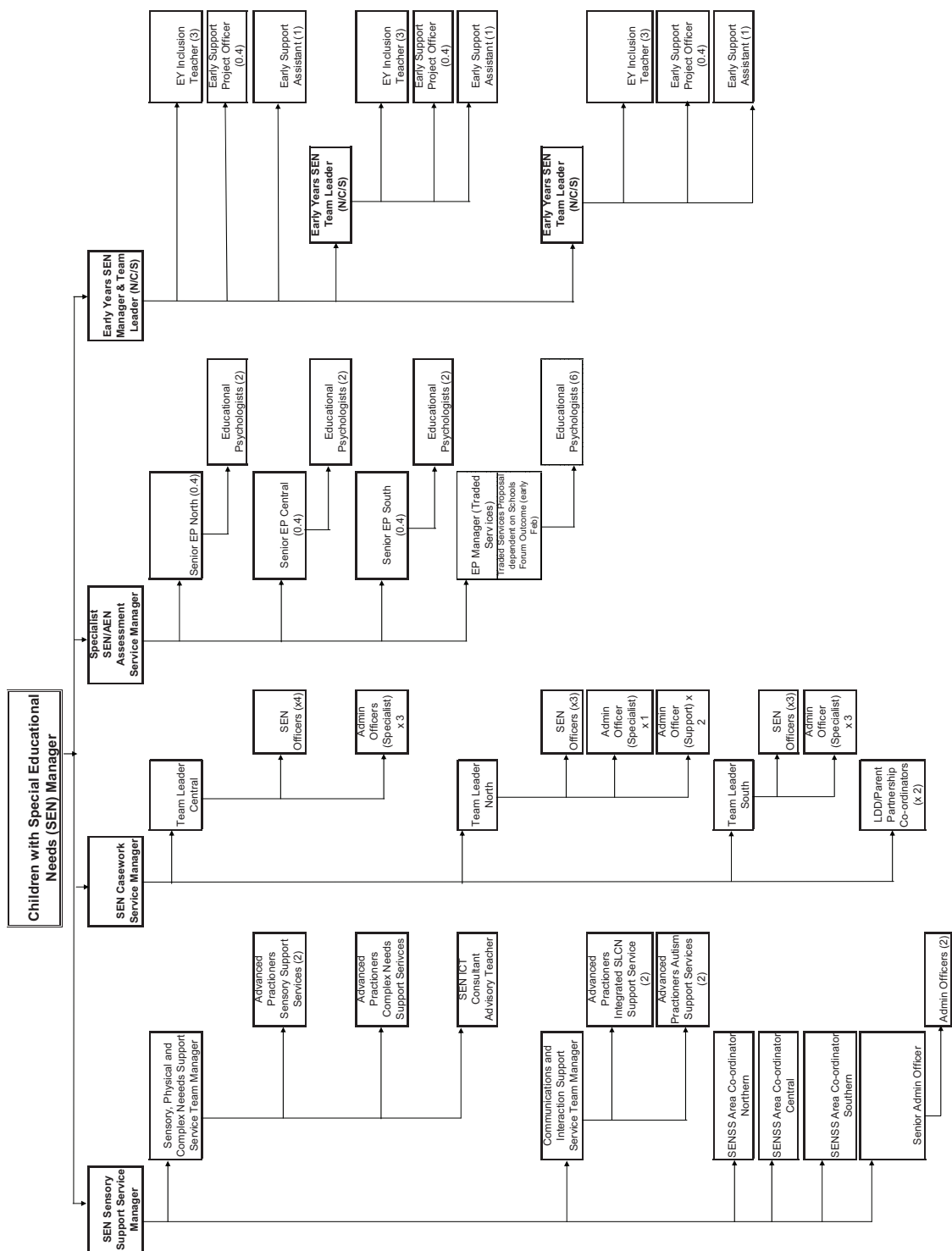
- Target investment for the improvement of educational buildings and sites to support the strategic role of commissioner of places and the raising of educational standards and achievement
- Lead on the commissioning of school places including competitions
- Ensure needs in education premises are identified and prioritised so that resources are used to the greatest effect in raising educational standards. This will need to be done in accordance with the Children, Education & Families Directorate's current investment strategy and national and local initiatives.

Admissions and Transport Service Manager (Tier 4)

It is proposed that this manager will:

- contribute to the highest standards of achievement and inclusion within the policy and budget framework of the Council
- lead on the strategy and policy on admissions in support of improving access and inclusion
- lead on the strategy and policy on home to school transport
- contribute towards improving outcomes for Children and Young People as defined in the Children and Young People's Plan

These managers will be supported by **Senior Sufficiency & Access Officer, Sufficiency & Access Officer, Senior Officer School Organisation & Planning (3), School Organisation Officer (2), Senior Officer Admissions (5), Admissions Officers (6)**, covering tiers 5 and 6.



Special Educational Needs (1 Tier 3 post and 4 Tier 4 posts)

It is proposed that Special Educational Needs services are redesigned to cover statutory responsibilities for children and young people aged 0-25 years.

The proposed structure includes a countywide lead (**Children with SEN Manager**) and service managers responsible for **Statutory Casework, SEN Support Services, Assessment (including Educational Psychology Service), and Early Years SEN.**

The statutory SEN Casework team will remain unchanged. A review of the management structure below the countywide SENSS Service Manager post and Specialist Team Managers (Communication & Interaction, Sensory, Physical and Complex Needs) is underway. This is being managed within the SENSS Service.

The Educational Psychology Service will focus, in the main, on its statutory work as defined in the SEN Code of Practice. There will also be direct links with Early Intervention hubs. It is proposed that there will be a traded arm to the team that will offer bespoke packages to schools/partnerships that may include whole school systems work. The proposed redesigned team will be led by a Service Manager (Tier 4) and there will be one Senior EP at (Tier 5) and seven fte EPs. The proposed traded services model for the equivalent of six fte EPs is being presented to Schools Forum in early February.

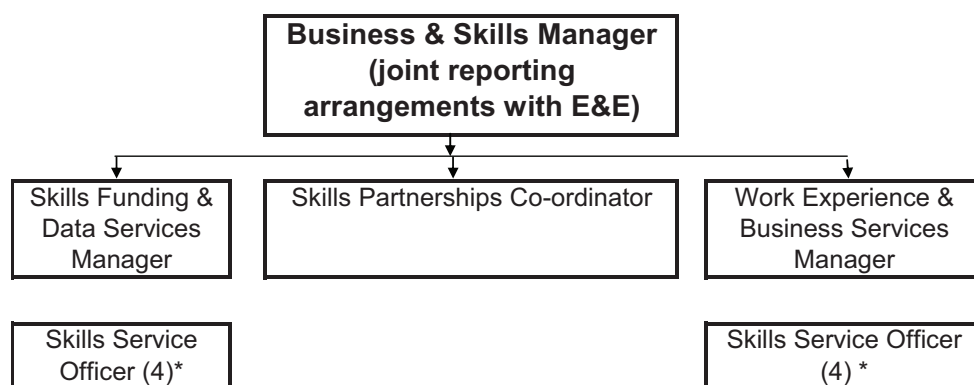
It is proposed that the Early Years SEN team joins the wider SEN services to enable continuity of service delivery, common principles and approaches. The structure below Tier 4 will be reviewed in the light of a reduced team and changes arising from the SEN & Disabilities Green Paper.

Radical changes to the SEN framework are expected in the SEN & Disabilities Green Paper (due February 2011) and this will inform any future transformation of services. The SEN team will play a key part in narrowing the gap in outcomes for children with SEN working closely with other education services, Early Intervention and Social Care teams.

Business and Skills (1 Tier 3 post and 4 Tier 4 posts)

It is proposed that a **Business & Skills** team is established to bring together the 14 – 19 Strategic Development Team, the 16 – 19 Team and the Education Business Partnership Team in order to create a Business & Skills Team that will work across the Children Education & Families and Economy & Environment Directorates to address the strategic issues around skills for young people and the wider workforce. This team will provide the Oxfordshire City Region Enterprise Partnership (OCREP) with the information and support they require to develop a countywide strategy that:

- ensures all residents are able to develop the skills to enable them to successfully enter and remain in the workforce
- assist local employers to develop or access the provision they require to equip the workforce with the skills needed



* Job Description to be developed

Business and Skills Manager (Tier 3)

It is proposed that this manager will:

- Lead the overall skills policy linking with Economic development, Education, Adult Social Care, Learners with Learning Difficulties and Disabilities (LDD) and Social & Community Learning, elected members and the Local Enterprise Partnership
- Coordination of stakeholder group information to align with skills policy
- Coordination of commissioning to align with skills policy
- Develop policy in line with BIS and DFE

Funding & Data Service Manager (Tier 4)

It is proposed that this manager will:

- Develop the Annual Statement of skills needs (Pre 19, workforce, social & Community Learning)
- Manage external commissioning agencies
- Manage minimum contract levels
- Performance monitoring of providers
- Gather economic data
- Provide data to OCREP

Work Experience and Business Service Manager (Tier 4)

It is proposed that this manager will:

- Manage the learner interface with employers
- Ensure all work experience placements are approved and development of a full cost recovery service to provide additional work experience services
- Increase the availability of Apprenticeships
- Manage On line information for businesses and schools
- Increase the number of young people entering pathways in Science, Technology, Engineering and Mathematics (STEM)
- Bring employers together to debate identified needs and encourage collective response
- Manage communications to each sector
- Manage mechanisms to collect intelligence from employers
- Communicate employer needs to OCREP

It is proposed that the **Funding & Data Service Manager and the Work Experience and Business Service Manager** are supported by **Skills Service Officers (8 Tier 5 posts)**

Each of these posts will hold specialist responsibilities in relation to advisory support to providers or work experience placements, plus a generic responsibility to coordinate and facilitate specific projects defined by the Oxfordshire City Region Enterprise Partnership, that will bring together stakeholder partners to undertake joint, time limited actions.

Skills Partnership Coordinator (Tier 4)

It is proposed that this manager will

- Facilitate partnership for key stakeholder groups (including LEP skills function)
- Work with stakeholders to agree a skills strategy
- Implement the skills strategy by coordinating partnership activities against agreed projects
- Identify and enable network groups to work around the key priorities of the skills strategy
- Interpret and communicate coordinated information about learners, the education and skills offer and economic data to relevant partners

The benefits of the proposal

Prevention and early intervention is more cost effective and leads to better outcomes for children that prevent their needs escalating until they require more expensive and specialist service delivery. Practice, managerial and cultural change will be essential to support our new ways of working and we propose to invest in appropriate training, development and support for our new model of service delivery, including threshold for support, procedures and redesigned business processes. Research on integrated practice is clear that it is essential to invest in on-going training and support to enable practice and cultural change to embed. We have identified an amount in next year's budget for this purpose.

The LA's resources will be concentrated on those schools which have the greatest need, working to ensure that all schools have effective leadership which will enable them to become self improving. Monitoring of all schools will ensure the LA is able to predict when schools may become vulnerable and to take the necessary measures in a timely manner. Sharper and focused support for schools previously judged to be satisfactory, or currently in an Ofsted category, in preparation for Ofsted inspections will produce better outcomes.

The redesign of the Early Years Team will create a more streamlined structure with fewer management layers. Some functions will be merged within other relevant services of the Directorate or the County Council which will support efficiency, ensure coordinated planning and improved financial management. All services will be targeted at the most disadvantaged children, families, settings and communities.

The work of the educational transformation team will enable the LA to hold autonomous schools, academies and colleges to account through well informed governing bodies that are able to demonstrate appropriate challenge, scrutiny and strategic leadership. It will support the development of new partnerships and collaborations to ensure sustained high quality leadership which will improve outcomes for children. It will enable the role of the LA as broker, commissioner and quality assure of teacher and headteacher leadership development. Bringing together the 14 – 19 Strategic Development Team, the 16 – 19 Team and the Education Business Partnership Team will enable for the first time development of a Skills

Team that will work across CE&F and E&E to address the strategic issues around skills for young people and the wider workforce.

The creation of a Skills Team will support the learning and skills needs of residents, employers and employees of all ages rather than just those aged 14-19. The team will respond to central government policy around the school curriculum, skills and economic development, whilst retaining the council's statutory responsibilities in this area. It will re balance and join up the expertise and human resource more effectively between the CE&F and E&E directorates.

The changes recently implemented in conjunction with the restructuring of Property Services, to create Property Asset Management, will be able to bed in and further improve delivery of the council's corporate Asset Management Strategy whilst reinforcing the clearer delineation between directorate policy implementation ('what, where, when') and the delivery of capital solutions. The benefits of bringing all school organisation functions and policy making together (School Place Planning, Admissions and Home to School Transport) will be further extended to include early years and childcare provision, creating a seamless planning and provision team covering children from age two through to 19.

In addition to the above, through planned reductions linked to duplication of parts of existing job roles there will be better use of resources to deliver cashable savings.

What we want your views on

1. We want to hear your views about the proposed new structure. The consultation is an opportunity for you to share your thoughts about any elements of the proposed structure, for example;
2. Do you have any alternative ideas as to how the structure and re-provision of services can be presented?
3. Having read through the document are there areas that you think have been omitted?
4. Can you identify ways of avoiding having to make staff redundant whilst still meeting the savings targets that have been set?

In presenting your comments and feedback you are encouraged to look at Toolkit 10.

Questions for Education and Early Intervention

- How can we develop a more proportionate support to schools in Ofsted categories?
- How do you see Tier 4 manager posts for Early Years, Primary and Secondary phases being most effective?
- It is proposed to have a small centrally based team of school improvement officers. Do you feel this will be a better use of resources than the current area based teams? What will be the benefits?
- What are the key linkages for the Skills Team across and beyond the council?
- Have we got the key functions of school improvement officers right?
- What are the benefits of the Early Years team working more closely with statutory school age focused teams?

- Does the design features for Educational Effectiveness support the new role of schools and LA – What elements could we improve?
- How best can the LA ensure that School Governors are supported in their new role for school improvement?
- How could our proposals for the Early Intervention teams support more integrated service delivery for children, young people and families? What further suggestions do you have to improve our proposals against the outcomes families articulated?
- What do you think are the key workforce development issues in relation to the development of the Hub Service Manager, Hub Team Leader, Community Hub Worker and Community Hub Support Workers?
- How would you suggest that professional supervision supports professionals within the hubs?
- What are your views about engaging partner agencies in the development and service delivery of the Hubs?
- Do you have any views on the proposed management of Children Centres and Childcare Development Teams?
- How can we ensure that there is a seamless interface between universal, early intervention and specialist services to ensure that appropriate support is identified and provided along our pathway?
- Should the EY SEN function join the wider SEN team?
- Given the likely proposal for independent assessors in the forthcoming SEN & Disability Green Paper, do you think that EPs should move to the wider SEN team?
- How could we make best use of clinical roles such as Educational Psychologist and Clinical Psychologists within the Directorate?

| PROPOSED POSTS FOR DELETION | FTE | Tier | Grade |
|---|------------|-------------|--------------|
| Current Post Title | | | |
| Aiming High Accessible Childcare Project Manager | G14 | | |
| Aiming High Home Childcare Support Officer | | | G10 |
| Aiming High Project Support Manager | | | G10 |
| Aiming High Service Development & Contract Officer (0.6) | G10/11 | | |
| Anti-Bullying Involvement Officer | | | G7 |
| Area Manager - Youth Work (Central) | G13 | | |
| Area Service Manager - IAE | | | HAY D / IA26 |
| Area Service Manager - Youth | | | G15 |
| Area Service Manager - Youth | | | YC09 |
| Area Service Managers, Children's Centres and Childcare (3) | G16 | | |
| Area Service Manager – SEN/LDD | | | IA19 |
| Area Youth Worker | | | YOUNAT32 |
| Area Youth Worker | | | JNC22 |
| Assist Head of BSS | | | DEP8 |
| Assistant Childcare Development Manager | | | G13 |
| Assistant Children's Centre Managers x 4.67FTE | | | G13 |
| Assistant Service Manager (pre court and prevention) | | | G14 |
| Asst Youth Support Worker | | | NOTIONAL |
| Asst Youth Support Worker | JNCLOC0 | | 4-7 |
| Attendance & Child Employment Officer | | | G9 |

| | | | |
|--|----------|--|----------------|
| Attendance & Engagement Officer x15 | | | G9/10 |
| Behaviour & Attendance Manager | EPPNCP8 | | SNR5 HEAD11 |
| Behaviour Learning Mentor | | | G8 |
| Behavioural Support Teacher | | | TEACHUP |
| Business Support Officer | GRD11 | | |
| Careers Education Development Adviser | GRD11 | | |
| Childcare Business Development Strategy Officer | | | G11 |
| Childcare Development Manager (0.6) | | | G15 |
| Children's Centre Development Officer – Asian families | | | G11 |
| Data Analyst | GRD9 | | |
| Decision Making & Young People' Worker | GRD7 | | |
| Deputy Service Manager Locality Support Services | | | G14 |
| Detached Youth Worker | JNCLOC2 | | 2-25 |
| Diversion Officer | GRD9/11A | | |
| Diversion Scheme Co-ordinator | GRD12 | | |
| D of E Area Development Worker | GRD8 | | |
| Early years SEN Inclusion Manager X3 | | | IA11 |
| Early Years SEN Inclusion Teachers x3 | | | IA7 |
| Education Social Work Assistant | | | G7 |
| Education, Training & Employment Support Off | GRD9 | | |
| Employment & Training Adviser | GRD7 | | |
| ESW Team Manager | | | G12 |
| Extended Schools and Services Manager | | | IA19 |
| Extended Schools Development Officer (3) | | | G12 |
| F2F, OYMS and PAYP Manager | GRD13 | | |
| FACEIT Case Worker posts (6) | | | G10/11 |
| FACEIT Support Worker posts (5) | | | G8/9 |
| FACEIT Team Manager posts (3) | | | G13 |
| FACEIT/Young Carers Support Worker posts (2) | | | G8 |
| Family Intervention Project Senior Practitioner | GRD12 | | |
| Family Intervention Project Worker | GRD9/10 | | |
| FIP/ETE Manager | GRD13 | | |
| Identification & Support Scheme Coordinator. | GRD9/11A | | |
| Identification & Support Scheme Officer | GRD11 | | |
| Information Coordinator | NOTIONAL | | |
| Lead Personal Adviser | NOTIONAL | | |
| Locality Coordinators (4) | | | G12 |
| MAP Assistant Project Worker | GRD5 | | |
| Map Development Worker | GRD9 | | |
| MAP Project Worker | GRD7 | | |
| MI Operation Analyst | NOTIONAL | | |
| Operational Analyst | GRD8 | | |
| Out of School Childcare development Officer | | | G11 |
| Parenting Development Manager | G14 | | |
| Parenting Development Officer (2.08) | G11 | | |
| Parenting Worker | GRD9 | | |

| | | | |
|--|-------------|--|-------------|
| Parent-Talk Project Manager (0.6) | | | G11 |
| PAYP Link Worker | GRD9 | | |
| PAYP Officer | GRD9 | | |
| Project Analyst | NOTIONAL | | |
| Project Manager | GRD9 | | |
| Project Officer, Quality & Practice (Children's Centres) | | | G10 |
| Safeguarding Coordinator | G12 | | |
| Senior Childcare Development Officers x3 FTE | | | G12 |
| Senior Home School Link Workers (1.2) | | | G10 |
| Senior Practitioner Attendance & Engagement | G11 | | |
| Senior Youth Support Worker | JNCLOC1 | | 7 |
| Service Manager (service support) | GRD13 | | |
| Service Manager Supporting Choices / Info | GRD15 | | |
| Service Manager, Children's Centres | | | G16 |
| Service Support Worker | JNCLOC2 | | 5 |
| Social Inclusion Officer x2FTE | | | G12 |
| Specialist Attendance & Engagement Officer | | | G9/11 |
| Strategic Lead IAE | | | HAY C |
| Strategic Lead Locality Working and Work Force Development | G17 | | |
| Strategic Lead Youth | COC | | |
| Strategic Lead, Children's Centres and Extended Services | COC | | |
| Team Leader (MAP) | | | JNCLOC27 |
| Web Site Administrator | | | GRD9 |
| Youth Coach Development Worker | | | GRD9 |
| Youth Counsellor | GRD10 | | |
| Youth Mentoring Supervisor | | | JNCLOC25 |
| Youth Support Worker | | | JNCLOC10-13 |
| Youth Worker | JNCLOC18-22 | | |
| Youth Worker IT | | | JNCLOC18 |
| | | | |
| 14- 25 Education Development Manager | | | IA13 |
| 14-25 Education Support Officer | | | LSC3 |
| 14-25 Support Officer | | | LSC4 |
| 16-19 Education Service Manager | | | LSC8 |
| Advisory Support Teacher for Travellers | | | TEACHUP |
| Advisory Teacher - Primary PE | | | TEACHUP |
| Advisory Teacher for PSHE/SRE | | | IA10 |
| Advisory Teacher ICT | | | IA13 |
| Advisory Teacher MFL | | | IA10 |
| Advisory Teacher PSHE/Citizenship (Primary) | | | IA10 |
| African Caribbean Achievement Officer | | | GRD9 |
| AimHigher Co-ordinator | TEACHER | | |
| Area Manager OEBP x 2 | | | GRD11 |
| Area Service Manager Early Years x 3 | | | IA21 |
| Area Service Manager School Improvement Lead (Primary) x 2 | COC | | / HEAD10 |

| | | | |
|---|--------|------|-------------------------------------|
| Area Service Manager School Improvement Lead (Secondary) x 3 | COB | | / IA30 |
| Business Support Manager OEBP | | | GRD9 |
| Co-ordinator 16-19 Education x 2 | | | LSC7 |
| Competition Manager x 2 | | | GRD9 |
| Consultant ICT Personalised Learning x 3 | | | IA10 / IA13 |
| Consultant Secondary Strategy ICT x 2 | | | IA13 |
| Co-ordinating Adviser EE (ICT) | | | IA21 |
| Co-ordinator for School Sport | | IA10 | |
| Early Education Development Manager | | | GRD14 |
| Early Years Bilingual Development Worker x 2 | | | GRD9 |
| Early Years Business & Support Officer (Sufficiency & Access) x 1 | | | GRD11 |
| Early Years Sufficiency & Access Manager x 1 | | | GRD14 / GRD15 |
| Education & Business Partnership Manager x 3 | | | GRD9 / GRD11 |
| Education Adviser (Governance) | | | IA19 |
| EMAS Consultant x 2 | | | TEACHUP |
| Employer Engagement Officer x 2 | | | GRD8 |
| Governor Services Consultant | | | IA13 |
| Head of Northern Area | | | COA |
| Healthy Schools Advisory Teacher x 2 | | | IA10 |
| Healthy Schools Co-ordinator | | | IA10 |
| Instructor (EDAS) x 3 | | | INSTRUCT |
| Lead Consultant Black African and Caribbean | | | GRD11 |
| Lead Consultant Primary BME Achievement | | | TEACHUP |
| Leading Primary Practitioner (Headteacher) x 2 | | | HEAD22 |
| Leading Primary Practitioner (Teacher) x 6 | | | DEOHD6 / DEPHD9 / ADSKIL7 / ADSKIL8 |
| Learning Support Assistant (EDAS) x 3 | | | GRD4 / GRD5 |
| Marketing & Communications Assistant | | | GRD8 |
| Mathematics Specialist Adviser | | | IA19 |
| Nursery Nurse (EDAS) | | | GRD8 |
| OEBP Manager | | | GRD11 |
| Osprey Co-ordinator | | | GRD10 |
| Outreach Worker | | | GRD10 |
| Partnership Development Officer (EY) | | | GRD11 |
| Primary Strategy Manager / School Improvement Adviser | HEAD23 | | |
| Project Co-ordinator for 14-19 Strategy | | | GRD10 |
| Quality Workforce Dev Manager | | | GRD15 |
| Quality Workforce Development Officer / Recruitment Officers x 4 | GRD11 | | |
| School Adviser Eng Drama & Media Studies | | | IA19 |
| School Drug Education Consultant | | | GRD11 |
| School Improvement Adviser x 8 | | | IA19/IA2/ IA22 |
| School Improvement Partner | | | IA22 |

| | | | |
|---|--|-----|-------------------------------|
| Schools Adviser (RE) | | | IA20 |
| Schools Adviser Outdoor Education Manager | | | IA20 |
| Senior Early Years Advisory Teacher x 4 | | | IA14 |
| Senior Lead Teacher (BME Achievement) x 2 | | | TEACHUP |
| Senior Lead Teacher (GRT Achievement) | | | TEACHUP |
| Senior Lead Teacher (Key Focus Groups) | | | TEACHUP |
| Service Manager OEBP | | | GRD14 |
| Senior Early Years Foundation Stage Advisor | | | IA27 |
| Strategic Lead Early Learning | | COC | |
| Strategic Lead - School Improvement | | | COC |
| Strategic Lead 14-19 | | | IA30 |
| Strategic Lead Governance | | | IA30 |
| Strategic Lead School Organisation & Planning | | | IA28 |
| Teacher (EDAS) x 12 | | | TEACHUP |
| Teacher UPS x 2 | | | TEACHUP |
| Teaching Assistant (EDAS) x 4 | | | GRD4 / GRD5 |
| Travellers Education Outreach Worker | | | GRD10 |
| Tutor - Language (EDAS) x 7 | | | WELCI / WELCT / ED- NOT |
| Work Experience Manager | | | GRD11 |

| PROPOSED POSTS FOR CREATION | | | |
|--|------------|-------------|-------------------------|
| New Post Title | FTE | Tier | Indicative Grade |
| Active Leisure & Learning Apprentice | 1 | 6 | Minimum Wage |
| Anti-Bullying Strategy Coordinator | 1 5 TBC | | |
| Attendance and Engagement Information Officer | 1 | 6 | TBC |
| Children's Centres & Childcare Manager | 3 | | G15 |
| Community Hub Team Leaders | 14 | 5 | G12 |
| Community Hub Support Workers | 49 | 6 | G7 |
| Community Hub Workers | 70 | 6 | G10 |
| Deputy Managers Children's Centres | 3 | 5 | TBC |
| Deputy Managers Community Childcare & Play | 3 | 5 | TBC |
| Duke of Edinburgh/Accreditation Manager | 1 | 5 | 11 |
| Duke of Edinburgh Support Worker | 1 | 6 | G6 |
| Early Intervention Managers | 3 | 3 | Hay Evaluation Needed |
| Early Years SEN Manager | 1 | 4 | G15 |
| Early Years SEN Team Leader | 2 | 5 | IA7-10 |
| EHE Visitor | 1 6 TBC | | |
| Engagement in Education, Training and Employment Manager | 1 4 G15 | | |
| Hub Service Managers | 7 | 4 | G16 |
| IAG Data Officers | 2 6 TBC | | |

| | | | |
|---|-----------|---|-----------------------------|
| IAG Development Officer | 1 | 5 | TBC |
| IAG Information and Opportunities Adviser | 1 6 G8 | | |
| IAG Information and Opportunities Coordinator | 1 5 G10 | | |
| IAG Information and Opportunities Officers | 3 6 G6 | | |
| Riverside Outdoor Learning Specialists | 2 | 6 | G10 |
| Riverside Team Leader | 1 | 5 | G13 |
| Senior Attendance & Engagement Officer | 1 | 5 | TBC |
| Senior Social Inclusion Officer | 1 | 5 | TBC |
| Social Inclusion Officer | 2 | 6 | TBC |
| Youth Inclusion and Engagement Manager | 1 | 4 | G15 |
| Youth Opportunities Officer | 1 | 5 | G9 |
| Riverside Team Leader | 1 | 5 | TBC |
| Senior Attendance & Engagement Officer | 1 | 5 | TBC |
| Senior Social Inclusion Officer | 1 | 5 | TBC |
| Social Inclusion Officer | 2 | 6 | TBC |
| Youth Inclusion and Engagement Manager | 1 | 4 | G15 |
| Youth Opportunities Officer | 1 | 5 | G9 |
| Educational Effectiveness Manager | 1 | 3 | Hay Evaluation Needed |
| 0-5 Standards and Progress Manager | 1 4 GRD16 | | |
| Early Years Manager North | 1 | 5 | TBC |
| Early Years Manager Central | 1 | 5 | TBC |
| Early Years Manager South | 1 | 5 | TBC |
| Quality & Intervention Manager | 1 | 5 | TBC |
| Quality Workforce Development Officer | 2.5 | 5 | TBC |
| Early Education Consultant (EAL) | 1 | 5 | TBC |
| 5-11 Standards and Progress Manager | 1 | 4 | GRD15 |
| 11-19 and Special Standards and Progress Manager | 1 4 GRD15 | | |
| School Improvement Officer | 10 | 5 | TBC |
| School Improvement Manager (Additional Needs) | 1 4 GRD16 | | |
| Lead Teacher BAME + EAL | 1 | 4 | TBC |
| Lead Teacher BAME | 1 | 4 | TBC |
| Lead Teacher GRT + BAME | 1 | 4 | TBC |
| Community Liaison Teacher | 1 | 5 | TBC |
| Educational Transformation Manager | 1 3 Hay | | Evaluation Needed |
| School Governance and Accountability Service Manager | 1 | 4 | GRD15 |
| School Leadership and Professional Development Co-ordinator | 1 4 GRD15 | | |
| Alternative and New Provision Service Manager | 1 | 4 | GRD15 |
| Educational Innovation and Commercial Services Manager | 1 4 GRD15 | | |

| | | | |
|---|-----------|---|-----------------------------|
| School Organisation & Planning Manager | 1 | 3 | Hay Evaluation Needed |
| Early Years Sufficiency and Access Manager | 1 | 4 | GRD14 |
| Early Years Sufficiency & Access Business Support Officer | 1 5 TBC | | |
| Business and Skills Manager (Joint reporting arrangements with E&E) | 1 3 Hay | | Evaluation Needed |
| Skills Partnerships Co-ordinator (Joint reporting arrangements with E&E) | 1 4 GRD14 | | |
| Skills Funding & Data Services Manager (Joint reporting arrangements with E&E) | 1 4 GRD14 | | |
| Work Experience Business Services Manager (Joint reporting arrangements with E&E) | 1 4 GRD13 | | |
| Skills Service Officer | 8 | 5 | TBC |

Deputy Director Children's Social Care

Social Care and Safeguarding

In reshaping our services we have taken into account all the services provided by social care and safeguarding are for children with specialist/complex needs and include:

- Contact, referral and assessment of statutory social care and child protection
- Family support for children and families assessed under the Children Act as Children In Need (CIN)
- Child protection services including support and services to children at risk of significant harm
- Disabled children's services including respite care (day and night)
- Looked After Children (LAC) regulated provision and support, including Fostering Service and Children's Homes
- Asylum seeking children and families
- Leaving care services (until 21, or until 25th birthday if in higher education)
- Children who are carers
- Adoption and Special Guardianship Services

Within our new arrangements all of these services are to be retained but current management arrangements will change.

The delivery of safeguarding and other children's social care services are key priorities for the Council and consequently there will not be any reduction in these front line services.

Proposals

We propose to reconfigure our management arrangements of the service. These changes will maintain clear accountability, improve spans of control and ensure effective prioritisation of workloads.

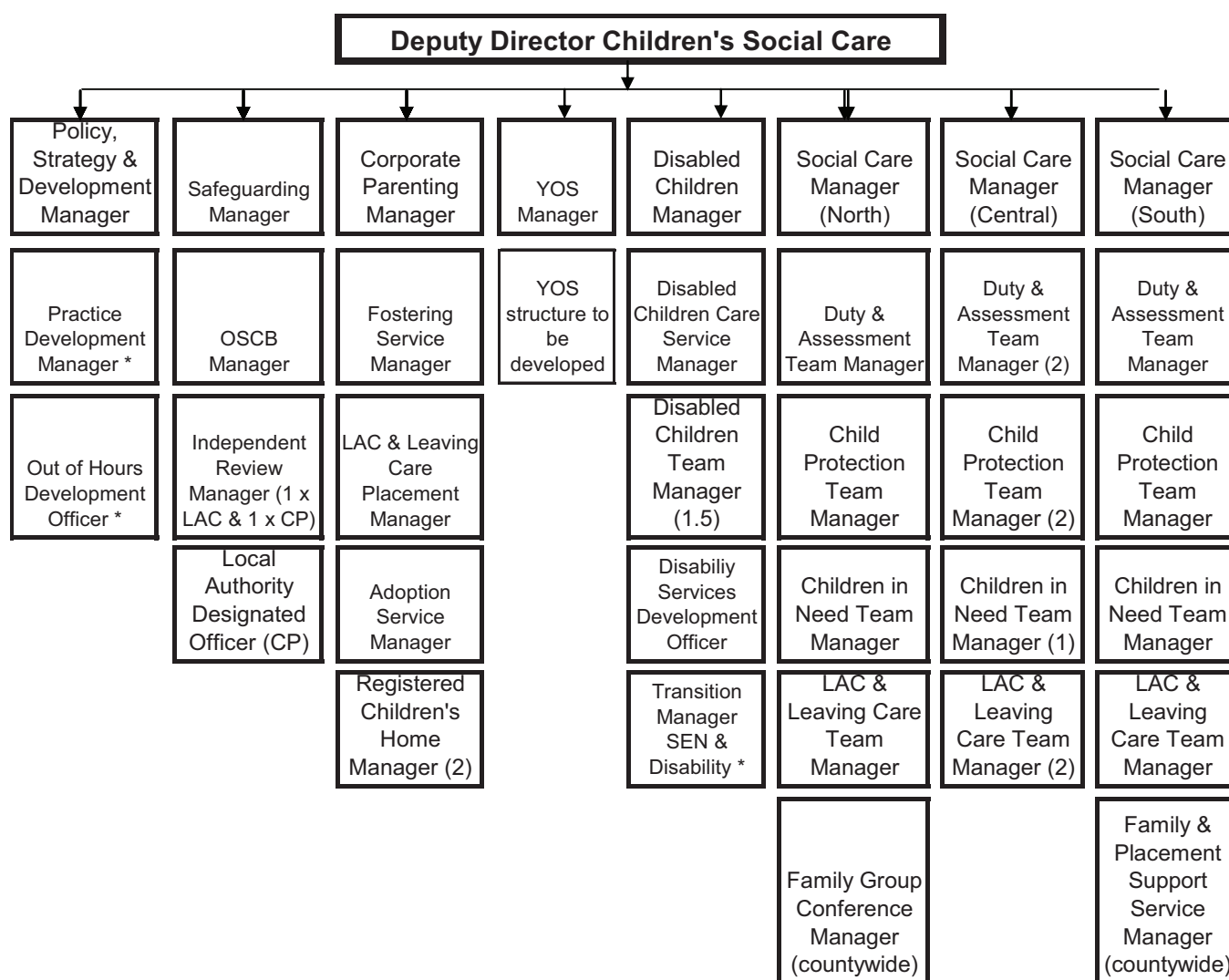
We will, during 2011, continue to develop with the Police, Schools and Health colleagues, joint arrangements to support multi-agency working. We are particularly keen to develop joint investigation services with the police and further develop joint working with health providers.

We will continue to make maximum use of our own internal resources during 2011. The Multi – dimensional Treatment Foster Care (MTFC) service originally funded via a specific grant from Government will continue but be funded from within the Directorate's placement budget. As part of the previous Government's Aiming High for Disabled Children's programme, we received significant financial resource to expand the available short breaks for disabled young people and promote new ways of working across health, social care and other partners. This funding was due to end in March 2011. The Council intends to continue to maintain most of our Aiming High activity. This significantly augments existing mainstream provision and will give us a significant level of resource to provide continuing support for disabled children. Within 2011/12 we propose to explore the possibility of whether a charge (based on ability to pay) should be implemented.

The Management Structure

The proposal is underpinned by the current three area structure where the core functions of Children's Social Care - assessment, care management of children in need of protection, and those looked after, are delivered through the three geographical areas. The aim of this arrangement is to enable the service to concentrate on the core business of protecting children from abuse and neglect and supporting the most vulnerable children.

The proposals remove the position of strategic leads from the service.



KEY

| | |
|------|---|
| * | Job description to be developed |
| CP | Child Protection |
| LAC | Looked After Children |
| SEN | Special Educational Needs |
| YOS | Youth Offending Service |
| OSCB | Oxfordshire Safeguarding Children Board |

Social Care Manager

Each geographical area of North and South Oxfordshire along with Oxford City will be led and managed by a Social Care Manager. The main responsibilities of this post will be to ensure the safe and effective delivery of high quality social care services to children living in their area. Each Social Care Manager will also have responsibility for a nominated aspect of the service, for example: Looked After Children, Child Protection, and Children in Need. These responsibilities will be developed when people have been appointed to these posts.

Corporate Parenting Manager

A new position of **Corporate Parenting Manager** is proposed. Its primary function will be to ensure delivery of the Council's Corporate Parenting Strategy and develop and lead implementation of integrated services which improve children and young people's life chances, ensure smooth transition between services at all stages and produce good outcomes for looked after children and young people.

The post will have overall responsibility for leadership and management of the Looked After Children resources of the service, (Fostering, Adoption, Residential Care). It is also proposed that this post holds strategic responsibility for Private Fostering, development of services to care leavers, asylum seeking children, homeless and vulnerable young people and other County wide responsibilities that are yet to be determined.

Under the management of the Corporate Parenting Manager the following posts are proposed. A **Fostering Service Manager**. This post will be responsible for the provision of Fostering and Kinship care, recruitment and retention of foster carers, the Multi-dimensional Treatment Foster Care scheme and a range of placement support services including the ATTACH service. There are no proposals in this consultation document to alter the current configuration of Family Placement teams - this will be considered in the medium term as part of development of the Placement Strategy. An **Adoption Service Manager** will have responsibility for Adoption, post-Adoption and Special Guardianship Services; a **LAC and Leaving Care Placement Manager** post is proposed with responsibility to develop and commission a range of placement and support services for children looked after and care leavers.

Safeguarding Manager

It is proposed that this part of the service is reconfigured to support clear focus on our key safeguarding responsibilities as set out in Working Together 2010, by providing strategic and professional leadership on safeguarding within the Children, Education & Families Directorate. Working in partnership with schools, partner agencies, and the Oxfordshire Safeguarding Children Board (OSCB) the service will be responsible for development and implementation of effective safeguarding policy, procedures, performance management and quality assurance systems across children's services in the Directorate.

The OSCB business management functions will be located within this service area. Review of the business management functions in the OSCB is under way and will inform any changes to the configuration of posts in this arm of the service.

The Independent Child Protection Conference Chairs and LAC Independent Reviewing Officer roles will be separated into discrete teams, both retaining their Quality Assurance functions and

will both be managed within the Safeguarding service area, under the proposed posts of **Independent Review Managers**.

A **Local Authority Designated Officer (LADO)** Unit will be established. It is proposed that LADO duties across the directorate can be brought together in one unit.

Policy, Strategy and Development Manager

It is proposed to establish this post which will have responsibility for strategic and professional leadership to develop Directorate policy and strategy on the development and improvement of services to children and young people in need and their families. The main focus will be to ensure that services to vulnerable children and young people and those in most need are aligned, integrated and co-located where appropriate.

It is proposed to have a **Practice Development Manager** post within this service.

Youth Offending Service Manager (YOS)

It is proposed that the YOS will be structurally located within Children's Social Care to ensure that safeguarding, risk and vulnerability management is integrated effectively within a social care framework.

The detailed management arrangements of Youth Offending Service will be developed later. This will allow the Directorate to take account of any recommendations arising from the planned Youth Justice Inspection that will be undertaken in February 2011.

Disabled Children Manager

It is proposed that the delivery of services to disabled children be managed on a county wide basis. This is to position the service to move towards integration with Health at a later date. The Disabled Children Social Care area teams will remain located in their areas and maintain close working relationships with other social care teams in the areas. The Care Services team will remain as currently configured.

It is proposed that a **Disability Services Development Officer** along with a **Transition Manager** post be developed to address firstly, the delivery of a range of short break and other services and secondly, to develop an effective transition service for young people as they move to adulthood. The detail of these posts will be developed with the establishment of the service.

The Proposed Area Teams Arrangements

The proposed structure brings together the major care management and social work service functions under the leadership of 3 **Social Care Managers**.

There will be in each area a **Duty and Assessment Service** that will operate as the front door service. The Oxford Radcliffe Hospital Assessment Team provides a range of services, and the future configuration of these services will be included for consideration during this consultation period. Consideration in the medium term needs to be given to co-location and multidisciplinary work with Police and Health partners. This work is currently being developed.

Within each area, it is proposed to establish teams with the following functions:

- **Child Protection teams**
- **Looked After Children and Leaving Care teams**
- **Children in Need teams**

This will provide a wide range of services for children who are at risk of significant harm, children and families who are in need of support services, and those who are looked after.

The proposal is that the **Child Protection teams** will be responsible for the management of children subject to a child protection plan, along with all Public Law Outline proceedings in care matters.

The **Looked After Children and Leaving Care teams** will be responsible for working with LAC for whom the long-term care plan is permanent alternative care. This would include children subject to a Care Order and children accommodated by the local authority under section 20 Children Act 1989. These teams would also be responsible for all care leavers, bringing together the current area based Leaving Care team staff with the area based Looked After Children staff.

It is proposed that the **Children in Need Teams** will manage those cases meeting the children's social care eligibility criteria where a service, is required, as defined under Section 17 of the Children Act 1989.

Processes regarding transfer protocols and accessing services via eligibility thresholds will be developed prior to the move to these new organisational arrangements. The objective however, is to develop a range of preventative activities to provide ongoing support and care for this group of vulnerable children.

It is proposed that the **Family Group Conference Service** will be retained and managed county wide by a Social Care Manager on behalf of the two other areas. Members of its staff will be attached to each area, working with Children in Need teams, as a preventive service.

It is proposed that the **Family and Placement Support Service (F&PSS)** will be managed county wide by a Social Care Manager, with members of its staff attached to each area.

The **ATTACH (Attaining therapeutic attachments for children) Team**, currently managed within F&PSS, will be managed within the Corporate Parenting arm of the service.

In the medium term, the Children Young People and Families Directorate wishes to develop its preventative and children in need services, in preparation for improved integration and multi agency services, that could include location within partner services. The separation of the management of child protection from that of the children in need service, is to allow for this future development. This is the primary reason for proposing dedicated Children in Need team, that could facilitate this development work once the new structure is in place.

In order to deliver these proposed changes a number of posts are to be deleted and new posts established. These are shown below.

What we want your views on

1. We want to hear your views about the proposed new structure. The consultation is an opportunity for you to share your thoughts about any elements of the proposed structure, for example;
2. Do you have any alternative ideas as to how the structure and re-provision of services can be presented?
3. Having read through the document are there areas that you think have been omitted?
4. Can you identify ways of avoiding having to make staff redundant whilst still meeting the savings targets that have been set?

In presenting your comments and feedback you are encouraged to look at Toolkit 10.

Below are some of the questions which are likely to arise from these proposals. We would particularly welcome your views on these matters. There will be many more questions you wish to ask and there will be opportunities for you to do so during the consultation period, in writing or through consultation meetings.

Assessment

1. Assessment teams currently deal with all initial assessments, core assessments and section 47 investigations on new referrals. It is proposed to retain this model – do you agree? Should locality senior practitioner posts remain based in Assessment Teams?
2. Do we need a separate Assessment Team based in the hospital? If so, should the current model of assessment and child in need service delivery continue or should it focus on assessment exclusively?

Child protection/care proceedings

3. Is it right to separate child in need service delivery from child protection service delivery? What do you see as the issues, pros and cons?

Disabled children

4. Is it right to have a specialist county wide Disabled Children's Service? Are its current thresholds for services the right ones?

LAC and Leaving Care

5. Should Looked After Children teams focus on permanence planning after care proceedings have concluded?
6. Should, as proposed, LAC teams incorporate the Leaving Care service, with personal advisors become integrated into new permanence and long-term LAC teams, working with young people to age 18, 21, or 25?

| PROPOSED POSTS FOR DELETION | FTE | Tier | Grade |
|--|-----|------|-------|
| Current post title | | | |
| Strategic Lead – Protection and Prevention | | 3 | COC |
| Strategic Lead – Children Looked After | | 3 | COC |

| | | | |
|--|------------|-------------|-------------------------|
| Strategic Lead - Safeguarding | | 3 | 18 |
| Area Service Manager X 5 (4.67 FTE) | | 3 | 16 |
| Adoption and Permanence Service Manager | | 3 | 16 |
| Service Manager - Family Placement | | 3 | 16 |
| Service Manager Strategy, Performance and Development | 3 | | 16 |
| Service Manager Corporate Parenting and Quality Assurance | 3 | | 16 |
| Service Manager Safeguarding and Quality Assurance | | 3 | 16 |
| Service Manager Children's Social Care Homes | | 3 | 15 |
| Team Manager Assessment X 6 (4.42 FTE) | | 4 | 14 |
| Team Manager Family Support X 4 | | 4 | 14 |
| Team Manager Children Looked After X 6 (4.19 FTE) | | 4 | 14 |
| Team Manager Leaving Care | | 4 | 14 |
| Team Manager Placement Duty Team | | 4 | 14 |
| Aiming High for Disabled Children Short Breaks Project Manager | 4 | | 14 |
| OSCB Training Co-ordinator (Vacant post) | | 5 | 11 |
| PROPOSED POSTS FOR CREATION | FTE | Tier | Indicative Grade |
| New post title | | | |
| Social Care Manager | 3.00 | 3 | Hay Evaluation needed |
| Corporate Parenting Manager | 1.00 | 3 | Hay Evaluation needed |
| Policy Strategy and Development Manager | 1.00 | 3 | TBC |
| Safeguarding Manager | 1.00 | 3 | Hay Evaluation needed |
| Disabled Children Manager | 1.00 | 3 | Hay Evaluation needed |
| YOS Manager | 1.00 | 3 | Hay Evaluation needed |
| Team Manager | 15.00 | 4 | 14 |
| LADO Manager | 1.00 | 4 | 15 |
| Practice Development Manager | 1.00 | 4 | TBC |
| Independent Review Manager (LAC) | 1.00 | 4 | TBC |
| Independent Chair Manager (CP) | 1.00 | 4 | TBC |
| Fostering Services Manager | 1.00 | 4 | 16 |
| Adoption Services Manager | 0.61 | 4 | TBC |
| Disability Services Development Officer | 1.00 | 4 | 12 |
| Transition Manager SEN and Disability | 1.00 | 4 | TBC |
| LAC and LC Placements Manager | 1.00 | 4 | TBC |
| Out of Hours Development Manager | 1.00 | 4 | TBC |

These changes account for a relatively small number of posts. They are proposed in order to introduce a more effective set of managerial arrangements. Most operational posts within this arm of the service are unaffected by these proposals for organisational change. There will however be changes to the working arrangements, which may include location, for many of our frontline staff. The details of this are to be developed. This will occur as a consequence of the consultation outcomes.

Administrative Support

This consultation document does not include proposals in relation to the essential element of administrative support which is the subject of a separate review. It will be necessary to re-align administrative support so that it best supports the new structure. The re-alignment is likely to result in fewer posts than there are at present. We are conscious that all staff who may be affected by the review will want to know how it might affect them and details of it will be shared as soon as possible. High quality administrative support is essential for supporting the delivery of our directorate objectives. There will be changes in administrative support as a consequence of our final structure re-design.

We are seeking views on how our administrative support is best deployed and will be conducting a review of our administrative support alongside this consultation so that our final structure contains the proposed roles to support our redesigned structure. We will be seeking to include core competencies for our administrative roles that will effectively support all parts of the directorate.

There are currently, several business support models in the directorate. These have built up over time in response to particular service needs. An 'Admin Review' completed some two years ago sought to introduce a more consistent approach to administrative support than had previously been the case (e.g. through introduction of generic job descriptions). This has been very successful in some parts of the directorate, notably the three Areas but some inconsistencies remain.

Which posts will be subject to this review?

All administrative support services for the directorate are in scope. This will extend beyond those posts which have 'administrator' and synonyms of administrator in their title but will exclude those whose role is evidently very specialised.

Job descriptions

It is proposed to keep the current generic job-description but there will be clarity on the competencies and essential requirements of our administrative roles.

Future models

There are *currently* three broad models (or variations of these models) for provision of administrative support in the directorate.

Option 1. Administrative staff that are managed totally, by other (more senior) administrative staff. Where the senior administrative staff are responsible for the majority of an administrator's work, line management, appraisal etc.

Option 2. Administrative staff whose principal work is for operational staff but who are also part of an administrative team managed by other more senior administrators who are responsible for line management, appraisal etc.

Option 3. Administrative staff who are managed, totally, by operational staff. Where the operational staff are responsible for all elements of an administrator's work, line management,

appraisal etc.

There is no agreement about which model is best and, as noted above, a variety of practice has emerged, over time.

Option 1 provides advantages in terms of consistency of practice amongst administrative colleagues. It releases operational staff from management responsibilities for administrative staff and allows them to focus on their operational responsibilities. Management of administrative staff is dealt with by experts in that field (i.e. other more senior managers). This option, combined with the adoption of generic job descriptions, results in 'teams' of staff with an administrative support role and provides the organisation with much greater flexibility and resilience as staff can, within limits, be reassigned as necessary to meet changing demands.

Option 2 arguably provides the best of both worlds but it does so at a price. The lines of accountability are not always clear and there can be tensions between the wishes/preferences/professional views of the operational manager and administrative manager.

Option 3 has the advantage of simplicity and a transparent line of accountability. It does however have the potential for inconsistency of practice amongst administrative colleagues not only in terms of the operational work they support but also and, significantly, for inconsistency of approach in relation to county/directorate wide office and HR practices. Operational colleagues, who may well be expert in their field, may not, necessarily be sufficiently expert in relation to office and HR procedures and practices which *may* leave administrative colleagues isolated. It also dilutes the time available to operational staff for doing the operational work that they are paid to do and in relation to which they are expert.

Conclusion

Option 1 emerges clearly as the preferred option first because it allows operational and 'front line' staff to focus on their area of expertise and secondly because it is the model which provides the greatest degree of flexibility and resilience for the directorate.

At the same time, while there is a lot to be said for the development of a universal model of support across the whole directorate, it is recognised that there *may be* occasions when Option 2 will, be the better option.

It is therefore proposed that we should proceed on the basis of Option 1 wherever possible and Option 2 where not.

What we want your views on

1. We want to hear your views about the proposed new structure. The consultation is an opportunity for you to share your thoughts about any elements of the proposed structure, for example;
2. Do you have any alternative ideas as to how the structure and re-provision of services can be presented?
3. Having read through the document are there areas that you think have been omitted?

4. Can you identify ways of avoiding having to make staff redundant whilst still meeting the savings targets that have been set?
5. Which option for the deployment and management of administrative support do you prefer and why?
6. What do non administrative staff want from their administrative support?
7. What do administrative staff think could be done more effectively and efficiently?

In presenting your comments and feedback you are encouraged to look at Toolkit 10.

Section 6 – What happens next

An electronic copy of the proposals will be provided to all of our staff and the relevant recognised unions as part of the consultation process.

Making appointments

The process for selecting who to redeploy to new posts forms part of the consultation and will comply with the [Council's Redundancy Procedure](#). It is proposed to select on the basis of the most appropriate people in terms of current role, cost and match with the person specification including as appropriate, the competencies agreed as part of the Key Service Manager process.

All staff will be given a Staff Preference Sheet at each phase of the appointment process so they can indicate their preferred redeployment option to eligible posts. Interviews will be held for the posts included in this restructure where roles change. Information will need to be provided by those involved therefore, on skills and experience, which demonstrates how the selection criteria are met.

Where posts are unaffected, there is no reduction in numbers or it is believed that there is a considerable overlap between a single existing post and a single new one, then staff assimilations, or “slotting in”, will be shown. Further details are being prepared to show which people are proposed to be assimilated to posts and which staff may be eligible to be considered for posts (see information about ring fences below).

Selection for new posts will be from staff identified as being in the ring fence for each post. These ring fences will be within the CYP&F Directorate. The ring fence will normally include posts either on the same grade and/or one grade either above or below. The amount of time someone spends on duties in their current role will be taken into account when deciding on which posts they are ring fenced for (this is usually on a 80:20 ratio but can vary).

If a preference is for a higher graded post or there are more people expressing a preference than available posts, then a competitive selection process will be necessary and staff will be asked to submit a summary of how they meet the selection criteria. If only one person expresses an interest in a post then they would be slotted into the role if they are able to demonstrate that they meet the selection criteria.

It is intended that Tier 3 posts will be appointed to first, then tier 4 posts, with remaining posts to follow. Suitable candidates within the ring fence who are currently paid at the evaluated grade for the post will be given priority. Those managers who are unsuccessful in gaining a tier 3 post will then be considered along with the ring-fenced employees at tier 4 for the new tier 4 posts. Any managers who are not redeployed at tier 4 will then be subject to redeployment or redundancy.

Following the appointments at tiers 3 and 4, the remaining posts will be appointed to. The new structure is shown where it is known, i.e. in Early Intervention, and these reflect a reduction in numbers employed, particularly among managers. New and deleted posts are listed. The structure for the other parts of the Directorate will be published as soon as they are available,

again with new and deleted posts listed. A selection process will take place to achieve these reductions and so staff whose posts are shown as deleted should therefore consider themselves to be at risk of redundancy. Other staff below tier 4 will be unaffected and so these posts will be continuing.

An economic assessment will be undertaken to determine whether pay protection can be applied, in accordance with the current pay protection policy. Pay protection may apply in certain circumstances where it is required to achieve legitimate business objectives.

Every effort will be made to accommodate existing work patterns in line with Council policies. Flexible working and hours may need to be reviewed to ensure operational needs of the new team are met. Staff can express a preference for the same or lesser hours but not normally for more hours. However it may not be possible to accommodate all requests.

If an employee is due to be re-located from their current place of work they will be entitled to claim excess travelling expenses under the disturbance allowance policy for 4 years from the date they relocate subject to the current conditions of the policy

- If people cannot move due to exceptional circumstances their case will be dealt with on an individual basis
- If individuals simply do not want to relocate their contract of employment may be terminated

Transitional arrangements

Staff will continue to work in their existing job roles, under existing line management, in their existing locations until the new structure is in place.

Redundancy

Staff who are unsuccessful in obtaining a post in the new structure will at the earliest opportunity meet with [Job finders](#) and will be supported by the HR Management Advice Team. Displaced staff will be referred to [Job Finder](#) for the duration of their notice period during which time every effort will be made to identify an alternative job within the Council or Partner organisations. Staff are expected to cooperate and engage fully with the [Job Finder Service](#). Unless there are extenuating circumstances the search period will commence 1 week after receipt by the employee of the job finder application form.

While the employee is on job finder they will remain in their current role or undertake temporary work in the interim with Directorate funding. If OCC cannot find reasonable alternative employment then this will normally result in redundancy. Where a post is identified that the Council considers to be a reasonable alternative and the employee refuses to take up this post, any entitlement to redundancy will be lost.

Where someone is offered a substantially different post, either through redeployment or appointment, they may feel uncertain about whether they and the post are suited. To minimise the risk in such situations for both the employee and the Council, a trial period of up to 4 weeks will apply.

The Councils policy is to pay redundancy pay at one and half times statutory weeks on actual pay. Redundant staff will be provided with a calculation of their redundancy pay.

Requests for Voluntary Redundancy

Since there will be significant reductions in the number of posts at senior levels, Tier 3 and 4 managers should talk to their Deputy Director if they wish to put forward expressions of interest for voluntary redundancy on a no-commitment basis. Through this we hope to be able to release some people and meet their wishes. Affordability and the need to ensure we have the right skills and experience for the service in the future means it may not be possible to grant all requests.

Temporary Employees

Employees on fixed term contracts are being consulted in the same way as other staff and have the right to not be selected unfairly for redundancy. There are some exceptions, for example if the temporary employee is covering a vacancy as a result of maternity or sickness then there is no cessation of work, i.e. the post is continuing. In such circumstances, regardless of service length, a redundancy situation does not arise so no payment would be due. Staff need to have two years' continuous service to receive a redundancy payment. Individual circumstances vary and staff are advised to check with Tim Barnett if they are in doubt.

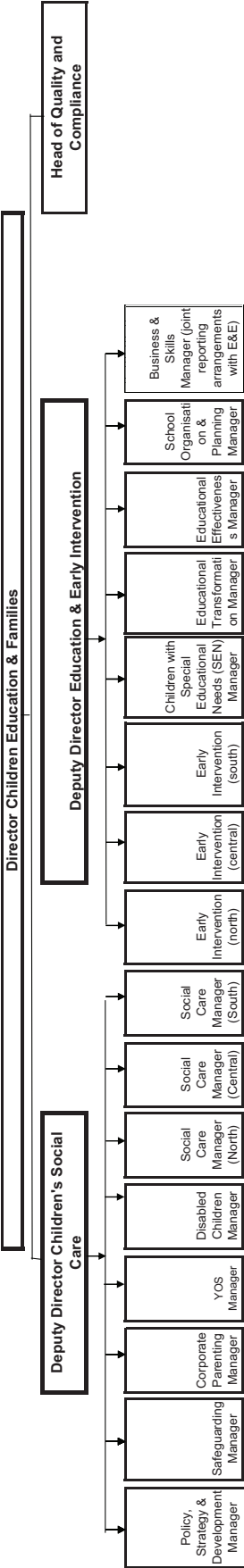
Support for Staff

A range of support is available for staff affected by these proposals and details are on the [support for employees at risk of redundancy](#) page. The page contains information about redundancy and retirement policies, the [Job Finder Service](#), internal vacancies, learning and development options and useful external websites.

[Staff Care Services](#) is available to provide for confidential advice and support where people are experiencing exceptional work-related problems. The Service can be contacted on 01865 815505.

Staff will also be able to discuss matters with their line manager or HR.

Tier 2 and Tier 3 Proposed Structures



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**Annex 4 – Service & Staff
Consultation Analysis**

Children, Young People & Families Service Redesign

1. This annex sets out the main findings from the formal service re-design consultation and staffing consultation, where comments were not related to human resources matters (e.g. terms and conditions, line management etc.)
2. **Service Consultation**
3. Formal consultation on the service redesign proposal began on the 14 February and closed on the 4 April 2011 and the exercise comprised a consultation document with a feedback form available on the county council website, on hard copy by request and sent directly to stakeholders and partners involved in the production of the Children and Young People's Plan. A special version of the consultation document was prepared for children and young people and this was made available via a range of different approaches as follows:
 - Online survey and Facebook responses (Feb/March 2011)
 - Oxfordshire Youth Parliament (Volunteering and Big Society debates) (Sept 2010 and Feb 2011)
 - Local Area Trust Board meeting with children and young people (Jan 2011)
 - Facts and Figures Conference (March 2011)
 - Consultation meeting: Parent Involvement Network (March 2011)
 - The African Caribbean Project Youth Forum (March 2011)
 - SHIFT (parent/carers of disabled children and young people) (March 2011)
 - Oxfordshire Family Voices (parent/carers of disabled children and young people) (March 2011)
 - Man Enough (Dads)
 - Bicester Youth Council (March 2011)

3. In total, 93 consultation responses were received. In addition, 296 children and young people took part in the consultation and 53 parents and carers also responded. Of the 93 responses received: 77 consultation questionnaires were completed, (of which 61 were submitted online, 14 by email and two by post). In addition, 16 responses were submitted as memos / letters.

The breakdown of responses is as follows:

- 33 from residents
- Five from individual councillors, one from a District Council, one from a Parish Council and four from Town Councils
- Nine from organisations/groups and one from a local strategic partnership
- 15 from individual schools and three from school partnerships
- 13 from directorate staff or on behalf of staff teams

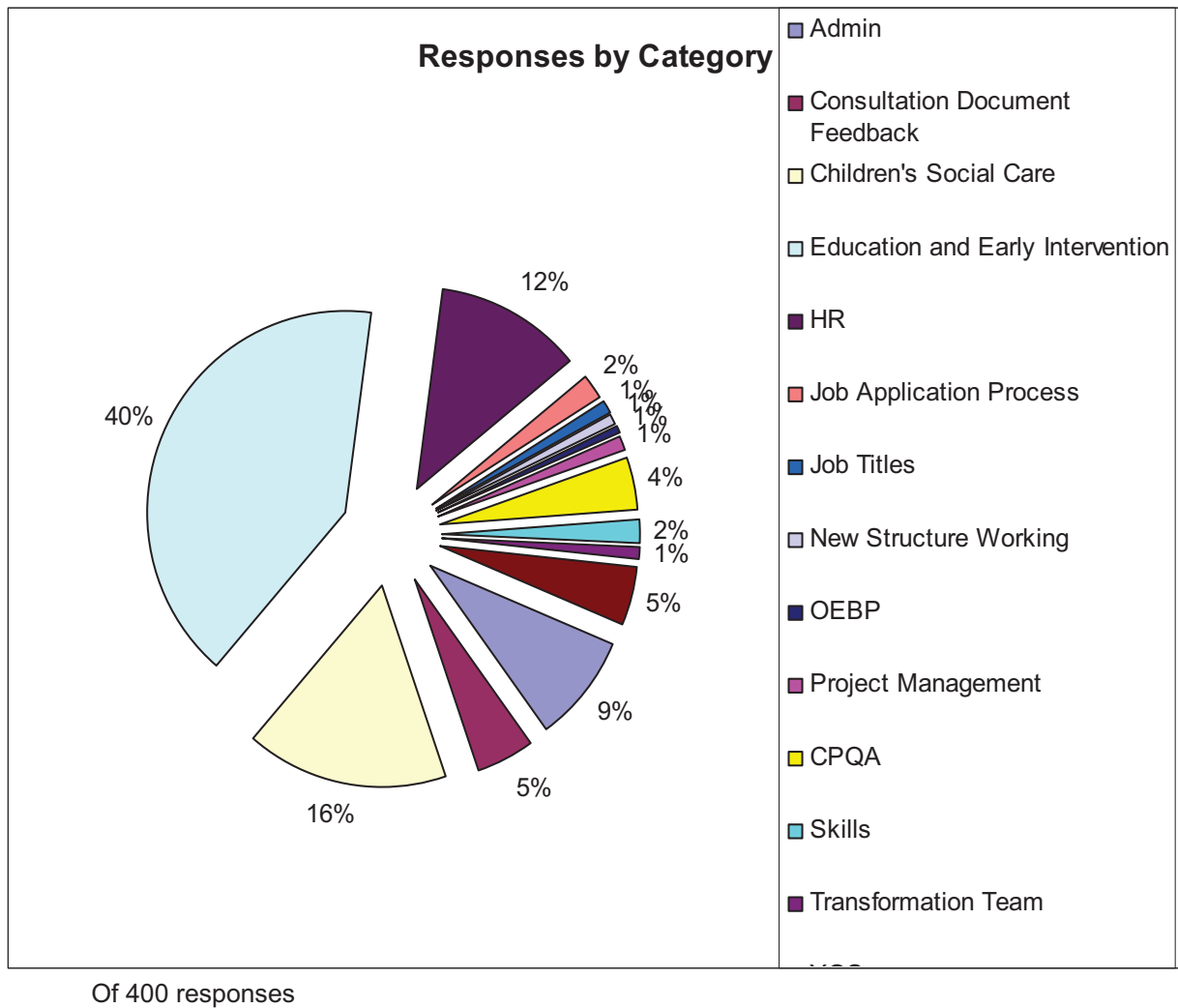
- Eight others who did not specify.

4. Staff Consultation

5. In parallel with the service consultation, the directorate also undertook a formal staff consultation focusing mainly on the staffing structure required to deliver the proposed service redesign. This consultation included Trade Unions and all staff employed within the directorate. It began on the 1 February and concluded on four April 2011 and included a consultation document and a series of meetings across the county. In total 400 responses have been received from staff.
6. There were a number of general questions asked in our staff consultation and more specific questions in each of the main service areas. The general questions were:
 - Do you have any alternative ideas as to how the structure and re-provision of services can be presented?
 - Having read through the document are there areas that you think have been omitted?
 - Can you identify ways of avoiding having to make staff redundant whilst still meeting the savings targets that have been set?

We have received over 400 responses to the consultation, this has included written feedback provided to staff consultation sessions, and responses sent to the consultation feedback email box. 297 staff took part in consultation events with the Director and her team. 78 managers attended consultation workshops with the Hay Group.

An analysis of the responses is set out on the pie chart below. The majority of the responses concerned Education and Early Intervention – the service with that proposed the most change. The second highest response has been on Children's Social Care, and the third HR issues.



7. 5% of feedback sent to the email box concerned the consultation document and process itself. The other findings have been pulled into themes:
 - Youth Services
 - Loss of Skills
 - Access to Services
 - Staffing Levels
 - Vulnerable Groups
 - Good Practice
 - Transitional Arrangements
 - School Purchasing Services
 - Vulnerable Groups (BAME)
8. We have detailed the issues of concern and the directorate response to these issues in the table at the back of this document. We have also amended our SCIA.
9. The volume of feedback was higher in the manager consultation workshops run by the Hay group. Managers attending the workshops were broadly positive

about the Early Intervention and Prevention changes proposed. They identified the potential to reduce duplication and create better practice through the hub structure. Managers also commented positively on the opportunities offered by combining education and early intervention. Area based teams, managers thought would mean the services are closer to users. The opportunity to have clearer lines of accountability was welcomed. Managers commented on a number of issues they were concerned about, including some participants who felt the evidence base was not clear enough; in general managers felt the consultation document hadn't given them enough detail to comment on benefits, risks, costs and savings. It was reported by Hay that across the managers seminars some managers 'felt angry and upset about the way in which the process of change had been handled'.

10. Issues of pay grading and terms and conditions were raised by staff, managers and Unions. Human Resources is currently assessing the comments made as part of the feedback. All managerial roles have been evaluated against the Hay criteria (Tier 3), further consideration of the detailed feedback is currently underway within the Directorate.

Summary of Findings

5. The following table groups together the main themes expressed in the consultation and the directorate response.

a) Proposal to create a new Integrated Early Intervention Service for Oxfordshire

| Theme | Raised by | Directorate Response |
|---|---|--|
| Youth Services Loss of value to youth services in particular – a strong theme about relationship between young people and youth workers and over-reliance on voluntary sector. More time should be given to centres to allow communities to come up with local solutions | Children, and young people (CYP), Parents and Carers, Public / Stakeholders / Partners, Staff | <p>Currently the council fully funds 26 young people's centres and supports a further eight in minor ways e.g. through peppercorn rents, one session a week of 3.7 hours etc.</p> <p>As part of our proposals we would continue to fund youth work in seven hubs and six satellites – i.e. 13 centres should continue to receive a strong identifiable service provided by the county council – there would be open access sessions and some targeted sessions as is the case now. A further six centres are on school sites and we are in discussions with headteachers to explore continuity of provision locally.</p> <p>All communities are being encouraged to consider community led services supported by the Big Society Fund. For youth services, areas' local councillors are leading plans to make sure that a service continues in their locality, be it provided by local people from the business and voluntary, community and faith sector. We have already received a number of positive proposals. Should all of those proposals come to fruition, the coverage across the county should continue at similar levels to now. We have decided as a result of the comments received through the consultation to support the infrastructure organisations for a further year in order that they can support the locally led groups.</p> |
| Loss of skills How will we avoid losing specialist expertise, skills and knowledge in one single | CYP, Parents and Carers, Public / Stakeholders / Partners, Staff | <p>Recruitment to the posts in the Early Intervention Service would be designed to make sure that we recruit a balance of professional skills and experience into each team. Funding would be available to specifically ensure that professional practice and expertise is developed and refreshed. All staff would be expected to have core skills and competencies in working</p> |

| Theme | Raised by | Directorate Response |
|---|--|---|
| integrated service? | | <p>with children, young people and families and these will make up the generic skills of all workers.</p> <p>The directorate is working in partnership with Oxford University which is providing a support and challenge role on many aspects around delivering services through a multi-disciplinary team. Research shows that staff with five years or more experience in their own specialist area are more able to retain that expertise and to work effectively as part of a multi-disciplinary team. We would therefore add this as a requirement for some of the posts in the Early Intervention Service.</p> |
| <p>Access to services</p> <p>Has the geographical coverage and access to services been fully thought through?</p> | CYP, Parents and Carers, Public/Stakeholder s/Partners, Staff | <p>Services currently delivering prevention and early intervention work are based in one of three centres: Banbury, Oxford City and Abingdon and they cover the needs of children, young people and families across the whole county on an outreach basis.</p> <p>The new service would see staff based in seven centres (hubs), which would mean a more local and responsive approach resulting in improved local knowledge and coverage. It is not intended that service users would all have to go to the hubs to receive a service. The staff would travel to them either at home or at a local children's centre or school or young people's centre etc. as appropriate.</p> |
| <p>Staffing levels</p> <p>Will the reductions in staffing mean that services are not able to cope with demand?</p> | CYP, Parents and Carers, Public / Stakeholders / Partners, Staff | <p>Even within the current structure there are some services that cannot cope immediately with all the demands placed upon them and there are waiting times for services. Reduced funding does inevitably mean that reductions have to be made; the proposed new early intervention service aspires to ensure that this position will not worsen.</p> <p>We have recognised that there are risks associated with this and these would be managed as part of the implementation programme.</p> |

| Theme | Raised by | Directorate Response |
|--|--|--|
| Vulnerable groups Will individual groups be disproportionately disadvantaged e.g. disabled children and young people? | CYP, Parents and Carers, Public / Stakeholders / Partners, Staff | <p>The directorate is not proposing to make any reductions to services currently dedicated to providing for children with special educational needs and disabilities, nor reduce the provision for children excluded from schools.</p> <p>There may, however, be some impact if sessions formerly provided in some young people's centres do not continue. The directorate is and would continue to work hard to encourage local groups to play a key part in continuing to support local developments. This is part of the council's response to the Big Society.</p> |
| Good practice Will we lose existing good practice including support for volunteering and feeling safe (especially for disabled children and young people)? | CYP, Parents and Carers, Public / Stakeholders / Partners, Staff | <p>Throughout the proposed redesign, the directorate has continued to look at evidence of what works locally and nationally and has built a strong evidence base. The directorate intends to retain good practice and in the new arrangements would continue to make sure that good practice is recorded and evidenced in order to influence future decisions about funding and to inform the evaluation of service changes.</p> |
| Transitional arrangements How will we make sure there are safe transitional arrangements in place between moving from one way of working to another? | CYP, Parents and Carers, Public / Stakeholders / Partners, Staff | <p>A project has been set up to make sure that the Early Intervention Service could be set up and ready to work effectively from the start September 2011. All stakeholders have been invited to join the groups that would work on the following themes:</p> <p>Buildings and ICT systems, Budget and finance, Data- baseline, sharing and processes, Transition and workforce development, Communication, governance and meetings structure, Referral processes, sphere of influence and partnerships and evaluation.</p> |

b) Proposal to Redesign Education Services in Response to National Policy Changes

| Theme | Raised by | Directorate Response |
|--|--|--|
| Staffing levels Will the reductions in staffing mean that services are not able to cope with demand? | Children and young people (CYP), Parents and Carers, Public / Stakeholders / Partners, Staff | <p>In response to national legislation placed on all local authorities (LAs), the number of county council posts focusing on school improvement is already being reduced.</p> <p>However, the Education Management team will also hold a budget from which they will purchase support as it is required and where needed. This might include making agreements with other LAs to provide jointly, buying in private providers or employing expertise from other school staff or from Local Leaders in Education or National Leaders in Education</p> |
| Schools purchasing services Schools won't, or won't be able to afford to buy in the services that young people need for example, behaviour support and especially Educational Psychologists. | CYP, Parents and Carers, Public / Stakeholders / Partners, Staff | <p>School budgets have been less affected by the spending cuts than the county council.</p> <p>The overall funding for the county for 11-16 year olds remains the same, although the funding allocations and changes in pupil numbers mean some schools are a slightly better financial position than others. Where a school has a Sixth Form there are more significant cuts which will influence how schools manage their provision.</p> <p>Technically, schools should have sufficient funding to buy non statutory services as is the expectation nationally and the decisions about what to buy, how much and where from rests solely with schools.</p> |
| Vulnerable groups Will BAME groups and children and young people with SEN/Learning Difficulties and Disabilities (LDD) be disadvantaged; will waiting lists for services get longer? | CYP, Parents and Carers, Public / Stakeholders / Partners / Staff | <p>The funding formerly held by the local authority to provide services to support the achievement of children from Black , Asian and Minority Ethnic (BAME) communities and Travellers has now been delegated to schools so that they can purchase the staffing they require on a school or partnership basis.</p> <p>Where possible and in particular where we know there is further change to come, the directorate has left things as stable as possible in order to avoid two sets of changes e.g. SEN.</p> |

| Theme | Raised by | Directorate Response |
|--|--|--|
| | | The directorate is considering proposals to continue employing the Out of School Liaison Officers (OSLOs) who work with special schools. |
| Good practice Will we lose existing good practice in supporting schools to improve? | CYP, Parents and Carers, Public / Stakeholders / Partners, Staff | <p>The design of the proposed service has taken into account the work that has had most impact would retain that style of working as part of the directorate's strategy for improving schools.</p> <p>A letter received on 1 March has informed the Director that strategy has to be with the Secretary of State by 15 April 2011. The directorate will continue to support satisfactory schools and those in a special category to improve. The directorate has recently held three full briefing sessions for headteachers and chairs of governors across the county to answer many of the questions raised in this consultation in more detail.</p> |
| Process The speed of change means that mistakes will be made and we will not be able to properly support our schools that need it. | CYP, Parents and Carers, Public / Stakeholders / Partners, Staff | <p>The directorate recognises that the speed and breadth of change being required nationally is unprecedented. The directorate is working closely with all stakeholders to manage the transitions in challenging circumstances. Where possible and in particular where we know there is further change to come, the directorate has left things as stable as possible in order to avoid two sets of changes e.g. SEN.</p> <p>Headteachers have told us that they have welcomed the briefings the directorate has given them to add more detail to the proposals and to involve them in the more detailed shaping up of the service delivery plans.</p> |

c) Proposal to Redesign Children's Social Care Services in response to national policy changes

| Theme | Raised by | Directorate Response |
|--|--------------|---|
| Staffing levels Will the reductions in staffing mean that services are not able to cope with demand? | Stakeholders | There are no reductions in children's social care services. |
| Team Organisation What will the team organisation be to provide services to children in need and those subject to protection plans and proceedings? | Staff | Having received comments from a wide range of staff, the directorate has decided to retain the current organisational shape. This will ensure that there will be a dedicated family support service in each of the areas. This will provide a Child in Need Service, a Child Protection Service and will be responsible for managing proceedings for children and young people where care is considered to be the best interest option. The size and number of teams in each area is still to be determined. |
| Good practice Will we lose existing good practice for disabled children and young people including children on the autistic spectrum, OCD and ADHD? The proposal for breaking up the countywide service in the Looked After and Leaving Care Service into areas and proposing management of teams of children and young people aged 0-25 will pose significant difficulty. What is the alternative? | Staff | <p>In the proposals, the council's commitment to disabled children will have a greater focus. The work with disabled children and their families will be countywide thereby ensuring consistency of provision and improved learning opportunities.</p> <p>Currently area based teams work effectively with disability services and it is anticipated that this will continue.</p> <p>Following representation from staff to retain current arrangements, it has been determined that the dedicated countywide Leaving Care Service will remain in place. Details regarding how the transfer protocols and other related arrangements will be developed in the coming months</p> |

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| Annex 5 Service and Community Impact Assessment |
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CABINET – 19 APRIL 2011

CHILDREN, YOUNG PEOPLE & FAMILIES SERVICE REDESIGN**Service and Community Impact Assessment (SCIA)**

| | |
|---|--|
| Lead Officer for SCIA | Meera Spillett |
| Other managers involved in the assessment | Annie Callanan – Performance, Improvement & Development Manager Tan Lea – Strategic Lead: Youth Iain Watson – Interim Strategic Lead - Inclusion Alan Lindsay – Joint Interim Head of Raising Achievement Janet Johnson – Strategic Lead Learning Difficulties and Disabilities Jim Leivers – Interim Head of Service for Children and Families |
| Date SCIA Completed | April 2011 |
| Review Date for SCIA | Initial review December 2011 |
| Support officers on SCIA | Sharon Fleming, Service Manager: Communications and Equality Lead for CYP&F Sally Latham – Equality Adviser |

Purpose of the assessment

This document is intended to be a full assessment of the impact of the proposed Service Redesign of Children's Services on Oxfordshire's communities and those groups protected by equalities legislation.

This assessment is for council decision makers, as well as service users, children and families and partners.

The intention is alert us to barriers and concerns, so that we can judge whether the decision should proceed, or what changes we might need to make.

The proposed Service Redesign, includes the development of an Early Intervention Service, changes to the School Improvement Service and Social Care and Safeguarding Service as part of the council's 2011/12 - 2013/14 budget proposals, in line with the directorate's business strategy.

The assessment is based on the council's legal guidance for Making Decisions Lawfully and is informed by the Joint Strategic Needs Assessment (JSNA) of local health and wellbeing.

In December 2010, we carried out Initial Service and Community Impact Assessments (SCIAs) of the proposals for how we plan to make changes to our services for children, young people and families. This full assessment builds on these initial assessments.

As well as specific responses set out below we will continue, as a directorate, to respond to the concerns raised in this assessment. As we progress towards establishment of the new services, all service plans and developments will take into account the need to continue to assess the impact for equality groups. We will make sure the services meet needs in the most effective way and are successful in improving outcomes for children, young people and their families.

Our Proposals

Our proposal is to:

- a) Create a new Integrated Early Intervention Service for Oxfordshire.
- b) Redesign our Educational Services in response to national policy changes.
- c) Redesign our Children's Social Care Services in response to national policy changes.

Summary

The assessment found that the main equality issues related to:

- Access to youth provision for children and families from rural areas and children that have disabilities.
- Loss of peer support in rural areas for children at risk of being marginalised, children with disabilities, as well as young people developing an understanding of their sexual orientation.
- Managing the impact of reduced specialist services in terms of anticipating the needs of young people and having the capacity to respond to these needs. This relates to children with disability and special educational needs, as well as children from Black, Asian and Minority Ethnic (BAME) backgrounds.
- Overall it is our judgement that the plans aim to promote equality, are a proportionate response to the budget reductions and an action plan is in place to mitigate the above concerns.

We will monitor this action plan and review this assessment as part of the implementation project.

a) Early Intervention Service

| | |
|--------------------------------------|---|
| Proposal | <p>To join up and redesign several existing services to create a single integrated service focused on prevention and early intervention. The new multi-disciplinary integrated service would work locally across the county with children, young people and families facing multiple difficulties; ensuring that they receive timely and appropriate professional support. The service would work from a base of seven hubs across the county, each with a designated hinterland working closely with children's centres and our partners, providing outreach services to all communities.</p> <p>Currently the council fully funds 26 young people's centres and supports a further eight in minor ways. Included in the Early Intervention proposal are plans to make resources work more effectively by using young peoples centres as hub sites so that we can continue to fund youth services across the county from those hubs and satellite provision. In addition, we will work with local community groups, schools, the voluntary sector and other partners to develop innovative ways to deliver other youth activities in other parts of the county. A Big Society Fund has been created to support the establishment of community led initiatives.</p> |
| What our initial SCIA research shows | <p>The hub model is likely to have a positive impact by encouraging closer working between professionals and with communities.</p> <p>The reduction in youth services however is likely to have an impact on families living in rural areas and children with disabilities, who may find it harder to reach the remaining services.</p> <p>In addition children at risk of becoming marginalised, who may rely upon peer support available in rural youth centres may be disadvantaged.</p> |
| What have we done since | <p>We have :</p> <ul style="list-style-type: none"> ▪ Reviewed our existing data to better understand the impact of the policy on groups who may be more affected. This includes our Joint Strategic Needs Analysis, a detailed database shared with our partners. ▪ Held a general consultation putting the proposals on line and talking to interested parties. ▪ Held specific consultations with parents and carers, children and young people, including with OYE, a young person disability forum. We have also reviewed previous consultations. ▪ Reviewed our initial assessment at the Social Inclusion Reference Group |

Assessment

1. The hub model:

Consultation feedback on the hub model was largely **positive**. Feedback raised issues about the geographic location of the hubs for rural families and reduced support for specialist services.

What did the consultation tell us?

- Respondents raised concerns that Hubs may be remote, have little local knowledge or contact with local schools and not reach isolated rural areas, especially in the south and west of the county.
- Concern regarding impact of reduced support services for Educational Psychologists, Special Educational Needs/ Learning Difficulties & Disabilities, behaviour, attendance, exclusions.
- It's a problem-focused model - too focused on kids/families with problems.

What does the data tell us?

The JSNA indicates that approximately 20% of people in Oxfordshire live in rural wards, 20% in towns and 60% in conurbations of over 10,000. South Oxfordshire has the most wards classified as being villages or less.

Directorate Response

The hubs are intended to encourage more sharing of local knowledge between partners. We will make sure that the rural nature of Oxfordshire continues to be incorporated in our plans. Additionally, localities are looking at their own resources, and not necessarily services provided by the council.

We will make sure local people know that hub staff will work locally and assertively with children, young people and families, to provide out-reach services across the geographical areas. Children, young people and families will not therefore be expected to travel to the hubs to receive services.

The hubs will act as champions for the most vulnerable in our communities and work in partnership with the community it serves to build on their own capacity to respond to the community needs.

2. Reduction in youth provision:

The initial impact assessment identified that children in rural areas, disabled children and lesbian, gay or bisexual young people may be disproportionately affected.

There were no concerns raised about how boys or girls might be differently affected, children from different ethnic background, or children from different ages. However, as a sector young people are the age-group using youth centres where reductions are

targeted and are likely to include a disproportionately high number already disadvantaged or vulnerable.

Equality Groups Impacted:

Children and Young People in Rural areas: There is a risk that outcomes for children and young people from these communities will be impacted by the reductions in youth service provision.

What do we know about children and young people using our youth support services in rural areas?

Total reach for the Oxfordshire Youth Service to date in 2010/11 is 8,584 young people, of this 46.7% (4,008) live in rural areas (rural is defined as being in small towns and villages and not including Oxford, Banbury, Bicester, Witney, Abingdon or Didcot), These young people tend to attend slightly less frequently than young people in urban areas with 34,637 attendances (38.6% of the total)

Statistics show that open access youth work sessions attract Looked After young people, teenage parents, refugees and asylum seekers, young carers, those misusing drugs and alcohol, young offenders and young people who are Not in Education, Employment or Training [NEET]. However, percentages of each group in rural areas are comparatively low (each group representing less than 1% of the total).

The Participation in Positive Activities survey (PiPA) conducted in November/December 2010 with 62% of all Year 10 students at state schools across the county, showed a 63% uptake of positive activities by young people across Oxfordshire. In the rural districts the results were as follows:

Cherwell – 61.12%

South - 66.45%

Vale – 64.30%

West – 65.65%

Positive activities covers a range of providers including Young People's Centres – the survey shows that 26.25% of young people had used a Young People's Centre, this is the second highest venue for accessing positive activities, with only sports clubs at 39.64% scoring higher. Additionally this survey showed that 50.47% of young people travel by car to an activity whilst 44.62% walk.

Disabled children and young people: There is a risk that outcomes for disabled children and young people will be impacted by the reductions in youth service provision. This reduction may make it more difficult for children with disability in rural areas to attend local provision. This is important to their ability to socialise within their own geographic community opportunities.

What did the consultation tell us?

The consultation feedback showed the things that disabled children and young people liked best in their youth provision were a) trips, b) feeling safe, c) trying new food and d) being supported by an enabler.

Concerns were raised that: *“Youth services were patchy enough for disabled Young People anyway – what now?”* and *“they really need the localness as they often go to school outside local areas”*.

What do we know about disabled children and young people using our youth support services?

There is a 9% self-reported take-up from disabled groups including physical disabilities using youth support services, which is above the county demographic. 20% of young people in youth service activities either have a learning disability or special educational needs. An average of 7.8% of the Not in Education, Employment or Training (NEET) cohort have identified learning difficulties or disabilities and 23% in contact with Connexions have a learning difficulty or special educational need.

The Children and Young People's Plan Survey (CYPPS) 2009, provides additional evidence about disabled children. These young people are less likely to feel safe; one in ten (10%) say they don't feel safe at all / very often in their local area in daylight, and a quarter (23%) doesn't feel safe there at night. Disabled children are socially isolated, four times less likely than their peers to go out or go to see friends. 24% do not go to out of school/college clubs and activities at all.

Gay, lesbian and bisexual young people (LGBT) There is a risk that outcomes for LGBT children and young people will be impacted by the reductions in youth service provision. Youth centres provide an important space for young people to socialise, gain peer support or discuss issues with youth workers.

What do we know about LGBT young people using our youth support services?

National research by Terrence Higgins Trusts indicates that self-harm and depression are high amongst these groups.

The Children and Young People's Plan Surveys (CYPPS) and national data provide additional evidence about this equality group

- 5% of young people report they have experienced homophobic bullying.
- 34% have been called 'gay' whether they are or not – CYPPS 2007
- National data from Stonewall (the Teachers' Report and the School Report indicate that two thirds of young LGB young people report they have been subject to homophobic bullying and 97% of them have heard 'gay' used as a derogatory term.

- We will make sure that local people know that, youth work activity will continue in the evenings and weekends at the seven proposed hubs with additional sessions

in areas of particular need, six in satellites and other facilities such as those on school sites run by schools. This is in addition to a range of provision by the voluntary and community sector. We are working with local community groups, schools, volunteers and other partners to develop innovative ways to deliver youth activities and have created a Big Society Fund to 'pump prime' community-led initiatives. A very low proportion of young people from vulnerable groups access our current rural centres and the focus of our funded provision is to support these groups. Our centres and satellites have been identified in areas of highest need for these groups.

- We will work with colleagues in the Youth Inclusion, SEN and Social Care teams to monitor the impact of any changes that arise from the hub developments on young people with SEN and /or disabilities.
- Key activities and support for young people with disabilities will be targeted through the hubs. The development of integrated multi-disciplinary teams means that risks are minimised and could ensure the development of a stronger skill base in working with youth in the long term.
- Youth services will continue to provide advice and casual socialising opportunities for peer support for LGBT young people. An LGBT group operates in Banbury and has been active in recruiting new attendees. We will commission training in this area of work for the hubs if necessary. Work with targeted groups including LGBT can continue to be a priority if identified as a key local need.
- No cuts are being made to SEN Support Services (SENSS) and to statutory services provided by Educational Psychologists. Schools will be able to buy additional educational psychologist time through a traded service. A traded service for Behaviour Support is being promoted across schools and settings to maintain some level of additional resource to access and buy in.
- A workforce development programme will be established to provide all staff with induction, ongoing support and supervision and continued professional development. This will provide good opportunities for staff to build on their existing skill base and knowledge relating to meeting the needs of equality groups and to extend their capacity to work in environments less familiar to them.

Conclusion: from the above assessment the council believes that the hub model or Early Intervention should be implemented, but there are important safeguards we need to put in place to support communities which may be disproportionately affected. Our actions to mitigate the risks and reduce impact are set out in the action plan

b. Education Services

| | |
|--------------------------------------|--|
| Proposal | <p>The proposal is to reshape education services to support an increasing range and diversity of schools and other settings in particular concentrating resources and providing targeted support and challenge on those where children are not making sufficient progress. Working with schools and settings the new services will build capacity to meet the changing education landscape through leadership, professional development and sustainable business planning. In areas such as SEN, we have proposed little change whilst recognising this area is likely to require future review as a result of the outcomes of any changes to national policy following the SEN and Disability Green Paper.</p> <p>Business skills services will make efficiencies by bringing together 14-19 and 16-19 services, the education Business Partnership and wider adult skills to work across Children, Education & Families Directorate and the Environment & Economy Directorate. Schools Organisation and Planning will remain relatively unchanged.</p> |
| What our initial SCIA research shows | <p>We found no likely direct negative impact arising from the proposal to the statutory equality groups</p> <p>The reduction in challenge and support in good and outstanding schools will mean less external support and intervention for some equality groups of young people. Though these proposals are not targeted at specific groups, there is a likely impact here which will become the prime responsibility of the schools involved.</p> <p>We found that there may be a risk for some Black, Asian and Minority Ethnic (BAME) groups where attainment has been lower than peer groups in other counties.</p> <p>The reductions in support in good and outstanding schools will mean less external support and intervention in areas of socio-economic deprivation.</p> |
| What have we done since | <ul style="list-style-type: none"> ▪ Reviewed our existing data to better understand the impact of the policy on groups who may be more affected. This includes our Joint Strategic Needs Analysis, a detailed database shared with our partners. ▪ Held a general consultation putting the proposals on line and talking to interested parties. ▪ Held specific consultations with parents and carers, children and young people, including with OYE, a young person disability forum. We have also reviewed previous consultations. ▪ Reviewed our initial assessment at the Social Inclusion Reference Group. |

Assessment

Feedback on the School Improvement proposal was largely **positive** and largely confirms that the model itself does not detrimentally impact on Oxfordshire communities or equality groups.

What did the consultation tell us?

- Concern regarding impact of reduced support services for Educational Psychologists, Special Educational Needs/ Learning Difficulties and Disabilities, behaviour, attendance, permanent exclusions.
- Concern there is little for BAME, disabled and Travellers.
- Low aspirations for disabled children – will less service mean even lower aspirations?
- Out of School Liaison Officers great at accessing inclusive activities and giving info – will they go?
- Schools will never 'buy in' same services: *"our school is already very stingy and complains all the time about cuts and how we don't have enough money – so by making schools BUY additional services means making sure the people don't receive any service ..!"* Asking schools to buy in services is OK – *"but mostly it will mean parents have to buy it privately and if you can't afford it you won't get it"*

Equality Groups Impacted:

Special Educational Needs (SEN), Learning Difficulties and Disabilities (LDD).

There is a risk that outcomes for children and young people with SEN and LDD will be impacted by the proposals for School Improvement.

What do we know about children and young people receiving support for SEN, Learning Difficulties and Disabilities in Oxfordshire?

Children have special educational needs if they have learning difficulties or disabilities that make it harder for them to learn than most children of the same age and thus require special educational provision. There are three levels of need, School Action, School Action Plus and Statement.

The JSNA indicates that in 2008/9, approximately 6% of school children in Oxfordshire were identified as School Action Plus.

In Oxfordshire in October/November 2010:

- 1,955 pupils have a statement of Special Educational Needs
- 4,968 children are in support of 'School Action Plus'
- The local area child population in Oxfordshire (age 0-18) is 137,500

The gap between SEN and non-SEN pupils' attainment at Key Stage (KS) 2 in Oxfordshire is increasing. Attainment levels for all pupils have risen year on year and attainment levels for children with SEN have also increased for the last three years but the rate of increase for children with SEN is slower and therefore the gap has widened.

At KS4 the trend is similar, although there has been a marked increase in attainment for children with SEN from 2009 to 2010.

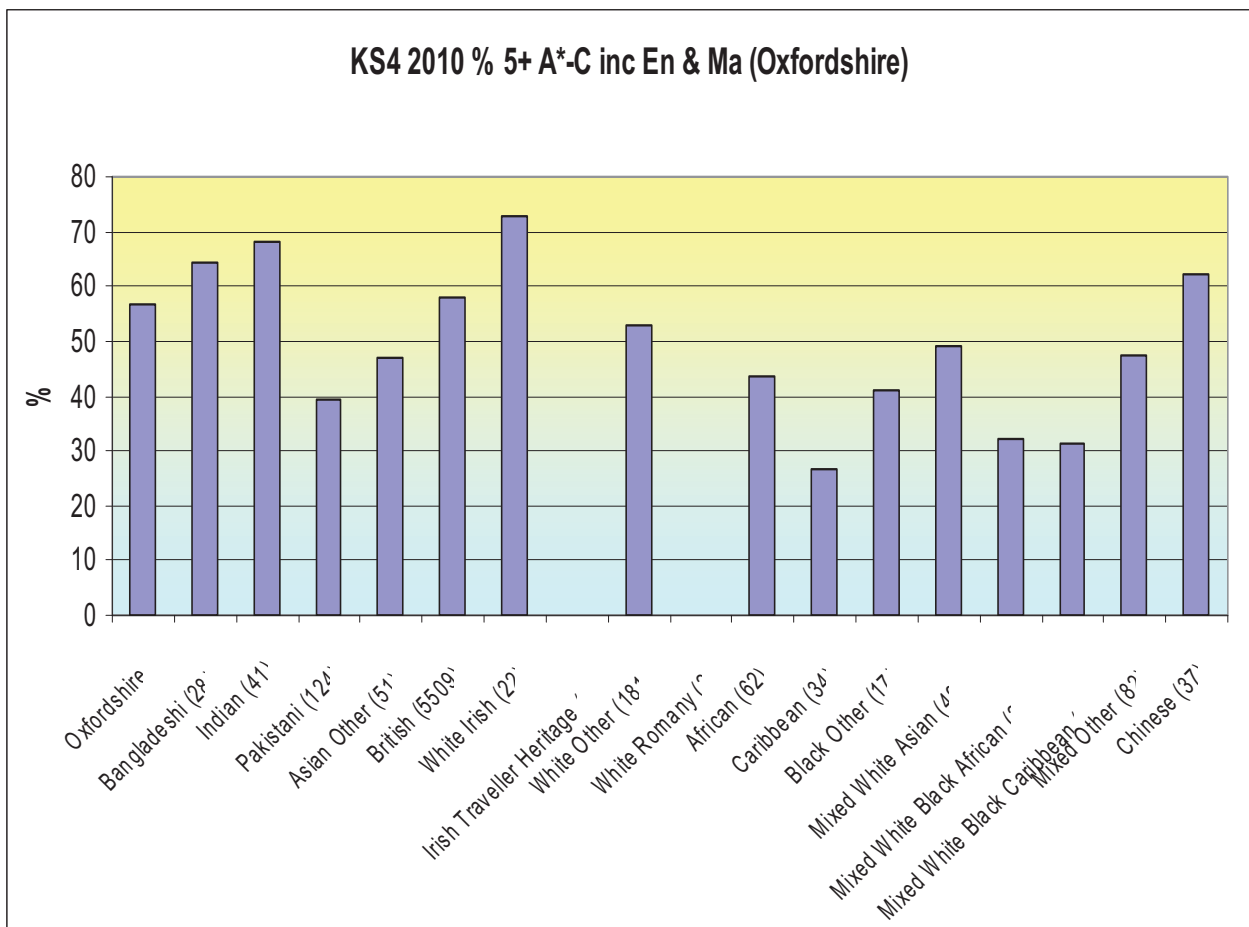
Black Asian and Minority Ethnic (BAME) Children and Young People and Travellers

Changes to the Equality and Diversity Achievement Service (EDAS) will result in government funding being directly channelled to schools. This will enable schools to make more effective local decisions on the needs of BAME pupils, with the aim of developing improved outcomes and promoting equality, however, schools may be faced with competing priorities regarding the use of this funding.

What do we know about BAME children and young people in Oxfordshire schools?

The January school census shows that 16.5 % of the statutory school age pupils in our schools are from BAME groups. 0.2% of these pupils are Travellers.

The academic outcomes by the age of 16 for young people illustrate the need to address the issues of underachievement of some BAME and Gypsy, Romany and Traveller (GRT) groups. The chart below of Key Stage 4 results (GCSEs) illustrates the percentage of Oxfordshire pupils achieving five or more good passes at GCSE (A* - C) including English and mathematics by ethnicity. The overall national average is 55.2% and the Oxfordshire average is 57.3%.



Children and young people living in poverty. There is a risk that outcomes for children and young people with SEN and LDD will be impacted by the proposals for School Improvement.

What do we know about children and young people living in poverty in Oxfordshire?

- In Oxfordshire in 2008, 11.7% of children were in poverty. This is lower than the national average of 20.9% however levels varied across Oxfordshire.
- In West Oxfordshire 7.4% of children were in poverty compared to 23.2% of children in Oxford City.
- The top five wards had 34%-42% of children living in poverty (Carfax, Blackbird Leys, Northfield Brook, Rose Hill & Iffley and Churchill).

**Source: HM Revenue & Customs Child Poverty Statistics for 2008.*

- In 2008/9, 9% of school children were eligible for FSM across Oxfordshire (6,944 of 81,057 school children).
- Levels varied greatly across Oxfordshire areas: 16% of Oxford school children were eligible for FSM, compared with 5% in West Oxfordshire.

Percentage eligibility also varied greatly between Locality areas:

- In nine of the 13 Localities fewer than 10% of children were eligible for FSM, while in Oxford South East 24% (nearly one in four) of school children were eligible.
- At Ward level, the top five wards had 23%-27% of school children eligible for FSM (Carfax, Blackbird Leys, Northfield Brook, Banbury Ruscote and Rose Hill & Iffley).

Directorate Response:

- The hubs will provide support services for inclusion social care, behaviour and attendance.
- Aspirations for children with SEN and disabilities will not be lowered. The recent Green Paper *Support and aspirations: a new approach to special educational needs and disability* aims to encourage the highest aspirations and the directorate will be exploring the government's proposals to improve services in Oxfordshire.
- SEN services are being brought together to enable continuity of service delivery, common principles and approaches from birth to age 25, this includes the Early Years SEN team, statutory SEN Casework team, SEN Support Service and Educational Psychology Service. SEN services will play a key part in narrowing the gap in outcomes for children with SEN and will work closely with schools, settings, other education services, Early Intervention and Social Care teams.
- The Education Bill 2011 will significantly change the educational landscape. This will affect schools themselves, their governors and the council's role as local authority. Schools will receive greater individual responsibility and freedoms to shape their approaches for the benefit of their pupils. Headteachers and

governing bodies hold the responsibility for school improvement. Governing bodies are expected to commission independent advice / support themselves.

- The needs of BAME groups and Travellers will be met by the restructured Equality and Diversity Achievement Service (EDAS). The further reorganisation of this service is part of a planned longer term review of the effectiveness of work in this area. Principally schools will take direct responsibility for managing the support of pupils at risk of underachieving allowing senior EDAS team members to provide challenge to schools in this respect and ensure best practice is developed and shared. We have carried out a full Equality Impact Assessment of the services provided for these groups and have established systems for monitoring attainment.
- The coalition government has established a pupil premium. This funding allocation is mainly targeted at young people whose parents' income is particularly low. The funding source will follow the pupil to their school, which will then have responsibility for ensuring that this resource is effectively used to support the learning needs of such pupils.
- We will work with schools and in particular those schools with the greatest needs, to ensure that the achievement of underperforming groups is recognised, challenged and supported.

Conclusion: from the above assessment the council believes that the School Improvement proposal should be implemented but there are important safeguards we need to put in place to support communities who may be disproportionately affected. Our actions to mitigate the risks and reduce impact are set out in the action plan.

c. Children's Social Care Services

| | |
|---------------------------------|---|
| Proposal | To redesign our Children's Social Care Services in response to national policy changes. There will be no reduction in funding for frontline social care services; including child protection. However, pressures on these services are acknowledged as increasing. The proposed management restructure will maintain the current area structure, where the core functions of children's social care – assessment, care management of children in need of protection, and those looked after are being delivered through the three geographical areas. The aim of the proposal is to enable the service to concentrate on the core business of protecting children from abuse and neglect and supporting the most vulnerable children. |
| What our initial research shows | We found no likely direct negative impact arising from the proposal to the statutory equality groups. We identified some potential barriers relating to disability: the reduction in overall short breaks and placement availability will affect some families although the majority of services will continue to be provided. |
| What have we done since | We have : <ul style="list-style-type: none"> ▪ Reviewed our existing data to better understand the impact of the policy on groups who may be more affected. This includes our Joint Strategic Needs Analysis, a detailed database shared with our partners. ▪ Held a general consultation putting the proposals on line and talking to interested parties. ▪ Held specific consultations with parents and carers, children and young people, including with OYE, a young person disability forum. We have also reviewed previous consultations. ▪ Reviewed our initial assessment at the Social Inclusion Reference Group |

Assessment

Consultation feedback on Children's Social Care proposal was largely **positive** and largely confirms that the proposal itself does not detrimentally impact on Oxfordshire communities or equality groups. We are not proposing a reduction of the number of staff responsible for the delivery of services and therefore there will be minimal impact on equality groups arising from the proposal.

Conclusion: from the above assessment the council believes that the Children's Social Care proposal should be implemented. We will continue to monitor to ensure safeguards are put in place to support communities who may be disproportionately affected in the future. Our actions to mitigate the risks and reduce impact are set out in the action plan

Action Plan

| Desired Outcome and Action | Lead Manager | Timescale |
|--|--|-------------------------|
| 1. Establish a draft suite of headline performance and information data, which we will be agreed with schools. This is being designed to provide an overview of performance, including a range of potential risk factors/indicators to support initial decisions with regard to targeting of resources to meet the needs of equality groups. | Educational Effectiveness Manager (EEM) | Summer 2011 |
| 2. Establish a tightly defined team of LA officers whose role will be specifically focussed on targeted challenge, intervention and support for identified schools and settings at risk of underachievement. Ensure that this team is well trained and effective in relation to the needs of equality groups. | Educational Effectiveness Manager | Summer 2011 and ongoing |
| 3. Ensure that EDAS colleagues work in partnership with other educational effectiveness officers in planning for and in support and challenge of schools and groups of pupils at risk of underachievement, including any BAME and Travellers | EEM & School Improvement AEN / SEN Manager | Summer 2011 and ongoing |
| 4. Increase the involvement of families and the voluntary sector in the future development of SEN services, to improve quality and value for money, and to deliver better outcomes for children. | Children with SEN Manager | Summer 2011 and ongoing |
| 5. Ensure the needs of disabled children young people and their families remain a high priority and focus by providing social care specialist skills, knowledge an experience. | Disability Senior Manager | Summer 2011 and ongoing |
| 6. Continue to implement Oxfordshire's Placement Strategy And Commissioning Plan For Children In And On The Edge Of Care | Deputy Director – Children's Social Care | Summer 2011 and ongoing |
| 7. Ensure equality groups access services – the Early Intervention service will set clear baseline data in relation to access to services by equality groups in hubs and satellites in particular in relation to young people with disabilities and LGBT groups and monitor uptake and review action to be taken. | Early Intervention Manager | By March 2012 |
| 8. Support access to youth provision in rural communities – Oxfordshire County Council will | Youth Inclusion and | By March 2012 |

| Desired Outcome and Action | Lead Manager | Timescale |
|---|--|-------------------|
| support community groups to develop local solutions to the delivery of youth provision in areas where it is no longer able to fund services directly, and in particular in relation to rural communities through the Big Society fund and proposals. | Positive Activities Manager | |
| 9. The Hub Development Project Task and Finish Group will design and deliver workforce development programmes to address meeting the needs of equality groups, incorporating the views of children, young people, parents and carers from these groups. | Early Intervention Manager | Sept 2011 onwards |
| 10. Undertake assertive outreach work to ensure equality of access to support and provision for children and young people from equality groups and those living in rural communities | Early Intervention Hub Managers /Children's Centres Managers | Sept 2011 onwards |

Details of any targets

- Relevant targets are set out in the Action Plan in Oxfordshire's Placement Strategy and Commissioning Plan for Children In and On the Edge Of Care.
- Relevant targets are set out in Children and Young People's Plan Action Plan.
- Through local performance dashboards, we will be able to set targets and monitor performance.

Details of agreements to be made with any partners to mitigate any risks

- Consideration to continue Service Level Agreement with Oxfordshire Association for Young People until March 31 2012 in order to support the development of local infrastructures for the community led solutions to youth provision, with a particular emphasis on rural and disability access.
- Agreements through partnership arrangements eg OSCB and Children's Trust.

Next Review : December 2011

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| Division(s): All |
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CABINET – 19 APRIL 2011

FINAL PROPOSAL FOR INTERNAL HOME SUPPORT SERVICE

Report by Director for Social & Community Services

Introduction

1. The internal Home Support Service has become increasingly unaffordable due to efficiency savings targets and the introduction of personal budgets. Cabinet decided in principle on 21st December 2010 to cease operation of the service, subject to the outcome of consultation with Service User groups and staff.
2. This report summarises the consultation process, the main issues that were raised, and the proposed actions in response to consultation. While some minor changes to the timing of transition are proposed, Cabinet is recommended to approve the cessation of all internal Home Support services for adults by April 2012, subject to the availability of suitable alternatives.
3. The report concludes with a summary of how staff and Service Users will be supported through the transition programme, including a timetable of the phased run-down of internal service by geographical areas. High priority is given to ensuring continuity of support for vulnerable people, and fair treatment for staff with an emphasis on supporting them to find alternative employment in the care sector.
4. The numbers of staff and Service Users are already falling through natural turnover. A freeze on recruitment and new entrants to the service is in place. At the end of March 2011, there were 320 staff employed across the range of services, providing support to 500 Service Users. It is estimated that there will be a reduction of a further 150 Service Users through natural turnover before the service finally ceases to operate in April 2012.
5. **Consultation Programme**
Following the in principle decision taken by Cabinet on 21st December, a consultation programme was undertaken with UNISON, staff and Service User groups from 10th January to 10th April 2011. This period complies with the statutory requirement for major redundancy programmes involving over 100 staff.
6. Consultation papers were produced for staff and Service User groups, and these are available as background documents. Sixteen well-attended local meetings were held with managers and staff. Four groups representing Service Users were also consulted. The majority of questions from staff related to the process and terms of redundancy, and were recorded in a 'Frequently Asked Questions' paper which has been sent to all staff.
7. A wide range of comments and concerns were also raised during the consultation, and the main themes are summarised in the table below. This

shows the management response and key changes to the proposed transition programme. A more detailed summary is contained in **Annex 1**. Full details of comments and questions from each staff meeting are available as background documents.

| <u>Consultation Theme</u> | <u>Action in Response to Consultation</u> <u>[Key Changes in Bold]</u> |
|--|---|
| Staff/UNISON | |
| 1. Staff are sad to leave the Council, and to lose a valuable service, but resigned to the outcome | Noted. Managers to support staff through transition programme. |
| 2. Staff have a reasonable understanding of what is likely to happen, and what support is available. Some staff did not attend meetings. | All staff to have two individual meetings with line managers. - Contact to be made with staff who did not attend meetings. - Issue 'Frequently Asked Questions' |
| 3. Cuts are affecting the most vulnerable | - Alternative services of good quality will be arranged for all eligible Service Users. Reductions in Unit Costs will allow a broadly similar service to be purchased for a reduced budget |
| 4. Reservations about Personal Assistant (PA) role, and risk to Service Users. Many staff did not have a good understanding of implications and benefits of PA work. | - Personal Assistant Unit has been set up to support staff and Service Users - Information sessions organised countywide to inform staff, and promote PA role. Strong interest shown so far. |
| 5. Reservations about working in the private sector, possible loss of trained staff | - Seminar with new contracted Providers to assist recruitment process - Job Fairs and contact with prospective employers - General survey and individual questionnaires to be issued to staff about alternative employment preferences |
| Service User Groups | |
| 1. Concern about availability and quality of alternative services | - Transition timetable will be extended if alternative services not available in isolated areas. - Additional contract monitoring to be set up, to ensure services are satisfactory |
| 2. Loss of 'service of last resort' to provide support if alternatives are not available for some Service Users | - Community Response Team to be set up until market fully developed. [See para 13 below]. Temporary central group of 20+ staff on shifts to work with hard-to-place Service Users, or for care breakdowns. |
| 3. Timetable for transition may be too short, with insufficient alternative capacity in some areas | - Time allowed for transition extended by at least a month in each area. |
| 4. Deterioration of terms and conditions, loss of pension rights | - Noted. Additional promotion of Personal Assistant (PA) role will allow some staff |

| <u>Consultation Theme</u> | <u>Action in Response to Consultation</u> <u>[Key Changes in Bold]</u> |
|--|--|
| | to achieve a higher hourly rate as PAs. Additional information issued to staff on pension rights, in FAQ format. |
| 5. Quality, supervision and income security of Personal Assistants | - Risk noted. PA Unit will be enhanced, 'Support with Confidence' scheme will be actively promoted. |

Impact of Consultation on Option Appraisal

8. No substantive comments or alternative proposals were received during the consultation exercise which would require a change to the fundamental proposal set out in the Cabinet report of 21st December 2010. An updated Options Appraisal is attached as **Annex 2**. This report recommends that the Council should cease to provide an internal Home Support Service by April 2012 as set out in **Option f**, subject to the availability of suitable alternative support.

Replacement Services

9. A substantial element of transition programme planning has been the development of reprovion arrangements to ensure that sufficient alternative support is available across the County. This is in two main areas: Domiciliary Care and Personal Assistants.

Domiciliary Care

10. The proposed reprovion programme has been closely linked to a parallel tendering exercise for domiciliary care services, with new contracts due to start in July 2011. Strong interest has been shown by prospective bidders. 53 applications have been received from a wide range of existing and new domiciliary care providers. Competitive prices have been offered, but the total volume of available capacity from these providers is not known at this stage. Detailed discussions will be initiated with the most price-competitive providers in each Locality as soon as the awards are confirmed, so that recruitment of internal Home Support staff can be facilitated if they so wish. Several of the bidders are already seeking to appoint staff who are leaving the internal service.
11. Concern was expressed by staff and Service User groups during consultation about the quality of private sector domiciliary care alternatives. Members will be aware that around 75% of the Council's domiciliary care requirements are already provided by the independent sector (over 570,000 hours per year). 99% of domiciliary care purchased by the Council is from providers rated by the independent Care Quality Commission (CQC) as 2 or 3 star (good or excellent). By comparison with other Local Authorities, Oxfordshire is in the top quartile on domiciliary care quality overall. We are ranked top in our comparator group and second in our regional group. Data from the recent Home Support User Survey in Oxfordshire indicates reasonably high levels of satisfaction with external providers.

Personal Assistants

12. The development of Personal Assistants (PAs) as an alternative to standard domiciliary care is a high priority for the Council. Employment of a PA gives Service Users much more choice and control, at a cost which can be significantly lower than agency prices. 320 PAs are already employed by 175 Service Users across Oxfordshire. 60 new Personal Assistants are in the process of being approved through the 'Support with Confidence' scheme, and 30 internal staff have already signed up to learn more about the role through local awareness sessions. Demand is not known in detail at this stage, and will become clearer when individual Service User visits take place, starting in June 2011. A 'Personal Assistant Unit' has been established to provide support for PAs and Service Users, including a matching service to link PAs with employers.

Contingency Plans

13. The shortage of domiciliary care in certain areas (particularly in the South) is a recognised risk for the transition programme, although this situation should improve as new contractors are introduced from July 2011. In response to concerns expressed during consultation, a temporary 'Community Response' Team will be established. It will employ around 20 staff on a shift basis to pick up 'hard-to-place' cases, particularly requiring double-handed care, or in isolated rural areas. This team will partly mitigate the risk of alternative supply not being available when an internal locality team is phased out.

Transition Process

14. An interim restructure has already been implemented to achieve the necessary efficiency savings of £1m. in 2011/12. If the proposal to cease to provide services internally is finally approved by Cabinet, this structure will be extended to provide resources for managing a substantial redundancy programme, and to arrange alternative services for all eligible Service Users.
15. If the decision is taken to cease to provide the services internally, all staff will receive formal notification of the outcome. They will then be invited to attend an individual meeting with their line manager to discuss alternative employment options, and will be given the date of their redundancy. A further meeting will be held immediately prior to redundancy to confirm alternative support arrangements for Service Users.
16. Following the decision of Cabinet on 19th April, all current Service Users will receive a formal notification of the outcome. If the proposal is confirmed, all Service Users will then receive a visit from a manager to discuss alternative support arrangements. Service Users who request a Personal Assistant will be allocated a Personal Budget immediately, and offered support with employment arrangements.

Timetable for Service Transition and Reprovision

17. The provisional timetable is set out as **Annex 3**. A further month has been added to the time allowed for transition in each area, as a result of comments received during consultation. The Relief to Carer service will now be phased out over eight months, rather than at the beginning of the programme as originally planned, again in response to consultation. Subject to decision of Cabinet, redundancy notices will be issued in phases to allow time for

recruitment to take place, and alternative services to be arranged. This timetable may need to be brought forward in some areas if staff or Service User turnover is higher than expected.

Care Quality Commission

18. The Care Quality Commission has been informed of the proposed cessation of internal Home Support services, and the restructuring which has already taken place to achieve cost savings in 2011/12.

19. Impact Assessment

An Equality Impact Assessment has been undertaken in respect of the proposed changes. The key changes following the consultation are:

- All staff will have two individual meetings with managers to help discuss any specific needs or questions.
- Local providers will be invited to seminars which will be arranged in advance of service users being transitioned to new arrangements.
- The Community Response Team will exist to support those service users with particularly high levels of needs, or in rural areas.

This assessment is available as a background document.

Financial and Staff Implications

20. The estimated financial savings resulting from the closure and re-provision of the Home Support service were set out in the Cabinet report of 21st December 2010. Actual savings will not be known until all current Service Users have been found alternative provision, at prices which are not currently confirmed. Ongoing savings in a full year (excluding redundancy, retirement and closure costs) are likely to be in the £1.5-2.5m per annum range.
21. A significant number of redundancies is anticipated as a result of the re-provision of this service, because there will be limited opportunities for redeployment within the Council. Staff will be offered a range of options to assist them in finding alternative employment. The details were set out in consultation papers and staff meetings, and will be discussed again in meetings between individual staff and line managers. Every effort will be made to retain as many staff as possible within the care sector.
22. Around 30% of the staff employed in the Home Support Service are aged 55+, and will be eligible for early retirement if they are in the Local Authority pension scheme. While every encouragement will be given to these skilled and experienced staff to remain in the sector, some are likely to retire, and not be available to the care market.
23. **Key Risks and Mitigations**
The Project Team has undertaken extensive analysis and detailed planning to ensure continuity of service. However, in a major programme of this nature, it is not possible to remove all risk while achieving significant financial savings. A summary of the key outstanding risks and mitigations during the implementation phase is set out below.

| RISK | MITIGATION |
|---|--|
| a) Shortage of alternative supply, breakdown in new care arrangements | <ul style="list-style-type: none"> - Community Response Team - Potential to adjust timing of transition to allow services to develop - Close monitoring of new contracts |
| b) High cost of alternative support | <ul style="list-style-type: none"> - Competitive tender - Strategic and tactical management plans to monitor and control expenditure in reprovion exercise - Contingency fund in transition phase |
| c) Extended transition period, full savings not achieved in 2011/12 | <ul style="list-style-type: none"> - Minimum savings of £1m are expected in 2011/12. - Business Plan does not require full savings to be achieved in 2011/12 |
| d) Loss of experienced staff | <ul style="list-style-type: none"> - Personal interviews with staff to assist with alternative employment - Close liaison with incoming providers - Strong support for staff who wish to become PAs |

24. The Director of Social and Community Services would like to extend his appreciation to internal Home Support staff and managers for their dignified and professional approach to consultation, at an extremely difficult time for their service. The commitment of these staff to the welfare of Service Users has been exemplary. The Director wishes to assure staff that every effort will be made to ensure continuity of support and care for Service Users affected by the reprovion of Home Support.

RECOMMENDATIONS

25. **The Cabinet is RECOMMENDED to**

(a) Note the outcome of consultation with staff and Service User groups, and agree the changes to original proposals set out in para 7 above

(b) Agree that the internal Home Support Service will cease to operate by April 2012, subject to satisfactory reprovion arrangements set out in paras 10-13 and any other necessary actions required to maintain continuity of service

(c) Request a progress report from the Director of Social and Community Services to Adult Services Scrutiny Committee in December 2011

John Jackson
Director for Social & Community Services

Background papers:
Contact Officer: Martin Bradshaw - Assistant Head of Service
Tel: 01865 323683

April 2011

ANNEX LIST

Annex 1: Summary of Consultation responses
Annex 2: Revised Options Appraisal
Annex 3: Timetable

Annex 1 – Consultation Themes

INTERNAL HOME SUPPORT – CONSULTATION UPDATE – COMMON THEMES FROM STAFF & SERVICE USER GROUPS

This document includes the key themes from staff consultation meetings and service user group meetings held over the last few weeks.

STAFF CONSULTATION MEETING – KEY THEMES & RESPONSES

Theme 1: Staff are sad to go and sorry to lose a valuable service.

- This has been noted through the meetings and will be built into the final consultation report.

Theme 2: Staff have a reasonable understanding of what is going to happen and what support is available.

- Managers will undertake further work to contact those who have not attended a consultation meeting to ensure they are fully informed and involved.
- A survey is being conducted to get a better understanding of the assistance staff would like to help them find other work and access information and advice
- Frequently asked questions have been circulated to all staff
- All staff will have two individual meetings with managers to discuss their options

Theme 3: These cuts are affecting the most vulnerable people

- The efficiency savings will affect everyone. However, the reductions in unit cost should allow Service Users to buy a broadly similar service for less money.

Theme 4: There is confusion and reservations about Personal Assistant role

- During the course of the consultation meetings we have become clearer about the benefits of Personal Assistants.
- A series of three hour awareness sessions has been arranged for 150 staff.
- The PA Unit is currently being implemented and will support staff in becoming PAs and service users to find PAs.

Theme 5: There is concern about risk to Service Users who employ PAs

- All arrangements would be checked and monitored. Where a Personal Assistant, (preferably approved through Support with Confidence), is in place, a support plan will need to be agreed by the Council. Personal Assistants will not be appropriate for all service users.

Theme 6: There is concern about losing pay if/when working as a Personal Assistant the service user dies or goes into hospital

- The PA Unit will attempt to identify work and provide assistance to match hours Personal Assistants have available where circumstance change, but this cannot be guaranteed. If regular income is important then individuals may want to consider working for a care agency as well as being a Personal Assistant.

Theme 7: Service Users are worried or don't know what is happening.

- Letters have been sent to all Service Users and a helpline is available to discuss issues or concerns. When the final decision is made, Service Users will receive a further letter informing them of the next steps. The first potential step would be a visit from a member of Council staff to discuss the options available. Service Users will continue to have their care needs met, although their support will come from a different provider. Any alternative arrangements will be made in good time, and the Council will continue to have a 'Duty of Care' to all Service Users.

Theme 8: Personal budgets may not be spent properly by vulnerable Service Users.

- The assessment and support planning stages are designed to record and manage these risks. For example if a Service User was at risk then a direct payment may not be appropriate. It is important to emphasise that there is little evidence of this occurring.

Theme 9: Public and professionals don't know the service is closing

- At the moment the consultation is taking place with staff and service user groups on the proposal to close the service. There has been communication to all staff and service users informing them of the proposed changes. There have also been comments in the local media about the changes. When the final decision is made there will be a communication plan to inform people of the decision.

Theme 10: The whole closure process could have been handled better – bad timing with mileage / changes to terms and conditions

- Certain changes have been made by the County Council and apply to all staff and are out of control of the work on the service. The approach to communication has been well structured, consistent and open.

Theme 11: Why couldn't staff have been given option of reducing Terms and Conditions?

- The reduced Terms & Conditions would not have made sufficient difference to the cost of the service. The option was discussed with Unison but felt not to be viable.

Theme 12: There are reservations about working in the private sector which could result in a possible loss of trained staff

- Following the appointment of the new external providers a seminar will be held to assist recruitment process
- Job Fairs will be arranged to bring together staff and external providers
- Following the Cabinet decision a further survey and individual questionnaires will be issued to staff about alternative employment preferences

INTERNAL HOME SUPPORT – CONSULTATION UPDATE – COMMON THEMES FROM SERVICE USER GROUPS

This document includes the key themes from service user group consultation meetings held over the last few weeks.

SERVICE USER GROUP CONSULTATION MEETINGS – KEY THEMES & RESPONSES

THEME 1: Concern about availability and quality of alternative services

- Additional contract monitoring to be set up, to ensure services are satisfactory
- The transition timetable will be extended if alternative services not available in isolated areas.

THEME 2: Loss of 'service of last resort' to provide support if alternatives are not available for some Service Users

- Community Response Team to be set up until market fully developed. This will be a temporary group of 20+ staff on shifts to work with hard-to-place Service Users, or for care breakdowns.

THEME 3: Timetable for transition may be too short, with insufficient alternative capacity in some areas

- The transition timetable will be extended if alternative services not available in isolated areas.

THEME 4: Concerns about the deterioration of terms and conditions for staff such as the loss of pension rights

- This has been noted through the meetings and will be built into the final consultation report.
- Additional promotion of Personal Assistant (PA) role will allow some staff to achieve a higher hourly rate as PAs.

THEME 5: Concerns about the quality, supervision and income security of Personal Assistants

- This risk has been noted through the meetings and will be monitored closely through any changes.
- PA Unit will be enhanced, 'Support with Confidence' scheme will be actively promoted.

THEME 6: Concerns that service users will be left with no support

- High priority will be given to ensuring continuity of support for vulnerable people
- The County Council will continue to meet people's eligible needs

Following the decision of Cabinet on 19th April, all current Service Users will receive a formal notification of the outcome. If the proposal is confirmed, all Service Users will then receive a visit from a manager to discuss alternative support arrangements. Service Users who request a Personal Assistant will be allocated a Personal Budget immediately, and offered support with employment arrangements.

ANNEX 2 – UPDATED OPTION APPRAISAL SUMMARY

| <u>OPTION</u> | <u>IMPACT- USERS</u> | <u>IMPACT - STAFF</u> | <u>RISKS</u> | <u>5 YR SAVINGS</u> |
|--|--|---|---|------------------------------|
| A. Continue current service, run down to a residual service over several years | No change immediately but severe impact as the risk becomes reality. | Progressive reduction in hours. Voluntary redundancy. Does not address the viability of the internal service. | Collapse in demand, sudden loss of supply as staff leave due to reduced hours. | Nil |
| B. Restructure, reduce costs and Terms and Conditions Implement Feasibility Study savings of £1.3m, maintain services in-house | No change to service delivery, less access to managers. Service users would not be able to pay for the care from this source (although they would be able to pay for care provided by external agencies or personal assistants). | Significant changes to terms and conditions; redundancy of managers. Does not address the viability of the internal service. | Terms and conditions lead to high staff turnover; service is still too expensive for personal budgets | £6.5 million over five years |
| C. Transfer most staff to external private sector contractors - 80% of staff to external block contracts, TUPE applies. | Limited impact as service users still receiving similar level of care through same carers. However, care providers are unlikely to be willing to provide the care on this basis. | Limited impact if staff transferred to external providers with protected terms and conditions. Significant impact if providers are not interested in doing this (most staff made redundant). | External providers not willing to take on TUPE staff; TUPE inflates external market making it too expensive for personal budgets. | £9 million over five years |
| D. Transfer most staff to a Social Enterprise – likely that TUPE would apply | Service users exposed to risks if this untested arrangement is unsuccessful. In addition, service users would not be able to pay for their care if they want to purchase this from the new organisation (although they would be able to buy that care from other providers or personal assistants) | Limited impact initially as staff transferred to new social enterprise provider with protected terms and conditions. However, potentially leaves staff exposed to significant risks in the longer term. This approach does not make the service viable. | Untested approach in Oxfordshire; unknown whether people would use with their personal budget; competing against a skilled external market. In addition, the new organisation would have the same problems as the internal service namely that its costs would be significantly greater than alternative providers. | £9 million over five years |
| E. Transfer some staff, make the remainder redundant - Transfer 50% of staff under TUPE, remainder are made redundant | Significant impact to users as will involve changing provider and changes of carer | Significant impact as staff made redundant or transferred to external provider | External providers not willing to take on TUPE staff; unclear whether TUPE could be applied in a selective way | £9.4 million over five years |
| F. Close the service by April 2012, | Significant impact to users as will | Significant as staff will have to find | £15 hourly rate may not be | £12 million over five |

CA8

| | | | | |
|--|--|--|---|-------|
| purchase alternatives at around £15 per hour | involve changing provider and changes of carer. However, this approach ensures that care providers are clear about the cost of home care and will need to provide care at that cost. | alternative employment through external providers or as personal assistants. Strong interest now being shown in PA role by internal staff. | delivered by the new home support providers; PA provision may not be accepted by Service Users. However, these are general risks that apply to all service users under self-directed support. If these risks emerge then the County Council will have to take action to ensure that good quality care is available. | years |
|--|--|--|---|-------|

Annex 3 – Proposed Closure Timetable – April 2011 Version

| <u>PROPOSED CLOSURE TIMETABLE</u> | | NB: Closure dates may be extended if reviews take longer than planned, or sufficient alternative support is not available | | | |
|--|--|---|---------------------|----------------|----------------|
| SERVICE AREA | LOCALITY | REDUNDANCY | SERVICE USER | CLOSURE | CLOSURE |
| | | NOTICES | REVIEWS | START | END |
| | | 2011 | | 2011 | 2011 |
| Relief to Care | Countywide | May | May/October | June | December |
| Night Care | City | May | May/June | June | August |
| Vale | Abingdon, Grove, Wantage, Faringdon | May/August | June/September | July | November |
| South | Didcot, Thame, Wheatley, Watlington, Berinsfield, Wallingford, Henley, Goring | May/July | June/August | July | October |
| City | Oxford City | June/August | July/September | September | December |
| Cherwell | Banbury, Bicester, Kidlington, Yarnton | July/September | August / October | September | January 2012 |
| West | Chipping Norton, Woodstock, Charlbury, Witney, Eynsham, Burford, Carterton | July/September | August / October | September | January 2012 |

Division(s): Headington & Marston

CABINET – 19 APRIL 2011

PROPOSAL TO EXPAND NEW MARSTON PRIMARY SCHOOL, OXFORD

Report by Children, Young People & Families

Introduction

1. In recent years Oxford has experienced a significant and sustained rise in primary pupil numbers. To meet this demand, in 2008 an additional 105 primary school places across the city were agreed; in 2009 a further primary 245 additional places were created and in 2010 another 238 additional places were created. Looking to the future, significant additional housing is proposed in Oxford City Council's Core Strategy, which will, in turn, lead to increased pupil numbers across the city.
2. The proposal to expand New Marston Primary School is one part of the County Council's strategy to meet the need for primary school places in Oxford. The school agreed to take more than its admission number in September 2009 and 2010, accepting up to 60 children into the Reception (F1) class as part of the increased places noted above. A decision is now needed on whether to permanently expand the school to 2 forms of entry (with an admission number of 60) and to enlarge the physical capacity of the school.
3. New Marston Primary School is a primary school for 3-11 year-olds in the north-east of Oxford. Its catchment area includes Headley Way and Northway. Until now, the school has published an admission number of 30. For September 2010, 33 parents chose the school as their first preference, with 76 preferences in total for the school. The current number of children (January 2011 pupil census) in Years 1-6 is 197, and in Years F1-6 is 248, as shown below:

| Nursery F2 | Reception F1 | Y1 | Y2 | Y3 | Y4 | Y5 | Y6 |
|-----------------------|-------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 26 | 51 | 51 | 30 | 30 | 28 | 28 | 30 |

4. There are five statutory stages for a proposal to expand a school:
 - i. consultation;
 - ii. publication of a statutory notice;
 - iii. representation;
 - iv. decision;
 - v. implementation.

This proposal has completed the first consultation stage, and a decision is now sought as to whether to proceed to publication of a statutory notice and representation.

The Proposal

5. The proposal is to increase the formal published admission number from 30 to 60 children, on a permanent basis from September 2012 (an admission number of 60 has already been published for 2011). This will eventually increase the school's total capacity from its current 225 places in Years 1-6 to a maximum of 360.
6. To accommodate this growth in pupil numbers, there will be some extension of the school's buildings, and a feasibility study is underway as to how this can best be provided.

Representations

7. During the informal consultation phase (17 January 2011 – 7 March 2011) a meeting was held at the school for parents to discuss their concerns with a county council officer and a consultation document (Annex 1) was sent to parents of children at New Marston Primary School, as well as to local councillors, other schools and early years providers in the area; it was also available on the OCC website. Ten responses were received. Two respondents raised no concerns on the proposal and supported it in principal, six respondents raised concerns about the proposal and two were neutral.
8. The reason given for supporting the proposal (by one respondent) was:
 - Expansion will provide school places for local children.
9. The following concerns were raised by other respondents:
 - Traffic at the start and finish of the school day and concern over additional pupils being local or from further afield. (4 respondents).
See paragraph 10 below.
 - Concern about sufficient permanent accommodation being guaranteed (3 respondents).
See paragraph 11 below.
 - The funding for additional staffing and other resources (3 respondents).
Resourcing for the school will rise in line with pupil numbers.
 - Concern about the design of the new buildings, in particular with reference to the Hearing Impaired Base at the school and acoustic quality deemed necessary for these pupils. (2 respondents). *See paragraph 11 below.*
 - Concern that the school would lose the “small school” atmosphere and that standards might fall. (2 respondents).
2 form entry is one of the preferred models of school organisation within Oxfordshire.
 - Concern about the disruption of building works. (1 respondent).

- Concern about any effect it might have on the school's relationship to The Cherwell School. (1 respondent).
No change in this regard would result from this proposal.
 - That the school should avoid the use of fair banding for admissions (1 respondent).
There is no intention to introduce fair banding.
 - That there is no detrimental effect on Catholic schools in the area.
This proposal is not expected to have an impact on Catholic schools in the area.
10. With respect to concerns about traffic, there is a draft scheme to improve the school's car park, with some minor improvements being carried out by the children's centre and the remainder included within the feasibility study for the proposed expansion. The County Council Development Control team are being consulted as part of the feasibility study. The school will also be required to update its travel plan to reflect the increased pupil numbers. It is expected that most of the children will live within walking distance.
11. With respect to accommodation, the feasibility study will identify how accommodation can be provided to meet the statutory requirements for a 2 form entry school. The brief for this feasibility study has been agreed by the school's governors, and includes an additional five new Key Stage 1/2 classrooms in permanent accommodation, together with the associated resource area, toilet facility and storage. On completion of the building works the current temporary classroom will be removed. The brief references the needs of the hearing impaired unit and its staff and pupils. The current expected completion date for building works is September 2013, but the final timeline will be confirmed during the feasibility study.
12. As concerns in relation to the proposal have been raised, the decision on whether to publish a formal statutory proposal is referred to the Cabinet rather than the Cabinet Member for Schools Improvement.

Making a Decision

13. Sections 18 to 24 of the Education & Inspections Act 2006 and The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended) ["the Prescribed Alterations Regulations"] establish the procedures that must be followed when enlarging school premises. Local authorities also have a duty to have regard to statutory guidance, in this particular case 'Expanding a Maintained Mainstream School by Enlargement or Adding a Sixth Form: A Guide for Local Authorities and Governing Bodies ("the Guidance")'.
14. The Prescribed Alterations Regulations require proposers to consult interested parties and the Guidance lists these at paragraph 1.3. The Cabinet must be satisfied that the statutory consultation has been properly carried out prior to the publication of the notice. Annex 2 provides details of the County Council's consultation with interested parties that are required to be consulted with

under the Prescribed Alterations Regulations. The period of consultation is not prescribed by legislation, although the Guidance recommends a minimum of 4 weeks. The consultation period was in line with the Guidance having run from 17th January 2011 to 7th March 2011, thereby meeting the four week minimum requirement. The consultation was therefore carried out in accordance with the Prescribed Alterations Regulations.

15. A decision is now required as to whether to publish formal proposals for this expansion. If approved, a statutory notice would be published, followed by a formal representation (Stage 3) period of four weeks. The decision-making power in terms of determining the notice will lie with the Cabinet, and a report will be put to the Cabinet Member for Schools Improvement if no representations are received, or to Cabinet if representations are received, for a final decision in due course.

Equality and Inclusion Implications

16. There are not considered to be any equality and inclusion implications arising from this proposal.

Financial and Staff Implications

17. The direct financial implication of this report is the cost of the statutory process recommended, which is planned for and met within the normal CYP&F budget provision. There are no significant financial implications or risks at this stage.
18. If the proposal proceeds, following the 4 week statutory representation period, there would be another report to Cabinet in due course seeking a final decision on whether to expand the school. The longer term financial implications of the current report are linked to the capital works that will be carried out should the proposals be approved, and these will be the subject of a separate detailed project approval. There will also be on-costs for the school for additional staff and increased maintenance requirements.
19. The decision to proceed with the statutory process to expand the school is normally done prior to detailed project and funding appraisal, particularly where there is a demonstrable need as with this school. Capital funding forward plans include funds to assist with demographic issues on school places. A further paper for decision will follow the statutory process as normal where capital works are required, and subject to the capital policies and processes laid down.
20. Publication of a statutory proposal to expand the school requires confirmation from the local authority that funds will be made available for the necessary capital costs

RECOMMENDATION

The Cabinet is RECOMMENDED to approve the publication of a statutory notice for the expansion of New Marston Primary School, Oxford.

MEERA SPILLETT

Director for Children, Young People & Families

Contact Officer:

Barbara Chillman, Principal Officer School Organisation,
01865 816459

April 2011

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Consultation on the proposal to expand New Marston Primary School, Oxford

17 January 2011 – 7 March 2011

Produced by Oxfordshire County Council



INVESTOR IN PEOPLE

About New Marston Primary School

New Marston Primary School is a primary school for 3-11 year-olds in the north-east of Oxford. Its catchment area includes Headley Way and Northway. It opened as separate infant and junior schools in 1948, and became a primary school when the city's schools were reorganised in 2003.

The current number of children in each year group (October 2010 pupil census) is 268, as shown below:

| Nursery (F2) | Reception (F1) | 1 | 2 | 3 | 4 | 5 | 6 |
|--------------|----------------|----|----|----|----|----|----|
| 27 | 43 | 50 | 30 | 30 | 27 | 30 | 31 |

(Pupil numbers have since risen by 13.)

Why are we consulting?

Until recently the school had planned to admit 30 children each year. Due to rising numbers of children needing primary school places in Oxford, the school agreed to take more than its admission number in September 2009 and 2010. The school's admission number for 2011 was published at 60, and we now need to decide whether to permanently expand the school to 2 forms of entry (with an admission number of 60).

In recent years Oxford has experienced a significant and sustained rise in primary pupil numbers. To meet this demand, in 2008 an additional 105 primary school places across the city were agreed; in 2009 a further 245 additional places were created (including 30 at New Marston Primary School); and in 2010 another 238 additional places were created (including 25 at New Marston Primary School). Looking to the future, significant additional housing is proposed in Oxford City Council's Core Strategy, which will, in turn, lead to increased pupil numbers across the city.

The proposal to expand New Marston Primary School is one part of the County Council's strategy to meet the need for primary school places in Oxford. Several other schools across Oxford are also planned for expansion over the next few years.

We want to know your views and whether you are happy to see the school grow.

What we want to do

We are planning to permanently increase the school admission number from 30 to 60. This means that each year group would consist of up to 60 places, taught in two classes, making a maximum total of 420 pupils (excluding the nursery). The school's site is large enough to support this many children.

The current Years 2-6 would be expected to stay as 1 form entry as they move through the school, so the school's total numbers would grow gradually each year as 60 children are admitted to the reception class. The school would therefore reach its maximum size with 2 forms in every year group in 2015.

Work is under way at the school to improve the Foundation Stage area and to create an additional Year 1 classroom. At the end of these improvements a prefabricated classroom unit will remain on site. This will provide enough classrooms for the children arriving in 2011 and 2012.

If, following this consultation, it is decided to keep the admission number at 60 for 2013 and beyond, there will be a need for more classroom spaces. We will look carefully at the school's site and existing buildings to see how this can best be provided.

Your views

Because of the large increase in the proposed size of the school we need to make sure that the proposal is supported locally.

This consultation with parents, local schools and others will take place until Monday 7 March 2011. You have until that date to respond (see details below).

This consultation is to help inform the plans. If, as a result of the consultation, the county council wants to go ahead with the expansion, we will publish a *public notice* in the Oxford Mail and at the school. There will then be a *statutory notice* period of 4 weeks, during which you can send any formal objections to the proposal to the County Council. These will be considered by the County Council Cabinet before making a final decision. If you wish to object to the expansion, you must do so during the statutory notice period even if you have already responded to this consultation. We currently expect the statutory notice period to be in May/June 2011.

The County Council Cabinet (if there have been objections) or the Cabinet Member for Schools Improvement (if there are no objections) will then make the final decision in summer/autumn 2011.

How you can respond to this consultation

The information necessary for an informed response is contained in this consultation document, which is also available online at: www.oxfordshire.gov.uk/consultation

You can respond in one of four ways:

- complete the response form at the back of this document and send it to the address shown on the response form
- respond online at www.oxfordshire.gov.uk/consultation - go to the *Consultation portal*
- write a letter and send it to the address shown on the response form
- email your response to newmarston2011-manager@myconsultations.oxfordshire.gov.uk

Parents are asked to complete only one form, even if you have more than one child at the school. Return your form as soon as possible, but by **Monday 7 March 2011** at the latest.

There will be a meeting for parents of children at New Marston Primary School on Wednesday 9 February 2011 at 2.00pm to discuss the proposal. This will be an opportunity to ask questions of the headteacher and county council staff.

Response form

I/we wish to make the following comments:

.....

.....

.....

.....

.....

Signature

Name

Address (optional)

☐ Parent of a child at New Marston Primary School

☐ Parent of a child at another school

☐ Parent of a child not yet at school

☐ Governor/staff at New Marston Primary School

☐ Local resident

☐ Other (specify)

(Tick all that apply)

Please return by Monday 7 March 2011 to:

School Organisation and Planning

FREEPOST OXFORDSHIRE COUNTY COUNCIL

(No stamp required)

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**Please telephone 01865 816454
or email SchoolOrgPlan@oxfordshire.gov.uk**

Consultation with interested parties

The Prescribed Alterations Regulations require proposers to consult interested parties and the Guidance lists these at paragraph 1.3. This annex provides details of the County Council's consultation with interested parties that are required to be consulted with under the Prescribed Alterations Regulations.

| | |
|---|---|
| The governing body of any school which is the subject of proposals (if the LA are publishing proposals) | Consulted through distribution of consultation leaflets (17 January 2011 – 7 March 2011). |
| The LA that maintains the school (if the governing body is publishing the proposals). | n/a |
| Families of pupils, teachers and other staff at the school. | Through distribution of consultation leaflets (to families via children) (17 January 2011 – 7 March 2011), and invitation to a meeting for parents (9 February 2011). |
| Any LA likely to be affected by the proposals, in particular neighbouring authorities where there may be significant cross-border movement of pupils. | The proposals are not judged to affect other local authorities. |
| The governing bodies, teachers and other staff of any other school that may be affected. | Other Oxfordshire schools consulted through online consultation (17 January 2011 – 7 March 2011). Local primary and secondary schools, and early years providers were sent consultation leaflets. |
| Families of any pupils at any other school that may be affected. | Consulted through online consultation (17 January 2011 – 7 March 2011). |
| Any trade unions who represent staff at the school; and representatives of any trade union of any other staff at schools who may be affected by the proposals. | Consulted through online consultation (17 January 2011 – 7 March 2011). |
| (If proposals involve, or are likely to affect a school which has a particular religious character) the appropriate diocesan authorities or the relevant faith group in relation to the school. | Oxford CE diocese and Birmingham and Portsmouth RC dioceses consulted through online consultation and distribution of consultation leaflets (17 January 2011 – 7 March 2011). |
| The trustees of the school (if any). | n/a |
| (If the proposals affect the provision of full-time 14-19 education) the Learning and Skills Council | n/a |

| | |
|---|---|
| MPs whose constituencies include the schools that are the subject of the proposals or whose constituents are likely to be affected by the proposals. | Local MP sent a copy of the consultation leaflet. |
| The local district or parish council where the school that is the subject of the proposals is situated. | Local district and county councillors consulted through distribution of consultation leaflets and online consultation, and Oxford City Council sent consultation leaflet. |
| Any other interested party, for example, the Early Years Development and Childcare Partnership (or any local partnership that exists in place of an EYDCP) where proposals affect early years provision, or those who benefit from a contractual arrangement giving them the use of the premises. | Members of the School Organisation Stakeholder Group consulted through online consultation and meetings. |

Division(s): Wantage and Grove

CABINET – 19 APRIL 2011

PROPOSAL TO EXPAND 931-2573 CHARLTON PRIMARY SCHOOL, WANTAGE

Report by Children, Young People & Families

Introduction

1. In recent years the Wantage, Charlton and Grove area has experienced a significant and sustained rise in primary pupil numbers, due to both a rising birth rate and recent/current housing developments in Wantage. Numbers are expected to rise further over the next few years. To date the additional numbers have been accommodated by the primary schools within Wantage and the surrounding villages but we have reached a position where these schools are close to, or operating at, full capacity and we need to increase basic pupil place provision.
2. The proposal to expand Charlton Primary School is one part of the County Council's strategy to meet the need for primary school places in this area of Oxfordshire. The school has agreed to take more than its admission number in September 2011, accepting up to 60 children into the Reception (F1) class. A decision is now needed on whether to permanently expand the school to 2 forms of entry (with an admission number of 60) and to enlarge the physical capacity of the school.
3. Charlton Primary School is a primary school for 4-11 year-olds on the eastern edge of Wantage, serving Charlton village and close surrounds. For September 2010 the school had a published admission number of 40, and 42 parents chose the school as their first preference. For September 2011 an admission number of 45 was published, but the school has now agreed to take up to 60 children to respond to local need. The current number of children (January 2011 pupil census) in Years 1-6 is 265, and in Years F1-6 is 310, as shown below:

| Reception F1 | Y1 | Y2 | Y3 | Y4 | Y5 | Y6 |
|-------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| 45 | 43 | 44 | 44 | 40 | 44 | 50 |

4. There are five statutory stages for a proposal to expand a school:
 - i. consultation;
 - ii. publication of a statutory notice;
 - iii. representation;

- iv. decision;
- v. implementation.

This proposal has completed the first consultation stage, and a decision is now sought as to whether to proceed to publication of a statutory notice and representation.

The Proposal

- 5. The proposal is to increase the formal published admission number from 45 to 60 children on a permanent basis from September 2012. This will eventually increase the school's total capacity from its current 270 places in Years 1-6 to a maximum of 360.
- 6. To accommodate this growth in pupil numbers, there will be some extension of the school's buildings plus a new Foundation Stage unit, and a feasibility study is underway as to how this can best be provided.
- 7. The school's governing body supports this proposal, and have been actively engaged in planning for the building extension.

Representations

- 8. During the informal consultation phase (17 January 2011 – 7 March 2011) a meeting was held at the school for parents to discuss their concerns with a county council officer and a consultation document (Annex 1) was sent to parents of children at Charlton Primary School, as well as to local Councillors, other schools and early years providers in the area; it was also available on the OCC website. A total of 25 responses were received. 7 [28%] respondents were in favour of the proposal (3 unconditionally) or supported it in principal (with some concerns); 18 [72%] respondents either were against the proposal or raised only concerns without expressing support. A breakdown of their comments are as follows:
- 9. Reasons given for supporting the proposal specifically acknowledged that:
 - The expansion will provide school places for local children (1)
 - Charlton is a good school (1)
 - Local MOD families will have more choice of school (1).
- 9. The following concerns were raised by respondents:
 - Road traffic congestion at the start and finish of the school day, and the need for additional on-site parking. (20 comments).
See paragraph 10 below.
 - Concern about sufficient permanent accommodation (core and small group activity) being guaranteed (12 comments).
See paragraph 11 below.
 - Concern that the school would lose the "small school" ethos and caring atmosphere. (14 comments).

2 form entry is one of the preferred models of school organisation within Oxfordshire

- Concern over the loss of the school swimming pool. (6 comments)
See paragraph 12 below.
- Concern about the disruption of building works and safety of children. (3 comments).
- That there is no detrimental effect on Catholic schools in the area. (1 comment)

This proposal is not expected to have an impact on Catholic schools in the area.

10. With respect to significant concerns about traffic management the draft scheme seeks to improve the school's car park and the County Council Development Control team are being consulted on highway matters as part of the feasibility study. The school will also be required to update its travel plan to reflect the increased pupil numbers and will seek to further encourage children and their families to walk to school if they live in appropriate proximity to the school.
11. With respect to the accommodation, the feasibility study will identify how the required additional spaces can be provided to best meet the statutory Building Bulletin 99 requirements for a 2 form entry school. The brief for this feasibility study has been agreed by the school's governors, and includes additional Foundation and Key Stage 1 and 2 classrooms, an additional small hall and potential space for the desired eventual provision of a school kitchen.

The school has successfully trialled, in line with approved OCC IT policy, the use of wirelessly networked laptops/tablets within its classrooms and in common with other schools has found these arrangements to be a successful alternative to the retention of a formal IT suite.

The existing temporary classroom will be removed on completion of the first phase of the building works as the school will then have appropriate space for the existing cohort of students and its removal will allow work to commence of the new build Foundation Stage unit.

12. The closure of the swimming pool leaves a 'footprint' which enables the appropriate location of the new Foundation Stage unit. The removal of the school's swimming pool is a sensitive local issue but the school and Governors have confirmed that the facility is close to failing with significant refurbishment and maintenance required to provide a safe functional environment. The school has identified that capital and on-going costs could be better spent on alternative curriculum enrichment, and would have planned to close the pool facility even without this extension proposal.
13. As concerns in relation to the proposal have been raised, the decision on whether to publish a formal statutory proposal is referred to the Cabinet rather than the Cabinet Member for Schools Improvement.

Making a Decision

13. Sections 18 to 24 of the Education & Inspections Act 2006 and The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended) ["the Prescribed Alterations Regulations"] establish the procedures that must be followed when enlarging school premises. Local authorities also have a duty to have regard to statutory guidance, in this particular case 'Expanding a Maintained Mainstream School by Enlargement or Adding a Sixth Form: A Guide for Local Authorities and Governing Bodies ("the Guidance")'.
14. The Prescribed Alterations Regulations require proposers to consult interested parties and the Guidance lists these at paragraph 1.3. The Cabinet must be satisfied that the statutory consultation has been properly carried out prior to the publication of the notice. Annex 2 provides details of the County Council's consultation with interested parties that are required to be consulted with under the Prescribed Alterations Regulations. The period of consultation is not prescribed by legislation, although the Guidance recommends a minimum of 4 weeks. The consultation period was in line with the Guidance having run from 17th January 2011 to 7th March 2011, thereby meeting the four week minimum requirement. The consultation was therefore carried out in accordance with the Prescribed Alterations Regulations.
15. A decision is now required as to whether to publish formal proposals for this expansion. If approved, a statutory notice would be published, followed by a formal representation (Stage 3) period of four weeks. The decision-making power in terms of determining the notice will lie with the Cabinet, and a report will be put to the Cabinet Member for Schools Improvement if no representations are received, or to Cabinet if representations are received, for a final decision in due course.

Equality and Inclusion Implications

16. There are not considered to be any equality and inclusion implications arising from this proposal.

Financial and Staff Implications

17. The direct financial implication of this report is the cost of the statutory process recommended, which is planned for and met within the normal CYP&F budget provision. There are no significant financial implications or risks at this stage.
18. If the proposal proceeds, following the 4 week statutory representation period, there would be another report to Cabinet in due course seeking a final decision on whether to expand the school. The longer term financial implications of the current report are linked to the capital works that will be carried out should the proposals be approved, and these will be the subject of a separate detailed project approval. There will also be on-costs for the school for additional staff and increased maintenance requirements.

19. The decision to proceed with the statutory process to expand the school is normally done prior to detailed project and funding appraisal, particularly where there is a demonstrable need as with this school. Capital funding forward plans include funds to assist with demographic issues on school places. A further paper for decision will follow the statutory process as normal where capital works are required, and subject to the capital policies and processes laid down.
20. Publication of a statutory proposal to expand the school requires confirmation from the local authority that funds will be made available for the necessary capital costs.

RECOMMENDATION

The Cabinet is RECOMMENDED to approve the publication of a statutory notice for the expansion of Charlton Primary School.

MEERA SPILLETT

Director for Children, Young People & Families

Contact Officer: Barbara Chillman, Principal Officer School Organisation,
01865 816459

April 2011

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Consultation on the proposal to expand Charlton Primary School, Wantage

17 January 2011 – 7 March 2011

Produced by Oxfordshire County Council



INVESTOR IN PEOPLE

About Charlton Primary School

Charlton Primary School is a community primary school for 4-11 year-olds on the eastern edge of Wantage. It is currently organised as a 1.5 form entry school, with an admission number of 45 for September 2011 (increased from 40 up to September 2010). Its most recent Ofsted inspection (September 2009) judged the school to be good with outstanding features.

The current number of children in each year group when the October 2010 pupil census was taken was 309, as shown below:

| Reception (F1) | 1 | 2 | 3 | 4 | 5 | 6 |
|-----------------------|----------|----------|----------|----------|----------|----------|
| 45 | 42 | 44 | 44 | 40 | 44 | 50 |

(Two more children have since joined the school.)

Why are we consulting?

In recent years the Wantage and Grove area has experienced a significant and sustained rise in primary pupil numbers, due to recent housing development within Wantage and also a rise in the birth-rate. Schools in the surrounding villages have been used to provide additional places, but we need to increase the number of primary school places within Wantage.

We have looked at all three Wantage primary schools to see which could be expanded. We have decided that Charlton Primary School would be the most appropriate school to expand because Oxfordshire County Council prefers to provide primary schools with the admission number set in whole forms of entry – for example, 30 or 60. This allows more flexibility in organising teaching, for example single-age classes. Charlton is the only school in Wantage which does not already have an admission number of 30 or 60.

We want to know your views and whether you are happy to see the school grow.

What we want to do

We are planning to permanently increase the school's published admission number in September 2012 from 45 to 60. This means that each year group would consist of up to 60 places, taught in two classes, making a maximum total of 420 pupils.

Although the admission number for September 2011 has already been published as 45, if the permanent increase to 60 is agreed, and if we are able to provide accommodation in time, the school may agree to accept more than 45 children in 2011 if the number of children applying for places in Wantage exceeds the published admission numbers of the three schools.

The year groups already at the school would be expected to stay as 1.5 form entry as they move through the school, so classes of children already at the school would not need to be reorganised. The school's total numbers would grow gradually each year as 60 children are admitted to the reception class, allowing the school to adjust to the larger size.

Catchment areas for schools in Wantage and Grove will also be reviewed, but this will be the subject of a separate future consultation.

To accommodate the extra children, we are planning to provide a new Foundation Stage building. We plan to extend the main building slightly to create four new classrooms for Key Stage 1/2 children; this would allow the current temporary classroom to be removed. We are also looking at how other spaces, such as a small hall, can be provided.

Your views

We need to make sure that the proposal to expand Charlton Primary School is supported locally.

This consultation with parents, local schools and others will take place until Monday 7 March 2011. You have until that date to respond (see details below).

This consultation is to help inform the plans. If, as a result of the consultation, the county council wants to go ahead with the expansion, we will publish a *public notice* in the local paper and at the school. There will then be a *statutory notice* period of 4 weeks, during which you can send any formal objections to the proposal to the County Council. These will be considered by the County Council Cabinet before making a final decision. If you wish to object to the expansion, you must do so during the statutory notice period even if you have already responded to this consultation. We currently expect the statutory notice period to be in May/June 2011.

The County Council Cabinet (if there have been objections) or the Cabinet Member for Schools Improvement (if there are no objections) will then make the final decision in summer/autumn 2011.

How you can respond to this consultation

The information necessary for an informed response is contained in this consultation document, which is also available online at: www.oxfordshire.gov.uk/consultation

You can respond in one of four ways:

- complete the response form at the back of this document and send it to the address shown on the response form
- respond online at www.oxfordshire.gov.uk/consultation - go to the *Consultation portal*
- write a letter and send it to the address shown on the response form
- email your response to charlton2011-manager@myconsultations.oxfordshire.gov.uk

Parents are asked to complete only one form, even if you have more than one child at the school. Return your form as soon as possible, but by Monday 7 March 2011 at the latest.

There will be a meeting for parents of children at Charlton Primary School on Thursday 3rd February 2011 at 7.30pm to discuss the proposal. This will be an opportunity to ask questions of the headteacher and county council staff, and see draft plans of the proposed building extension.

Response form

I/we wish to make the following comments:

.....

.....

.....

.....

.....

Signature

Name

Address (optional)

☐ Parent of a child at Charlton Primary School

☐ Parent of a child at another school

☐ Parent of a child not yet at school

☐ Governor/staff at Charlton Primary School

☐ Local resident

☐ Other (specify)

(Tick all that apply)

Please return by Monday 7 March 2011 to:

School Organisation and Planning

FREEPOST OXFORDSHIRE COUNTY COUNCIL

(No stamp required)

**Alternative formats of this publication can be made available.
These include other languages, large print, Braille, Easy Read,
audiocassette, computer disc or email.**

**Please telephone 01865 816454
or email SchoolOrgPlan@oxfordshire.gov.uk**

Consultation with interested parties

The Prescribed Alterations Regulations require proposers to consult interested parties and the Guidance lists these at paragraph 1.3. This annex provides details of the County Council's consultation with interested parties that are required to be consulted with under the Prescribed Alterations Regulations.

| | |
|---|---|
| The governing body of any school which is the subject of proposals (if the LA are publishing proposals) | Consulted through distribution of consultation leaflets (17 January 2011 – 7 March 2011). |
| The LA that maintains the school (if the governing body is publishing the proposals). | n/a |
| Families of pupils, teachers and other staff at the school. | Through distribution of consultation leaflets (to families via children) (17 January 2011 – 7 March 2011), and invitation to a meeting for parents (3 February 2011). |
| Any LA likely to be affected by the proposals, in particular neighbouring authorities where there may be significant cross-border movement of pupils. | The proposals are not judged to affect other local authorities. |
| The governing bodies, teachers and other staff of any other school that may be affected. | Other Oxfordshire schools consulted through online consultation (17 January 2011 – 7 March 2011). Local primary and secondary schools, and early years providers were sent consultation leaflets. |
| Families of any pupils at any other school that may be affected. | Consulted through online consultation (17 January 2011 – 7 March 2011). |
| Any trade unions who represent staff at the school; and representatives of any trade union of any other staff at schools who may be affected by the proposals. | Consulted through online consultation (17 January 2011 – 7 March 2011). |
| (If proposals involve, or are likely to affect a school which has a particular religious character) the appropriate diocesan authorities or the relevant faith group in relation to the school. | Oxford CE diocese and Birmingham and Portsmouth RC dioceses consulted through online consultation and distribution of consultation leaflets (17 January 2011 – 7 March 2011). |
| The trustees of the school (if any). | n/a |
| (If the proposals affect the provision of full-time 14-19 education) the Learning and Skills Council | n/a |

| | |
|---|--|
| MPs whose constituencies include the schools that are the subject of the proposals or whose constituents are likely to be affected by the proposals. | Local MP sent a copy of the consultation leaflet. |
| The local district or parish council where the school that is the subject of the proposals is situated. | Local district and county councillors consulted through distribution of consultation leaflets and online consultation, and South Oxfordshire District Council sent consultation leaflet. |
| Any other interested party, for example, the Early Years Development and Childcare Partnership (or any local partnership that exists in place of an EYDCP) where proposals affect early years provision, or those who benefit from a contractual arrangement giving them the use of the premises. | Members of the School Organisation Stakeholder Group consulted through online consultation and meetings. |

| |
|------------------|
| Division(s): N/A |
|------------------|

CABINET – 19 April 2011

FINANCIAL MONITORING

Report by the Assistant Chief Executive & Chief Finance Officer

Introduction

1. This report sets out the Council's forecast position for the 2010/11 financial year based on eleven months of actuals to the end of February 2011. Parts 1 and 2 include projections for revenue, balances and reserves. The Capital Monitoring is included at Part 3. Funding changes and Other Financial Issues are included in Part 4.
2. This is the last Financial Monitoring Report before the Provisional Outturn Report to Cabinet on 22 June 2011, which will set out the financial position for 2010/11.

Summary Revenue Position

3. To enable comparison to previous 2010/11 reports, the table on the next page has been adjusted to show the forecast Directorate position before the changes relating to IFRS have been made. The table also shows the comparable forecast included in the report to Cabinet on 15 March 2011. The in – year Directorate forecast underspend including the Council elements of the Pooled Budgets is -£3.318m (-0.86%) compared to -£0.494m (-0.13%) reported last month.
4. Directorates have been working hard to reduce costs in readiness for the savings which need to be achieved in future years in delivering the Business Strategies which has led to some of savings being achieved early. This is reflected in the underspend position being reported.
5. As set out in Annex 5 general balances are £13.763m. Taking into account the forecast underspend consistent with IFRS reporting requirements (-£6.817m), the consolidated revenue balances forecast as at 31 March 2011 is £20.580m.

| | Latest Budget 2010/11 | Forecast Outturn 2010/11 | Variance Forecast February 2011 | Variance Forecast February 2011 | Variance Forecast January 2011 | Variance Forecast January 2011 |
|---|-----------------------------|--------------------------------|--|--|---|---|
| | £m | £m | £m | % | £m | % |
| Children, Young People & Families | 96.938 | 94.512 | -2.426 | -2.50 | -0.979 | -1.01 |
| Social & Community Services | 204.699 | 204.344 | -0.355 | -0.17 | +0.147 | +0.07 |
| Environment & Economy | 71.809 | 71.562 | -0.247 | -0.34 | -0.308 | -0.43 |
| Oxfordshire Customer Services | 1.409 | 0.261 | -1.148 | -81.48 | -0.853 | -60.58 |
| Chief Executive's Office | 10.890 | 10.050 | -0.840 | -7.71 | -0.732 | -6.73 |
| In year Directorate total | 385.745 | 380.729 | -5.016 | -1.30 | -2.725 | -0.71 |
| Add: Overspend on Council Elements of Pooled Budgets | | | +1.698 | | +2.231 | |
| Total Directorate variation including Pooled Budgets | | | -3.318 | -0.86 | -0.494 | -0.13 |

International Financial Reporting Standards (IFRS)

6. From 2010/11 all local authorities are required to prepare their accounts using International Financial Reporting Standards (IFRS). The basis for recognising income from grants and contributions relating to capital and revenue expenditure changes under IFRS and the Final Accounts will reflect unspent elements of grants as an underspend. The table below sets out the forecast position at year end, reflecting an underspend consistent with IFRS reporting requirements of -£6.817m.

| Grant/Directorate | £m | £m |
|---|-----------|---------------|
| Dedicated Schools Grant (DSG) | -2.378 | -2.415 |
| Integrated Workforce Grant | -0.022 | |
| Sports Competition Manager Grant | -0.015 | |
| Total Children, Young People & Families | | |
| Social Care Reform Grant | -0.976 | -1.084 |
| National Dementia Strategy Grant | -0.036 | |
| New Dimensions Training Grant | -0.072 | |
| Total Social & Community Services | | |
| Total All Grant Underspends | | -3.499 |
| Total Directorate Variation (incl. Pool) | | -3.318 |
| Total Underspend for IFRS Reporting Requirements | | -6.817 |

7. Figures for each Directorate are summarised within the Annexes and individual Directorate Financial Monitoring Reports setting out the detail

behind this report which have been placed in the Members' Resource Centre.

8. The following Annexes are attached:

| | |
|---------------|---|
| Annex 1 (a-e) | Forecast Revenue Outturn by Directorate |
| Annex 2 (d-f) | Virements and Supplementary Estimates |
| Annex 3 (a-c) | Specific Grants and Area Based Grant |
| Annex 4 | Forecast earmarked reserves |
| Annex 5 | Forecast general balances |
| Annex 6 | Funding of Redundancy Costs |
| Annex 7 | Review of Charges |
| Annex 8 | Capital Programme Monitoring |
| Annex 9 | Treasury Management Lending List |
| Annex 10 | 2011/12 Virements to be approved |

Part 1 - Revenue

9. The forecast revenue outturn by Directorate based on the position to the end of February 2011 is set out below. Significant issues or movement in the variances are commented on along with the management action being taken.

Children Young People & Families (CYP&F): -£2.426m (-2.50%) in-year underspend

10. The directorate intends to bring forward a business case to use £0.750m of the underspend achieved during 2010/11 to fund the infrastructure works necessary to establish the new Hub structure for Early Intervention Services during 2011/12 in line with the Directorate's Business Strategy. This is likely to include further development of the council's Framework-I installation to ensure that there is one computer based file per child instead of potentially many as at present. The remaining underspend will be transferred to the Efficiency Reserve.

Young People & Access to Education

11. Young People & Access to Education (YP&AE) is overspending by +£0.155m on services funded by the Council. The change mainly relates to the Youth Service now forecasting an underspend of -£0.027m compared to an overspend of +£0.075m reported last month. The change is due to a reduction in the redundancy costs associated with Connexions and reduced costs from keeping posts vacant.

Children and Families

12. An underspend of -£1.515m is forecast in the Children and Families Service an increase of -£1.165m since last month.
13. The Asylum Service is now forecasting an overspend of +£0.322m compared to +£0.531m last month. The change reflects a review of the forecast following the receipt of the interim grant claim from the Home Office and as previously reported not receiving any contract amendment penalties from ending and then restarting the contracts relating to All Rights Exhausted (ARE) clients.

14. An underspend of -£1.047m is forecast for Placements, an increase of -£0.385m since the last report. The change reflects further reductions being achieved in placement costs. In addition changes to the forecast spend in respect of contract transport, agency staff and relevant 16 and 17 year olds living independently have been made.
15. The Family Support and Assessment Service are underspending by -£0.381m (-£0.290m reported last month). The change relates to unplanned contributions from other services within the council in respect of Young Carers.
16. An underspend of -£0.169m is now forecast for Locality Working. It was previously anticipated that this amount would be spent on redundancy costs in this financial year but a decision has not yet been reached.
17. Services for Disabled Children are forecasting an underspend of -£0.274m an increase of -£0.209m since the last report. This is due to the cost and number of placements being lower than originally anticipated. The position also includes the full utilisation of the Aiming High Grant.

Raising Achievement Service

18. Raising Achievement Service are forecasting an overspend of +£0.174m a reduction of -£0.230m since the last report. Outdoor Education Centres are now reporting a surplus of -£0.067m. As the centres are becoming self-financing it is proposed that the surplus should be placed in their earmarked reserve for use in future years.
19. As previously reported the forecast includes anticipated redundancy costs of £1.129m in the Equality and Diversity Achievement Service and the Primary and Secondary National Strategies Teams (grant funding that was planned pre-May 2010 to cease). However, at Schools Forum on 2 February 2011 it was agreed to keep some of the Primary and Secondary National Strategies Team in post until August. This will be funded by an underspend of -£0.466m on the DSG funding in this area.
20. Oxford Education Business Partnership are forecasting an underspend of -£0.119m. This reflects the service holding a number of posts vacant in line with the Council's recruitment freeze.

Commissioning, Performance & Quality Assurance (CPQA)

21. CPQA continues to forecast an underspend of -£1.277m which includes an underspend on Home to School Transport of -£1.397m, or -9.36% compared to a budget of £14.929m.

Dedicated Schools Grant (DSG) Funded Services

22. Services funded by DSG are forecast to underspend by -£2.378m, an increase of -£1.262m since the last report. The change reflects -£0.836m carried forward from 2009/10 that has not been committed and -£0.160m of non-schools contingency that is still uncommitted. It also includes an underspend on the Success Project of -£0.466m of which -£0.240m will be required in 2011/12 as the project is due for completion by the end of the academic year.

23. The allocation of the underspend needs to be agreed between the authority and the Schools Forum. It is anticipated that Schools Forum may wish to see much of it used for ICT related development and improvements which would benefit the majority of schools.

Social & Community Services: -£0.355m (-0.17%) in – year underspend

Community Services

24. Community Services is forecasting an underspend of -£0.035m. As previously reported this includes an underspend of -£0.105m that relates to the 2010/11 contribution to the Cogges Trust. The Music Service is forecasting an overspend of +£0.076m. This will be carried forward and repaid over the next three years in line with the recovery programme.

Social Care for Adults

25. Social Care for Adults is forecasting an overspend of +£0.155m, compared to +£0.535m last month.
26. Fairer Charging and Residential Client Income is forecast to be underachieved by £0.310m a reduction of £0.194m since the last report. The change represents the movement of clients from Physical Disabilities to Older People.
27. An underspend of -£0.149m is forecasted in the Integrated Mental Health Service compared to -£0.001m in the last report. This relates to the additional funding from Mental Health contingency being provided to fund the Council's element of the overspend on the Mental Health Pool.

Strategy & Transformation and Supporting People

28. The service is underspending by -£0.941m, of this £0.976m relates to an underspend on the Social Care Reform Grant which will be requested to be carried forward to 2011/12.

Pooled Budgets

Older People, Physical Disabilities & Equipment Pool

29. The Older People, Physical Disabilities and Equipment Pooled Budget is forecast to overspend by +£4.507m. Including the +£0.686m overspend brought forward from 2009/10, the Council elements are forecast to overspend by +£0.733m (a decrease of -£0.565m since the last report). The Primary Care Trust (PCT) element is projected to overspend by +£3.774m (an increase of +£0.135m since the last report).

| Original Budget 2010/11 £m | Latest Budget 2010/11 £m | | Forecast Variance February 2011 £m | Variance January 2011 £m | Change in Variance £m |
|----------------------------------|--------------------------------|---|--|-----------------------------------|--------------------------------|
| | | Council Elements: | | | |
| 53.052 | 51.417 | Older People | | | |
| | | Care Homes | -0.158 | +0.123 | -0.281 |
| 28.818 | 29.293 | Community Support | -0.329 | -0.132 | -0.197 |
| | | Purchasing Budget | | | |
| 81.870 | 80.710 | Total Older People | -0.487 | -0.009 | -0.478 |
| | | Physical Disabilities | | | |
| 2.450 | 2.450 | Care Homes | +0.535 | +0.570 | -0.035 |
| 4.652 | 4.616 | Community Support | +0.544 | +0.575 | -0.031 |
| | | Purchasing Budgets | | | |
| 7.102 | 7.066 | Total Physical Disabilities | +1.079 | +1.145 | -0.066 |
| 1.169 | 1.169 | Equipment | | | |
| | | Forecast in-year variance | +0.141 | +0.162 | -0.021 |
| 90.141 | 88.945 | Total Forecast in year variance – Council Elements | +0.733 | +1.298 | -0.565 |
| | | | | | |
| 17.917 | 23.760 | PCT elements: | | | |
| 4.047 | 4.047 | Older People | +2.476 | +2.313 | +0.163 |
| 0.312 | 0.311 | Physical Disabilities | +1.040 | +1.071 | -0.031 |
| | | Equipment | +0.258 | +0.255 | +0.003 |
| 22.276 | 28.118 | Total Forecast in-year variance – PCT Elements | +3.774 | +3.639 | +0.135 |
| 112.417 | 117.063 | Total | +4.507 | +4.937 | -0.430 |

Council Elements

30. The Older Persons budget is underspending by -£0.487m compared to -£0.009m reported last month. This is due to reduced forecast spend on residential beds and external home support and a reduction in the amount owed to a creditor which was accrued last year.
31. Additional funding has been provided by the Oxford Radcliffe Hospital Trust and the PCT to relieve pressures on delayed transfers of care. Funding was also provided via the PCT from the Department of Health allocation for reablement linked to hospital discharge. This funding will be supplemented by the additional resource from the National Health Service (NHS) for adult social care announced by the Department of Health at the beginning of January 2011. The Council's allocation is £1.5m. Approximately £1m has been committed but most of this will be spent in future years. The principle that has been agreed with the PCT is that the carried forward resources will be earmarked for this purpose. The balance is available to reduce the overspend on the pool. This is not yet reflected in the report.

32. The Physical Disabilities Budget is forecast to overspend by +£1.079m on Residential and Nursing Beds plus External and Internal Home Support. The decrease of -£0.066m since the last report reflects a small reduction in client numbers in care homes and home support.

Primary Care Trust Elements

33. The PCT element of the pool is forecast to overspend by +£3.774m, an increase of +£0.135m on the previous forecast. The PCT made an additional contribution of £3.8m in March 2011 in respect of their element of this overspend. The expectation is that the variation will be nil at year end.

Learning Disabilities Pool

34. The Learning Disabilities Pooled Budget is forecast to overspend by +£1.628m.

| Original Budget | Latest Budget | | Variance February 2011 | Variance January 2011 | Change in Variance |
|------------------------|----------------------|-----------------------------|-------------------------------|------------------------------|---------------------------|
| £m | £m | | £m | £m | £m |
| | | | | | |
| | | Council Contribution | | | |
| 9.688 | 9.677 | Residential Services | +0.937 | +0.828 | +0.109 |
| 17.421 | 17.433 | Supported Living | +0.092 | -0.043 | +0.135 |
| 15.307 | 15.314 | Community Support | -0.064 | +0.148 | -0.212 |
| 42.416 | 42.424 | Council Total | +0.965 | +0.933 | +0.032 |
| | | PCT Contribution | | | |
| 7.236 | 7.270 | Residential Services | +0.702 | +0.620 | +0.082 |
| 13.010 | 13.057 | Supported Living | +0.069 | -0.032 | +0.101 |
| 11.432 | 11.447 | Community Support | -0.108 | +0.066 | -0.174 |
| 31.678 | 31.774 | PCT Total | +0.663 | +0.654 | +0.009 |
| 74.094 | 74.198 | Total | +1.628 | +1.587 | +0.041 |

35. The forecast has increased by +£0.041m largely due to an increase in unachievable income of £0.020m and a reduction in the efficiency savings expected to be achieved this financial year. The PCT made an additional contribution of £0.600m in March 2011 in respect of their element of the overspend. The expectation is that the PCT element of the Pool will be nil at year end. The Council's element of the overspend will be carried forward and recovered in 2011/12 in line with the action plan agreed.

Community Safety

36. The Fire & Rescue Service is forecasting an underspend of -£0.557m, an increase of -£0.137m from the last report. The retained duty system (RDS) underspend has increased by £0.075m due to lower than forecast emergency call outs and management action taken to control non emergency expenditure. The full RDS underspend of -£0.135m will be returned to balances as in previous years. The remaining underspend in Fire & Rescue and the remainder of Community Safety is explained by delayed completion of projects (Fire Control, training hub etc), late receipt of a grant and tight control of expenditure.

Environment & Economy: -£0.247m (-0.34%) in – year underspend

Highways and Transport

37. The service continues to forecast an underspend of -£0.150m after taking account of not drawing down on the Parking Account to maintain the balance on the reserve and a planned transfer of £1m relating to pension costs. An action plan to deliver £0.987m additional road maintenance work including patching, defects and minor structural repairs by 31 March 2011 is in place.

Sustainable Development

38. Planning Implementation is underspending by -£0.200m and the rest of Sustainable Development are underspending by -£0.144m.
39. Waste Management is forecasting a break-even position after the estimated underspend of -£2.126m has been transferred to reserves. The underspend has increased by -£0.388m since the last report mainly due to a further decrease in tonnage being disposed of (2 kilo tonnes at £0.139m) and the final confirmation of the level of diversion credits (reduced by £0.235m) being payable to the district following an agreement at Oxfordshire Waste Partnership. The Waste Treatment Contract has now been signed and the first stage payment of £2.404m has been made. A contribution from the reserve has been made to fund this.
40. Property Asset Management are forecasting an underspend of -£0.018m a decrease of +£0.078m since the last report. The change reflects the cost of redundancies in Facilities Management of £0.134m. This also includes an underspend of -£0.140m on non-domestic rates which will be returned to balances at the end of the financial year in line with Council policy.

Oxfordshire Customer Services: -£1.148m (-81.48%¹) in – year underspend

41. Oxfordshire Customer Services are reporting an underspend of -£1.148m an increase of -£0.295m since the last report. This includes an increase of -£0.110m in the underspend on the services formerly in Shared Services. This is due to Business Strategy savings being made earlier than expected and other savings from reduced office expenses and vacancies.
42. Meals supplied by Food with Thought are 4.1% above target to the end of January 2011 and a trading surplus of £0.260m is forecasted for 2010/11. This will be transferred to the reserve and used for future investment in the service. QCS Cleaning is on target to break-even.
43. ICT is continuing to forecast an underspend of -£0.400m because two large, complex projects relating to Oxfordshire Community Network and the Disaster Recovery Centre that will not be completed until the first or second quarters of 2011/12. The service will therefore be requesting to carry forward the underspend to enable the projects to be completed next year.

¹ Compared to Net Expenditure

44. The Adult Learning Service is overspending by +£0.092m an increase of +£0.010m since the last report. The overspend will be carried forward to 2011/12 and the service has a recovery programme in place to repay the overspend by March 2013.

Chief Executive's Office: -£0.840m (-7.71%) in – year underspend

45. Business Support is forecasting an underspend of -£0.181m and Strategy and Communications are underspending by -£0.508m. These underspends will be used to off set redundancy costs of £0.588m for the whole directorate.
46. Legal Services is forecasting an overspend of +£0.050m a reduction of -£0.050m since the last report. The improved position is based on lower expenditure on Counsel and legal fees and additional income. Democratic Services is forecasting an underspend of -£0.120m. As previously reported part of this will be requested as a carry forward to fund costs associated with Education Appeals in 2011/12.
47. The Coroner's Service is forecasting an underspend of -£0.095m an increase of -£0.025m. Any variance against this service will be returned to Council balances at the end of the year.
48. Human Resources is forecasting an underspend of -£0.189m. A carry forward request will be made to enable the completion of the two year funding for the Apprenticeship Scheme and the employment of a Performance and Engagement Lead.
49. Corporate Finance & Internal Audit is underspending by -£0.268m. This includes an underspend of -£0.168m on the External Audit fee which as previously reported will be returned to balances at year end.

Redundancy Costs

50. Redundancy costs of £4.022m are included in the forecasts in this report, an increase of £0.781m since the last report. As shown in annex 6, £2.948m is being met by Directorates and £1.074m from the Efficiency Reserve.

Virements and Supplementary Estimates

51. Virements previously approved are shown in Annex 2b and 2c and virements to note in Annex 2d. Annex 2e shows the cumulative virements to date and their status in respect of requiring Council approval where larger than £0.5m.

Bad Debt Write Offs

52. There were 300 general write offs to the end of February 2011 totalling £125,158 an increase of £3,020 since the last report. Most of these were very small and not economically effective to recover. In addition Client Finance has written off 134 debts totalling £61,270.
53. Due to insolvency, it is recommended that a debt of £21,406 be written off and the amount charged against the provision for bad debts. The client, who although was assessed under the Fairer Charging scheme as being required to contribute towards care, did not have any assets. Upon death

the client's estate was declared insolvent and no further claim could be made by the Council to recover the fees outstanding.

Strategic Measures

54. The average cash balance during February 2011 was £230.7m and the average rate of return was 1.03%. It is expected that the budgeted income for deposits of £1.9m will be achieved. The Treasury Management Lending list and a list of the changes to the list since the last report are included in Annex 9.

Part 2 - Balance Sheet

Reserves

55. Forecast Reserves have increased by £3.696m to £72.323m since the last report. The variation is mainly due to the increase of £4.128m in the Carryforward reserve due to the change in overall forecast position. The other variations have been discussed elsewhere in the report and include the additional contribution to the Waste Management reserve and first stage payment of £2.404m for the Waste Treatment Contract from the Waste Management reserve.
56. As noted in the report to Cabinet on 21 September 2011 the balance from the in year grant reductions (£0.266m) that had not been allocated to the directorates would be met from the Efficiency Reserve if it could not be met by grant underspends at the end of the year. It is recommended that Cabinet agree a contribution from the Efficiency Reserve.

Local Authority Business Growth Incentive (LABGI)

57. The estimated drawdown from the LABGI reserve is expected to be £0.359m less than the total allocation of £0.618m for 2010/11 agreed as part of the 2010/11 budget. An update and recommendation for the use of the unused allocations will be included in the Provisional Outturn Report.

Balances

58. General balances are £13.763m. Calls on balances in year, excluding the allocation of Performance Reward Grant, total £1.5m. Included in the report are further underspends totalling £0.538m that will potentially be returned to balances. These relate to the Audit Fee (paragraph 49), Rates (paragraph 40), Retained Duty System in Fire and Rescue (paragraph 36), and the Coroner's Service (paragraph 47).

Part 3 –Capital Monitoring

59. The capital monitoring position set out in Annex 8, shows forecast expenditure of £86.8m in 2010/11 (excluding schools local capital), a decrease of £2.2m compared to the latest capital programme and a decrease of £1.4m compared to the position reported last month. The table on the next page summarises the variations by directorate and the main variations by scheme are explained in the following paragraphs.

| Directorate | Latest Capital Programme (Position as at end of Dec '10, approved by Cabinet Feb '11) £m | Forecast Expenditure (Position as at end of February 2011) £m | Forecast Variation £m |
|-------------------------------------|--|---|------------------------------|
| Children, Young People & Families | 56.2 | 56.0 | -0.2 |
| Social & Community Services | 6.7 | 5.8 | -0.9 |
| Environment & Economy - Transport | 19.9 | 19.1 | -0.8 |
| Environment & Economy - Other | 5.3 | 5.0 | -0.3 |
| Oxfordshire Customer Services | 0.9 | 0.9 | 0 |
| Chief Executive's Office | 0 | 0 | |
| Total Directorate Programmes | 89.0 | 86.8 | -2.2 |
| Schools Capital/ Devolved Formula | 11.9 | 11.9 | 0 |
| Earmarked Reserves | 0.1 | 0.1 | 0 |
| Total Capital Programme | 101.0 | 98.8 | -2.2 |

Children, Young People & Families

60. There are no significant variations to report.

Social & Community Services

61. The forecast for Extra Care Housing - Adaptations to Existing Properties has reduced by £0.4m as the first payment for the Greater Leys scheme will not take place this financial year. There have also been £0.2m reductions in forecasts for ICT programmes.

Environment & Economy – Transport

62. The forecast spend for the Transport Programme is now £19.1m, which is a reduction of £0.8m compared to the last approved capital programme and a reduction of £0.5m compared to the position reported last month.
63. There has been £0.3m reduction in the forecast for Didcot Parkway Forecourt due to delays obtaining Network Rail approvals and £0.2m overall decrease in forecasts on various other small schemes.
64. One developer funded scheme has been brought forward from Capital Programme Appendix B (restricted developer agreement where the scope of the scheme is to be confirmed) into the capital programme in 2011/12: Jack Straws Lane Cycle Measures (£0.075m).

Environment & Economy - Other

65. The Salix Energy Programme has been reduced by £0.1m as although several agreements are in place work will not now be carried out in this financial year.

Actual Expenditure

66. As at the end of February actual capital expenditure for the year to date was £58.9m (excluding schools local spend), which is an increase of £5.8m from last month. This is 68% of the total forecast expenditure of £86.8m, which is still around 4% below the expected position compared to the profile of expenditure in previous years. Committed spend is 91% of the forecast.

Part 4 – Funding Changes & Other Financial Issues

Funding Changes for 2011/12

Grants for 2011/12 relating to services for which funding has already been agreed

67. The table below sets out grant notifications that the Council has received since the 2011/12 budget was agreed by Council on 15 February 2011. Final confirmation has been received for a number of grants where only provisional or indicative allocations were known. Three new notifications have also been received. In total additional funding of £1.941m is available. The agreed budget for 2011/12 includes funding for all of these services. Cabinet are recommended to delay a decision on how the extra funding is allocated until after the outcomes of the various consultations are known.

| | Budgeted £m | Confirmed £m | Difference £m | Notified |
|--------------------------------|------------------------|-------------------------|--------------------------|-------------------------------|
| <u>Final Confirmation</u> | | | | |
| Music Grant | 0.640 | 0.704 | 0.064 | 28 February 2011 |
| Early Intervention Grant (EIG) | 21.329 | 21.423 | 0.094 | 28 February 2011 |
| Community Safety Grant | 0.563 | 0.567 | 0.004 | 10 February 2011 ² |
| Council Tax Freeze Grant | 7.063 | 7.067 | 0.004 | 24 March 2011 |
| <u>First Notification</u> | | | | |
| Youth Justice Grant | | 0.924 | 0.924 | 21 March 2011 |
| Extended Rights to Free Travel | | 0.630 | 0.630 | 4 April 2011 |
| Natural England ³ | | 0.221 | 0.221 | 15 February 2011 |
| Total | | | 1.941 | |

Grants for 2011/12 provided for the provision of additional services

68. Further grants totalling £4.295m have also been notified for which additional services will be provided. As noted in the previous report the Department for Transport is providing funding for additional winter maintenance and this has now been confirmed at £3.525m. It is recommended that Cabinet agree that these grants are spent in accordance with the terms and conditions attached to them and are allocated to the appropriate Directorates.

² Announced after papers were published for Council

³ £0.300m grant but £0.094m needs to be ringfenced as only £0.221m of service provision in budget & it's a ringfenced grant

| | Confirmed Allocation £m | Notified |
|----------------------------|--|------------------|
| Winter Maintenance Funding | 3.525 | 24 March 2011 |
| New Homes Bonus | 0.491 | 21 February 2011 |
| Community Transport | 0.279 | 9 March 2011 |
| Total | 4.295 | |

Unaccompanied Asylum Seeker Children Grant

69. The Home Office has confirmed that authorities will be able to reclaim reimbursement for qualifying costs incurred in supporting Unaccompanied Asylum Seeker Children during 2011/12 at the same daily rates as applicable to 2010/11. The amount claimed for 2010/11 is £1.550m, however it is anticipated that 2011/12 will see a continued tightening of eligibility rules. Indicative income from this reimbursement for 2011/12 is estimated at £1.200m which would be in addition to the confirmed grants above.

Pupil Premium Grant

70. Further information regarding the Pupil Premium Grant was released on 18 March 2011. The grant is not part of the school's budget shares and is not part of the Individual Schools Budget. The grant is ring-fenced and the majority of the grant will be passported to schools, which is estimated to be £3.7m. The authority has discretion over a small proportion of the grant relating to pupils not in school. The grant does not have to be completely spent by schools in the financial year beginning 1 April 2011; some or all of it may be carried forward to future financial years. Allocations of the grant will be confirmed in June 2011 once pupil data from the January 2011 Census has been validated and agreed.

Performance Reward Grant

71. Notification of the Performance Reward Grant for 2010/11 for the Adult Skills target which had been running to a longer timescale was received in mid March. The total of the grant is £0.968m of which 30% (£0.290m) is to be spent on Capital and 70% (£0.678m) to be spent on Revenue. The grant will be allocated as agreed by a special meeting of the Public Services Board in early summer.

Review of Charges

72. Within the Review of Charges included in Annex 4b of the Business Strategy & Service and Resource Planning Report that was agreed by Cabinet on 25 January 2011, several elements of the directorates new charges were either not yet developed or in draft form. The tables below provide information of the proposed charging rates for pre-planning application advice and the suite of charges for archaeology. Cabinet are recommended to agree the charges in the table included in annex 7

Changes to presentation of the 2011/12 Budget

73. Annex 10 includes requests for restructuring virements in respect to changes to the Quality and Compliance Service in Social & Community Services and Commissioning Performance and Quality Assurance in Children, Education & Families. These services will continue to be managed

under existing arrangements in the separate directorates in the short term. As this is a restructuring virement it does not represent a policy change.

RECOMMENDATIONS

74. The Cabinet is RECOMMENDED to:

- (a) note the report;**
- (b) Agree the contribution of £0.266m from the Efficiency Reserve to offset the shortfall of in-year grant reductions as set out paragraph 56;**
- (c) Agree the bad debt write off as set out in paragraph 53;**
- (d) Agree the Pre-Planning and Archaeology charges set out in paragraph 72 and Annex 7;**
- (e) Agree to defer a decision on the use of the extra funding of £1.941m, notified for services for which funding has already been agreed, until the outcomes of the consultations are known as set out in paragraph 67;**
- (f) Agree that the grants provided for the provision of additional services of £4.295m are spent in accordance with the terms and conditions attached to them and are allocated to the appropriate Directorates as set out in paragraph 68;**
- (g) Approve virements for financial year 2011/12 included in Annex 10 and set out in paragraph 73.**

SUE SCANE

Assistant Chief Executive & Chief Finance Officer

Background papers: Directorate Financial Monitoring Reports 28 February 2011

Contact Officers: Kathy Wilcox, Principal Financial Manager
Tel: (01865) 323981
Lorna Baxter, Assistant Head of Finance (Corporate Finance)
Tel: (01865) 323971

April 2011

| |
|--------|
| 1,698 |
| -6,817 |

**February Financial Monitoring Report
CABINET - 19 April 2011
Budget Monitoring**

Annex 1

| Ref | Directorate | BUDGET 2010/11 | | | | | Outturn Forecast Year end Spend/Income | Projected Year end Variation | Actual Expenditure (Net) | Variation to Budget | Projected Year end Variance Traffic Light Indicator | |
|-----|--|--------------------|---|----------------------|---------------------------------------|--------------------|---|--|--------------------------------|------------------------|---|------|
| | | Original Budget | Brought Forward from 2009/10 Surplus + Deficit - £000 | Virements to Date | Supplementary Estimates to Date | Latest Estimate | | | | | | |
| (1) | (2) | £000 (3) | (4) | £000 (5) | £000 (6) | £000 (7) | £000 (8) | underspend - overspend + £000 (9) | £000 (10) | £000 (11) | underspend - overspend + £000 (12) | (13) |
| | Contributions to (+)/from (-) reserves | 3,405 | -1,066 | 1,916 | | 4,255 | 14,798 | 10,543 | | | | |
| | Contribution to (+)/from(-) balances | 3,344 | | -266 | -1,390 | 1,688 | 1,688 | 0 | | | | |
| | Capital Financing | 39,303 | | | | 39,303 | 37,953 | -1,350 | | | | |
| | Interest on Balances | -1,341 | | | | -1,341 | -1,341 | 0 | | | | |
| | Strategic Measures Budget | 44,711 | -1,066 | 1,650 | -1,390 | 43,905 | 53,098 | 9,193 | | | | |
| | Area Based Grant (income) | -45,656 | | 5,876 | | -39,780 | -39,780 | 0 | | | | |
| | Budget Requirement | 389,870 | 0 | 0 | 0 | 389,870 | 390,548 | 678 | | | | |

Total External Financing to meet Budget Requirement

| | | | | | | | | | | | | |
|---------------------------------|---------|---|---|---|---|---------|---------|---|--|--|--|--|
| Revenue Support Grant | 13,481 | | | | | 13,481 | 13,481 | 0 | | | | |
| Business rates | 92,840 | | | | | 92,840 | 92,840 | 0 | | | | |
| Council Tax | 283,549 | | | | | 283,549 | 283,549 | 0 | | | | |
| Other grant income (e.g. LABGI) | | | | | | 0 | 0 | 0 | | | | |
| External Financing | 389,870 | 0 | 0 | 0 | 0 | 389,870 | 389,870 | 0 | | | | |

Consolidated revenue balances position

| | |
|--|---------------|
| Forecast County Fund Balance net of City Schools (Annex 5) | 13,763 |
| Variation of OCC elements of the OP&PD and LD Pooled Budgets | -1,698 |
| In-year directorate variation to be met from (-) or transferred to (+) Carry Forward Reserve | 8,515 |
| | 20,580 |

**KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator**

| | | |
|--------|---|---|
| Budget | On track to be within +/- 1% of year end budget | G |
| | On track to be within +/- 5% of year end budget | A |
| | Estimated outturn showing variance in excess of +/- 5% of year end budget | R |

| Ref | Division of Service | BUDGET 2010/11 | | | | | Outturn Forecast Year end Spend/Income | Projected Year End Variation | Actual Expenditure (Net) February 2011 | Variation to Budget February 2011 underspend - overspend + | Projected Year end Variance Traffic Light Indicator | |
|-----|--|--------------------|---|----------------------|---------------------------------------|--------------------|---|------------------------------------|--|--|---|------|
| | | Original Budget | Brought Forward from 2009/10 Surplus + Deficit - | Virements to Date | Supplementary Estimates to date | Latest Estimate | | | | | | |
| (1) | (2) | £000 (3) | £000 (4) | £000 (5) | £000 (6) | £000 (7) | £000 (8) | £000 (9) | £000 (10) | £000 (11) | £000 (12) | (13) |
| CY1 | Young People and Access to Education | Gross Expenditure | 43,426 | 227 | -7,002 | 407 | 36,413 | -645 | 34,187 | 35,002 | 815 | G |
| | | Gross Income | -22,023 | | 1,505 | | -20,518 | 0 | -18,881 | -20,314 | -1,433 | G |
| | | | 21,403 | 227 | -5,497 | 407 | 16,540 | -645 | 15,306 | 14,688 | -618 | A |
| CY2 | Children and Families | Gross Expenditure | 77,297 | -629 | 13,017 | 91 | 87,986 | -1,790 | 80,657 | 81,762 | 1,105 | G |
| | | Gross Income | -46,410 | | -6,831 | | -53,241 | 0 | -45,886 | -46,123 | -237 | G |
| | | | 30,887 | -629 | 6,186 | 91 | 36,535 | -1,790 | 34,771 | 35,639 | 868 | A |
| CY3 | Raising Achievement Service | Gross Expenditure | 72,890 | 336 | -21,589 | | 51,345 | -292 | 47,426 | 50,850 | 3,424 | G |
| | | Gross Income | -64,925 | | 20,962 | | -43,963 | 0 | -40,297 | -50,567 | -10,270 | G |
| | | | 7,965 | 336 | -627 | 0 | 7,674 | -292 | 7,129 | 283 | -6,846 | A |
| CY4 | Commissioning, Performance and Quality Assurance | Gross Expenditure | 49,437 | 841 | -2,662 | 0 | 46,339 | -1,277 | 43,970 | 39,867 | -4,103 | A |
| | | Gross Income | -11,280 | | -188 | | -11,468 | 0 | -10,495 | -11,479 | -984 | G |
| | | | 38,157 | 841 | -2,850 | 0 | 36,148 | -1,277 | 33,475 | 28,388 | -5,087 | A |
| | Subtotal Non Delegated Budgets | | 98,412 | 775 | -2,788 | 498 | 92,893 | -4,004 | 90,681 | 78,998 | -11,683 | A |

February Financial Monitoring Report: Children, Young People & Families
CABINET - 19 April 2011
Budget Monitoring

Annex 1a

| Ref | Division of Service | BUDGET 2010/11 | | | | | Outturn Forecast Year end Spend/Income | Projected Year End Variation | Actual Expenditure (Net) February 2011 | Variation to Budget February 2011 | Projected Year end Variance Traffic Light Indicator | |
|-----|-----------------------------------|--------------------|---|------------------------------|---|----------------------------|---|--|--|---|---|------|
| | | Original Budget | Brought Forward from 2009/10 Surplus + Deficit - £000 | Virements to Date £000 | Supplementary Estimates to date £000 | Latest Estimate £000 | | | | | | |
| (1) | (2) | £000 (3) | £000 (4) | £000 (5) | £000 (6) | £000 (7) | £000 (8) | underspend - overspend + £000 (9) | £000 (10) | £000 (11) | underspend - overspend + £000 (12) | (13) |
| CY5 | Schools | | | | | | | | | | | |
| | Gross Expenditure | 342,767 | -775 | -177 | | 341,815 | 340,978 | -837 | 313,254 | 367,194 | 53,940 | G |
| | Gross Income | -342,129 | | 355 | | -341,774 | -341,774 | 0 | -313,800 | -380,111 | -66,311 | G |
| | Less City Schools Reorganisation | 638 | -775 | 178 | 0 | 41 | -796 | -837 | -546 | -12,917 | -12,371 | R |
| | Less recharges within directorate | -3,947 | | | | -3,947 | -3,947 | 0 | | | 0 | G |
| | | 3,947 | | | | 3,947 | 3,947 | 0 | | | 0 | G |
| | Directorate Total Expenditure | 581,870 | 0 | -18,413 | 498 | 563,955 | 559,114 | -4,841 | 519,494 | 574,675 | 55,181 | G |
| | Directorate Total Income | -482,820 | 0 | 15,803 | 0 | -467,017 | -467,017 | 0 | -429,359 | -508,594 | -79,235 | G |
| | Directorate Total | 99,050 | 0 | -2,610 | 498 | 96,938 | 92,097 | -4,841 | 90,135 | 66,081 | -24,054 | A |

Page 220

Page 220

Less: City Schools Reorganisation
 Less: DSG funded services underspend (included above)
 In-Year Directorate Variation

| |
|---------------|
| 0 |
| 2,378 |
| -2,463 |

DEDICATED SCHOOLS GRANT - DSG Funded Expenditure (Gross)

| | | | | | | | | | | | | |
|-----|---|----------------|----------|-----------|----------|----------------|----------------|---------------|--|--|--|--|
| CY1 | Children & Young People | 13,789 | | 161 | | 13,950 | 13,150 | -800 | | | | |
| CY2 | Early Years & Family Support | 18,662 | | -150 | | 18,512 | 18,237 | -275 | | | | |
| CY3 | Educational Effectiveness | 640 | | | | 640 | 174 | -466 | | | | |
| CY4 | Strategy & Performance | 6,614 | | 576 | | 7,190 | 7,190 | 0 | | | | |
| CY5 | Schools (incl Non Devolved Schools Costs) | 293,671 | | -492 | | 293,179 | 292,342 | -837 | | | | |
| | Total Gross | 333,376 | 0 | 95 | 0 | 333,471 | 331,093 | -2,378 | | | | |

KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator

| | | |
|--------|---|---|
| Budget | On track to be within +/- 2% of year end budget | G |
| | On track to be within +/- 5% of year end budget | A |
| | Estimated outturn showing variance in excess of +/- 5% of year end budget | R |

February Financial Monitoring Report: Social & Community Services
CABINET - 19 April 2011
Budget Monitoring

Annex 1b

| Ref | Division of Service | BUDGET 2010/11 | | | | | Outturn Forecast Year end Outturn | Projected Year End Variation | Profiled Budget (Net) February 2011 | Actual Expenditure (Net) February 2011 | Variation to Budget February 2011 | underspend - overspend + £000 (12) | Projected Year end Variation | Projected Year end Traffic Light Indicator |
|-------|--|-----------------------------------|--|-------------------------------------|--|---------------------------------|--|------------------------------------|---|--|--|---|------------------------------------|---|
| (1) | (2) | Original Budget £000 (3) | Brought Forward from 2009/10 Surplus + Deficit - £000 (4) | Virements to Date £000 (5) | Supplementary Estimates to Date £000 (6) | Latest Budget £000 (7) | (8) | (9) | (10) | (11) | (12) | (13) | | |
| SC1 | Community Services Gross Expenditure Gross Income | 21,747 | -305 | -6,382 | | 15,060 | 15,025 | -35 | 13,805 | 13,814 | 9 | | | G |
| | | -9,345 | | 5,704 | | -3,641 | -3,641 | 0 | -3,338 | -3,000 | 338 | | | G |
| | | 12,402 | -305 | -678 | 0 | 11,419 | 11,384 | -35 | 10,467 | 10,814 | 347 | | | G |
| SC2 | Social Care for Adults Gross Expenditure Gross Income | 175,900 | -411 | -1,713 | 170 | 173,946 | 174,101 | 155 | 159,908 | 158,393 | -1,515 | | | G |
| | | -40,343 | | 216 | | -40,127 | -40,127 | 0 | -37,235 | -36,248 | 987 | | | G |
| | | 135,557 | -411 | -1,497 | 170 | 133,819 | 133,974 | 155 | 122,673 | 122,145 | -528 | | | G |
| SC3 | Major Programmes Gross Expenditure Gross Income | 256 | | 96 | | 352 | 352 | 0 | 323 | 274 | -49 | | | G |
| | | -191 | | -96 | | -287 | -287 | 0 | -263 | -152 | 111 | | | G |
| | | 65 | 0 | 0 | 0 | 65 | 65 | 0 | 60 | 122 | 62 | | | G |
| SC4 | Strategy and Transformation (Excl Supporting People) Gross Expenditure Gross Income | 27,797 | | -2,279 | | 25,518 | 24,486 | -1,032 | 24,266 | 24,723 | 457 | | | A |
| | | -4,071 | | 491 | | -3,580 | -3,580 | 0 | -3,282 | -4,061 | -779 | | | G |
| | | 23,726 | 0 | -1,788 | 0 | 21,938 | 20,906 | -1,032 | 20,984 | 20,662 | -322 | | | A |
| SC4_5 | Supporting People Gross Expenditure Gross Income | 12,092 | | -2,330 | | 9,762 | 9,853 | 91 | 8,779 | 10,103 | 1,324 | | | G |
| | | -185 | | 0 | | -185 | -185 | 0 | -170 | -1,293 | -1,123 | | | G |
| | | 11,907 | 0 | -2,330 | 0 | 9,577 | 9,668 | 91 | 8,609 | 8,810 | 201 | | | G |
| SC5_1 | Fire & Rescue Service Gross Expenditure Gross Income Net Expenditure | | | 24,540 | | 24,540 | 23,983 | -557 | 22,492 | 21,440 | -1,052 | | | A |
| | | | | -413 | | -413 | -413 | 0 | -377 | -625 | -248 | | | G |
| | | 0 | 0 | 24,127 | 0 | 24,127 | 23,570 | -557 | 22,115 | 20,815 | -1,300 | | | A |

February Financial Monitoring Report: Social & Community Services
CABINET - 19 April 2011
Budget Monitoring

Annex 1b

| Ref | Division of Service | BUDGET 2010/11 | | | | | Outturn Forecast Year end Outturn | Projected Year End Variation | Profiled Budget (Net) February 2011 | Actual Expenditure (Net) February 2011 | Variation to Budget February 2011 underspend - overspend + | Projected Year end Variance Traffic Light Indicator |
|-------|--------------------------------------|--------------------------|---|----------------------------|--|------------------------|-----------------------------------|------------------------------|-------------------------------------|--|--|---|
| (1) | (2) | Original Budget £000 (3) | Brought Forward from 2009/10 Surplus + Deficit - £000 (4) | Virements to Date £000 (5) | Supplementary Estimates to Date £000 (6) | Latest Budget £000 (7) | £000 (8) | £000 (9) | £000 (10) | £000 (11) | £000 (12) | (13) |
| SC5_2 | Emergency Planning Service | | | | | | | | | | | |
| | Gross Expenditure | | | 404 | | | 404 | 0 | 370 | 400 | 30 | G |
| | Gross Income | | | | | | 0 | 0 | 0 | -51 | -51 | |
| | Net Expenditure | 0 | 0 | 404 | 0 | 404 | 404 | 0 | 370 | 349 | -21 | G |
| SC5_3 | Safer Communities Unit | | | | | | | | | | | |
| | Gross Expenditure | | | 921 | | 921 | 886 | -35 | 844 | 866 | 22 | A |
| | Gross Income | | | | | | 0 | 0 | 0 | -135 | -135 | |
| | Net Expenditure | 0 | 0 | 921 | 0 | 921 | 886 | -35 | 844 | 731 | -113 | A |
| SC5_4 | Traveller Sites | | | | | | | | | | | |
| | Gross Expenditure | | | 963 | | 963 | 963 | 0 | 883 | 857 | -26 | G |
| | Gross Income | | | -868 | | -868 | -868 | 0 | -796 | -765 | 31 | G |
| | Net Expenditure | 0 | 0 | 95 | 0 | 95 | 95 | 0 | 87 | 92 | 5 | G |
| SC5_5 | Trading Standards | | | | | | | | | | | |
| | Gross Expenditure | | | 2,637 | | 2,637 | 2,611 | -26 | 2,417 | 2,408 | -9 | G |
| | Gross Income | | | -303 | | -303 | -303 | 0 | -278 | -257 | 21 | G |
| | Net Expenditure | 0 | 0 | 2,334 | 0 | 2,334 | 2,308 | -26 | 2,139 | 2,151 | 12 | A |
| | Directorate Total Expenditure | 237,792 | -716 | 16,857 | 170 | 254,103 | 252,664 | -1,439 | 234,087 | 233,278 | -809 | G |
| | Directorate Total Income | -54,135 | 0 | 4,731 | 0 | -49,404 | -49,404 | 0 | -45,739 | -46,587 | -848 | G |
| | Directorate Sub-Total | 183,657 | -716 | 21,588 | 170 | 204,699 | 203,260 | -1,439 | 188,348 | 186,691 | -1,657 | G |
| | Less recharges within directorate | -13,810 | | | | -13,810 | -13,810 | 0 | -12,659 | 0 | 12,659 | G |
| | | 13,810 | | | | 13,810 | 13,810 | 0 | 12,659 | 0 | -12,659 | G |
| | Directorate Total Expenditure | 223,982 | -716 | 16,857 | 170 | 240,293 | 238,854 | -1,439 | 221,428 | 233,278 | 11,850 | G |
| | Directorate Total Income | -40,325 | 0 | 4,731 | 0 | -35,594 | -35,594 | 0 | -33,080 | -46,587 | -13,507 | G |
| | Directorate Total | 183,657 | -716 | 21,588 | 170 | 204,699 | 203,260 | -1,439 | 188,348 | 186,691 | -1,657 | G |

Add: OCC Elements of Pooled Budget Overspends
 In-Year Directorate Variation

| |
|-------|
| 1,698 |
| 259 |

February Financial Monitoring Report: Social & Community Services
 CABINET - 19 April 2011
 Budget Monitoring

Annex 1b

Pooled Budget Memorandum Accounts

| | OCC Contribution | Health Contribution | Gross Budget | Brought Forward from 2009/10 | Net Budget | Forecast Outturn | Projected year-end variation | Projected variation OCC | Projected variation PCT |
|--|---------------------|------------------------|-----------------|------------------------------------|---------------|---------------------|------------------------------------|-------------------------------|-------------------------------|
| Older People's Pooled Budgets | 81,396 | 23,760 | 105,156 | -686 | 104,470 | 106,459 | 1,989 | -487 | 2,476 |
| Physical Disabilities Pooled Budget | 7,066 | 4,047 | 11,113 | | 11,113 | 13,232 | 2,119 | 1,079 | 1,040 |
| Equipment Pooled Budget | 1,169 | 311 | 1,480 | | 1,480 | 1,879 | 399 | 141 | 258 |
| Older People's, Physical Disabilities and Equipment Pooled Budget | 89,631 | 28,118 | 117,749 | -686 | 117,063 | 121,570 | 4,507 | 733 | 3,774 |
| Learning Disabilities Pooled Budget | 42,424 | 31,774 | 74,198 | | 74,198 | 75,826 | 1,628 | 965 | 663 |

Note: Contributions to the pool are shown within gross expenditure figures above for the relevant division of service

KEY TO TRAFFIC LIGHTS
 Balanced Scorecard Type of Indicator

| | | |
|--------|---|---|
| Budget | On track to be within +/- 1% of year end budget | G |
| | On track to be within +/- 5% of year end budget | A |
| | Estimated outturn showing variance in excess of +/- 5% of year end budget | R |

February Financial Monitoring Report: Environment & Economy
CABINET - 19 April 2011
Budget Monitoring

Annex 1c

| Ref | Directorate | BUDGET 2010/11 | | | | | Latest Estimate | Outturn Forecast Year end Spend/Income | Projected Year end Variation | Profiled Budget (Net) February 2011 | Actual Expenditure (Net) February 2011 | Variation to Budget February 2011 underspend - overspend + | Projected Year end Variance Traffic Light Indicator |
|-----|-----------------------------------|-----------------|--|-------------------|---------------------------------|----------|-----------------|--|------------------------------|-------------------------------------|--|--|---|
| | | Original Budget | Brought Forward from 2009/10 Surplus + Deficit - | Virements to Date | Supplementary Estimates to Date | | | | | | | | |
| (1) | (2) | £000 (3) | £000 (4) | £000 (5) | £000 (6) | £000 (7) | | £000 (8) | £000 (9) | £000 (10) | £000 (11) | £000 (12) | (13) |
| EE1 | Transport | | | | | | | | | | | | |
| | Gross Expenditure | 50,189 | 95 | -859 | | 49,425 | | 49,110 | -315 | 45,306 | 39,495 | -5,811 | G |
| | Gross Income | -10,471 | | 137 | | -10,334 | | -10,034 | 300 | -9,473 | -10,039 | -566 | A |
| | | 39,718 | 95 | -722 | 0 | 39,091 | | 39,076 | -15 | 35,833 | 29,456 | -6,377 | G |
| EE2 | Sustainable Development | | | | | | | | | | | | |
| | Gross Expenditure | 27,542 | 253 | 13 | 448 | 28,256 | | 28,150 | -106 | 25,901 | 20,473 | -5,428 | G |
| | Gross Income | -1,912 | | -37 | | -1,949 | | -2,187 | -238 | -1,787 | -1,834 | -47 | R |
| | | 25,630 | 253 | -24 | 448 | 26,307 | | 25,963 | -344 | 24,115 | 18,639 | -5,476 | G |
| EE3 | Property Services | | | | | | | | | | | | |
| | Gross Expenditure | 18,012 | 58 | 2,162 | | 20,232 | | 20,214 | -18 | 18,546 | 17,001 | -1,545 | G |
| | Gross Income | -18,471 | | -955 | | -19,426 | | -19,426 | 0 | -17,807 | -18,593 | -786 | G |
| | | -459 | 58 | 1,207 | 0 | 806 | | 788 | -18 | 739 | -1,592 | -2,331 | A |
| EE4 | Business Support | | | | | | | | | | | | |
| | Gross Expenditure | 5,524 | 0 | 81 | | 5,605 | | 5,735 | 130 | 5,138 | 5,194 | 56 | A |
| | Gross Income | -5 | | 5 | | 0 | | 0 | 0 | 0 | -6 | -6 | A |
| | Less recharges within directorate | 5,519 | 0 | 86 | 0 | 5,605 | | 5,735 | 130 | 5,138 | 5,188 | 50 | A |
| | | -1,928 | | -637 | | -2,565 | | -2,013 | 552 | -2,351 | -2,377 | -26 | R |
| | | 1,928 | | 637 | | 2,565 | | 2,013 | -552 | 2,351 | 2,377 | 26 | R |
| | Directorate Expenditure Total | 99,339 | 406 | 760 | 448 | 100,953 | | 101,196 | 243 | 92,541 | 79,786 | -12,755 | G |
| | Directorate Income Total | -28,931 | 0 | -213 | 0 | -29,144 | | -29,634 | -490 | -26,716 | -28,095 | -1,379 | G |
| | Directorate Total Net | 70,408 | 406 | 547 | 448 | 71,809 | | 71,562 | -247 | 65,825 | 51,691 | -14,134 | G |

KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator

| | | |
|--------|---|---|
| Budget | On track to be within +/- 2% of year end budget | G |
| | On track to be within +/- 5% of year end budget | A |
| | Estimated outturn showing variance in excess of +/- 5% of year end budget | R |

February Financial Monitoring Report: Oxfordshire Customer Services
CABINET - 19 April 2011
Budget Monitoring

Annex 1d

| Ref | Directorate | BUDGET 2010/11 | | | | | Outturn Forecast Year end Spend/Income | Projected Year end Variation underspend - overspend + £000 (9) | Profiled Budget (Net) February 2011 £000 (10) | Actual Expenditure (Net) February 2011 £000 (11) | Variation to Budget February 2011 underspend - overspend + £000 (12) | Projected Year end Variation Traffic Light Indicator |
|-----|-----------------------------------|-----------------------------------|--|-------------------------------------|--|-----------------------------------|---|--|---|--|---|--|
| (1) | (2) | Original Budget £000 (3) | Brought Forward from 2009/10 Surplus + Deficit - £000 (4) | Virements to Date £000 (5) | Supplementary Estimates to Date £000 (6) | Latest Estimate £000 (7) | £000 (8) | £000 (9) | £000 (10) | £000 (11) | £000 (12) | (13) |
| CS1 | Fire & Rescue Service | | | | | | | | | | | |
| | Gross Expenditure | 24,675 | 117 | -24,792 | | | 0 | 0 | | | | |
| | Gross Income | -618 | | 618 | | | 0 | 0 | | | | |
| | Net Expenditure | 24,057 | 117 | -24,174 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| CS2 | Emergency Planning Service | | | | | | | | | | | |
| | Gross Expenditure | 370 | 35 | -405 | | | 0 | 0 | | | | |
| | Gross Income | | | | | | 0 | 0 | | | | |
| | Net Expenditure | 370 | 35 | -405 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| CS3 | Safer Communities Unit | | | | | | | | | | | |
| | Gross Expenditure | 884 | 7 | -911 | 20 | | 0 | 0 | | | | |
| | Gross Income | | | | | | 0 | 0 | | | | |
| | Net Expenditure | 884 | 7 | -911 | 20 | 0 | 0 | 0 | 0 | 0 | 0 | |
| CS4 | Traveller Sites | | | | | | | | | | | |
| | Gross Expenditure | 894 | | -894 | | | 0 | 0 | | | | |
| | Gross Income | -798 | | 798 | | | 0 | 0 | | | | |
| | Net Expenditure | 96 | 0 | -96 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| CS5 | Trading Standards | | | | | | | | | | | |
| | Gross Expenditure | 2,551 | 19 | -2,570 | | | 0 | 0 | | | | |
| | Gross Income | -291 | | 291 | | | 0 | 0 | | | | |
| | Net Expenditure | 2,260 | 19 | -2,279 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| CS6 | Shared Services | | | | | | | | | | | |
| | Gross Expenditure | 27,140 | 627 | -62 | | 27,705 | 26,955 | -750 | 25,396 | 27,488 | 2,092 | A |
| | Gross Income | -26,685 | | -258 | | -26,943 | -26,943 | 0 | -24,698 | -27,564 | -2,866 | G |
| | Net Expenditure | 455 | 627 | -320 | 0 | 762 | 12 | -750 | 698 | -76 | -774 | R |

February Financial Monitoring Report: Oxfordshire Customer Services
CABINET - 19 April 2011
Budget Monitoring

Annex 1d

| Ref | Directorate | BUDGET 2010/11 | | | | | | Outturn Forecast Year end Spend/Income £000 (8) | Projected Year end Variation underspend - overspend + £000 (9) | Profiled Budget (Net) <i>February 2011</i> £000 (10) | Actual Expenditure (Net) <i>February 2011</i> £000 (11) | Variation to Budget <i>February 2011</i> underspend - overspend + £000 (12) | Projected Year end Variance Traffic Light Indicator |
|---------|-----------------------------------|-----------------------------------|--|-------------------------------------|--|-----------------------------------|---------|--|--|---|--|---|---|
| | | Original Budget £000 (3) | Brought Forward from 2009/10 Surplus + Deficit - £000 (4) | Virements to Date £000 (5) | Supplementary Estimates to Date £000 (6) | Latest Estimate £000 (7) | | | | | | | |
| (1) | (2) | | | | | | | | | | | | (13) |
| CS6.1.6 | Adult Learning | Gross Expenditure | 0 | | 4,592 | | | 4,684 | 92 | 4,209 | 4,638 | 429 | A |
| | | Gross Income | 0 | | -4,701 | | | -4,701 | 0 | -4,309 | -4,802 | -493 | G |
| | | Net Expenditure | 0 | 0 | -109 | 0 | -109 | -17 | 92 | -100 | -164 | -64 | R |
| CS6.1.7 | Customer Services Centre | Gross Expenditure | 0 | | 3,990 | | | 3,990 | 0 | 3,658 | 3,306 | -352 | G |
| | | Gross Income | 0 | | -1,319 | | | -1,319 | 0 | -1,209 | -1,223 | -14 | G |
| | | Net Expenditure | 0 | 0 | 2,671 | 0 | 2,671 | 2,671 | 0 | 2,449 | 2,083 | -366 | G |
| CS6.1.8 | County Procurement | Gross Expenditure | 0 | | 633 | | | 543 | -90 | 580 | 563 | -17 | R |
| | | Gross Income | 0 | | -671 | | | -671 | 0 | -615 | -679 | -64 | G |
| | | Net Expenditure | 0 | 0 | -38 | 0 | -38 | -128 | -90 | -35 | -116 | -81 | R |
| CS6.1.9 | ICT | Gross Expenditure | 0 | | 19,555 | | | 19,155 | -400 | 17,925 | 16,883 | -1,042 | A |
| | | Gross Income | 0 | | -21,432 | | | -21,432 | 0 | -19,646 | -19,320 | 326 | G |
| | | Net Expenditure | 0 | 0 | -1,877 | 0 | -1,877 | -2,277 | -400 | -1,721 | -2,437 | -716 | R |
| | Less recharges within directorate | -4,111 | | | | | -4,111 | 0 | -3,768 | | 3,768 | G | |
| | | 4,111 | | | | | 4,111 | 0 | 3,768 | | -3,768 | G | |
| | Directorate Expenditure Total | 52,403 | 805 | -864 | 20 | 52,364 | 51,216 | -1,148 | 48,000 | 52,878 | 4,878 | A | |
| | Directorate Income Total | -24,281 | 0 | -26,674 | 0 | -50,955 | -50,955 | 0 | -46,709 | -53,588 | -6,879 | G | |
| | Directorate Total Net | 28,122 | 805 | -27,538 | 20 | 1,409 | 261 | -1,148 | 1,291 | -710 | -2,001 | R | |

KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator

| | | | |
|--------|---|---|--|
| Budget | | | |
| | On track to be within +/- 2% of year end budget | G | |
| | On track to be within +/- 5% of year end budget | A | |
| | Estimated outturn showing variance in excess of +/- 5% of year end budget | R | |

February Financial Monitoring Report: Chief Executive's Office
CABINET - 19 April 2011
Budget Monitoring

Annex 1e

| Ref | Directorate | BUDGET 2010/11 | | | | | Outturn Forecast Year end Spend/Income | Projected Year end Variation | Projected Budget (Net) February 2011 | Actual Expenditure (Net) February 2011 | Variation to Budget February 2011 underspend + overspend + | Projected Year end Variation Traffic Light Indicator |
|-----|---|-----------------------------------|--|-------------------------------------|--|-----------------------------------|---|--|--|--|---|--|
| (1) | (2) | Original Budget £000 (3) | Brought Forward from 2009/10 Surplus + Deficit - £000 (4) | Virements to Date £000 (5) | Supplementary Estimates to Date £000 (6) | Latest Estimate £000 (7) | £000 (8) | underspend - overspend + £000 (9) | £000 (10) | £000 (11) | £000 (12) | (13) |
| | TRANSFORMATION | | | | | | | | | | | |
| cc1 | Business Support | 1,201 | 174 | 129 | | 1,504 | 1,323 | -181 | 1,379 | 1,296 | -83 | R |
| | Gross Expenditure | -147 | | | | -147 | -147 | 0 | -135 | -142 | -7 | G |
| | Gross Income | 1,054 | 174 | 129 | 0 | 1,357 | 1,176 | -181 | 1,244 | 1,154 | -90 | R |
| | ICT | | | | | | | | | | | |
| | Gross Expenditure | 21,992 | | -21,992 | | 0 | 0 | 0 | | | 0 | |
| | Gross Income | -21,992 | | 21,992 | | 0 | 0 | 0 | | | 0 | |
| | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| | Strategic Human Resources & Organisational Development | | | | | | | | | | | |
| | Gross Expenditure | 3,331 | 170 | -1,027 | | 2,474 | 2,285 | -189 | 2,268 | 2,488 | 220 | R |
| | Gross Income | -3,322 | | 1,279 | | -2,043 | -2,043 | 0 | -1,873 | -2,588 | -715 | G |
| | | 9 | 170 | 252 | 0 | 431 | 242 | -189 | 395 | -100 | -495 | R |
| cc4 | Finance | | | | | | | | | | | |
| | Gross Expenditure | 3,594 | 35 | -714 | | 2,915 | 2,647 | -268 | 2,672 | 2,188 | -484 | R |
| | Gross Income | -3,543 | | 671 | | -2,872 | -2,872 | 0 | -2,633 | -2,488 | 145 | G |
| | | 51 | 35 | -43 | 0 | 43 | -225 | -268 | 39 | -300 | -339 | R |
| | Gross Expenditure | 30,118 | 379 | -23,604 | | 6,893 | 6,255 | -638 | 6,319 | 5,972 | -347 | |
| | Gross Income | -29,004 | 0 | 23,942 | | -5,062 | -5,062 | 0 | -4,641 | -5,218 | -577 | |
| | SUBTOTAL TRANSFORMATION | 1,114 | 379 | 338 | 0 | 1,831 | 1,193 | -638 | 1,678 | 754 | -924 | |

February Financial Monitoring Report: Chief Executive's Office
CABINET - 19 April 2011
Budget Monitoring

Annex 1e

| Ref | Directorate | Original Budget £000 (3) | Brought Forward from 2009/10 Surplus + Deficit - £000 (4) | Virements to Date £000 (5) | Supplementary Estimates to Date £000 (6) | Latest Estimate £000 (7) | Outturn Forecast Year end Spend/Income £000 (8) | Projected Year end Variation underspend - overspend + £000 (9) | Profiled Budget (Net) February 2011 £000 (10) | Actual Expenditure (Net) February 2011 £000 (11) | Variation to Budget February 2011 underspend - overspend + £000 (12) | Projected Year end Variance Traffic Light Indicator (13) |
|-----|---|--------------------------------|--|----------------------------------|--|--------------------------------|---|--|---|--|--|---|
| (1) | (2) | | | | | | | | | | | |
| | STRATEGY | | | | | | | | | | | |
| | Legal & Democratic Services | | | | | | | | | | | |
| | Gross Expenditure | 5,702 | 35 | 31 | 119 | 5,887 | 5,722 | -165 | 5,396 | 6,283 | 887 | A |
| | Gross Income | -2,631 | | | | -2,631 | -2,631 | 0 | -2,412 | -3,211 | -799 | G |
| | | 3,071 | 35 | 31 | 119 | 3,256 | 3,091 | -165 | 2,984 | 3,072 | 88 | R |
| | Registration Services | | | | | | | | | | | |
| | Gross Expenditure | 0 | | 1,579 | | 1,579 | 1,479 | -100 | 1,447 | 1,498 | 51 | R |
| | Gross Income | 0 | | -1,088 | | -1,088 | -1,088 | 0 | -997 | -1,165 | -168 | G |
| | | 0 | 0 | 491 | 0 | 491 | 391 | -100 | 450 | 333 | -117 | R |
| | Partnerships | | | | | | | | | | | |
| | Gross Expenditure | 920 | 60 | -70 | 125 | 1,035 | 940 | -95 | 949 | 807 | -142 | R |
| | Gross Income | -682 | | | | -682 | -682 | 0 | -625 | -633 | -8 | G |
| | | 238 | 60 | -70 | 125 | 353 | 258 | -95 | 324 | 174 | -150 | R |
| | Policy Unit | | | | | | | | | | | |
| | Gross Expenditure | 1,543 | 51 | 85 | 10 | 1,689 | 1,516 | -173 | 1,548 | 1,620 | 72 | R |
| | Gross Income | -1,294 | | | | -1,294 | -1,294 | 0 | -1,186 | -1,318 | -132 | G |
| | | 249 | 51 | 85 | 10 | 395 | 222 | -173 | 362 | 302 | -60 | R |
| | Communications, Marketing & Public Affairs | | | | | | | | | | | |
| | Gross Expenditure | 1,021 | 46 | 362 | | 1,429 | 1,189 | -240 | 1,310 | 1303 | -7 | R |
| | Gross Income | -1,023 | | | | -1,023 | -1,023 | 0 | -938 | -924 | 14 | G |
| | | -2 | 46 | 362 | 0 | 406 | 166 | -240 | 372 | 379 | 7 | R |
| | Gross Expenditure | 9,186 | 192 | 1,987 | 254 | 11,619 | 10,846 | -773 | 10,650 | 11,511 | 861 | |
| | Gross Income | -5,630 | 0 | -1,088 | 0 | -6,718 | -6,718 | 0 | -6,158 | -7,251 | -1,093 | |
| | SUBTOTAL STRATEGY | 3,556 | 192 | 899 | 254 | 4,901 | 4,128 | -773 | 4,492 | 4,260 | -232 | |

February Financial Monitoring Report: Chief Executive's Office
CABINET - 19 April 2011
Budget Monitoring

Annex 1e

| Ref | Directorate | BUDGET 2010/11 | | | | | Outturn Forecast Year end Spend/Income | Projected Year end Variation | Projected Budget (Net) February 2011 | Actual Expenditure (Net) February 2011 | Variation to Budget February 2011 underspend + overspend + | Projected Year end Variation Traffic Light Indicator |
|------|--|-----------------------------------|--|-------------------------------------|--|-----------------------------------|---|--|--|--|---|--|
| (1) | (2) | Original Budget £000 (3) | Brought Forward from 2009/10 Surplus + Deficit - £000 (4) | Virements to Date £000 (5) | Supplementary Estimates to Date £000 (6) | Latest Estimate £000 (7) | £000 (8) | underspend - overspend + £000 (9) | £000 (10) | £000 (11) | £000 (12) | (13) |
| CC9 | Change Fund Gross Expenditure Gross Income | 508 | | -750 | | -242 | -242 | 0 | -202 | 0 | 202 | G |
| | | 508 | 0 | -750 | 0 | -242 | -242 | 0 | -202 | 0 | 202 | G |
| CC10 | Corporate & Democratic Core Gross Expenditure Gross Income | 4,400 | | | | 4,400 | 4,400 | 0 | 4,033 | 3,967 | -66 | G |
| | | 4,400 | 0 | 0 | 0 | 4,400 | 4,400 | 0 | 4,033 | 3,967 | -66 | G |
| | Less recharges within directorate | -5,643 5,643 | | | | -5,643 5,643 | -5,643 5,643 | 0 0 | | | 0 0 | G G |
| | Directorate Expenditure Total | 38,569 | 571 | -22,367 | 254 | 17,027 | 15,616 | -1,411 | 20,800 | 21,450 | 650 | R |
| | Directorate Income Total | -28,991 | 0 | 22,854 | 0 | -6,137 | -6,137 | 0 | -10,799 | -12,469 | -1,670 | G |
| | Directorate Total Net | 9,578 | 571 | 487 | 254 | 10,890 | 9,479 | -1,411 | 10,001 | 8,981 | -1,020 | R |
| | Estimated redundancy & Pension costs | | | | | | 571 | 571 | | | | |
| | Directorate Expenditure Total including redundancy costs | | | | | | 16,187 | -840 | | | | |
| | Directorate Income Total | | | | | | -6,137 | 0 | | | | |
| | Directorate Net Total including redundancy costs | | | | | | 10,050 | -840 | | | | |

KEY TO TRAFFIC LIGHTS
Balanced Scorecard Type of Indicator

| | | |
|--------|---|---|
| Budget | On track to be within +/- 2% of year end budget | G |
| | On track to be within +/- 5% of year end budget | A |
| | Estimated outturn showing variance in excess of +/- 5% of year end budget | R |

**February Financial Monitoring Report
CABINET - 19 April 2011**

Annex 2a

Virements

CABINET IS RECOMMENDED TO APPROVE THE VIREMENTS AS DETAILED BELOW:

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|---|----------------------------|--|-----------------------------|---------------------------|-----------------------------|---------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | | | <u>VIREMENTS RECOMMENDED THIS REPORT</u> Intradirectorate Virements | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | 0 | 0 | 0 | 0 |
| | | | Interdirectorate Virements | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | 0 | 0 | 0 | 0 |
| | | | | | TOTAL VIREMENTS RECOMMENDED THIS REPORT | 0 | 0 | 0 | 0 |

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Virements requiring Cabinet approval are:

1. All permanent virements.
 2. Temporary virements between £250,000 and £500,000.
- NB: All virements greater than £500,000 and deemed to constitute a change in policy, will be recommended by Cabinet for approval by Council. This includes the cumulative total of virements that have previously been reported and approved.

February Financial Monitoring Report

Annex 2b

CABINET - 19 April 2011

VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN THIS REPORTS

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|---|----------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| Page 231 | Jan-11 | CYPF2-24 | Intradirectorate Virements Children, Young People & Families Children Looked After | T | Transfer of underspend carried forward from 2009/10 to offset asylum pressure | | 321 | | |
| | Jan-11 | CYPF4-1 | CPQA Management & Central Costs | T | Transfer of underspend carried forward from 2009/10 to offset asylum pressure | -321 | | | |
| | Jan-11 | CYPF4-7 | DSG Income | P | Offset Savings to DSG (Tfr to Perm) | | 132 | | |
| | Jan-11 | CYPF4-1 | CPQA Management & Central Costs | P | Offset Savings to DSG (Tfr to Perm) | -132 | | | |
| | Jan-11 | CYPF1-42 | Youth Offending Service | P | Probation Contribution to PPO post | | 45 | | -45 |
| | Jan-11 | CYPF2-52 | Family Support | P | Recode salary Budget in correct proportion | -11 | | | |
| | Jan-11 | CYPF2-25 | Agency Residential Placements | P | Recode salary Budget in correct proportion | | 11 | | |
| | Jan-11 | CYPF4-9 | Safeguarding & Quality Assurance | P | Remove grant funding in relation to Right to be cared for grant | -25 | | | |
| | Jan-11 | CYPF4-9 | Safeguarding & Quality Assurance | P | Remove grant funding in relation to Right to be cared for grant | | | 25 | |
| | Jan-11 | EE4.1 | Environment & Economy Business Improvement | P | Facilities Management Non Negotiable Recharges 2010/11 | | 343 | | |
| | Jan-11 | EE1 | Highways & Transport | P | Facilities Management Non Negotiable Recharges 2010/11 | | 71 | | -414 |
| | Jan-11 | EE3 | Property - Facilities Management | P | Facilities Management Non Negotiable Recharges 2010/11 | | | | |
| | | | | | Total Intradirectorate Virements | -489 | 923 | 25 | -459 |

February Financial Monitoring Report

Annex 2b

CABINET - 19 April 2011

VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|-----------------------------------|----------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | Dec-10 | CYPF1-21 | Intradirectorate Virements | P | Budget for Inclusion officers - adjustment | | | | -3 |
| | Nov-10 | CYPF1-42 | SEN Youth Offending Service | P | Remove LAA1 income budgets as these are to some in as supplementary estimates | -251 | 3 | 251 | |
| | Nov-10 | CYPF5-1 | Schools Budgets | P | Move DSG contingency into ISB contingency | | 828 | 828 | -828 |
| | Nov-10 | CYPF5-2 | Schools Contingency | P | Move DSG contingency into ISB contingency | -828 | | | |
| | Nov-10 | CYPF1-21 | SEN | P | DSG Re-allocation | | | 76 | -22 |
| | Nov-10 | CYPF1-22 | SENS | P | DSG Re-allocation | | | 131 | |
| | Nov-10 | CYPF1-31 | Psychological Service | P | DSG Re-allocation | | | 9 | |
| | Nov-10 | CYPF1-32 | Attendance & Welfare | P | DSG Re-allocation | | | 3 | |
| | Nov-10 | CYPF1-33 | Alternative Education | P | DSG Re-allocation | | | 167 | -6 |
| | Nov-10 | CYPF1-34 | Centrally Managed Services | P | DSG Re-allocation | | | 11 | |
| | Nov-10 | CYPF4-7 | DSG Income | P | DSG Re-allocation | | | 56 | -369 |
| | Nov-10 | CYPF2-31 | EL&C Countywide | P | DSG Re-allocation | | | 20 | |
| | Nov-10 | CYPF2-32 | EL&C Area Teams | P | DSG Re-allocation | | | 53 | |
| | Nov-10 | CYPF2-35 | Nursery Education Funding | P | DSG Re-allocation | | | | -129 |
| | Nov-10 | CYPF4-7 | CC & CD Countywide | P | DSG Re-allocation | -137 | | 137 | |
| | Nov-10 | CYPF2-24 | Children Looked After | P | UASC's Under 18's grant revised allocation | -4 | | 4 | |
| | Nov-10 | CYPF2-24 | Children Looked After | P | UASC's Post 18 grant revised allocation | -11 | | | |
| | Nov-10 | CYPF2-52 | Family Support | P | Move Salary budget to Family Supt & Access to Records budgets | | 11 | | |
| | Nov-10 | CYPF2-25 | Agency Residential Placements | P | Budget transfer for salaries to relevant cost centre | -18 | | | |
| | Nov-10 | CYPF2-54 | Child & Adolescent Mental Health | P | Budget transfer for salaries to relevant cost centre | | 18 | | |
| | Nov-10 | CYPF2-23 | Family Placement | P | Create budget for real cost allowances | -50 | | | |
| | Nov-10 | CYPF2-25 | Agency Residential Placements | P | Create budget for real cost allowances | -25 | 50 | | |
| | Nov-10 | CYPF2-25 | Agency Residential Placements | P | Reallocate budget due to incorrect allocation | | 25 | | |
| | Nov-10 | CYPF2-22 | Residential | P | Reallocate budget due to incorrect allocation | | 250 | | -250 |
| | Nov-10 | CYPF2-24 | Children Looked After | P | Allocate recharge budget in O.18's cost centre | | | | -359 |
| | Nov-10 | CYPF2-24 | Children Looked After | P | Allocate recharge budget in O.18's cost centre | | | | -140 |
| | Oct-10 | CYPF1-21 | SEN | P | Setting up ABG budgets on SAP | | 359 | | |
| | Oct-10 | CYPF1-21 | SEN | P | Budget for Inclusion officers | | 140 | | |
| | Oct-10 | CYPF2-25 | Agency Residential Placements | P | Budget Tidy | -37 | 37 | | |
| | Oct-10 | CYPF2-24 | Children Looked After | P | Budget Tidy | | | | |
| | Oct-10 | CYPF4-5 | Childrens Workforce | P | Part of directorate restructure | | | | |
| | Oct-10 | CYPF3-1 | RAS Admin | P | Part of directorate restructure | -28 | 28 | | |

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Annex 2b

VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|--|----------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | Oct-10 | CYPF4-4 | Children, Young People & Families continued Business Improvement | P | Tfr remaining Macclesfield House running costs budget to Director's Office | -15 | | | |
| | Oct-10 | CYPF4-1 | CPQA Management & Central Costs | P | Tfr remaining Macclesfield House running costs budget to Director's Office | | 15 | | |
| | Oct-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Correction to virement for creation of budget for East Street Children's Centre | -5 | | 5 | |
| | Oct-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | P | Correction to virement for creation of budget for East Street Premises | | 5 | | -5 |
| | Oct-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Correction to virement for creation of budget for Eynsham & Woodstock Children's Centre | | 6 | | -6 |
| | Oct-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Correction to virement for creation of budget for Britannia Road Children's Centre | | 31 | | -31 |
| | Oct-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Correction to virement for creation of budget for Marston Children's Centre | | 24 | | -24 |
| | Oct-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Correction to virement for creation of budget for Bloxham Children's Centre | | 2 | | -2 |
| | Oct-10 | CYPF1-1 | YPAE Central | P | Allocation of YPAE Admin savings - as per delivery plans | | 59 | | |
| | Oct-10 | CYPF1-34 | Central Managed Services | P | Allocation of YPAE Admin savings - as per delivery plans | -8 | | | |
| | Oct-10 | CYPF1-21 | SENS | P | Allocation of YPAE Admin savings - as per delivery plans | -7 | | | |
| | Oct-10 | CYPF1-23 | Services for Disabled Children | P | Allocation of YPAE Admin savings - as per delivery plans | -7 | | | |
| | Oct-10 | CYPF1-22 | SEN | P | Allocation of YPAE Admin savings - as per delivery plans | -7 | | | |
| | Oct-10 | CYPF1-41 | Youth | P | Allocation of YPAE Admin savings - as per delivery plans | -12 | | | |
| | Oct-10 | CYPF1-31 | Psychological Services | P | Allocation of YPAE Admin savings - as per delivery plans | -11 | | | |
| | Oct-10 | CYPF1-32 | Attendance & Welfare | P | Allocation of YPAE Admin savings - as per delivery plans | -11 | | | |
| | Oct-10 | CYPF1-31 | Tier 4 & BSS | P | Allocation of YPAE Admin savings - as per delivery plans | -7 | 72 | | -72 |
| | Oct-10 | CYPF1-33 | Alternative Education | P | Teachers Pay Award | | 59 | | -59 |
| | Sep-10 | CYPF2-24 | Children Looked After | P | Remove Huntercombe Income & Expenditure Budget | -79 | | 79 | |
| | Sep-10 | CYPF2-24 | Children Looked After | P | Remove Huntercombe Income & Expenditure Budget | | | 7 | |
| | Sep-10 | CYPF4-8 | Play & Participation | P | Budget tidy (reallocation of savings) | -7 | | | -425 |
| | Sep-10 | CYPF2-35 | Nursery Education Funding | P | Funding for Additional PVI places. Expenditure and income | | 425 | | |
| | Sep-10 | CYPF5-2 | Schools Contingency | P | Transfer from ER0575 to EL0022 | -425 | | 425 | |
| | Sep-10 | CYPF5-2 | Schools Contingency | P | Correction on SAP of ISB budgets | -2,771 | | 2,771 | |
| | Sep-10 | CYPF5-1 | Schools Budgets | P | Correction on SAP of ISB budgets | | 2,771 | | -2,771 |
| | Sep-10 | CYPF2-1 | C&F Management & Central Costs | P | Realignment of Children's Social Care budgets | | 575 | | |
| | Sep-10 | CYPF2-22 | Residential | P | Realignment of Children's Social Care budgets | -127 | | | |

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VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|---|----------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | Sep-10 | CYPF2-23 | Children, Young People & Families continued | P | Realignment of Children's Social Care budgets | | 223 | | |
| | Sep-10 | CYPF2-24 | Family Placement | P | Realignment of Children's Social Care budgets | -1,763 | | 755 | |
| | Sep-10 | CYPF2-25 | Children Looked After | P | Realignment of Children's Social Care budgets | | 1,597 | | -1,714 |
| | Sep-10 | | Agency Residential Placements | P | Realignment of Children's Social Care budgets | -33 | | | |
| | | CYPF2-51 | Family Support | | | | | | |
| | Sep-10 | CYPF2-52 | Family Support | P | Realignment of Children's Social Care budgets | | 135 | | |
| | Sep-10 | CYPF2-53 | Assessment | P | Realignment of Children's Social Care budgets | | 159 | | |
| | Sep-10 | CYPF2-54 | Child and Adolescent Mental Health | P | Realignment of Children's Social Care budgets | -59 | | | |
| | Sep-10 | CYPF4-9 | Safeguarding & Quality Assurance | P | Realignment of Children's Social Care budgets | | 252 | | |
| | Sep-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Creation of expenditure and income budgets for East Street Childrens Centre | 275 | | | -275 |
| | Sep-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Creation of expenditure and income budgets for Bicester Childrens Centre | 393 | | | -393 |
| | Sep-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Creation of expenditure and income budgets for Roundabout Day Care | 463 | | | -463 |
| | Sep-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Creation of expenditure and income budgets for Roundabout Childrens Centre | 361 | | | -361 |
| | Sep-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Creation of expenditure and income budgets for Florence Park Childrens Centre | 360 | | | -360 |
| | Sep-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Creation of expenditure and income budgets for Rural Childrens Centre | 212 | | | -212 |
| | Sep-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Creation of expenditure and income budgets for Eynsham & Woodstock Childrens Centre | 191 | | | -191 |
| | Sep-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Creation of expenditure and income budgets for Britannia Road Childrens Centre | 156 | | | -156 |
| | Sep-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Creation of expenditure and income budgets for Bampton & Burford Childrens Centre | 138 | | | -138 |
| | Sep-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Creation of expenditure and income budgets for Ambrosden Area Childrens Centre | 131 | | | -131 |
| | Sep-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Creation of expenditure and income budgets for North Oxford Childrens Centre | 182 | | | -182 |

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VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|---|----------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | Sep-10 | CYPF2-34 | Children, Young People & Families continued Children's Centres and Childcare Development - Area Teams | T | Creation of expenditure and income budgets for Heyford & Caversfield Childrens Centre | | 115 | | -115 |
| | Sep-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Creation of expenditure and income budgets for Marston Childrens Centre | | 164 | | -164 |
| | Sep-10 | CYPF2-34 | Children's Centres and Childcare Development - Area Teams | T | Creation of expenditure and income budgets for Bloxham Rural Childrens Centre | | 157 | | -157 |
| | Sep-10 | CYPF4-9 | Safeguarding & Quality Assurance | P | Transfer of Safeguarding budgets to Children & Families from CPQA | -1,476 | | 150 | |
| | Sep-10 | CYPF2 | Children & Families | P | Transfer of Educational Achievement (CLA) budget to YPAE from Children & Families | -468 | 1,476 | 420 | -150 |
| | Sep-10 | CYPF2-21 | Educational Achievement (CLA) | P | | | 468 | | -420 |
| | Sep-10 | CYPF1 | Young People & Access to Education | P | Transfer of Services for Disabled Children budget to Children & Families from YPAE | -7,159 | | 2,162 | |
| | Sep-10 | CYPF1-23 | Services for Disabled Children | P | | | 7,159 | | -2,162 |
| | Sep-10 | CYPF2 | Children & Families | P | | | | | |
| | Sep-10 | CYPF3-3 | School Improvement | T | Transfer of EMAS (PRG) carry forward to Business Efficiencies | -336 | | | |
| | Sep-10 | CYPF4-1 | CPQA Management & Central Costs | T | Transfer of EMAS (PRG) carry forward to Business Efficiencies | | 336 | | |
| | Sep-10 | CYPF2-25 | Agency Residential Placements | P | Reallocate to Nash Crt Setup Budget | -53 | | | |
| | Sep-10 | CYPF2-24 | Children Looked After | P | Reallocate to Nash Crt Setup Budget | | 53 | | |
| | Sep-10 | CYPF2-25 | Agency Residential Placements | P | Reallocate to Thornbury Tidy | -142 | | | |
| | Sep-10 | CYPF2-25 | Agency Residential Placements | P | Reallocate to Thornbury Tidy | | 142 | | |
| | Sep-10 | CYPF2-22 | Residential | P | Budget Tidy | | 1 | | |
| | Sep-10 | CYPF2-25 | Agency Residential Placements | P | Budget Tidy | -1 | | | |
| | Sep-10 | CYPF2-25 | Agency Residential Placements | P | Reallocate to Nash Crt Setup Budget | -3 | | | |
| | Sep-10 | CYPF2-25 | Agency Residential Placements | P | Reallocate to Nash Crt Setup Budget | -1 | | | |
| | Sep-10 | CYPF2-24 | Children Looked After | P | Reallocate to Nash Crt Setup Budget | | 3 | | |
| | Sep-10 | CYPF2-24 | Children Looked After | P | Reallocate to Nash Crt Setup Budget | | 1 | | |
| | Sep-10 | CYPF2-25 | Agency Residential Placements | P | Reallocate to Nash Crt Setup Budget | -50 | | | |
| | Sep-10 | CYPF2-24 | Children Looked After | P | Reallocate to Nash Crt Setup Budget | | 50 | | |
| | Sep-10 | CYPF2-21 | Educational Achievement (Children Looked After) | P | Remove one off funding and Grant | -106 | | 106 | |
| | Jul-10 | CYPF2-31 | EY's & Childcare Countywide | P | Use of Early Years Development Fund to offset NEF pressure | -370 | | 370 | |
| | Jul-10 | CYPF2-35 | Nursery Education Funding | P | Use of Early Years Development Fund to offset NEF pressure | | 370 | | -370 |

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Annex 2b

VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|--|----------------------------|--|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | | | Children, Young People & Families continued | | | | | | |
| | Jul-10 | CYPF4-2 | Family Information Service | T | Funding for Ten to Two Project - correction of virement agreed by Cabinet in June 2010 | -15 | 15 | | |
| | Jul-10 | CYPF2-3 | Early Learning & Childcare | T | FIP funding to be increased - reversal of virement agreed by Cabinet in June | | 123 | | -123 |
| | Jul-10 | CYPF1-42 | Youth Offending Service | T | FIP funding to be increased - correct virement | | 123 | | -123 |
| | Jul-10 | CYPF1-42 | Youth Offending Service | T | Pay protection for 2010/11 | -3 | | | |
| | Jun-10 | CYPF4-9 | Safeguarding | T | Pay protection for 2010/11 | | 3 | | |
| | Jun-10 | CYPF1-42 | Youth Offending Service | P | YOS training budgets to be transferred to the IYSS Service | -6 | | | |
| | Jun-10 | CYPF1-41 | Youth Offending Service | P | Support budget to meet training needs for whole service | | 6 | | |
| | Jun-10 | CYPF4-2 | Performance | P | FIS income streams to be updated following confirmed contributions | | 11 | | -11 |
| | Jun-10 | CYPF1-42 | Youth Offending Service | T | FIP funding to be increased to include all (non gov't grant) allocations | -123 | | 123 | |
| | Jun-10 | CYPF4-3 | Commissioning | P | Purchase Order Specialist Post | | | 21 | |
| | Jun-10 | CYPF1-1 | Operations | P | Outreach Work | -21 | | | |
| | Jun-10 | CYPF1-34 | Centrally Managed Services | P | | -50 | | | |
| | Jun-10 | CYPF1-33 | Alternative Education | P | | | 50 | | |
| | Jun-10 | CYPF1-1 | Operations | T | Locality Co-ordination | -40 | | | |
| | Jun-10 | CYPF2-6 | Locality Working | T | | | 40 | | |
| | Jun-10 | CYPF4-6 | Home to School Transport | T | Part funding for 2 post (that should have been funded by Developer conts). | -73 | | | |
| | Jun-10 | CYPF4-6 | Property & Assets | T | | | 73 | | |
| | Jun-10 | CYPF2-34 | Children's Centres and Childcare Development Area | T | Create I&E Budget for Children's centres | | 762 | | -762 |
| | Jun-10 | CYPF2-34 | Teams | T | Create I&E Budget for Children's centres | | | | |
| | Jun-10 | CYPF2-24 | Children Looked After | P | Move budget to re-align service with expenditure activity | -982 | | | |
| | Jun-10 | CYPF2-25 | Agency Residential Placements | P | Move budget to re-align service with expenditure activity | | 665 | | |
| | Jun-10 | CYPF2-25 | Agency Residential Placements | P | Move budget to re-align service with expenditure activity | | 317 | | |
| | Jun-10 | CYPF2-23 | Family Placement | P | Reallocate expenditure budget to new cost centre in line with service activity | -42 | | | |
| | Jun-10 | CYPF2-23 | Family Placement | P | | -85 | | | |
| | Jun-10 | CYPF2-22 | Residential | P | | | 128 | | |
| | Jun-10 | CYPF2-24 | Assessment | P | Reallocate additional 10/11 Placements budget in line with expenditure activity | -100 | | | |
| | Jun-10 | CYPF2-53 | Assessment | P | | | 25 | | |
| | Jun-10 | CYPF2-53 | Assessment | P | Reallocate additional 10/11 Placements budget in line with expenditure activity | | 20 | | |
| | Jun-10 | CYPF2-53 | Assessment | P | | | 7 | | |
| | Jun-10 | CYPF2-53 | Assessment | P | | | 48 | | |

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VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|--|----------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | Jun-10 | CYPF2-2 | Children, Young People & Families continued | P | Remove grant Income & Expenditure, no longer forthcoming (not shown on grants annex). | -179 | | | |
| | Jun-10 | CYPF2-2 | Social Care | P | Remove grant Income & Expenditure, no longer forthcoming (not shown on grants annex). | -30 | | 179 | |
| | Jun-10 | CYPF2-2 | Social Care | P | | | | | |
| | Jun-10 | CYPF2-2 | Social Care | P | | | | | |
| | Jun-10 | CYPF4-2 | Family Information Service | T | Funding for Ten to Two Project | -15 | 15 | | |
| | Jun-10 | CYPF2-3 | Early Learning & Childcare | T | Funding for Ten to Two Project | | | | |
| | Jun-10 | CYPF4-2 | Family Information Service | T | Funding for Ten to Two Project | -15 | 15 | | |
| | Jun-10 | CYPF2-3 | Early Learning & Childcare | T | Funding for Ten to Two Project | | | | |
| | Jun-10 | CYPF2-3 | Early Learning & Childcare | P | Early Yrs posts to CPQA | -88 | | 88 | |
| | Jun-10 | CYPF4-3 | Performance | P | | | 44 | | -44 |
| | Jun-10 | CYPF4-6 | School Organisation | P | | | 44 | | -44 |
| | Jun-10 | CYPF1-42 | Youth Offending Team | P | Summer Arts Project (funded by Unitas) | | 11 | | -11 |
| | Nov-10 | SC1_3 | Social & Community Services | P | BME Projects funding transfer from Carers. | | 4 | | |
| | Nov-10 | SC2_1C | Cultural & Community Development | P | BME Projects funding transfer from Carers. | -4 | | | |
| | Nov-10 | SC2_2b | Older People Care Management | P | Transfer of Admin/Efficiency savings to outside of the pool | -22 | | 22 | |
| | Nov-10 | SC4_1B | Information Systems & Processes | P | Correction to previously reported virements | | 170 | | -170 |
| | Nov-10 | SC4_1B | Information Systems & Processes | P | Re-allocation of annex 3 savings to correct budget. | | 85 | | -85 |
| | Nov-10 | SC2_4C | Independent Living Support Service | P | Efficiency savings identified. | | 4 | | -4 |
| | Nov-10 | SC2_2B | Care Management Teams | P | Restructuring of Care Management teams to reflect the introduction of personal budgets. | | 1662 | | |
| | Nov-10 | SC2_1B | Occupational Therapy | T | Restructuring of Care Management teams to reflect the introduction of personal budgets. | -798 | | | |
| | Nov-10 | SC2_2J | Physical Disabilities Care Management | T | Restructuring of Care Management teams to reflect the introduction of personal budgets. | -248 | | | |
| | Nov-10 | SC2_2A | Contribution to Older People Pool Budget | T | Transfer of contribution from PCT MH to OT equipment | -616 | | | |
| | Nov-10 | SC2_3A | Contribution to Mental Health Pool | P | Transfer of contribution from PCT MH to OT equipment | -20 | | | |
| | Nov-10 | SC2_1B | Occupational Therapy & Equipment | P | Transfer of internal recharges budget not part of structural change | -273 | 20 | | |
| | Nov-10 | SC1_4 | Adult Learning | P | | | | | |
| | Nov-10 | SC4_1a | Recharges | P | | | | 273 | |
| | Oct-10 | SC4_1B | Information Systems & Processes | P | Re-allocation of Annex 3 saving. | -85 | | 85 | |
| | Oct-10 | MEMO | Older People's Pooled Budget | P | Home support offices closed saving transferred to Facilities Management. | -55 | 55 | | |
| | Oct-10 | SC4_1C | Facilities Management | P | | | | | |
| | Oct-10 | SC2_2A | Contribution to Older People's Pooled Budget | P | Home support offices closed saving transferred to Facilities Management. | -55 | | 55 | |
| | Oct-10 | MEMO | Older People's Pooled Budget | P | | | | | |

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VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|--|----------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | Oct-10 | MEMO | Social & Community Services continued | P | Transfer of Admin/Efficiency savings to outside of the OP Pool | | 22 | | |
| | Oct-10 | SC2_2a | Older People's Pooled Budget | P | | | 22 | | -22 |
| | Oct-10 | MEMO | Contribution to Older People's Pooled Budget | P | Transfer of Admin/Efficiency savings to outside of the OP Pool | | | | -22 |
| | Oct-10 | SC2_2b | Older People's Pooled Budget | P | | | | | |
| | Oct-10 | SC2_2L | Older People Care management | P | Transfer of Life of Own grant budget. | | 29 | | -231 |
| | Oct-10 | SC2_2a | Physical Disabilities Service Agreements | P | Transfer of Life of Own grant budget. | | 231 | | -231 |
| | Oct-10 | MEMO | Contribution to Older People's Pooled Budget | P | Transfer of Life of Own grant budget. | | 231 | | -231 |
| | Oct-10 | SC2_1C | Older People's Pooled Budget | P | Re-structuring of Life of Own grant budget. | | | | |
| | Sep-10 | SC2_4f | Service Agreements | P | Re-structuring of Internal Services to achieve efficiency plan. | -260 | 25 | | -25 |
| | Sep-10 | SC2_4C | OCC Contribution to LD Pool | P | Re-structuring of Internal Services to achieve efficiency plan. | | 25 | | -25 |
| | Sep-10 | SC2_4F | Independent Living Support Service | P | | | 25 | | -25 |
| | Sep-10 | MEMO a/c | OCC Contribution to LD Pool | P | | | | | |
| | Sep-10 | MEMO a/c | LD Pooled Budget | P | | | | | |
| | Sep-10 | SC2_4E | LD Pooled Budget | P | | | 25 | | -25 |
| | Sep-10 | | Internal Day Services | P | Efficiency Savings - reduction of income to Internal day Services | -43 | | 43 | |
| | Sep-10 | SC2_4D | Internal Supported Living | P | Efficiency savings identified. | -2 | | 2 | |
| | Sep-10 | SC2_4C | Independent Living Support Service | P | Efficiency savings identified. | -2 | | 2 | |
| | Sep-10 | SC2_2B | Care Management Teams | P | Carers' restructure - contracts | -18 | | | |
| | Sep-10 | SC2_1i | One Off Funded Projects | P | Carers' restructure - contracts | | 18 | | |
| | Sep-10 | SC2_1C | Service Agreements | P | Carers' restructure - contracts | -188 | | | |
| | Sep-10 | SC2_1i | One Off Funded Projects | P | Carers' restructure - contracts | | 188 | | |
| | Sep-10 | SC2_2B | Care Management Teams | P | Carers' restructure - contracts | -113 | | | |
| | Sep-10 | SC2_1i | One Off Funded Projects | P | Carers' restructure - contracts | | 113 | | |
| | Jul-10 | SC4_1B | Information Systems & Processes | P | Re-allocation of Annex 3 saving. | -85 | | 85 | |
| | Jul-10 | SC2_2i | OCC Contribution to Physical Disabilities Pool | P | Transfer of budget to set up the Taking Part Team | -36 | | | |
| | Jul-10 | SC4_2a | Strategy | P | Transfer of budget to set up the Taking Part Team | | 36 | | |
| | Jul-10 | SC2_1h | Adult Protection & Mental Capacity | P | Transfer budget to Safeguarding | -100 | | | |
| | Jul-10 | SC2_2k | Acquired Brain Injury | P | Transfer budget to Safeguarding | -50 | | | |
| | Jul-10 | Mem a/c | Older People's Pooled Budget | P | Transfer budget to Safeguarding | -50 | | 50 | |
| | Jul-10 | SC2_2a | Contribution to Older People Pooled Budget | P | Transfer budget to Safeguarding | -50 | | | |
| | Jun-10 | SC1_1 | Library Service | P | Childrens Centre Mobile budget adjustment. | | 65 | | -65 |
| | Jun-10 | SC1_2 | Heritage & Arts Service | P | Budget tidy up as Coach house project has now closed. | -82 | | 82 | |
| | Jun-10 | SC1_3 | Cultural & Community Development | P | Budget re-allocation for Cogges. | -8 | | | |
| | Jun-10 | SC1_2 | Heritage & Arts Service | P | Budget re-allocation for Cogges. | | 8 | | |

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VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|--|----------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| Page 240 | Jun-10 | SC1_2 | Social & Community Services continued Heritage & Arts Service Heritage & Arts Service Music Service Commissioning & Contracts Care Management & Social Work Care Management & Social Work Commissioning & Contracts Care Management & Social Work One Off Funded Projects Supporting People Alert Service Adult Placement ILS Support Costs OCC Contribution to LD Pool LD Internal Day Services LD Internal Day Services LD Internal Day Services Older People's Pooled Budget Older People's Pooled Budget Older People's Pooled Budget OCC Contribution to LD Pool OCC Contribution to OP Pool Facilities Management Strategy One Off Funding Projects Directorate Leadership Team Strategy Facilities Management Directorate Leadership Team | P | Budget adjustment re Cogges tidy up. | -134 | 5 | 134 | -5 |
| | Jun-10 | SC1_2 | | P | Victoria County History budget adjustment re additional income. | | | | |
| | Jun-10 | SC1_5 | | P | Budget tidy adjustment to Standards Funding | -1 | 69 | 1 | -69 |
| | Jun-10 | SC2_4a | | P | Re-allocation of budget to create an Assistant Service Manager and an Administrator Posts. | | 12 | | -12 |
| | Jun-10 | SC2_4b | | P | Re-allocation of budget to fund Care Service Administrators. | | 9 | | -9 |
| | Jun-10 | SC2_4b | | P | Re-allocation of budget to cover unqualified Care Management Staffing tasks. | | 6 | | -6 |
| | Jun-10 | SC2_4a | | P | Administration support budget re-allocation into the Care Management and Social Work Countywide Team. | -6 | | | |
| | Jun-10 | SC2_4b | | P | Creation of a separate Alert Service budget book line with contributions from Supporting People and Telecare. | -500 | | | |
| | Jun-10 | SC2_11 | | P | Creation of a separate Alert Service budget book line with contributions from Supporting People and Telecare. | -2,010 | 2,510 | | |
| | Jun-10 | SC4_5 | | P | Re-structuring of Internal Services to achieve efficiency plan. | -25 | 25 | | |
| | Jun-10 | SC2_2m | | P | Learning Disabilities and Older People accommodation swap for the provision of the Day Services | -25 | 8 | | |
| | Jun-10 | SC2_1e | | P | Learning Disabilities and Older People accommodation swap for the provision of the Day Services | -33 | 25 | | -8 |
| | Jun-10 | SC2_4c | | P | Learning Disabilities and Older People accommodation swap for the provision of the Day Services | | 33 | | -25 |
| | Jun-10 | SC2_4f | | P | Learning Disabilities and Older People accommodation swap for the provision of the Day Services | -25 | 25 | | |
| | Jun-10 | SC2_4e | | P | Learning Disabilities and Older People accommodation swap for the provision of the Day Services | | 43 | | |
| | Jun-10 | SC2_4e | | P | Learning Disabilities and Older People accommodation swap for the provision of the Day Services | -43 | 46 | | |
| | Jun-10 | OP Pool | | P | Staffing re-structure following Facilities Management transfer to E&E. | | 60 | | |
| | Jun-10 | OP Pool | | P | Equalities and Diversity Manager post budget transfer. | -46 | | | |
| | Jun-10 | OP Pool | | P | Equalities and Diversity Manager post budget transfer. | | | | |
| | Jun-10 | OP Pool | | P | Risk Manager post budget transfer. | -60 | | | |
| | Jun-10 | SC2_4f | | P | Risk Manager post budget transfer. | | | | |
| | Jun-10 | SC2_2a | | P | Information Standards officer post budget transfer. | -51 | | | |
| | Jun-10 | SC4_1c | | P | | | | | |
| | Jun-10 | SC4_2a | | P | | | | | |
| | Jun-10 | SC4_1i | | P | | | | | |
| | Jun-10 | SC4_3 | | P | | | | | |
| | Jun-10 | SC4_2a | | P | | | | | |
| | Jun-10 | SC4_1c | | P | | | | | |
| | Jun-10 | SC4_3 | | P | | | | | |

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VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|--|----------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | Jun-10 | SC4_1c | Social & Community Services continued | P | Information Standards officer post budget transfer. | | 51 | | |
| | Jun-10 | SC4_1c | Facilities Management | P | Transfer of Administrative Support staff budget to Care Management. | -373 | | | |
| | Jun-10 | SC2_2b | Care Management | P | | | 373 | | -112 |
| | Jun-10 | SC1_5 | Music Service | T | Federation of Music Services Instrument Grant | | 112 | | -20 |
| | Jun-10 | SC4_2a | Strategy | T | Taking Part Team consultation salaries funding from TASC. | | 20 | | -30 |
| | Jun-10 | SC2_4B | Care Management & Social Work | T | Annex 3 re-allocation | | 30 | | -80 |
| | Jun-10 | SC2_4A | Commissioning & Contracts | T | Brokerage budget from Transforming Adult Social Care | | 80 | | |
| | Nov-10 | EE2.3 | Environment & Economy | P | Annex 3 CRC Allocation Transfer to Transport | -80 | | | -985 |
| | Nov-10 | EE1.1 | Sustainable Development | P | Annex 3 CRC Allocation Transfer from Climate Change | | 80 | | -82 |
| | Nov-10 | EE1.1 | Highways & Transport Management | P | Final phase of highways & Transport re-structure | -46 | 1,879 | | |
| | Nov-10 | EE1.2 | Policy & Strategy | P | Final phase of highways & Transport re-structure | -3,818 | | 276 | |
| | Nov-10 | EE1.3 | Delivery | P | Final phase of highways & Transport re-structure | | 1,952 | 824 | |
| | Nov-10 | EE1.4 | Customer & Business | P | Final phase of highways & Transport re-structure | -233 | | | |
| | Nov-10 | EE1.1 | Highways & Transport Management | T | Final phase of highways & Transport re-structure | | 233 | 30 | -75 |
| | Nov-10 | EE1.3 | Delivery | T | Final phase of highways & Transport re-structure | -30 | | | |
| | Sep-10 | EE2.5 | Sustainable Development | P | Remove Obsolete Budget | | 75 | | |
| | Sep-10 | EE2.5 | Sustainable Development | P | Realignment of TVERC Base Budget | | 153 | | |
| | Sep-10 | EE2.2 | Sustainable Development | P | West End Project Budget Designation to Frideswide Square | -153 | | | |
| | Sep-10 | EE2.4 | Sustainable Development | P | Realign Waste Budget | -112 | | 112 | |
| | Sep-10 | EE3.1 | Property Services | P | Transfer BOP Premises Budgets back to Corporate Property | -921 | 921 | | |
| | Sep-10 | EE1.1 | Transport Management | P | Restructure to Highways & Transport | | 465 | 985 | |
| | Sep-10 | EE1.2.1 | Policy & Strategy | P | Restructure to Highways & Transport | -16,130 | | 3,239 | |
| | Sep-10 | EE1.3.1 | Network Management | P | Restructure to Highways & Transport | -6,154 | | 4,977 | |
| | Sep-10 | EE1.4.1 | Oxfordshire Highways | P | Restructure to Highways & Transport | -28,161 | | 1,270 | |
| | Sep-10 | EE1.2 | Policy & Strategy | T | Restructure to Highways & Transport | | 647 | | |
| | Sep-10 | EE1.1 | Transport Management | T | Restructure to Highways & Transport | -74 | | | |
| | Sep-10 | EE1.2 | Policy & Strategy | T | Restructure to Highways & Transport | -95 | | | |
| | Sep-10 | EE1.1 | Highways & Transport Management | P | Restructure from Transport | | 3,637 | | -316 |
| | Sep-10 | EE1.2 | Policy & Strategy | P | Restructure from Transport | | 4,439 | | -250 |
| | Sep-10 | EE1.3 | Delivery | P | Restructure from Transport | | 22,737 | | -1,108 |

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| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|---|---------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | Sep-10 | EE1.4 | Environment & Economy continued | P | Restructure from Transport | | 19,167 | | -8,797 |
| | Sep-10 | EE1.1 | Customer & Business | T | Restructure from Transport | | 74 | | |
| | Sep-10 | EE1.2 | Highways & Transport Management | T | Restructure from Transport | | 48 | | |
| | Sep-10 | EE1.3 | Policy & Strategy | T | Restructure from Transport | -600 | | | |
| | Jul-10 | EE1.4 | Delivery | P | Transfer of budget for A40 Toilets | -28 | | | |
| | Jul-10 | EE3.1.1 | Transport | P | Transfer of budget for A40 Toilets | | 28 | | |
| | Jun-10 | EE3.1.1 | Corporate Property | P | Transfer of budget for A40 Toilets | | 1,407 | | |
| | Jun-10 | EE3.1.3 | Property - Corporate Property | P | E&E FM Budgets transferred to new FM cost centres within | -413 | | | |
| | Jun-10 | EE3.1.3 | Property - Strategic Asset Management | P | E&E | -739 | | | |
| | Jun-10 | EE3.1.2 | Property - Operational Asset Management | P | E&E FM Budgets transferred to new FM cost centres within | -255 | | | |
| | Jun-10 | EE4.1 | Business Support | P | E&E | | | | |
| | | | Community Safety & Shared Services/Oxfordshire | | | | | | |
| | | | Customer Services | | | | | | |
| | Dec-10 | CS6.1.9 | School Support Services | P | Salary realignment to actual cost centre staffing structures | -22 | | | |
| | Dec-10 | CS6.1.9 | SAP Competency Centre | P | Salary realignment to actual cost centre staffing structures | | 22 | | |
| | Nov-10 | CS6.1.6 | Adult Learning | P | SFA grant income funding adjustment | -121 | | 121 | |
| | Nov-10 | CS6.1.9 | ICT - Service Centre | P | Staffing budget moved to reflect separate identification of staff team | -430 | | | |
| | Nov-10 | CS6.1.9 | ICT - Technical Admin | P | | | 430 | | |
| | Nov-10 | CS6.1.9 | ICT - Deployment | T | Income targets for individual sections of ICT now centralised and managed over the whole of ICT | | | 46 | -532 |
| | Nov-10 | CS6.1.9 | ICT - Project Management | T | Income targets for individual sections of ICT now centralised and managed over the whole of ICT | | | 58 | |
| | Nov-10 | CS6.1.9 | ICT - Service Centre | T | Income targets for individual sections of ICT now centralised and managed over the whole of ICT | | | 34 | |
| | Nov-10 | CS6.1.9 | ICT - Servers | T | Income targets for individual sections of ICT now centralised and managed over the whole of ICT | | | 10 | |
| | Nov-10 | CS6.1.9 | ICT - Network | T | Income targets for individual sections of ICT now centralised and managed over the whole of ICT | | | 25 | |
| | Nov-10 | CS6.1.9 | ICT - Desktop | T | Income targets for individual sections of ICT now centralised and managed over the whole of ICT | | | 6 | |
| | Nov-10 | CS6.1.9 | ICT - Technical Admin | T | Income targets for individual sections of ICT now centralised and managed over the whole of ICT | | | 30 | |
| | Nov-10 | CS6.1.9 | ICT - Maintenance | T | Income targets for individual sections of ICT now centralised and managed over the whole of ICT | | | 76 | |
| | Nov-10 | CS6.1.9 | ICT - Application Support | T | Income targets for individual sections of ICT now centralised and managed over the whole of ICT | | | 247 | |
| | Nov-10 | CS6.1.9 | ICT - Service Management | T | Income targets for individual sections of ICT now centralised and managed over the whole of ICT | | | | |
| | Nov-10 | CS6.1.9 | ICT - Service Management | P | Additional funding for Web Team transfer to cover regraded post | -4 | | | |
| | Nov-10 | CS6.1.7 | Customer Services | P | | | 4 | | |
| | Oct-10 | CS6.1.9 | ICT - Deployment | P | Salary realignment to actual cost centre staffing structures | | 159 | | |
| | Oct-10 | CS6.1.9 | ICT - Project Management | P | Salary realignment to actual cost centre staffing structures | | 16 | | |
| | Oct-10 | CS6.1.9 | ICT - Service Centre | P | Salary realignment to actual cost centre staffing structures | | 218 | | |
| | Oct-10 | CS6.1.9 | ICT - Servers | P | Salary realignment to actual cost centre staffing structures | | 168 | | |

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| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|---|----------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | | | Community Safety & Shared Services/Oxfordshire Customer Services continued | | | | | | |
| | Oct-10 | CS6.1.9 | ICT - Network | P | Salary realignment to actual cost centre staffing structures | -126 | | | |
| | Oct-10 | CS6.1.9 | ICT - Desktop | P | Salary realignment to actual cost centre staffing structures | -73 | | | |
| | Oct-10 | CS6.1.9 | ICT - Technical Admin | P | Salary realignment to actual cost centre staffing structures | -562 | | | |
| | Oct-10 | CS6.1.9 | ICT- Compliance | P | Salary realignment to actual cost centre staffing structures | -12 | | | |
| | Oct-10 | CS6.1.9 | ICT - Liasion Managers | P | Salary realignment to actual cost centre staffing structures | | 196 | | |
| | Oct-10 | CS6.1.9 | ICT - Application Support | P | Salary realignment to actual cost centre staffing structures | | 192 | | |
| | Oct-10 | CS6.1.9 | ICT- Web Services | P | Salary realignment to actual cost centre staffing structures | -6 | | | |
| | Oct-10 | CS6.1.9 | ICT - Service Management | P | Salary realignment to actual cost centre staffing structures | -199 | | | |
| | Oct-10 | CS6.1.9 | School support services | P | Salary realignment to actual cost centre staffing structures | -62 | | | |
| | Oct-10 | CS6.1.9 | CIMU | P | Salary realignment to actual cost centre staffing structures | | 29 | | |
| | Oct-10 | CS6.1.9 | Oxford City Contract | P | Salary realignment to actual cost centre staffing structures | | 62 | | |
| | Sep-10 | CS6.1.4 | Shared Services - Health & Safety | P | Salary realignment to actual cost centre staffing structures | | | | |
| | Sep-10 | CS6.1.4 | Shared Services - Health & Safety | P | Salary realignment to actual cost centre staffing structures | | | | |
| | Oct-10 | CS6.1.2 | Financial Services | P | Salary realignment to actual cost centre staffing structures | -35 | | 35 | -25 |
| | Oct-10 | CS1.2 | Service Delivery Management | P | efficiency saving - £35K to be delivered by deleting post, not income generation | | 25 | | |
| | Sep-10 | CS4 | Gypsy & Traveller Services | P | Budget tidy up | -25 | | 25 | |
| | Sep-10 | CS4 | Gypsy & Traveller Services | P | Tidy up budgets to match expected expenditure/income | | 120 | | -120 |
| | Sep-10 | CS4 | Gypsy & Traveller Services | P | Set budget for Brent G&TS - part year (50%) | | | | |
| | Sep-10 | CS4 | Gypsy & Traveller Services | P | Set budget for Brent G&TS - part year (50%) | | | | |
| | Sep-10 | CS4 | Gypsy & Traveller Services | P | Move savings target for Brent to new cost centre | | | 60 | |
| | Sep-10 | CS1.4 | Business Management | P | Move savings target for Brent to new cost centre | -60 | | | |
| | Sep-10 | CS1.5 | Service Support Management | P | Move New Dimensions maintenance budget to new cost centre | -25 | | | |
| | Sep-10 | CS1.5 | Service Support Management | P | | | 25 | | |
| | Sep-10 | CS1.5 | Service Support Management | P | Remove exp & income budgets on F27100 | -197 | | | |
| | Sep-10 | CS6.1.4 | Recruitment and Retention | P | Remove exp & income budgets on F27100 | | | 197 | -24 |
| | Jul-10 | CS1.5 | Fire & Rescue - Service Support | P | Posts funded by CRB income | -33 | 24 | | |
| | Jul-10 | CS6.1.4 | Shared Services - HR | P | Transfer of occupational health function from Fire & Rescue to Shared Services (full year budget) | | | | |
| | Jun-10 | CS6.1.3 | Shared Services - FMA | P | Shared Services (full year budget) | | 33 | | |
| | Jun-10 | CS6.1.3 | Shared Services - FMA | P | Expenditure and Income budgets for contributions for additional management accounting resources from FWT/QCS; QuEST | | 26 | | -26 |
| | Jun-10 | CS6.1.3 | Shared Services - FMA | P | Expenditure and Quest income budgets for the School Finance team | | 224 | | -224 |

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| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|---|---------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | | | Community Safety & Shared Services/Oxfordshire Customer Services continued | | | | | | |
| | Jun-10 | CS6.1.3 | Shared Services - FMA | P | Transfer of budget from the Shared Services Operational Budgets to Central Budget for resourcing continuous improvement | -32 | | | |
| | Jun-10 | CS6.1.2 | Shared Services - Financial Services | P | | -16 | | | |
| | Jun-10 | CS6.1.4 | Shared Services - HR | P | | -36 | | | |
| | Jun-10 | CS6.1.1 | Shared Services - Central Team | P | | | 84 | | |
| | Jun-10 | CS5 | Trading Standards | P | Adjust Tr Stds budget to match predicted costs/targets (non pay) | -28 | | | |
| | Jun-10 | CS5 | Trading Standards | P | Adjust Tr Stds budget to match predicted costs/targets (pay) | | 40 | | |
| | Jun-10 | CS5 | Trading Standards | P | Adjust Tr Stds budget to match predicted costs/targets (income) | | | | -12 |
| | Jun-10 | CS4 | Gypsy & Traveller Services | P | Adjust G&TS budget to match predicted costs/targets (pay) | -4 | | | |
| | Jun-10 | CS4 | Gypsy & Traveller Services | P | Adjust G&TS budget to match predicted costs/targets (non pay) | | 15 | | |
| | Jun-10 | CS4 | Gypsy & Traveller Services | P | Adjust G&TS budget to match predicted costs/targets (income) | | | | -11 |
| | Jun-10 | CS1.4 | F&RS - Business Management | P | F14000 staffing budget insufficient (non pay F10000) | -12 | | | |
| | Jun-10 | CS1.4 | F&RS - Business Management | P | F14000 staffing budget insufficient (pay F14000) | | 12 | | |
| | Jun-10 | CS1.2 | F&RS - Service Delivery Management | P | Adjust CFS budget to match costs (non pay) | -38 | | | |
| | Jun-10 | CS1.2 | F&RS - Service Delivery Management | P | Adjust CFS budget to match costs (pay) | | 38 | | |
| | Jun-10 | CS1.1 | F&RS - Wholetime Operational Staff | P | Adjust RMB budget (non pay) | -4 | | | |
| | Jun-10 | CS1.1 | F&RS - Wholetime Operational Staff | P | Adjust RMB budget (pay) | | 4 | | |
| | Nov-10 | CC6.2 | Corporate Core/Chief Executive's Office Partnerships - Equalities & Diversity | P | Grant pot for Voluntary & Community Groups (PRG) | -125 | | | |
| | Nov-10 | CC6.3 | Partnerships - Grants | P | Grant pot for Voluntary & Community Groups (PRG) | | 125 | | |
| | Oct-10 | CC2.8 | ICT - Oxford City Contract | P | Budget restatement, including capital element | -502 | | 325 | |
| | Oct-10 | CC2.1.13 | ICT web services | P | Transfer Web team to Customer Services | -168 | | | |
| | Oct-10 | CC3.4 | Customer services | P | Transfer Web team to Customer Services | | 168 | | |
| | Oct-10 | CC2.1.13 | ICT web services | T | Transfer Web team to Customer Services | | 84 | | |
| | Oct-10 | CC3.4 | Customer services | T | Transfer Web team to Customer Services | | | | |
| | Sep-10 | CC2.4 | SAP Competency Centre | P | SAP Team Manager Costs | -84 | | | |
| | | | | | | | 67 | | |

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| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|---|--------------|-----------------|--|----------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| Page 245 | Sep-10 | CC2.1.14 | ICT Operations | P | SAP Team Manager Costs | -67 | | | |
| | Sep-10 | CC2.1.2 | Project Management | P | Procurement Team Costs | | 187 | | |
| | Sep-10 | CC2.1.10 | Compliance | P | Procurement Team Costs | -187 | | | |
| | Sep-10 | CC3.4 | Customer Services | P | Disability Equality Advisor | | 19 | | |
| | Sep-10 | CC6.1 | Partnerships Unit | P | Disability Equality Advisor | -19 | | | |
| | Jun-10 | CC3.3 | Organisational Development | T | Transfer of Lead Oxfordshire balance from Change Fund | | 380 | | |
| | Jun-10 | CC9 | Change Fund | T | Transfer of Lead Oxfordshire balance from Change Fund | -380 | | | |
| | Jun-10 | CC1.1 | Business Support | P | Contribution to 0.5FTE in Web Services Team (ICT) | -1 | | | |
| | Jun-10 | CC3.1 | Human Resources - Strategic HR | P | Contribution to 0.5FTE in Web Services Team (ICT) | -4 | | | |
| | Jun-10 | CC4.1 | Finance & Procurement - Service Management | P | Contribution to 0.5FTE in Web Services Team (ICT) | -1 | | | |
| | Jun-10 | CC5.1 | Legal & Democratic Services - Legal Services | P | Contribution to 0.5FTE in Web Services Team (ICT) | -1 | | | |
| | Jun-10 | CC6.1 | Partnership Working | P | Contribution to 0.5FTE in Web Services Team (ICT) | -1 | | | |
| | Jun-10 | CC8.1 | Communications & Marketing | P | Contribution to 0.5FTE in Web Services Team (ICT) | -2 | | | |
| | Jun-10 | CC3.4 | Customer Services | P | Contribution to 0.5FTE in Web Services Team (ICT) | -1 | | | |
| | Jun-10 | CC2.1.13 | ICT - Web Services | P | Contribution to 0.5FTE in Web Services Team (ICT) | | 11 | | |
| | Jun-10 | CC2.7 | ICT - Strategy Investment Fund | P | Transfer of budget from the ICT Development Fund to HR for the ESS/MSS and Customer Services projects | -2,000 | 2,000 | | |
| | Jun-10 | CC3.4 | Human Resources - Customer Services | P | Transfer of directorate performance function to Policy Unit | | | | |
| | Jun-10 | CC1.1 | Business Support | P | Transfer of directorate performance function to Policy Unit | -47 | 47 | | |
| | Jun-10 | CC7.1 | Policy - Policy & Performance | P | Transfer of directorate performance function to Policy Unit | | | | |
| Total Intradirectorate Virements | | | | | | -89,103 | 94,130 | 23,343 | -28,370 |

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|-----------------------------------|----------------------------|--|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | | | Interdirectorate Virements | | | | | | |
| | Nov-10 | CC5.2 | Legal & Democratic Services | P | Registration Services transfer to Corporate Core | | 1,571 | | -1088 |
| | Nov-10 | CC3.4 | Customer Services | P | Service transfers to Shared Services | -4,344 | | 1,347 | |
| | Nov-10 | CC3.4 | Customer Services | T | Service transfers to Shared Services | | 422 | | -28 |
| | Nov-10 | CC4.3 | Procurement | P | Service transfers to Shared Services | -668 | | 671 | |
| | Nov-10 | CC4.3 | Procurement | T | Service transfers to Shared Services | -35 | | | |
| | Nov-10 | CC2.1 | ICT | P | Service transfers to Shared Services | -19,477 | | 21,666 | |
| | Nov-10 | CC2.1 | ICT | T | Service transfers to Shared Services | -43 | | | |
| | Nov-10 | CC8.1 | Comms and Marketing | P | Comms transferred from CYPF to Corporate Core | | 100 | | |
| | Nov-10 | CC8.1 | Comms and Marketing | P | Comms transferred from CYPF to Corporate Core | | 50 | | |
| | Nov-10 | CC8.1 | Comms and Marketing | P | Comms transferred from E&E to Corporate Core | | 50 | | |
| | Nov-10 | CS6.1.7 | Customer Services | P | Web services budget from CYPF | | 17 | | |
| | Nov-10 | CS6.1.7 | Customer Services | P | Web services budget from SCS | | 17 | | |
| | Nov-10 | CS6.1.7 | Customer Services | P | Web services budget from E&E | | 17 | | |
| | Nov-10 | CS6.1.7 | Customer Services | P | Web services budget from CS | | 17 | | |
| | Nov-10 | CS6.1.6 | Shared Services | P | Adult Learning transfers from SCS | -233 | | | -4,702 |
| | Nov-10 | CS6.1.6 | Shared Services | T | Adult Learning transfers from SCS | | 4,826 | | |
| | Nov-10 | CS6.1.7 | Shared Services | P | Customer Services transfers from Corporate Core | | 4,344 | | -1,347 |
| | Nov-10 | CS6.1.7 | Shared Services | T | Customer Services transfers from Corporate Core | -422 | | 28 | |
| | Nov-10 | CS6.1.8 | Shared Services | P | Procurement transfers from Corporate Core | | 668 | | -671 |
| | Nov-10 | CS6.1.8 | Shared Services | T | Procurement transfers from Corporate Core | | 35 | | |
| | Nov-10 | CS6.1.9 | Shared Services | P | ICT transfers from Corporate Core | | 19,477 | | -21,666 |
| | Nov-10 | CS6.1.9 | Shared Services | T | ICT transfers from Corporate Core | | 43 | | |
| | Nov-10 | CS1.1 | Fire and Rescue Service | P | Service transfers to SCS | -24,435 | | 421 | |
| | Nov-10 | CS1.1 | Fire and Rescue Service | T | Service transfers to SCS | -138 | | 16 | |
| | Nov-10 | CS2 | Emergency Planning | P | Service transfers to SCS | -368 | | | |
| | Nov-10 | CS2 | Emergency Planning | T | Service transfers to SCS | -35 | | | |
| | Nov-10 | CS3 | Safer Communities | P | Service transfers to SCS | -883 | | | |
| | Nov-10 | CS3 | Safer Communities | T | Service transfers to SCS | -7 | | | |
| | Nov-10 | CS4 | Gypsy and Traveller Services | P | Service transfers to SCS | -963 | | 869 | |
| | Nov-10 | CS5 | Trading standards | P | Service transfers to SCS | -2,554 | | 303 | |
| | Nov-10 | CS5 | Trading standards | T | Service transfers to SCS | -19 | | | |
| | Nov-10 | SC5.1 | Fire and Rescue Service | P | Web services budget to Customer Services | -17 | | | |

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Annex 2b

VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|---|---------------------------|--|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| Page 247 | Nov-10 | CYPF3-1 | Interdirectorate Virements continued Raising Achievement Services | P | Budget Transferring relating to Crocket Road Facilities Management | -21 | | | |
| | Nov-10 | CYPF4-1 | CPQA Management & Central Costs | P | CYP&F contribution to Corporate Communications Team | -100 | | | |
| | Nov-10 | CYPF4-2 | Performance | P | Budget Transfer for Web Content Manager | -17 | | | |
| | Nov-10 | CYPF4-6 | School Organisation | P | Budget Transfer for property staff moving to Property Services | -150 | | 40 | |
| | Nov-10 | EE4.1 | Business Improvement | P | Comms transferring from E&E to Corporate Core | -50 | | | |
| | Nov-10 | EE3.1.3 | Property | P | S&CS Salary transfer to E&E Property | | 86 | | |
| | Nov-10 | EE4.1 | Business Support | P | E&E transfer of salary to ICT for Web Content Manager | -17 | | | |
| | Nov-10 | EE3.1.3 | Property - Asset Management | P | CYP&F Salary transfer to E&E | | 150 | | -40 |
| | Nov-10 | EE3.1.1 | Property - Facilities Management | P | Budget Transfer relating to Cricket Road Facilities Management | | 21 | | |
| | Nov-10 | SC1_4 | Adult Learning | P | Corporate Re-structure, moving Adult Learning to Oxfordshire Customer Services | -4,826 | | 4702 | |
| | Nov-10 | SC1_4 | Adult Learning | T | Corporate Re-structure, moving Adult Learning to Oxfordshire Customer Services | | 233 | | |
| | Nov-10 | SC1_6 | Registration | P | Corporate Re-structure, moving Registration to Legal & Democratic Services | -1,571 | | 1088 | |
| | Nov-10 | SC5_1 | Fire & Rescue Service | P | Corporate Re-structure, moving Fire & Rescue Service in to SCS | | 24,435 | | -421 |
| | Nov-10 | SC5_1 | Fire & Rescue Service | T | Corporate Re-structure, moving Fire & Rescue Service in to SCS | | 138 | | -16 |
| | Nov-10 | SC5_2 | Emergency Planning | P | Corporate Re-structure, moving Emergency Planning to SCS | | 368 | | |
| | Nov-10 | SC5_2 | Emergency Planning | T | Corporate Re-structure, moving Emergency Planning to SCS | | 35 | | |
| | Nov-10 | SC5_3 | Safer Communities | P | Corporate Re-structure, moving Safer Communities to SCS | | 883 | | |
| | Nov-10 | SC5_3 | Safer Communities | T | Corporate Re-structure, moving Safer Communities to SCS | | 7 | | |
| | Nov-10 | SC5_4 | Gypsy & Traveller Services | P | Corporate Re-structure, moving Gypsy & Travellers Services to SCS | | 963 | | -869 |
| | Nov-10 | SC5_5 | Trading Standards | P | Corporate Re-structure, moving Trading Standards to SCS | | 2,554 | | -303 |
| | Nov-10 | SC5_5 | Trading Standards | T | Corporate Re-structure, moving Trading Standards to SCS | | 19 | | |
| | Nov-10 | SC4_1C | Facilities Management | P | Communications & Marketing budget to CS | -25 | | | |
| | Nov-10 | SC1_3 | Cultural & Community Development | P | Communications & Marketing budget to CS | -15 | | | |
| | Nov-10 | SC4_3 | Leadership Team | P | Communications & Marketing budget to CS | -10 | | | |

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Annex 2b

VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--|---|--|---------------------------|--|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | Nov-10 Nov-10 Nov-10 Nov-10 Oct-10 Oct-10 Oct-10 | SC4_3 SC4_2A SC4_1C CS6.1.7 CYPF4-6 EE1.2.1 EE3.1.1 | Interdirectorate Virements continued Leadership Team Strategy Facilities management Customer Services School Organisation Transport Property | P | Transfer of budget for Web content manager to ICT | -17 | | | |
| | | | | P | Pay Budget Virement to Property | -86 | | | |
| | | | | P | Translation Services transferred to Customer Services | | 56 | | |
| | | | | P | Access team transferred from SCS | -56 | | | |
| | | | | P | Tfr budget for escorts on special school buses (E&E) | -62 | | | |
| | | | | P | Escort Virement budget transferred from CYP&F | | 62 | | |
| | | | | P | FM Budgets transferred to Corporate Core - Customer Service Centre | -30 | | | |
| | | | | P | FM staff transferred to Customer Services | | 30 | | |
| | | | | P | Reduce recharge to capital budget | | | 234 | |
| | | | | P | ICT recharges to capital budget | -234 | | | |
| | Oct-10 Oct-10 Oct-10 Sep-10 Sep-10 Sep-10 Sep-10 Sep-10 Sep-10 Sep-10 | SC4_1C CC3.4 CC3.4 EE3.1.3 SC4_1C CC3.4 CYPF1-42 SC2_3a SC4_1C CC3.4 SC4_1C EE3.1 EE4.1 CC6.1 CYPF4-2 SM | Youth Offending Service Council Contribution to Mental Health Pool Facilities management Customer Services Administration Property Services Business Improvement Partnerships Unit Performance Strategic Measures | T | Transfer of Access team Budget | | 336 | | |
| | | | | T | Temporary virement of Access team budget to SCS April to Sept | -336 | | 28 | |
| | | | | T | Think Family c/fwd from 09/10 to be moved to the Pooled Budget to fund 2 posts | -39 | | | |
| | | | | T | Transfer of Access Team | | 39 | | |
| | | | | P | Access team transferred from SCS | -740 | | 68 | |
| | | | | P | Transfer FM Budgets to E&E | | 672 | | |
| | | | | P | FM Budgets transferred from S&CS FM | -32 | | | |
| | | | | P | Disability Equality Advisor | | 32 | | |
| | | | | P | Disability Equality Advisor transferred to E&E | | 28 | | |
| | | | | P | Transfer of Disability Equality Advisor budget | -58 | | | |
| | Jul-10 Jul-10 Jul-10 Jul-10 Jul-10 Jul-10 Jul-10 Jul-10 Jul-10 Jul-10 | SC2_2D SM CYPF1-41 CS6.1.3 SC4_3 SC2_3c | Personal Care At Home Strategic Measures Youth Support Service Shared Services - FMA Directorate Leadership Team Mental Health | T | In-year saving - reduction in Youth Opportunity Fund spend (agreed by Council on 27 July 2010) | | 30 | | |
| | | | | T | In-year saving - reduction in Youth Opportunity Fund spend (agreed by Council on 27 July 2010) | | 294 | | |
| | | | | P | Reversal of personal care budget following Govt Policy to postpone implementation | -1,400 | | | |
| | | | | P | In-year saving - reduction in Youth Opportunity Fund spend (agreed by Council on 27 July 2010) | | 1,400 | | |
| | | | | T | Transfer of budget from S&CS for additional management accounting support | -294 | | | |
| | | | | P | Transfer of budget from S&CS for additional management accounting support | | 60 | | |
| | | | | P | Transfer of funding for Management Accounting posts to Shared Services | -30 | | | |
| | | | | P | | -15 | | | |
| | | | | | | | | | |
| | | | | | | | | | |

February Financial Monitoring Report
CABINET - 19 April 2011

Annex 2b

VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|--|----------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | | | Interdirectorate Virements continued | | | | | | |
| | Jul-10 | SC2_1i | One Off Funded Projects | P | Transfer of funding for Management Accounting posts to Shared Services | -10 | | | |
| | Jul-10 | SC2_1G | Direct Payments | P | | -5 | | | |
| | Jun-10 | CC4.2 | Finance & Procurement - Corporate Finance | P | Transfer of Capital team to Corporate Finance from Shared Services | | 40 | | |
| | Jun-10 | CS6.1.3 | Shared Services - FMA | P | Transfer of Capital Staff to Corporate Finance | -40 | | | |
| | Jun-10 | CC4.2 | Finance & Procurement - Corporate Finance | P | Transfer of additional funding received from CYP&F for CIPFA trainee in CYPF Management Accounting Team to the CIPFA Trainee budget | -40 | 40 | | |
| | Jun-10 | CC2.1.13 | ICT - Web Services | P | Contribution to 0.5FTE in Web Services Team (ICT) from Shared Services | | 6 | | |
| | Jun-10 | CS6.1.1 | Shared Services - Management Team | P | | -6 | | | |
| | Jun-10 | CC2.1.14 | ICT - Service Management | P | Contribution to 0.5FTE in Web Services Team (ICT) | -1 | | | |
| | Jun-10 | CC4.1 | Finance & Procurement - Service Management | P | Contribution to Additional Management Accounting Resources in Shared Services FMA | -1 | | | |
| | Jun-10 | CC3.1 | Human Resources - Strategic HR | P | Contribution to Additional Management Accounting Resources in Shared Services FMA | -1 | | | |
| | Jun-10 | CC7.1 | Policy - Corporate Performance | P | | -1 | | | |
| | Jun-10 | CC5.1 | Legal & Democratic Services - Legal Services | P | | -1 | | | |
| | Jun-10 | CS6.1.3 | Shared Services - FMA | P | Contribution from Corporate Core for Additional Management Accounting Resources | -1 | 5 | | |
| | Jun-10 | CC4.1 | Finance & Procurement - Service Management | P | Transfer of Capital Programme Manager to E&E | -71 | | | |
| | Jun-10 | EE4.1 | Business Improvement | P | Transfer of salary from CC CS&SS | | 71 | | |
| | Jun-10 | CC8.2 | Communications - Print Unit | P | Budget for Print Unit Property Recharge Budget to S&CS | -5 | | | |
| | Jun-10 | SC4_1A | Recharges | P | Budget for Print Unit recharges from Corporate Core | | 5 | | |
| | Jun-10 | CC3.4 | Human Resources - Customer Services | P | Transfer of Highways Team to Customer Services from E&E | | 142 | | |
| | Jun-10 | EE1.4 | Transport - Oxfordshire Highways | P | Transfer of Contact Centre Allocation to CC CS&SS | -142 | | | |
| | Jun-10 | CC5.2 | Democratic Services | P | Final budget settlement for the school appeals process | | 25 | | |
| | Jun-10 | CYPF4-6 | Home to School Transport | P | Final budget settlement for the school appeals process - To CC | -25 | | | |
| | Jun-10 | CS6.1.3 | Shared Services - FMA | P | Transfer of budget from E&E for Additional Management Accounting Support | | 42 | | |
| | Jun-10 | EE4.1 | Business Improvement | P | MA Support Budget Transfer to CC CS&SS | -42 | | | |
| | Jun-10 | CS6.1.4 | Shared Services -HR | P | Transfer of recruitment function from services in CYPF | | 17 | | |
| | Jun-10 | CYPF4-1 | CPQA Management & Central Costs | P | Transfer to Recruitment & Retention - To CS & SS | -17 | | | |

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VIREMENTS REQUIRING CABINET APPROVAL ACTIONED IN PREVIOUS REPORTS

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|---|----------------------------|--|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | | | Interdirectorate Virements continued | | Fleet Drivers Pay Increase Contribution from CYP&F | | 22 | | |
| | | | | | Fleet Drivers to ITU - To E&E | -22 | | | |
| | | | | | FM Budgets transferred from Directorates | | 63 | | |
| | | | | | Transfer FM Budgets to E&E | -63 | | | |
| | | | | | FM Budgets transferred from Directorates | | 1,634 | | |
| | | | | | Transfer of facilities management non-staffing budgets - To E&E | -336 | | | |
| | | | | | Transfer of facilities management staffing budgets - To E&E | -50 | | | |
| | | | | | Transfer of facilities management staffing budgets - To E&E | -91 | | | |
| | | | | | Transfer FM Budgets to E&E | -99 | | | |
| | | | | | Transfer of 10/11 directorate L&D allocations | -1,058 | | | |
| | | | | | Transfer of Learning & Development 10/11 Budget from CC | -495 | | | |
| | | | | | CS&SS | | 74 | | |
| | | | | | Transfer of Learning & Development 10/11 Budget from CC | | 22 | | |
| | | | | | CS&SS | | 20 | | |
| | | | | | CS&SS | | 2 | | |
| | | | | | Allocation of L&D budget | | 56 | | |
| | | | | | Learning and Development transferred into SCS as per Corporate L&D plan. | | 124 | | |
| | | | | | Corporate Core directorate learning & development allocation | | 197 | | |
| | | | | | Budget for 6.24fte admin posts to transfer to CYPF | -143 | | | |
| | | | | | Transfer of admin staff budget from S&CS | | 143 | | |
| | | | | | Total Interdirectorate Virements | -67,637 | 67,335 | 31,481 | -31,179 |
| | | | | | TOTAL VIREMENTS approved and on SAP | -156,740 | 161,465 | 54,824 | -59,549 |

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Annex 2c

Virements

MEMORANDUM VIREMENTS REQUIRING CABINET APPROVAL PREVIOUSLY APPROVED BUT NOT YET ACTIONED DUE TO TIMING OF DECISION AND MONTH END

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|--|----------------------------|--|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| Page 251 | Mar-11 | CYPF4-6 | Intradirectorate Virements Children, Young People & Families Schools Organisation & Planning (home to school transport) | P | Transfer Schools Rent Income Budgets | | | 21 | |
| | Mar-11 | CYPF5-3 | Licenses & Insurances | P | Transfer Schools Rent Income Budgets | | | | -21 |
| | Feb-11 | SC2_2M | Social & Community Services Alert Service | T | Additional contribution to the Alert Service Budget from the provision for the roll out of the Bicester Resource Centre model. | -250 | 250 | | |
| | Feb-11 | SC4_3 | Directorate Leadership Team | T | | | | | |
| | Mar-11 | EE3.1.2 | Environment & Economy Property Services | T | Corporate Properties Premises Recharge | | 50 | | -115 |
| | Mar-11 | EE4.1 | Business Support | T | Corporate Properties Premises Recharge | | 60 | | |
| | Mar-11 | EE1.4 | Transport | T | Corporate Properties Premises Recharge | | 5 | | -96 |
| | Mar-11 | EE3.1.1 | Property Services | T | Corporate Properties Premises Recharge | | | | |
| | Mar-11 | EE3.1.1 | Property Services | T | Property Support Services Recharges | | 94 | | |
| | Mar-11 | EE3.1.2 | Property Services | T | Property Support Services Recharges | | 2 | | |
| | Mar-11 | EE4.1 | Business Support | T | Property Support Services Recharges | | | | |
| | Mar-11 | EE1.1 | Highways & Transport Management | T | Allocation of the unallocated maintenance budget - Action Plan | -787 | | | |
| | Mar-11 | EE1.3 | Delivery | T | Re-allocation of grass cutting budget fund additional road maintenance - Action plan | -200 | | | |
| | Mar-11 | EE1.4 | Delivery/Customer & Business | T | Increased road maintenance allocation for additional minor structural works - Action Plan | | 987 | | |
| | Mar-11 | EE1.4 | Customer & Business | T | Underspend in Bus Subsidy contracts to fund overspends | -300 | | | |
| | Mar-11 | EE1.2 | Policy & Strategy | T | Additional funding for Access to Oxford | | 200 | | |
| | Mar-11 | EE1.2 | Policy & Strategy | T | Additional Funding for Abortive Capital Costs | | 100 | | |
| | Mar-11 | EE3.1.3 | Property - BOP | T | Transfer Income Budgets for BOP and Office Accommodation to FM (correction to budget book line reported on Dec MMIR) | | | 1,556 | |
| | Mar-11 | EE3.1.2 | Property -Office Accommodation | T | | | | 825 | |
| | Mar-11 | EE3.1.1 | Property - FM | T | | | | | -2381 |

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Annex 2c

Virements

MEMORANDUM VIREMENTS REQUIRING CABINET APPROVAL PREVIOUSLY APPROVED BUT NOT YET ACTIONED DUE TO TIMING OF DECISION AND MONTH END

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|--|----------------------------|--|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | Mar-11 | CC6.2 | Chief Executive's Office Partnerships - Equalities & Diversity | P | Grant pot for Voluntary & Community Groups (PRG) | | 125 | | |
| | Mar-11 | CC6.3 | | P | Grant pot for Voluntary & Community Groups (PRG) | -125 | | | |
| | | | | | Total Intradirectorate Virements Recommended | -1,662 | 1,873 | 2,402 | -2,613 |
| | Mar-11 | CYPF4-1 | Interdirectorate Virements CPQA Management & Central Costs | T | Property Support Recharge Adjustment (E&E) | | 220 | | |
| | Mar-11 | CYPF1-22 | | T | Corporate Property Recharge Adjustment (E&E) | | 2 | | |
| | Mar-11 | CYPF1-23 | | T | Corporate Property Recharge Adjustment (E&E) | | 6 | | |
| | Mar-11 | CYPF1-34 | | T | Corporate Property Recharge Adjustment (E&E) | | 37 | | |
| | Mar-11 | CYPF1-41 | | T | Corporate Property Recharge Adjustment (E&E) | | 118 | | |
| | Mar-11 | CYPF1-42 | | T | Corporate Property Recharge Adjustment (E&E) | | 10 | | |
| | Mar-11 | CYPF2-25 | | T | Corporate Property Recharge Adjustment (E&E) | | 36 | | |
| | Mar-11 | CYPF2-33 | | T | Corporate Property Recharge Adjustment (E&E) | | 65 | | |
| | Mar-11 | CYPF2-34 | | T | Corporate Property Recharge Adjustment (E&E) | | 66 | | |
| | Mar-11 | CYPF3-34 | | T | Corporate Property Recharge Adjustment (E&E) | | 101 | | |
| | Mar-11 | CYPF4-4 | | T | Corporate Property Recharge Adjustment (E&E) | | 139 | | |
| | Mar-11 | CYPF4-1 | | T | Corporate Property Recharge Adjustment (E&E) | | | | |
| | Mar-11 | CYPF4-1 | | T | Central Support Service Rchg Adjustment - Policy Unit (CEO) | -5 | | | |
| | Mar-11 | CYPF4-1 | | T | Central Support Service Rchg Adjustment - Customer Services Centre (CEO) | | 177 | | |
| | Mar-11 | CYPF4-1 | | T | Central Support Service Rchg Adjustment - Customer Services Centre (CEO) | | 132 | | |

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Virements

MEMORANDUM VIREMENTS REQUIRING CABINET APPROVAL PREVIOUSLY APPROVED BUT NOT YET ACTIONED DUE TO TIMING OF DECISION AND MONTH END

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|---|----------------------------|--|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | Mar-11 | SC5_1 | Interdirectorate Virements continued | T | New CDC apportionment - Policy Unit | -10 | 21 | | |
| | Mar-11 | SC5_1 | F&RS - Business Management | T | New CDC apportionment - Customer Services | | | | |
| | Mar-11 | SC4_1A | F&RS - Business Management | T | New CDC apportionment - Policy Unit | | 172 | | |
| | Mar-11 | SC4_1A | Recharges | T | New CDC apportionment - Customer Services | | 43 | | |
| | Mar-11 | SC5_1 | F&RS - Business Management | T | Reissue Property Non Negotiable Premises Recharges Budget | | 200 | | |
| | Mar-11 | SC5_2 | Emergency Planning Service | T | Note 10/11 to Reflect In Year Variations | | 4 | | |
| | Mar-11 | SC5_5 | Trading Standards | T | | | 6 | | |
| | Mar-11 | SC5_1 | F&RS - Business Management | T | Reissue Property Non Negotiable Support Services Budget | | 2 | | |
| | Mar-11 | SC4_1A | Recharges | T | Note 10/11 to Reflect In Year Variations | | | | -574 |
| | Mar-11 | SC4_1A | Recharges | T | Reissue Property Non Negotiable Support Services Budget | | 756 | | -221 |
| | Mar-11 | EE3.1.2 | Property Services | T | Note 10/11 to Reflect In Year Variations | | 11 | | -966 |
| | Mar-11 | EE3.1.1 | Property Services | T | Corporate Properties Premises Recharge - CYP&F | | | | -13 |
| | Mar-11 | EE3.1.2 | Property Services | T | Property Support Services Recharges - CYP&F | | | | -120 |
| | Mar-11 | EE3.1.1 | Property Services | T | Corporate Properties Premises Recharge - S&CS | | | | |
| | Mar-11 | EE3.1.2 | Property Services | T | Property Support Services Recharges - S&CS | | | | |
| | Mar-11 | EE4.1 | Business Support | T | Corporate Properties Premises Recharge - Customer Services | | | | |
| | Mar-11 | EE3.1.2 | Property Services | T | Customer Services Centre Increased Recharge to E&E | | 43 | | -91 |
| | Mar-11 | EE4.1 | Business Support | T | Corporate Properties Premises Recharge - Chief Exec's Office | | | | |
| | Mar-11 | EE4.1 | Business Support | T | Policy Unit Increased Recharge to E&E | | 64 | | |

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Virements

MEMORANDUM VIREMENTS REQUIRING CABINET APPROVAL PREVIOUSLY APPROVED BUT NOT YET ACTIONED DUE TO TIMING OF DECISION AND MONTH END

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|---|----------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | Mar-11 | CS6.1.7 | Interdirectorate Virements continued Customer Services Centre | T | Property Recharge Adjustment | | 1 | | |
| | Mar-11 | CS6.1.9 | ICT | T | Property Recharge Adjustment | | 23 | | |
| | Mar-11 | CS6.1.6 | Adult Learning | T | Property Recharge Adjustment | | 48 | | |
| | Mar-11 | CS6.1 | Shared Services - HR | T | Property Recharge Adjustment | | 1 | | |
| | Mar-11 | CS6.1 | Shared Services - General | T | Property Recharge Adjustment | | 47 | | |
| | Mar-11 | CC4.1 | Finance | T | Property Recharge Adjustment | | 12 | | |
| | Mar-11 | CC3.1 | HR | T | Property Recharge Adjustment | | 4 | | |
| | Mar-11 | CC5.1 | Legal | T | Property Recharge Adjustment | | 9 | | |
| | Mar-11 | CC6.1 | Partnerships | T | Property recharge adjustment | | 2 | | |
| | Mar-11 | CC8.1 | Communications | T | Property recharge adjustment | | 3 | | |
| | Mar-11 | CC7.1 | Policy & Performance | T | Property recharge adjustment | | 7 | | |
| | Mar-11 | CC5.3 | Democratic Services | T | Property recharge adjustment | | 1 | | |
| | Mar-11 | CC1.1 | Management Team | T | Property recharge adjustment | | 6 | | |
| | Mar-11 | CC5.2 | Registrar | T | Property recharge adjustment | | 25 | | |
| | Mar-11 | CC5.5 | Members' Services | T | Property recharge adjustment | | 22 | | |
| | Mar-11 | CC10.1 | Corporate Management | T | Property recharge adjustment | | 42 | | |
| | Mar-11 | CC10.2 | DRM | T | Policy Unit reappportionment | -476 | | | |
| | Mar-11 | CC10.1 | Corporate Management | T | Policy Unit reappportionment | -13 | | | |
| | Mar-11 | CC10.2 | Corporate Management | T | Customer Services Centre reappportionment | -195 | | | |
| | | | | | Total Interdirectorate Virements Recommended | -699 | 2,684 | 0 | -1,985 |
| | | | | | TOTAL VIREMENTS approved but not on SAP | -2,361 | 4,557 | 2,402 | -4,598 |

Virements requiring Cabinet approval are:

1. All permanent virements.
2. Temporary virements between £250,000 and £500,000.

NB: All virements greater than £500,000 will be recommended by Cabinet for approval by Council. This includes the cumulative total of virements that have previously been reported and approved.

February Financial Monitoring Report
CABINET - 19 April 2011

NEW VIREMENTS FOR CABINET TO NOTE

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|--|----------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | | | Intradirectorate Virements | | | | | | |
| | Apr-11 | CYPF1-32 | Children, Young People & Families | T | Underspend on Education at Home budget being used to meet the additional admin costs incurred by A&W service. | -15 | 15 | | |
| | Apr-11 | CYPF1-33 | Attendance & Welfare | T | Cnx funding for posts moved -reducing income budget | -146 | | 146 | |
| | Apr-11 | CYPF1-41 | Alternative Education | T | | | | | |
| | | | Youth Support Services | | | | | | |
| | | | Social & Community Services | | | | | | |
| | Apr-11 | SC2_2M | Alert Service | T | Additional budget contribution from the Transforming Adult Social Care budget. | | 101 | | |
| | Apr-11 | SC2_2B | Older People Care Management | T | | | 149 | | |
| | Apr-11 | SC4_4 | Transforming Adult Social Care | T | | -250 | | | |
| | Apr-11 | SC2_4F | Contribution to LD Pool | T | Transfer budget re: LD Framework Procurement Officer | -40 | 40 | | |
| | Apr-11 | SC4_2C | Contracts | T | Transfer budget re: LD Framework Procurement Officer | -103 | 103 | | |
| | Apr-11 | LD Pool | LD Pooled Budget | T | Being re-analysis of LD efficiency savings | -20 | | | |
| | Apr-11 | LD Pool | LD Pooled Budget | T | Being re-analysis of LD efficiency savings | -103 | | | |
| | Apr-11 | SC2_4A | Commissioning & Contracts | T | Additional Ridgeway Contract budget. | | 12 | | |
| | Apr-11 | SC2_4A | Commissioning & Contracts | T | Being re-analysis of LD efficiency savings | | 20 | | |
| | Apr-11 | SC2_4B | Care Management & Social Work | T | Additional Ridgeway Contract budget. | | 103 | | |
| | Apr-11 | SC3_2 | Major Projects | T | Extra Care Housing Support Qtr 2 - Qtr 4 | | 96 | | |
| | Apr-11 | SC4_4 | Transforming Adult Social Care | T | Extra Care Housing Support Qtr 2 - Qtr 4 | -96 | | | |
| | Apr-11 | SC4_4 | Transforming Adult Social Care | T | AES Reablement Support Qtr 2 - Qtr 4 | -113 | | | |
| | Apr-11 | OP Pool | Older People Pooled Budget | T | AES Reablement Support Qtr 2 - Qtr 4 | | 113 | | |
| | Apr-11 | SC4_4 | Transforming Adult Social Care | T | Taking Part Team Support Qtr 2 - Qtr 4 | -15 | 15 | | |
| | Apr-11 | SC4_2A | Strategy | T | Taking Part Team Support Qtr 2 - Qtr 4 | | | | |
| | Apr-11 | SC4_4 | Transforming Adult Social Care | T | Delayed Transfers Of Care (DTCOC) Support Qtr 2 - Qtr 4 | -38 | 38 | | |
| | Apr-11 | SC4_3A | Leadership Team | T | Delayed Transfers Of Care (DTCOC) Support Qtr 2 - Qtr 4 | | | | |
| | Apr-11 | SC4_4 | Transforming Adult Social Care | T | Information WS Lead Qtr 2 - Qtr 4 | -26 | 26 | | |
| | Apr-11 | SC4_1C | Facilities Management | T | Information WS Lead Qtr 2 - Qtr 4 | -41 | | | |
| | Apr-11 | SC4_4 | Transforming Adult Social Care | T | TASC Programme Support Qtr 2 - Qtr 4 | | 41 | | |
| | Apr-11 | SC4_1B | Information Systems & Processes | T | TASC Programme Support Qtr 2 - Qtr 4 | | | | |
| | Apr-11 | SC4_4 | Transforming Adult Social Care | T | PM SDS Qtr 2 - Qtr 4 | -31 | 31 | | |
| | Apr-11 | SC4_1B | Information Systems & Processes | T | PM SDS Qtr 2 - Qtr 4 | | | | |
| | Apr-11 | SC4_4 | Transforming Adult Social Care | T | STC Support Qtr 1 - Qtr 4 | -46 | 46 | | |
| | Apr-11 | SC4_1B | Information Systems & Processes | T | STC Support Qtr 1 - Qtr 4 | | | | |
| | Apr-11 | SC4_4 | Transforming Adult Social Care | T | PM Re-shaping The Market Qtr 2 - Qtr 4 | | 2 | | |
| | Apr-11 | SC4_1B | Information Systems & Processes | T | PM Re-shaping The Market Qtr 2 - Qtr 5 | -2 | | | |

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CABINET - 19 April 2011

Annex 2d

NEW VIREMENTS FOR CABINET TO NOTE

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| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|--|----------------------------|--|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | Apr-11 | SC4_4 | Social & Community Services continued Transforming Adult Social Care Information Systems & Processes Transforming Adult Social Care Information Systems & Processes Transforming Adult Social Care Information Systems & Processes Transforming Adult Social Care Leadership Team Contribution to MH Pool Drugs and Alcohol | T | PM Prevention Q2 - Q4 | -33 | | 33 | -33 |
| | Apr-11 | SC4_1B | | T | PM Prevention Q2 - Q4 | | 33 | | |
| | Apr-11 | SC4_4 | | T | PM Information Q2 - Q4 | -8 | | 8 | -8 |
| | Apr-11 | SC4_1B | | T | PM Information Q2 - Q4 | | 8 | | |
| | Apr-11 | SC4_4 | | T | PM Community Building Q2 - Q4 | -10 | | 10 | -10 |
| | Apr-11 | SC4_1B | | T | PM Community Building Q2 - Q4 | | 10 | | |
| | Apr-11 | SC4_4 | | T | Real Choice and Support WS Lead Q2-Q4 | -24 | | 24 | -24 |
| | Apr-11 | SC4_3A | | T | Real Choice and Support WS Lead Q2-Q4 | | 24 | | |
| | Apr-11 | SC2_3A | | T | Reduction in the placement budget for the DAAT | 150 | | | |
| | Apr-11 | SC2_3B | | T | Reduction in the placement budget for the DAAT | -150 | | | |
| | Mar-11 | CS6.1.9 | Oxfordshire Customer Services ICT - Services ICT - School Support Procurement Shared Services | T | Salary budget tidy-up | | 10 | | |
| | Mar-11 | CS6.1.9 | | T | Salary budget tidy-up | -10 | | | |
| | Mar-11 | CS6.1.8 | | T | Contribution to AP project | -70 | | 70 | |
| | Mar-11 | CS6.1 | | T | Contribution to AP project | | | | |
| | | | Total Intradirectorate Virements | | | -1,390 | 1,173 | 752 | -535 |
| | | | Interdirectorate Virements | | | | | | |
| | | | | | Total Interdirectorate Virements | 0 | 0 | 0 | 0 |
| | | | | | TOTAL VIREMENTS TO NOTE THIS REPORT | -1,390 | 1,173 | 752 | -535 |

**February Financial Monitoring Report
CABINET - 19 April 2011**

Annex 2e

Cumulative Virements to Date

| Budget Book Ref | Total Temporary Virements Previously Approved (on SAP) | Temporary Virements Approved in Last Report (not on SAP) | Temporary Virements Requested this Report | Cumulative Total of Temporary Virements Approved and Requested | Total Permanent Virements Previously Approved (on SAP) | Permanent Virements Approved in Last Report (not on SAP) | Permanent Virements Requested this Report | Cumulative Total of Permanent Virements Approved and Requested | Total virements | Virements already approved by council | Virements not deemed to be policy changes | Reset total | Traffic Light Indicator - positive | Traffic light indicator - negative |
|--|--|--|---|--|--|--|---|--|-----------------|---------------------------------------|---|-------------|------------------------------------|------------------------------------|
| | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | | |
| Children, Young People & Families | | | | | | | | | | | | | | |
| CYPF1 Expenditure | 0 | 0 | 0 | 0 | 468 | 0 | 0 | 468 | | 0 | 0 | | | |
| CYPF1 Income | 0 | 0 | 0 | 0 | -420 | 0 | 0 | -420 | | 0 | 0 | | | |
| CYPF1 Net | 0 | 0 | 0 | 0 | 48 | 0 | 0 | 48 | 48 | 0 | 0 | 48 | G | G |
| CYPF1-1 Expenditure | -40 | 0 | 0 | -40 | 38 | 0 | 0 | 38 | | 0 | 0 | | | |
| CYPF1-1 Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| CYPF1-1 Net | -40 | 0 | 0 | -40 | 38 | 0 | 0 | 38 | -2 | 0 | 0 | -2 | G | G |
| CYPF1-21 Expenditure | 0 | 0 | 0 | 0 | 495 | 0 | 0 | 495 | | 0 | 0 | | | |
| CYPF1-21 Income | -11 | 0 | 0 | -11 | -448 | 0 | 0 | -448 | | 0 | 0 | | | |
| CYPF1-21 Net | -11 | 0 | 0 | -11 | 47 | 0 | 0 | 47 | 36 | 0 | 0 | 36 | G | G |
| CYPF1-22 Expenditure | 0 | 2 | 0 | 2 | -7 | 0 | 0 | -7 | | 0 | 0 | | | |
| CYPF1-22 Income | 0 | 0 | 0 | 0 | 131 | 0 | 0 | 131 | | 0 | 0 | | | |
| CYPF1-22 Net | 0 | 2 | 0 | 2 | 124 | 0 | 0 | 124 | 126 | 0 | 0 | 126 | G | G |
| CYPF1-23 Expenditure | 0 | 6 | 0 | 6 | -7,166 | 0 | 0 | -7,166 | | 0 | -7,166 | | | |
| CYPF1-23 Income | 0 | 0 | 0 | 0 | 2,162 | 0 | 0 | 2,162 | | 0 | 2,162 | | | |
| CYPF1-23 Net | 0 | 6 | 0 | 6 | -5,004 | 0 | 0 | -5,004 | -4,998 | 0 | -5,004 | 6 | G | G |
| CYPF1-31 Expenditure | 0 | 0 | 0 | 0 | 61 | 0 | 0 | 61 | | 0 | 0 | | | |
| CYPF1-31 Income | 0 | 0 | 0 | 0 | -63 | 0 | 0 | -63 | | 0 | 0 | | | |
| CYPF1-31 Net | 0 | 0 | 0 | 0 | -2 | 0 | 0 | -2 | -2 | 0 | 0 | -2 | G | G |
| CYPF1-32 Expenditure | 129 | 0 | 0 | 129 | -7 | 0 | 0 | -7 | | 0 | 0 | | | |
| CYPF1-32 Income | -99 | 0 | 0 | -99 | 3 | 0 | 0 | 3 | | 0 | 0 | | | |
| CYPF1-32 Net | 30 | 0 | 0 | 30 | -4 | 0 | 0 | -4 | 26 | 0 | 0 | 26 | G | G |
| CYPF1-33 Expenditure | -15 | 0 | 0 | -15 | 109 | 0 | 0 | 109 | | 0 | 0 | | | |
| CYPF1-33 Income | 0 | 0 | 0 | 0 | 102 | 0 | 0 | 102 | | 0 | 0 | | | |
| CYPF1-33 Net | -15 | 0 | 0 | -15 | 211 | 0 | 0 | 211 | 196 | 0 | 0 | 196 | G | G |
| CYPF1-34 Expenditure | -15 | 37 | 0 | 22 | -58 | 0 | 0 | -58 | | 0 | 0 | | | |
| CYPF1-34 Income | 0 | 0 | 0 | 0 | 11 | 0 | 0 | 11 | | 0 | 0 | | | |
| CYPF1-34 Net | -15 | 37 | 0 | 22 | -47 | 0 | 0 | -47 | -25 | 0 | 0 | -25 | G | G |
| CYPF1-41 Expenditure | -303 | 118 | 0 | -185 | -6 | 0 | 0 | -6 | | 0 | 0 | | | |
| CYPF1-41 Income | 146 | 0 | 0 | 146 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| CYPF1-41 Net | -157 | 118 | 0 | -39 | -6 | 0 | 0 | -6 | -45 | 0 | 0 | -45 | G | G |

**February Financial Monitoring Report
CABINET - 19 April 2011**

Annex 2e

CA11

Cumulative Virements to Date

| Budget Book Ref | | Total Temporary Virements Previously Approved (on SAP) | Temporary Virements Approved in Last Report (not on SAP) | Temporary Virements Requested this Report | Cumulative Total of Temporary Virements Approved and Requested | Total Permanent Virements Previously Approved (on SAP) | Permanent Virements Approved in Last Report (not on SAP) | Permanent Virements Requested this Report | Cumulative Total of Permanent Virements Approved and Requested | Total virements | Virements already approved by council | Virements not deemed to be policy changes | Reset total | Traffic Light Indicator - positive | Traffic light indicator - negative |
|-----------------|-------------|--|--|---|--|--|--|---|--|-----------------|---------------------------------------|---|-------------|------------------------------------|------------------------------------|
| | | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | | |
| CYPF1-42 | Expenditure | -20 | 10 | 0 | -10 | -201 | 0 | 0 | -201 | | 0 | 0 | | | |
| CYPF1-42 | Income | -23 | 0 | 0 | -23 | 195 | 0 | 0 | 195 | -39 | 0 | 0 | -39 | G | |
| | Net | -43 | 10 | 0 | -33 | -6 | 0 | 0 | -6 | | 0 | 0 | | | |
| CYPF2 | Expenditure | 0 | 0 | 0 | 0 | 8,635 | 0 | 0 | 8,635 | | 0 | 8,635 | | | |
| CYPF2 | Income | 0 | 0 | 0 | 0 | -2,312 | 0 | 0 | -2,312 | | 0 | -2,312 | | | |
| | Net | 0 | 0 | 0 | 0 | 6,323 | 0 | 0 | 6,323 | 6,323 | 0 | 6,323 | 0 | G | G |
| CYPF2-1 | Expenditure | 0 | 0 | 0 | 0 | 575 | 0 | 0 | 575 | | 0 | 575 | | | |
| CYPF2-1 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 575 | 0 | 0 | 575 | 575 | 0 | 575 | 0 | G | G |
| CYPF2-2 | Expenditure | 0 | 0 | 0 | 0 | -209 | 0 | 0 | -209 | | 0 | 0 | | | |
| CYPF2-2 | Income | 0 | 0 | 0 | 0 | 209 | 0 | 0 | 209 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | G | G |
| CYPF2-21 | Expenditure | 0 | 0 | 0 | 0 | -574 | 0 | 0 | -574 | | 0 | 0 | | | |
| CYPF2-21 | Income | 0 | 0 | 0 | 0 | 526 | 0 | 0 | 526 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | -48 | 0 | 0 | -48 | -48 | 0 | 0 | -48 | G | G |
| CYPF2-22 | Expenditure | 0 | 0 | 0 | 0 | 26 | 0 | 0 | 26 | | 0 | 0 | | | |
| CYPF2-22 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 26 | 0 | 0 | 26 | 26 | 0 | 0 | 26 | G | G |
| CYPF2-23 | Expenditure | 0 | 0 | 0 | 0 | 63 | 0 | 0 | 63 | | 0 | 0 | | | |
| CYPF2-23 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 63 | 0 | 0 | 63 | 63 | 0 | 0 | 63 | G | G |
| CYPF2-24 | Expenditure | 321 | 0 | 0 | 321 | -2,745 | 0 | 0 | -2,745 | | 0 | -2,854 | | | |
| CYPF2-24 | Income | 0 | 0 | 0 | 0 | 725 | 0 | 0 | 725 | | 0 | 834 | | | |
| | Net | 321 | 0 | 0 | 321 | -2,020 | 0 | 0 | -2,020 | -1,699 | 0 | -2,020 | 321 | G | G |
| CYPF2-25 | Expenditure | 0 | 36 | 0 | 36 | 2,555 | 0 | 0 | 2,555 | | 0 | 982 | | | |
| CYPF2-25 | Income | 0 | 0 | 0 | 0 | -1,714 | 0 | 0 | -1,714 | | 0 | 0 | | | |
| | Net | 0 | 36 | 0 | 36 | 841 | 0 | 0 | 841 | 877 | 0 | 982 | -104 | G | G |
| CYPF2-3 | Expenditure | 0 | 0 | 0 | 0 | -88 | 0 | 0 | -88 | | 0 | 0 | | | |
| CYPF2-3 | Income | 0 | 0 | 0 | 0 | 88 | 0 | 0 | 88 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | G | G |
| CYPF2-31 | Expenditure | 74 | 0 | 0 | 74 | -370 | 0 | 0 | -370 | | 0 | 0 | | | |
| CYPF2-31 | Income | -74 | 0 | 0 | -74 | 426 | 0 | 0 | 426 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 56 | 0 | 0 | 56 | 56 | 0 | 0 | 56 | G | G |

Cumulative Virements to Date

| Budget Book Ref | | Total Temporary Virements Previously Approved (on SAP) | Temporary Virements Approved in Last Report (not on SAP) | Temporary Virements Requested this Report | Cumulative Total of Temporary Virements Approved and Requested |
|-----------------|-------------|--|--|---|--|
| | | £000 | £000 | £000 | £000 |
| CYPF2-32 | Expenditure | 0 | 0 | 0 | 0 |
| CYPF2-32 | Income | 0 | 0 | 0 | 0 |
| CYPF2-33 | Net | 0 | 0 | 0 | 0 |
| CYPF2-33 | Expenditure | 0 | 65 | 0 | 65 |
| CYPF2-33 | Income | 0 | 0 | 0 | 0 |
| CYPF2-34 | Net | 0 | 65 | 0 | 65 |
| CYPF2-34 | Expenditure | 4,118 | 66 | 0 | 4,184 |
| CYPF2-34 | Income | -4,118 | 0 | 0 | -4,118 |
| CYPF2-35 | Net | 0 | 66 | 0 | 66 |
| CYPF2-35 | Expenditure | 0 | 0 | 0 | 0 |
| CYPF2-35 | Income | 0 | 0 | 0 | 0 |
| CYPF2-51 | Net | 0 | 0 | 0 | 0 |
| CYPF2-51 | Expenditure | 0 | 0 | 0 | 0 |
| CYPF2-51 | Income | 0 | 0 | 0 | 0 |
| CYPF2-52 | Net | 0 | 0 | 0 | 0 |
| CYPF2-52 | Expenditure | 0 | 0 | 0 | 0 |
| CYPF2-52 | Income | 0 | 0 | 0 | 0 |
| CYPF2-53 | Net | 0 | 0 | 0 | 0 |
| CYPF2-53 | Expenditure | 0 | 0 | 0 | 0 |
| CYPF2-53 | Income | 0 | 0 | 0 | 0 |
| CYPF2-54 | Net | 0 | 0 | 0 | 0 |
| CYPF2-54 | Expenditure | 0 | 0 | 0 | 0 |
| CYPF2-54 | Income | 0 | 0 | 0 | 0 |
| CYPF2-6 | Net | 0 | 0 | 0 | 0 |
| CYPF2-6 | Expenditure | 40 | 0 | 0 | 40 |
| CYPF2-6 | Income | 0 | 0 | 0 | 0 |
| CYPF3-1 | Net | 40 | 0 | 0 | 40 |
| CYPF3-1 | Expenditure | 0 | 0 | 0 | 0 |
| CYPF3-1 | Income | 0 | 0 | 0 | 0 |
| CYPF3-2 | Net | 32 | 0 | 0 | 32 |
| CYPF3-2 | Expenditure | -32 | 0 | 0 | -32 |
| CYPF3-2 | Income | 0 | 0 | 0 | 0 |
| | Net | 0 | 0 | 0 | 0 |

| Total Permanent Virements Previously Approved (on SAP) | Permanent Virements Approved in Last Report (not on SAP) | Permanent Virements Requested this Report | Cumulative Total of Permanent Virements Approved and Requested |
|--|--|---|--|
| £000 | £000 | £000 | £000 |
| 0 | 0 | 0 | 0 |
| 20 | 0 | 0 | 20 |
| 20 | 0 | 0 | 20 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| 5 | 0 | 0 | 5 |
| -5 | 0 | 0 | -5 |
| 0 | 0 | 0 | 0 |
| 795 | 0 | 0 | 795 |
| -742 | 0 | 0 | -742 |
| 53 | 0 | 0 | 53 |
| -33 | 0 | 0 | -33 |
| 0 | 0 | 0 | 0 |
| -33 | 0 | 0 | -33 |
| 113 | 0 | 0 | 113 |
| 113 | 0 | 0 | 113 |
| 259 | 0 | 0 | 259 |
| 0 | 0 | 0 | 0 |
| 259 | 0 | 0 | 259 |
| -77 | 0 | 0 | -77 |
| -77 | 0 | 0 | -77 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| -198 | 0 | 0 | -198 |
| -198 | 0 | 0 | -198 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |

| Total virements | Virements already approved by council | Virements not deemed to be policy changes | Reset total | Traffic Light Indicator - positive | Traffic light indicator - negative |
|-----------------|---------------------------------------|---|-------------|------------------------------------|------------------------------------|
| £000 | £000 | £000 | £000 | | |
| | 0 | 0 | | | |
| 20 | 0 | 0 | 20 | G | G |
| | 0 | 0 | | | |
| 65 | 0 | 0 | 65 | G | G |
| | 0 | 0 | | | |
| | 0 | 0 | | | |
| 66 | 0 | 0 | 66 | G | G |
| | 0 | 0 | | | |
| 53 | 0 | 0 | 53 | G | G |
| | 0 | 0 | | | |
| -33 | 0 | 0 | -33 | G | G |
| | 0 | 0 | | | |
| 113 | 0 | 0 | 113 | G | G |
| | 0 | 0 | | | |
| 259 | 0 | 0 | 259 | G | G |
| | 0 | 0 | | | |
| -77 | 0 | 0 | -77 | G | G |
| | 0 | 0 | | | |
| 40 | 0 | 0 | 40 | G | G |
| | 0 | -99 | | | |
| -198 | 0 | 0 | -99 | G | G |
| | 0 | 0 | | | |
| 0 | 0 | 0 | 0 | G | G |

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**February Financial Monitoring Report
CABINET - 19 April 2011**

Annex 2e

CA11

Cumulative Virements to Date

| Budget Book Ref | Total Temporary Virements Previously Approved (on SAP) | Temporary Virements Approved in Last Report (not on SAP) | Temporary Virements Requested this Report | Cumulative Total of Temporary Virements Approved and Requested | Total Permanent Virements Previously Approved (on SAP) | Permanent Virements Approved in Last Report (not on SAP) | Permanent Virements Requested this Report | Cumulative Total of Permanent Virements Approved and Requested | Total virements | Virements already approved by council | Virements not deemed to be policy changes | Reset total | Traffic Light Indicator - positive | Traffic light indicator - negative |
|-----------------|--|--|---|--|--|--|---|--|-----------------|---------------------------------------|---|-------------|------------------------------------|------------------------------------|
| CYPF3-3 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | | |
| CYPF3-3 | -236 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | -572 | | | |
| CYPF3-3 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| CYPF3-3 | Net | -236 | 0 | 0 | 0 | 0 | 0 | 0 | -236 | 0 | -572 | 336 | G | G |
| CYPF3-32 | -238 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| CYPF3-32 | Income | 238 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| CYPF3-32 | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | G | G |
| CYPF3-34 | Expenditure | 0 | 101 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| CYPF3-34 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| CYPF3-34 | Net | 0 | 101 | 0 | 0 | 0 | 0 | 0 | 101 | 0 | 0 | 101 | G | G |
| CYPF3-35 | Expenditure | -10 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| CYPF3-35 | Income | 10 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| CYPF3-35 | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | G | G |
| CYPF4-1 | Expenditure | -85 | 524 | 0 | 0 | 0 | 0 | -290 | | 0 | 0 | 0 | G | G |
| CYPF4-1 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | | |
| CYPF4-1 | Net | -85 | 524 | 0 | 0 | 0 | 0 | -290 | 149 | 0 | 0 | 149 | G | G |
| CYPF4-2 | Expenditure | 10 | 0 | 0 | 0 | 24 | 0 | 24 | | 0 | 0 | | | |
| CYPF4-2 | Income | 0 | 0 | 0 | 0 | -11 | 0 | -11 | | 0 | 0 | | | |
| CYPF4-2 | Net | 10 | 0 | 0 | 0 | 13 | 0 | 13 | 23 | 0 | 0 | 23 | G | G |
| CYPF4-3 | Expenditure | -138 | 0 | 0 | 0 | 44 | 0 | 44 | | 0 | 0 | | | |
| CYPF4-3 | Income | 0 | 0 | 0 | 0 | -23 | 0 | -23 | | 0 | 0 | | | |
| CYPF4-3 | Net | -138 | 0 | 0 | 0 | 21 | 0 | 21 | -117 | 0 | 0 | -117 | G | G |
| CYPF4-4 | Expenditure | 0 | 139 | 0 | 0 | -271 | 0 | -271 | | 0 | -427 | | | |
| CYPF4-4 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| CYPF4-4 | Net | 0 | 139 | 0 | 0 | -271 | 0 | -271 | -132 | 0 | -427 | 295 | G | G |
| CYPF4-5 | Expenditure | 106 | 0 | 0 | 0 | 28 | 0 | 28 | | 0 | 0 | | | |
| CYPF4-5 | Income | -47 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| CYPF4-5 | Net | 59 | 0 | 0 | 0 | 28 | 0 | 28 | 87 | 0 | 0 | 87 | G | G |
| CYPF4-6 | Expenditure | -90 | 0 | 0 | 0 | -215 | 0 | -215 | | 0 | -22 | | | |
| CYPF4-6 | Income | -24 | 0 | 0 | 0 | -4 | 21 | 17 | | 0 | 0 | | | |
| CYPF4-6 | Net | -114 | 0 | 0 | 0 | -219 | 21 | -198 | -312 | 0 | -22 | -290 | G | G |
| CYPF4-7 | Expenditure | 0 | 0 | 0 | 0 | 132 | 0 | 132 | | 0 | 0 | | | |
| CYPF4-7 | Income | 11 | 0 | 0 | 0 | -498 | 0 | -498 | | 0 | 0 | | | |
| CYPF4-7 | Net | 11 | 0 | 0 | 0 | -366 | 0 | -366 | -355 | 0 | 0 | -355 | G | G |

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Cumulative Virements to Date

| Budget Book Ref | | Total Temporary Virements Previously Approved (on SAP) | Temporary Virements Approved in Last Report (not on SAP) | Temporary Virements Requested this Report | Cumulative Total of Temporary Virements Approved and Requested | Total Permanent Virements Previously Approved (on SAP) | Permanent Virements Approved in Last Report (not on SAP) | Permanent Virements Requested this Report | Cumulative Total of Permanent Virements Approved and Requested | Total virements | Virements already approved by council | Virements not deemed to be policy changes | Reset total | Traffic Light Indicator - positive | Traffic light indicator - negative |
|-----------------|-------------|--|--|---|--|--|--|---|--|-----------------|---------------------------------------|---|-------------|------------------------------------|------------------------------------|
| SC1_4 | Expenditure | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | | |
| SC1_4 | Income | 233 | 0 | 0 | 0 | -5,108 | 0 | 0 | -5,108 | | 0 | 0 | | | |
| SC1_4 | Net | 233 | 0 | 0 | 0 | 4,702 | 0 | 0 | 4,702 | -173 | 0 | 0 | -173 | G | G |
| SC1_5 | Expenditure | 112 | 0 | 0 | 0 | -406 | 0 | 0 | -406 | | 0 | 0 | | | |
| SC1_5 | Income | -112 | 0 | 0 | 0 | 35 | 0 | 0 | 35 | | 0 | 0 | | | |
| SC1_5 | Net | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | | 0 | 0 | | | |
| SC2_6 | Expenditure | 0 | 0 | 0 | 0 | 36 | 0 | 0 | 36 | 36 | 0 | 0 | 36 | G | G |
| SC2_6 | Income | 0 | 0 | 0 | 0 | -1,577 | 0 | 0 | -1,577 | | 0 | 0 | | | |
| SC2_6 | Net | 0 | 0 | 0 | 0 | 1,088 | 0 | 0 | 1,088 | | 0 | 0 | | | |
| SC2_1a | Expenditure | 0 | 0 | 0 | 0 | -489 | 0 | 0 | -489 | -489 | 0 | 0 | -489 | G | A |
| SC2_1a | Income | 0 | 0 | 0 | 0 | -3 | 0 | 0 | -3 | | 0 | 0 | | | |
| SC2_1a | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| SC2_1b | Expenditure | -798 | 0 | 0 | 0 | -3 | 0 | 0 | -3 | -3 | 0 | 0 | -3 | G | G |
| SC2_1b | Income | 0 | 0 | 0 | 0 | 10 | 0 | 0 | 10 | | 0 | -778 | | | |
| SC2_1b | Net | -798 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | G | G |
| SC2_1c | Expenditure | 0 | 0 | 0 | 0 | -452 | 0 | 0 | -452 | -788 | 0 | 0 | -10 | | |
| SC2_1c | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| SC2_1c | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | G | A |
| SC2_1d | Expenditure | 0 | 0 | 0 | 0 | -4 | 0 | 0 | -4 | -452 | 0 | 0 | -452 | | |
| SC2_1d | Income | 0 | 0 | 0 | 0 | -4 | 0 | 0 | -4 | | 0 | 0 | | | |
| SC2_1d | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | G | G |
| SC2_1e | Expenditure | 0 | 0 | 0 | 0 | -4 | 0 | 0 | -4 | -4 | 0 | 0 | -4 | | |
| SC2_1e | Income | 0 | 0 | 0 | 0 | -28 | 0 | 0 | -28 | | 0 | 0 | | | |
| SC2_1e | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | G | G |
| SC2_1g | Expenditure | 0 | 0 | 0 | 0 | -5 | 0 | 0 | -5 | -28 | 0 | 0 | -28 | | |
| SC2_1g | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| SC2_1g | Net | 0 | 0 | 0 | 0 | -5 | 0 | 0 | -5 | | 0 | 0 | | G | G |
| SC2_1h | Expenditure | 0 | 0 | 0 | 0 | 150 | 0 | 0 | 150 | -5 | 0 | 0 | -5 | | |
| SC2_1h | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| SC2_1h | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | G | G |
| SC2_1i | Expenditure | 0 | 0 | 0 | 0 | 150 | 0 | 0 | 150 | 150 | 0 | 0 | 150 | | |
| SC2_1i | Income | 0 | 0 | 0 | 0 | -237 | 0 | 0 | -237 | | 0 | -500 | | G | G |
| SC2_1i | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| SC2_1i | Net | 0 | 0 | 0 | 0 | -237 | 0 | 0 | -237 | -237 | 0 | -500 | 263 | G | G |

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Cumulative Virements to Date

| Budget Book Ref | | Total Temporary Virements Previously Approved (on SAP) | Temporary Virements Approved in Last Report (not on SAP) | Temporary Virements Requested this Report | Cumulative Total of Temporary Virements Approved and Requested | Total Permanent Virements Previously Approved (on SAP) | Permanent Virements Approved in Last Report (not on SAP) | Permanent Virements Requested this Report | Cumulative Total of Permanent Virements Approved and Requested | Total virements | Virements already approved by council | Virements not deemed to be policy changes | Reset total | Traffic Light Indicator - positive | Traffic light indicator - negative |
|-----------------|-------------|--|--|---|--|--|--|---|--|-----------------|---------------------------------------|---|-------------|------------------------------------|------------------------------------|
| SC2_1j | Expenditure | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | | |
| SC2_1j | Income | 0 | 0 | 0 | 0 | -3 | 0 | 0 | -3 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -3 | 0 | 0 | -3 | G | |
| SC2_2a | Expenditure | -578 | 0 | 0 | -578 | 104 | 0 | 0 | 104 | | 0 | 0 | | | |
| SC2_2a | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | -578 | 0 | 0 | -578 | 104 | 0 | 0 | 104 | -474 | 0 | 0 | -474 | G | A |
| SC2_2b | Expenditure | 1,773 | 0 | 0 | 1,773 | 199 | 0 | 0 | 199 | | 0 | 1,640 | | | |
| SC2_2b | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 22 | | | |
| | Net | 1,773 | 0 | 0 | 1,773 | 199 | 0 | 0 | 199 | 1,972 | 0 | 1,662 | 310 | G | G |
| SC2_2d | Expenditure | 0 | 0 | 0 | 0 | -1,400 | 0 | 0 | -1,400 | | 0 | -1,400 | | | |
| SC2_2d | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -1,400 | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | -1,400 | 0 | 0 | -1,400 | | 0 | -1,400 | 0 | G | G |
| SC2_2i | Expenditure | 0 | 0 | 0 | 0 | -36 | 0 | 0 | -36 | | 0 | 0 | | | |
| SC2_2i | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | -36 | 0 | 0 | -36 | -36 | 0 | 0 | -36 | G | G |
| SC2_2j | Expenditure | -248 | 0 | 0 | -248 | -4 | 0 | 0 | -4 | | 0 | 0 | | | |
| SC2_2j | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | -248 | 0 | 0 | -248 | -4 | 0 | 0 | -4 | -252 | 0 | 0 | -252 | G | G |
| SC2_2k | Expenditure | 0 | 0 | 0 | 0 | -100 | 0 | 0 | -100 | | 0 | 0 | | | |
| SC2_2k | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | -100 | 0 | 0 | -100 | -100 | 0 | 0 | -100 | G | G |
| SC2_2l | Expenditure | 0 | 0 | 0 | 0 | 29 | 0 | 0 | 29 | | 0 | 0 | | | |
| SC2_2l | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 29 | 0 | 0 | 29 | 29 | 0 | 0 | 29 | G | G |
| SC2_2m | Expenditure | 101 | 250 | 0 | 351 | 2,510 | 0 | 0 | 2,510 | | 0 | 2,510 | | | |
| SC2_2m | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 101 | 250 | 0 | 351 | 2,510 | 0 | 0 | 2,510 | 2,861 | 0 | 2,510 | 351 | G | G |
| SC2_3a | Expenditure | 150 | 0 | 0 | 150 | -21 | 0 | 0 | -21 | | 0 | 0 | | | |
| SC2_3a | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 150 | 0 | 0 | 150 | -21 | 0 | 0 | -21 | 129 | 0 | 0 | 129 | G | G |
| SC2_3b | Expenditure | -150 | 0 | 0 | -150 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| SC2_3b | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | -150 | 0 | 0 | -150 | 0 | 0 | 0 | 0 | -150 | 0 | 0 | -150 | G | G |

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Cumulative Virements to Date

| Budget Book Ref | | Total Temporary Virements Previously Approved (on SAP) | Temporary Virements Approved in Last Report (not on SAP) | Temporary Virements Requested this Report | Cumulative Total of Temporary Virements Approved and Requested | Total Permanent Virements Previously Approved (on SAP) | Permanent Virements Approved in Last Report (not on SAP) | Permanent Virements Requested this Report | Cumulative Total of Permanent Virements Approved and Requested | Total virements | Virements already approved by council | Virements not deemed to be policy changes | Reset total | Traffic Light Indicator - positive | Traffic light indicator - negative |
|-----------------|-------------|--|--|---|--|--|--|---|--|-----------------|---------------------------------------|---|-------------|------------------------------------|------------------------------------|
| SC2_3c | Expenditure | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | | |
| SC2_3c | Income | 40 | 0 | 0 | 0 | -15 | 0 | 0 | -15 | | 0 | 0 | | | |
| | Net | 40 | 0 | 0 | 0 | -15 | 0 | 0 | -15 | 25 | 0 | 0 | 25 | G | |
| SC2_4a | Expenditure | 25 | 0 | 0 | 0 | 59 | 0 | 0 | 59 | | 0 | 0 | | | |
| SC2_4a | Income | -25 | 0 | 0 | 0 | -59 | 0 | 0 | -59 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | G | |
| SC2_4b | Expenditure | -52 | 0 | 0 | 0 | 22 | 0 | 0 | 22 | | 0 | 0 | | | |
| SC2_4b | Income | 52 | 0 | 0 | 0 | -22 | 0 | 0 | -22 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | G | |
| SC2_4c | Expenditure | 0 | 0 | 0 | 0 | 26 | 0 | 0 | 26 | | 0 | 0 | | | |
| SC2_4c | Income | 0 | 0 | 0 | 0 | -26 | 0 | 0 | -26 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | G | |
| SC2_4d | Expenditure | 0 | 0 | 0 | 0 | -16 | 0 | 0 | -16 | | 0 | 0 | | | |
| SC2_4d | Income | 0 | 0 | 0 | 0 | 16 | 0 | 0 | 16 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | G | |
| SC2_4e | Expenditure | 0 | 0 | 0 | 0 | -96 | 0 | 0 | -96 | | 0 | 0 | | | |
| SC2_4e | Income | 0 | 0 | 0 | 0 | 96 | 0 | 0 | 96 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | G | |
| SC2_4f | Expenditure | 40 | 0 | 0 | 0 | -44 | 0 | 0 | -44 | | 0 | 0 | | | |
| SC2_4f | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 40 | 0 | 0 | 0 | -44 | 0 | 0 | -44 | -4 | 0 | 0 | -4 | G | |
| SC3_2 | Expenditure | 96 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| SC3_2 | Income | -96 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | G | |
| SC4_1a | Expenditure | 124 | 982 | 0 | 0 | 141 | 0 | 0 | 141 | | 0 | 137 | | | |
| SC4_1a | Income | 0 | 0 | 0 | 0 | 273 | 0 | 0 | 273 | | 0 | 273 | | | |
| | Net | 124 | 982 | 0 | 0 | 414 | 0 | 0 | 414 | 1,520 | 0 | 410 | 1,110 | R | |
| SC4_1b | Expenditure | 171 | 0 | 0 | 0 | 81 | 0 | 0 | 81 | | 0 | 0 | | | |
| SC4_1b | Income | -171 | 0 | 0 | 0 | -85 | 0 | 0 | -85 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | -4 | 0 | 0 | -4 | -4 | 0 | 0 | -4 | G | |
| SC4_1c | Expenditure | 299 | 0 | 0 | 0 | -2,263 | 0 | 0 | -2,263 | | 0 | -1,965 | | | |
| SC4_1c | Income | -54 | 0 | 0 | 0 | 68 | 0 | 0 | 68 | | 0 | 40 | | | |
| | Net | 245 | 0 | 0 | 0 | -2,195 | 0 | 0 | -2,195 | -1,950 | 0 | -1,925 | -25 | G | |

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|-----------------|-------------|--|--|---|--|--|--|---|--|-----------------|---------------------------------------|---|-------------|------------------------------------|------------------------------------|
| SC4_2a | Expenditure | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | | |
| SC4_2a | Income | 91 | 0 | 0 | 91 | -69 | 0 | 0 | -69 | | 0 | 0 | | | |
| | Net | -41 | 0 | 0 | -41 | 0 | 0 | 0 | 0 | -19 | 0 | 0 | -19 | G | G |
| SC4_2c | Expenditure | 50 | 0 | 0 | 50 | -69 | 0 | 0 | -69 | | 0 | 0 | | | |
| SC4_2c | Income | -40 | 0 | 0 | -40 | -4 | 0 | 0 | -4 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -44 | 0 | 0 | -44 | G | G |
| SC4_3 | Expenditure | -40 | 0 | 0 | -40 | -4 | 0 | 0 | -4 | | 0 | 0 | | | |
| SC4_3 | Income | 9 | -250 | 0 | -241 | -65 | 0 | 0 | -65 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -306 | 0 | 0 | -306 | G | G |
| SC4_4 | Expenditure | 9 | -250 | 0 | -241 | -65 | 0 | 0 | -65 | | 0 | 0 | | | |
| SC4_4 | Income | -807 | 0 | 0 | -807 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 557 | 0 | 0 | 557 | 0 | 0 | 0 | 0 | -250 | 0 | 0 | -250 | G | G |
| SC5_5 | Expenditure | -250 | 0 | 0 | -250 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| SC5_5 | Income | 0 | 0 | 0 | 0 | -2,010 | 0 | 0 | -2,010 | | 0 | -2,010 | 0 | G | |
| | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -2,010 | 0 | 0 | 0 | | G |
| SC5_1 | Expenditure | 146 | 213 | 0 | 359 | -2,010 | 0 | 0 | -2,010 | | 0 | -2,010 | 0 | | |
| SC5_1 | Income | -16 | 0 | 0 | -16 | 24,418 | 0 | 0 | 24,418 | | 0 | 24,556 | | | |
| | Net | 130 | 213 | 0 | 343 | -421 | 0 | 0 | -421 | | 0 | -437 | | | |
| SC5_2 | Expenditure | 35 | 4 | 0 | 39 | 23,997 | 0 | 0 | 23,997 | 24,340 | 0 | 24,119 | 221 | G | G |
| SC5_2 | Income | 0 | 0 | 0 | 0 | 367 | 0 | 0 | 367 | | 0 | 0 | | | |
| | Net | 35 | 4 | 0 | 39 | 0 | 0 | 0 | 0 | 406 | 0 | 0 | 406 | G | |
| SC5_3 | Expenditure | 27 | 0 | 0 | 27 | 894 | 0 | 0 | 894 | | 0 | 901 | | | |
| SC5_3 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 27 | 0 | 0 | 27 | 894 | 0 | 0 | 894 | 921 | 0 | 901 | 20 | G | G |
| SC5_4 | Expenditure | 0 | 0 | 0 | 0 | 1,028 | 0 | 0 | 1,028 | | 0 | 0 | | | |
| SC5_4 | Income | 0 | 0 | 0 | 0 | -869 | 0 | 0 | -869 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 159 | 0 | 0 | 159 | 159 | 0 | 0 | 159 | G | G |
| SC5_5 | Expenditure | 19 | 6 | 0 | 25 | 2,554 | 0 | 0 | 2,554 | | 0 | 2,573 | | | |
| SC5_5 | Income | 0 | 0 | 0 | 0 | -303 | 0 | 0 | -303 | | 0 | -303 | | | |
| | Net | 19 | 6 | 0 | 25 | 2,251 | 0 | 0 | 2,251 | 2,276 | 0 | 2,270 | 6 | G | G |
| | Expenditure | 818 | 1,205 | 0 | 2,023 | 18,869 | 0 | 0 | 18,869 | 20,892 | 0 | 25,664 | | | |
| | Income | 94 | 0 | 0 | 94 | 4,605 | 0 | 0 | 4,605 | 4,699 | 0 | -405 | | | |
| Total SCS | Net | 912 | 1,205 | 0 | 2,117 | 23,474 | 0 | 0 | 23,474 | 25,591 | 0 | 25,259 | 332 | G | G |

| Budget Book Ref | | Total Temporary Virements Previously Approved (on SAP) | Temporary Virements Approved in Last Report (not on SAP) | Temporary Virements Requested in this Report | Cumulative Total of Temporary Virements Approved and Requested |
|-----------------|--------------------------------|--|--|--|--|
| | | £000 | £000 | £000 | £000 |
| | Environment and Economy | | | | |
| EE1 | Expenditure | -153 | 0 | 0 | -153 |
| EE1 | Income | 0 | 0 | 0 | 0 |
| | Net | -153 | 0 | 0 | -153 |
| EE1.1 | Expenditure | -159 | -787 | 0 | -946 |
| EE1.1 | Income | 0 | 0 | 0 | 0 |
| | Net | -159 | -787 | 0 | -946 |
| EE1.2 | Expenditure | 600 | 300 | 0 | 900 |
| EE1.2 | Income | 0 | 0 | 0 | 0 |
| | Net | 600 | 300 | 0 | 900 |
| EE1.2.1 | Expenditure | 0 | 0 | 0 | 0 |
| EE1.2.1 | Income | 0 | 0 | 0 | 0 |
| | Net | 0 | 0 | 0 | 0 |
| EE1.3 | Expenditure | -367 | -200 | 0 | -567 |
| EE1.3 | Income | 0 | 0 | 0 | 0 |
| | Net | -367 | -200 | 0 | -567 |
| EE1.3.1 | Expenditure | 0 | 0 | 0 | 0 |
| EE1.3.1 | Income | 0 | 0 | 0 | 0 |
| | Net | 0 | 0 | 0 | 0 |
| EE1.4 | Expenditure | 0 | 747 | 0 | 747 |
| EE1.4 | Income | 0 | 0 | 0 | 0 |
| | Net | 0 | 747 | 0 | 747 |
| EE1.4.1 | Expenditure | 0 | 0 | 0 | 0 |
| EE1.4.1 | Income | 0 | 0 | 0 | 0 |
| | Net | 0 | 0 | 0 | 0 |
| EE2.1 | Expenditure | 73 | 0 | 0 | 73 |
| EE2.1 | Income | 0 | 0 | 0 | 0 |
| | Net | 73 | 0 | 0 | 73 |
| EE2.2 | Expenditure | 0 | 0 | 0 | 0 |
| EE2.2 | Income | 0 | 0 | 0 | 0 |
| | Net | 0 | 0 | 0 | 0 |

| Total virements | Virements already approved by council | Virements not deemed to be policy changes | Reset total | Traffic Light Indicator - positive |
|--------------------|--|---|----------------|---|
| £000 | £000 | £000 | £000 | |
| | 0 | 0 | | |
| | 0 | 0 | | |
| -82 | 0 | 0 | -82 | G |
| | 0 | 5,902 | | |
| | 0 | -316 | | |
| 4,799 | 0 | 5,586 | -787 | G |
| | 0 | 5,010 | | |
| | 0 | -250 | | |
| 4,932 | 0 | 4,760 | 172 | G |
| | 0 | -16,046 | | |
| | 0 | 3,239 | | |
| -12,807 | 0 | -12,807 | 0 | G |
| | 0 | 18,545 | | |
| | 0 | -832 | | |
| 17,513 | 0 | 17,713 | -200 | G |
| | 0 | -6,154 | | |
| | 0 | 4,977 | | |
| -1,177 | 0 | -1,177 | 0 | G |
| | 0 | 20,925 | | |
| | 0 | -7,973 | | |
| 13,699 | 0 | 12,952 | 747 | R |
| | 0 | -28,161 | | |
| | 0 | 1,270 | | |
| -26,891 | 0 | -26,891 | 0 | G |
| | 0 | 0 | | |
| | 0 | 0 | | |
| 72 | 0 | 0 | 72 | G |
| | 0 | 0 | | |
| -6 | 0 | 0 | -6 | G |

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Cumulative Virements to Date

| Budget Book Ref | | Total Temporary Virements Previously Approved (on SAP) | Temporary Virements Approved in Last Report (not on SAP) | Temporary Virements Requested this Report | Cumulative Total of Temporary Virements Approved and Requested | Total Permanent Virements Previously Approved (on SAP) | Permanent Virements Approved in Last Report (not on SAP) | Permanent Virements Requested this Report | Cumulative Total of Permanent Virements Approved and Requested | Total virements | Virements already approved by council | Virements not deemed to be policy changes | Reset total | Traffic Light Indicator - positive | Traffic light indicator - negative |
|-----------------|-------------|--|--|---|--|--|--|---|--|-----------------|---------------------------------------|---|-------------|------------------------------------|------------------------------------|
| EE2.3 | Expenditure | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | | |
| EE2.3 | Income | 0 | 0 | 0 | 0 | -83 | 0 | 0 | -83 | | 0 | 0 | | | |
| EE2.3 | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -83 | 0 | 0 | -83 | G | |
| EE2.4 | Expenditure | 0 | 0 | 0 | 0 | -115 | 0 | 0 | -115 | | 0 | 0 | | | |
| EE2.4 | Income | 0 | 0 | 0 | 0 | 112 | 0 | 0 | 112 | | 0 | 0 | | | |
| EE2.4 | Net | 0 | 0 | 0 | 0 | -3 | 0 | 0 | -3 | -3 | 0 | 0 | -3 | G | |
| EE2.5 | Expenditure | 0 | 0 | 0 | 0 | 41 | 0 | 0 | 41 | | 0 | 0 | | | |
| EE2.5 | Income | 0 | 0 | 0 | 0 | -45 | 0 | 0 | -45 | | 0 | 0 | | | |
| EE2.5 | Net | 0 | 0 | 0 | 0 | -4 | 0 | 0 | -4 | -4 | 0 | 0 | -4 | G | |
| EE3.1 | Expenditure | 0 | 0 | 0 | 0 | 20 | 0 | 0 | 20 | | 0 | 20 | | | |
| EE3.1 | Income | 0 | 0 | 0 | 0 | -840 | 0 | 0 | -840 | | 0 | -840 | | | |
| EE3.1 | Net | 0 | 0 | 0 | 0 | -820 | 0 | 0 | -820 | -820 | 0 | -820 | 0 | G | |
| EE3.1 | Expenditure | 0 | 0 | 0 | 0 | 32 | 0 | 0 | 32 | | 0 | 0 | | | |
| EE3.1 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| EE3.1 | Net | 0 | 0 | 0 | 0 | 32 | 0 | 0 | 32 | 32 | 0 | 0 | 32 | G | |
| EE3.1.1 | Expenditure | 98 | 5 | 0 | 103 | 3,059 | 0 | 0 | 3,059 | | 0 | 3,121 | | | |
| EE3.1.1 | Income | 0 | -2,711 | 0 | -2,711 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| EE3.1.1 | Net | 98 | -2,706 | 0 | -2,608 | 3,059 | 0 | 0 | 3,059 | 451 | 0 | 3,121 | -2,670 | G | R |
| EE3.1.2 | Expenditure | 153 | 94 | 0 | 247 | -743 | 0 | 0 | -743 | | 0 | -743 | | | |
| EE3.1.2 | Income | 0 | -1,041 | 0 | -1,041 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| EE3.1.2 | Net | 153 | -947 | 0 | -794 | -743 | 0 | 0 | -743 | -1,537 | 0 | -743 | -794 | R | |
| EE3.1.3 | Expenditure | -91 | 0 | 0 | -91 | -413 | 0 | 0 | -413 | | 0 | -649 | | | |
| EE3.1.3 | Income | -23 | 1,556 | 0 | 1,533 | -40 | 0 | 0 | -40 | | 0 | 0 | | | |
| EE3.1.3 | Net | -114 | 1,556 | 0 | 1,442 | -453 | 0 | 0 | -453 | 989 | 0 | -649 | 1,638 | R | G |
| EE3.1.4 | Expenditure | 0 | 0 | 0 | 0 | -3 | 0 | 0 | -3 | | 0 | 0 | | | |
| EE3.1.4 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| EE3.1.4 | Net | 0 | 0 | 0 | 0 | -3 | 0 | 0 | -3 | -3 | 0 | 0 | -3 | G | |
| EE3.1.5 | Expenditure | 0 | 0 | 0 | 0 | -1 | 0 | 0 | -1 | | 0 | 0 | | | |
| EE3.1.5 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| EE3.1.5 | Net | 0 | 0 | 0 | 0 | -1 | 0 | 0 | -1 | -1 | 0 | 0 | -1 | G | |
| EE3.1.6 | Expenditure | 0 | 0 | 0 | 0 | -1 | 0 | 0 | -1 | | 0 | 0 | | | |
| EE3.1.6 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| EE3.1.6 | Net | 0 | 0 | 0 | 0 | -1 | 0 | 0 | -1 | -1 | 0 | 0 | -1 | G | G |

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Annex 2e

CA11

Cumulative Virements to Date

| Budget Book Ref | | Total Temporary Virements Previously Approved (on SAP) | Temporary Virements Approved in Last Report (not on SAP) | Temporary Virements Requested this Report | Cumulative Total of Temporary Virements Approved and Requested | Total Permanent Virements Previously Approved (on SAP) | Permanent Virements Approved in Last Report (not on SAP) | Permanent Virements Requested this Report | Cumulative Total of Permanent Virements Approved and Requested | Total virements | Virements already approved by council | Virements not deemed to be policy changes | Reset total | Traffic Light Indicator - positive | Traffic light indicator - negative |
|------------------------------------|-------------|--|--|---|--|--|--|---|--|-----------------|---------------------------------------|---|-------------|------------------------------------|------------------------------------|
| EE4.1 | Expenditure | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | | |
| EE4.1 | Income | 11 | 159 | 0 | 0 | 74 | 0 | 0 | 74 | | 0 | 0 | | | |
| | Net | 11 | 159 | 0 | 0 | 74 | 0 | 0 | 74 | 244 | 0 | 0 | 244 | G | G |
| Total EE | Expenditure | 165 | 318 | 0 | 0 | 1,832 | 0 | 0 | 1,832 | 2,315 | 0 | 1,770 | | | |
| | Income | -23 | -2,196 | 0 | 0 | -780 | 0 | 0 | -780 | -2,999 | 0 | -725 | | | |
| | Net | 142 | -1,878 | 0 | 0 | 1,052 | 0 | 0 | 1,052 | 1,363 | 0 | 1,045 | 318 | | |
| Community Safety & Shared Services | | | | | | | | | | | | | | | |
| CS1.1 | Expenditure | -138 | 0 | 0 | 0 | -24,438 | 0 | 0 | -24,438 | | 0 | -24,573 | | | |
| CS1.1 | Income | 16 | 0 | 0 | 0 | 421 | 0 | 0 | 421 | -24,139 | 0 | 437 | -3 | G | G |
| | Net | -122 | 0 | 0 | 0 | -24,017 | 0 | 0 | -24,017 | | 0 | 0 | | | |
| CS1.2 | Expenditure | 0 | 0 | 0 | 0 | -25 | 0 | 0 | -25 | | 0 | 0 | | | |
| CS1.2 | Income | 0 | 0 | 0 | 0 | 25 | 0 | 0 | 25 | 0 | 0 | 0 | 0 | G | G |
| | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| CS1.3 | Expenditure | 0 | 0 | 0 | 0 | -1 | 0 | 0 | -1 | | 0 | 0 | | | |
| CS1.3 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | -1 | 0 | 0 | -1 | -1 | 0 | 0 | -1 | G | G |
| CS1.4 | Expenditure | 0 | 0 | 0 | 0 | -25 | 0 | 0 | -25 | | 0 | 0 | | | |
| CS1.4 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | -25 | 0 | 0 | -25 | -25 | 0 | 0 | -25 | G | G |
| CS1.5 | Expenditure | 21 | 0 | 0 | 0 | -212 | 0 | 0 | -212 | | 0 | 0 | | | |
| CS1.5 | Income | -16 | 0 | 0 | 0 | 197 | 0 | 0 | 197 | -10 | 0 | 0 | -10 | G | G |
| | Net | 5 | 0 | 0 | 0 | -15 | 0 | 0 | -15 | | 0 | 0 | | | |
| CS2 | Expenditure | -35 | 0 | 0 | 0 | -369 | 0 | 0 | -369 | | 0 | 0 | | | |
| CS2 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -404 | 0 | 0 | -404 | A | |
| | Net | -35 | 0 | 0 | 0 | -369 | 0 | 0 | -369 | | 0 | 0 | | | |
| CS3 | Expenditure | -27 | 0 | 0 | 0 | -884 | 0 | 0 | -884 | | 0 | -890 | | | |
| CS3 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -911 | 0 | -890 | -21 | G | |
| | Net | -27 | 0 | 0 | 0 | -884 | 0 | 0 | -884 | | 0 | 0 | | | |
| CS4 | Expenditure | 0 | 0 | 0 | 0 | -893 | 0 | 0 | -893 | | 0 | 0 | | | |
| CS4 | Income | 0 | 0 | 0 | 0 | 798 | 0 | 0 | 798 | -95 | 0 | 0 | -95 | G | |
| | Net | 0 | 0 | 0 | 0 | -95 | 0 | 0 | -95 | | 0 | 0 | | | |
| CS5 | Expenditure | -19 | 0 | 0 | 0 | -2,552 | 0 | 0 | -2,552 | | 0 | -2,573 | -95 | G | |
| CS5 | Income | 0 | 0 | 0 | 0 | 291 | 0 | 0 | 291 | | 0 | 303 | | | |
| | Net | -19 | 0 | 0 | 0 | -2,261 | 0 | 0 | -2,261 | -2,280 | 0 | -2,270 | -10 | G | G |

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CA11

Cumulative Virements to Date

| Budget Book Ref | | Total Temporary Virements Previously Approved (on SAP) | Temporary Virements Approved in Last Report (not on SAP) | Temporary Virements Requested this Report | Cumulative Total of Temporary Virements Approved and Requested | Total Permanent Virements Previously Approved (on SAP) | Permanent Virements Approved in Last Report (not on SAP) | Permanent Virements Requested this Report | Cumulative Total of Permanent Virements Approved and Requested | Total virements | Virements already approved by council | Virements not deemed to be policy changes | Reset total | Traffic Light Indicator - positive | Traffic light indicator - negative |
|------------------|-------------|--|--|---|--|--|--|---|--|-----------------|---------------------------------------|---|-------------|------------------------------------|------------------------------------|
| CS6.1 | Expenditure | 70 | 48 | 0 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | | |
| CS6.1 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| | Net | 70 | 48 | 0 | 118 | 0 | 0 | 0 | 0 | 118 | 0 | 0 | 118 | G | |
| CS6.1.1 | Expenditure | 35 | 0 | 0 | 35 | 75 | 0 | 0 | 75 | 0 | 0 | 0 | | | |
| CS6.1.1 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| | Net | 35 | 0 | 0 | 35 | 75 | 0 | 0 | 75 | 110 | 0 | 0 | 110 | G | |
| CS6.1.2 | Expenditure | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| CS6.1.2 | Income | 0 | 0 | 0 | 0 | -25 | 0 | 0 | -25 | 0 | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | -25 | 0 | 0 | -25 | -25 | 0 | 0 | -25 | G | |
| CS6.1.3 | Expenditure | 51 | 0 | 0 | 51 | 229 | 0 | 0 | 229 | 0 | 0 | 0 | | | |
| CS6.1.3 | Income | -6 | 0 | 0 | -6 | -250 | 0 | 0 | -250 | 24 | 0 | 0 | 24 | G | |
| | Net | 45 | 0 | 0 | 45 | -21 | 0 | 0 | -21 | 0 | 0 | 0 | | | |
| CS6.1.4 | Expenditure | -409 | 0 | 0 | -409 | -19 | 0 | 0 | -19 | 0 | 0 | 0 | | | |
| CS6.1.4 | Income | 57 | 0 | 0 | 57 | 11 | 0 | 0 | 11 | 0 | 0 | 0 | | | |
| | Net | -352 | 0 | 0 | -352 | -8 | 0 | 0 | -8 | -360 | 0 | 0 | -360 | G | |
| CS6.1.6 | Expenditure | -233 | 48 | 0 | -185 | 4,705 | 0 | 0 | 4,705 | 0 | 0 | 0 | | | |
| CS6.1.6 | Income | 0 | 0 | 0 | 0 | -4,581 | 0 | 0 | -4,581 | 0 | 0 | 0 | | | |
| | Net | -233 | 48 | 0 | -185 | 124 | 0 | 0 | 124 | -61 | 0 | 0 | -61 | G | |
| CS6.1.7 | Expenditure | -438 | 1 | 0 | -437 | 4,431 | 0 | 0 | 4,431 | 0 | 0 | 3,938 | | | |
| CS6.1.7 | Income | 28 | 0 | 0 | 28 | -1,347 | 0 | 0 | -1,347 | 0 | 0 | -1,319 | | | |
| | Net | -410 | 1 | 0 | -409 | 3,084 | 0 | 0 | 3,084 | 2,675 | 0 | 2,619 | 56 | G | |
| CS6.1.8 | Expenditure | -35 | 0 | 0 | -35 | 668 | 0 | 0 | 668 | 0 | 0 | 0 | | | |
| CS6.1.8 | Income | 0 | 0 | 0 | 0 | -671 | 0 | 0 | -671 | 0 | 0 | 0 | | | |
| | Net | -35 | 0 | 0 | -35 | -3 | 0 | 0 | -3 | -38 | 0 | 0 | -38 | G | |
| CS6.1.9 | Expenditure | 25 | 23 | 0 | 48 | 19,528 | 0 | 0 | 19,528 | 0 | 0 | 19,518 | | | |
| CS6.1.9 | Income | 0 | 0 | 0 | 0 | -21,432 | 0 | 0 | -21,432 | 0 | 0 | -21,666 | | | |
| | Net | 25 | 23 | 0 | 48 | -1,904 | 0 | 0 | -1,904 | -1,856 | 0 | -2,148 | 292 | G | |
| | Expenditure | -1,132 | 120 | 0 | -1,012 | 218 | 0 | 0 | 218 | 0 | 0 | -4,580 | | | |
| | Income | 79 | 0 | 0 | 79 | -26,563 | 0 | 0 | -26,563 | 0 | 0 | -22,245 | | | |
| Total OCS | Net | -1,053 | 120 | 0 | -933 | -26,345 | 0 | 0 | -26,345 | -27,278 | 0 | -26,825 | -453 | G | A |

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CA11

Cumulative Virements to Date

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|-----------------------|-------------|--|--|---|--|--|--|---|--|-----------------|---------------------------------------|---|-------------|------------------------------------|------------------------------------|
| Corporate Core | | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | | |
| CC1.1 | Expenditure | 177 | 6 | 0 | 183 | -48 | 0 | 0 | -48 | | 0 | 0 | | | |
| CC1.1 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 177 | 6 | 0 | 183 | -48 | 0 | 0 | -48 | 135 | 0 | 0 | 135 | G | G |
| CC2.1 | Expenditure | -43 | 0 | 0 | -43 | -19,508 | 0 | 0 | -19,508 | | 0 | -19,520 | | | |
| CC2.1 | Income | 0 | 0 | 0 | 0 | 21,666 | 0 | 0 | 21,666 | | 0 | 21,666 | | | |
| | Net | -43 | 0 | 0 | -43 | 2,158 | 0 | 0 | 2,158 | 2,115 | 0 | 2,146 | -31 | G | G |
| CC2.1.1 | Expenditure | 0 | 0 | 0 | 0 | 187 | 0 | 0 | 187 | | 0 | 0 | | | |
| CC2.1.2 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 187 | 0 | 0 | 187 | 187 | 0 | 0 | 187 | G | G |
| CC2.1.1.10 | Expenditure | 0 | 0 | 0 | 0 | -187 | 0 | 0 | -187 | | 0 | 0 | | | |
| CC2.1.1.10 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | -187 | 0 | 0 | -187 | -187 | 0 | 0 | -187 | G | G |
| CC2.1.1.13 | Expenditure | 84 | 0 | 0 | 84 | -151 | 0 | 0 | -151 | | 0 | 0 | | | |
| CC2.1.1.13 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 84 | 0 | 0 | 84 | -151 | 0 | 0 | -151 | -67 | 0 | 0 | -67 | G | G |
| CC2.1.1.14 | Expenditure | -29 | 0 | 0 | -29 | -68 | 0 | 0 | -68 | | 0 | 0 | | | |
| CC2.1.1.14 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | -29 | 0 | 0 | -29 | -68 | 0 | 0 | -68 | -97 | 0 | 0 | -97 | G | G |
| CC2.2 | Expenditure | 0 | 0 | 0 | 0 | -2 | 0 | 0 | -2 | | 0 | 0 | | | |
| CC2.2 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | -2 | 0 | 0 | -2 | -2 | 0 | 0 | -2 | G | G |
| CC2.3 | Expenditure | 40 | 0 | 0 | 40 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| CC2.3 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 40 | 0 | 0 | 40 | 0 | 0 | 0 | 0 | 40 | 0 | 0 | 40 | G | G |
| CC2.4 | Expenditure | 0 | 0 | 0 | 0 | 65 | 0 | 0 | 65 | | 0 | 0 | | | |
| CC2.4 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 65 | 0 | 0 | 65 | 65 | 0 | 0 | 65 | G | G |
| CC2.5 | Expenditure | 0 | 0 | 0 | 0 | -1 | 0 | 0 | -1 | | 0 | 0 | | | |
| CC2.5 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | -1 | 0 | 0 | -1 | -1 | 0 | 0 | -1 | G | G |

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Cumulative Virements to Date

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|-----------------|-------------|--|--|---|--|--|--|---|--|-----------------|---------------------------------------|---|-------------|------------------------------------|------------------------------------|
| | | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | | |
| CC2.7 | Expenditure | 0 | 0 | 0 | 0 | -2,000 | 0 | 0 | -2,000 | 0 | 0 | -2,000 | | | |
| CC2.7 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -2,000 | 0 | 0 | 0 | G | |
| | Net | 0 | 0 | 0 | 0 | -2,000 | 0 | 0 | -2,000 | | | | 0 | | |
| CC2.8 | Expenditure | 0 | 0 | 0 | 0 | -325 | 0 | 0 | -325 | 0 | 0 | 0 | | | |
| CC2.8 | Income | 0 | 0 | 0 | 0 | 325 | 0 | 0 | 325 | 0 | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | G | |
| CC3.1 | Expenditure | 20 | 4 | 0 | 0 | 4 | 0 | 0 | 4 | | 0 | 0 | | | |
| CC3.1 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 20 | 4 | 0 | 0 | 4 | 0 | 0 | 4 | 28 | 0 | 0 | 28 | | |
| CC3.2 | Expenditure | 0 | 0 | 0 | 0 | -1 | 0 | 0 | -1 | 0 | 0 | 0 | | | |
| CC3.2 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | -1 | 0 | 0 | -1 | -1 | 0 | 0 | -1 | G | |
| CC3.3 | Expenditure | 229 | 0 | 0 | 0 | -3 | 0 | 0 | -3 | | 0 | 0 | | | |
| CC3.3 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 229 | 0 | 0 | 0 | -3 | 0 | 0 | -3 | 226 | 0 | 0 | 226 | G | |
| CC3.4 | Expenditure | -13 | 0 | 0 | 0 | -1,315 | 0 | 0 | -1,315 | | 0 | -1,332 | | | |
| CC3.4 | Income | 0 | 0 | 0 | 0 | 1,279 | 0 | 0 | 1,279 | | 0 | 1,347 | | | |
| | Net | -13 | 0 | 0 | 0 | -36 | 0 | 0 | -36 | -49 | 0 | 15 | -64 | G | |
| CC3.5 | Expenditure | -2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| CC3.5 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | -2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -2 | 0 | 0 | -2 | G | |
| CC4.1 | Expenditure | 0 | 12 | 0 | 0 | -97 | 0 | 0 | -97 | | 0 | 0 | | | |
| CC4.1 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 12 | 0 | 0 | -97 | 0 | 0 | -97 | -85 | 0 | 0 | -85 | G | |
| CC4.2 | Expenditure | 0 | 0 | 0 | 0 | 68 | 0 | 0 | 68 | | 0 | -8 | | | |
| CC4.2 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | 68 | 0 | 0 | 68 | 68 | 0 | -8 | 76 | G | |
| CC4.3 | Expenditure | -35 | 0 | 0 | 0 | -671 | 0 | 0 | -671 | | 0 | 0 | | | |
| CC4.3 | Income | 0 | 0 | 0 | 0 | 671 | 0 | 0 | 671 | | 0 | 0 | | | |
| | Net | -35 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -35 | 0 | 0 | -35 | G | |

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Cumulative Virements to Date

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|-----------------|-------------|--|--|---|--|--|--|---|--|-----------------|---------------------------------------|---|-------------|------------------------------------|------------------------------------|
| CC4.4 | Expenditure | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | £000 | | |
| CC4.4 | Income | 9 | 0 | 0 | 0 | 12 | 0 | 0 | 12 | | 0 | 0 | | | |
| | Net | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 21 | 0 | 0 | 21 | G | |
| CC5.1 | Expenditure | 0 | 9 | 0 | 0 | 24 | 0 | 0 | 24 | | 0 | 0 | | | |
| CC5.1 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 9 | 0 | 0 | 24 | 0 | 0 | 24 | 33 | 0 | 0 | 33 | G | |
| CC5.2 | Expenditure | 0 | 25 | 0 | 0 | 1,557 | 0 | 0 | 1,557 | | 0 | 0 | | | |
| CC5.2 | Income | 0 | 0 | 0 | 0 | -1,088 | 0 | 0 | -1,088 | | 0 | 0 | | | |
| | Net | 0 | 25 | 0 | 0 | 469 | 0 | 0 | 469 | 494 | 0 | 0 | 494 | A | |
| CC5.3 | Expenditure | 0 | 1 | 0 | 0 | 8 | 0 | 0 | 8 | | 0 | 0 | | | |
| CC5.3 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 1 | 0 | 0 | 8 | 0 | 0 | 8 | 9 | 0 | 0 | 9 | G | |
| CC5.5 | Expenditure | 0 | 22 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| CC5.5 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 22 | 0 | 0 | 0 | 0 | 0 | 0 | 22 | 0 | 0 | 22 | G | |
| CC5.6 | Expenditure | 0 | 0 | 0 | 0 | -1 | 0 | 0 | -1 | | 0 | 0 | | | |
| CC5.6 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 0 | 0 | 0 | 0 | -1 | 0 | 0 | -1 | -1 | 0 | 0 | -1 | G | |
| CC6.1 | Expenditure | 14 | 2 | 0 | 0 | -83 | 0 | 0 | -83 | | 0 | 0 | | | |
| CC6.1 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 14 | 2 | 0 | 0 | -83 | 0 | 0 | -83 | -67 | 0 | 0 | -67 | G | |
| CC6.2 | Expenditure | -125 | 0 | 0 | 0 | -125 | 125 | 0 | 0 | | 0 | 0 | | | |
| CC6.2 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | -125 | 0 | 0 | 0 | -125 | 125 | 0 | 0 | -125 | 0 | 0 | -125 | G | |
| CC6.3 | Expenditure | 125 | 0 | 0 | 0 | 125 | -125 | 0 | 0 | | 0 | 0 | | | |
| CC6.3 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 125 | 0 | 0 | 125 | G | |
| | Net | 125 | 0 | 0 | 0 | 125 | -125 | 0 | 0 | | 0 | 0 | | | |
| CC7.1 | Expenditure | 9 | 7 | 0 | 0 | 57 | 0 | 0 | 57 | | 0 | 0 | | | |
| CC7.1 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 73 | 0 | 0 | 73 | G | |
| | Net | 9 | 7 | 0 | 0 | 57 | 0 | 0 | 57 | | 0 | 0 | | | |
| CC7.2 | Expenditure | 41 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| CC7.2 | Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 | 0 | | | |
| | Net | 41 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 41 | 0 | 0 | 41 | G | |

February Financial Monitoring Report
CABINET - 19 April 2011
Supplementary Estimates

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Details | £000 | Repayable/ Non-repayable |
|----------------------------|--|---|--|---|--|---|
| 5 | Nov-10 Oct-10 Oct-10 Oct-10 Oct-10 Oct-10 Sep-10 Sep-10 Jul-10 Jul-10 Oct-10 Oct-10 Oct-10 Oct-10 Oct-10 | CC5.1 SC2_11 CS3 EE2.4 EE2.3 EE2.3.1 CYPF1-31 CYPF4-4 CYPF4-4 CYPF4-8 CYPF4-8 CYPF2-2 CYPF2-4 CYPF1-42 CC6.2 CC7.1 | <p><u>SUPPLEMENTARY ESTIMATES PREVIOUSLY REPORTED</u></p> <p>Legal Services One Off Funded Projects Safer Communities - (5) Community safety partnerships Waste Management Economy, Spatial Planning & Climate Change Oxfordshire Economic Partnership Psychological Service Business Improvement Business Improvement Play and Participation Play and Participation Residential Children Looked After Youth Offending Service Grant pot for Voluntary & Community Groups LAA Management</p> | <p>2 legal cases costing over £25,000 Performance Reward Grant - Telehealth Performance Reward Grant - Recycling Targets (OWP) Performance Reward Grant - Low carbon Communities Performance Reward Grant - World Class Economy Pay Arrears Replacement funding for Contactpoint Grant not required Replace reduction in Contactpoint grant Full reduction in Play Pathfinder grant not passed on to service area Reverse reduction in Play Pathfinder grant PRG Allocations PRG Allocations PRG Allocations</p> | 119 170 20 78 165 205 21 -70 70 71 -71 35 56 386 125 10 | Non-repayable Non repayable Non repayable Non-repayable Non-repayable Non-repayable Non repayable Non repayable Non repayable Non repayable Non repayable Non repayable Non repayable Non repayable Non repayable |
| | | | | TOTAL SUPPLEMENTARY ESTIMATES PREVIOUSLY REPORTED | 1,390 | |
| | | | | TOTAL SUPPLEMENTARY ESTIMATES ACTIONED THIS REPORT | 0 | |
| | | | | TOTAL SUPPLEMENTARY ESTIMATES ANNEX 1 (Col 6) | 1,390 | |

| | | | | | | |
|---|--|--|--|--|--------------|--|
| | | | <u>SUPPLEMENTARY ESTIMATES REQUESTED THIS REPORT</u> | | | |
| | | | | TOTAL SUPPLEMENTARY ESTIMATES THIS REPORT | 0 | |
| MEMORANDUM | | | | | | |
| SUPPLEMENTARY ESTIMATES PREVIOUSLY APPROVED BUT NOT ACTIONED DUE TO TIMING OF DECISION AND MONTH END | | | | | | |
| | | | | TOTAL MEMORANDUM SUPPLEMENTARY ESTIMATES | 0 | |
| | | | | TOTAL SUPPLEMENTARY ESTIMATES APPROVED | 1,390 | |

| Ringfenced | Notification | Unused Grant Income carried forward from 2009/10 | Grant Income per Budget Book Original Estimate | Previously Reported | New Grants/ Changes to Existing Grants this MMR | Current Grant Amount Revised Estimate | Current Variation to Grant Income per budget book | Grant Expenditure to Date | Balance Remaining | % Remaining | Forecast Expenditure to 31 March 2011 | Balance that can be carried forward (subject to approval from grant body) £'000 |
|------------|--|--|--|---------------------|---|---------------------------------------|---|---------------------------|-------------------|-------------|---------------------------------------|---|
| | | £000 | £000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 |
| | Children, Young People & Families | | | | | | | | | | | |
| R | F | 1,417 | 333,376 | 95 | | 334,888 | 1,512 | 306,981 | 27,907 | 8% | 332,510 | -2,378 |
| R | P | 5,569 | 27,122 | 5,071 | 61 | 37,823 | 10,701 | 34,615 | 3,208 | 8% | 37,762 | 0 |
| R | F | | 18,196 | 35 | | 18,231 | 35 | 16,712 | 1,519 | 8% | 18,231 | 0 |
| R | F | 26 | 14,845 | | | 14,871 | 26 | 13,632 | 1,239 | 8% | 14,871 | 0 |
| OS | P | 330 | 41,327 | -27,070 | | 14,587 | -26,740 | 13,371 | 1,216 | 8% | 14,587 | 0 |
| R | C | | 1,604 | 50 | | 1,654 | 50 | 1,516 | 138 | 8% | 1,654 | 0 |
| R | F | 3 | 238 | | | 241 | 3 | 89 | 152 | 63% | 241 | 0 |
| R | F | 180 | 140 | -82 | | 238 | 98 | 113 | 125 | 53% | 238 | 0 |
| R | F | 17 | 347 | | | 364 | 17 | 334 | 30 | 8% | 364 | 0 |
| R | F | | 1,129 | | | 1,129 | 0 | 779 | 350 | 31% | 1,129 | 0 |
| FC | FC | | 246 | 80 | | 326 | 80 | 93 | 233 | 71% | 326 | 0 |
| PC | P | | 429 | -40 | | 389 | -40 | 357 | 32 | 8% | 389 | 0 |
| | | | 15 | -15 | | 0 | -15 | 0 | 0 | 0% | 0 | 0 |
| | | | 0 | 564 | | 564 | 564 | 517 | 47 | 8% | 564 | 0 |
| | | | 0 | 346 | | 346 | 346 | 317 | 29 | 8% | 346 | 0 |
| | | | 0 | 11 | | 11 | 11 | 10 | 1 | 8% | 11 | 0 |
| | | | 0 | 38 | | 38 | 38 | 35 | 3 | 8% | 38 | 0 |
| R | F | | 15 | | | 15 | 0 | 15 | 0 | 0% | 15 | 0 |
| R | F | | 145 | | | 145 | 0 | 145 | 0 | 0% | 145 | 0 |
| R | F | | 150 | -95 | | 55 | -95 | 55 | 0 | 0% | 55 | 0 |
| R | F | | 99 | | | 99 | 0 | 99 | 0 | 0% | 99 | 0 |
| R | F | | 2,037 | 25 | | 2,062 | 25 | 1,922 | 140 | 7% | 2,062 | 0 |
| R | F | | 329 | | | 329 | 0 | 302 | 27 | 8% | 329 | 0 |
| | | | 902 | | | 902 | 0 | 827 | 75 | 8% | 902 | 0 |
| | | | 322 | | | 322 | 0 | 295 | 27 | 8% | 322 | 0 |
| | | | 92 | 32 | | 124 | 32 | 114 | 10 | 8% | 124 | 0 |
| | | 36 | 105 | -105 | | 36 | -69 | 33 | 3 | 8% | 36 | 0 |
| R | F | | 192 | -96 | | 96 | -96 | 54 | 42 | 44% | 96 | 0 |
| OS | P | | 28,796 | | | 28,796 | 0 | 26,396 | 2,400 | 8% | 28,796 | 0 |
| OS | P | | 0 | 50 | | 50 | 50 | 46 | 4 | 8% | 50 | 0 |
| | | | 0 | 175 | | 175 | 175 | 0 | 175 | 100% | 175 | 0 |
| | | 118 | | | | 118 | 118 | 108 | 10 | 8% | 118 | 0 |
| | | 7 | | | | 7 | 7 | 6 | 1 | 8% | 7 | 0 |
| | | 26 | | | | 26 | 26 | 24 | 2 | 8% | 26 | 0 |
| | | 107 | | | | 107 | 107 | 98 | 9 | 8% | 107 | 0 |

**February Financial Monitoring Report
CABINET - 19 April 2011
Specific Grants Monitoring 2010/11**

Annex 3a

| Ringfenced | Notification | Unused Grant Income carried forward from 2009/10 | Grant Income per Budget Book Original Estimate | Previously Reported | New Grants/ Changes to Existing Grants this MMR | Current Grant Amount Revised Estimate | Current Variation to Grant Income per budget book | Grant Expenditure to Date | Balance Remaining | % Remaining | Forecast Expenditure to 31 March 2011 | Balance that can be carried forward (subject to approval from grant body) £'000 |
|------------|---|---|---|------------------------|--|---|---|---------------------------------|----------------------|----------------|--|---|
| | | £000 | £000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 |
| | Children, Young People & Families (cont) | | | | | | | | | | | |
| | Oxfordshire Safeguarding Childrens Board | 28 | | | | 28 | 28 | 26 | 2 | 7% | 28 | 0 |
| | DCSF - National College for Leadership of Schools | 11 | | | | 11 | 11 | 10 | 1 | 9% | 11 | 0 |
| | DCSF - MTFC-P | 289 | | | | 289 | 289 | 265 | 24 | 8% | 289 | 0 |
| | Targeted Mental Health in Schools | 11 | | | | 11 | 11 | 10 | 1 | 9% | 11 | 0 |
| | Children & Young People Grant - Pension Top-Up | | | 15 | | 15 | 15 | 14 | 1 | 7% | 15 | 0 |
| | New Pilot Grant for Holiday Childcare Provision | | | 45 | | 45 | 45 | 41 | 4 | 9% | 45 | 0 |
| | Competition Manager | | | | 85 | 85 | 85 | 70 | 15 | 18% | 70 | -15 |
| | Social & Community Services | | | | | | | | | | | |
| | AIDS & HIV Training | 97 | 187 | | | 284 | 97 | 246 | 38 | 13% | 284 | 0 |
| F C | Learning & Skills Council - Adult Education | 221 | 3,652 | -3,873 | | 0 | -3,652 | 0 | 0 | 0% | 0 | 0 |
| P | Social Care Reform Grant | 1,148 | 2,295 | | | 3,443 | 1,148 | 2,341 | 1,102 | 32% | 2,467 | -976 |
| F | General Registrars Office | | -5 | 5 | | 0 | 5 | 0 | 0 | 0% | 0 | 0 |
| C | Standards Fund (Music Service) | | 667 | 5 | | 672 | 5 | 560 | 112 | 17% | 672 | 0 |
| R | Standards Fund (Adult Learning) | 5 | 72 | -77 | | 0 | -72 | 0 | 0 | 0% | 0 | 0 |
| R | Workstep | | 276 | | | 276 | 0 | 173 | 103 | 37% | 276 | 0 |
| OS | LD Campus Closure | | 47 | | | 47 | 0 | 43 | 4 | 9% | 47 | 0 |
| R | Information Advice Guidance | | 12 | | | 6 | -6 | 6 | 0 | 0% | 6 | 0 |
| U | Adult Stroke Services | 73 | 213 | -102 | | 184 | -29 | 88 | 96 | 52% | 184 | 0 |
| R | Minor Repairs and Adaptations | 108 | 185 | | | 293 | 108 | 293 | 0 | 0% | 293 | 0 |
| R | National Dementia Strategy | 16 | 39 | 68 | 36 | 159 | 120 | 110 | 49 | 31% | 123 | -36 |
| R | Supporting People | 837 | 0 | | | 837 | 837 | 767 | 70 | 8% | 837 | 0 |
| F | Development of Performance Indicators | | 0 | | | 16 | 16 | 15 | 1 | 6% | 16 | 0 |
| R | New Burdens Grant | 16 | 116 | 17 | -21 | 172 | 77 | 135 | 92 | 53% | 172 | 0 |
| R | DEFRA Animal Health Grant | 60 | | 113 | | 113 | 113 | 104 | 38 | 34% | 113 | 0 |
| R | | | | | | | | | | | | |
| | Environment & Economy | | | | | | | | | | | |
| | Countryside Agency | | 235 | 73 | | 308 | 73 | 282 | 26 | 8% | 308 | 0 |
| OS | Preliminary Flood Risk Assessment work | | | 25 | | 25 | 25 | 10 | 15 | 60% | 10 | -15 |

Ringfenced
Un-ringfenced

Provisional Notification Received
Final Notification Received
Claim Required

**February Financial Monitoring Report
CABINET - 19 April 2011**

Annex 3b

CHANGES TO SPECIFIC GRANTS FOR CABINET TO NOTE

| Cabinet Date | Ringfenced | Notification | Budget Book Ref | Service Area | Details | Expenditure | | Income | |
|--------------|------------|--------------|-----------------|--|--|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | | | | Children, Young People & Families | | | | | |
| Jun-10 | R | F | CYPF1-42 | Youth Offending Team | Think Family grant increased following successful bids in relation to Women Offenders & Housing Challenge Fund | | 80 | | -80 |
| Jun-10 | R | F | CYPF1-42 | Youth Offending Team | FIP funding increased following successful bids in relation to Housing Challenge Fund rounds 1 & 2 | | 175 | | -175 |
| Jun-10 | U | F | CYPF1-23 | Services for Disabled | Additional grant funding for Aiming High for Disabled Children - Short Break Services | | 25 | | -25 |
| Jun-10 | U | F | CYPF3-22 | Oxfordshire Education Business Partnership | Development Fund not received | -15 | | 15 | |
| Jul-10 | | | CYPF4-4 | Business Improvement | Reduction in Contactpoint grant | -70 | | 70 | |
| Jul-10 | | | CYPF4-8 | Play and Participation | Reduction in Play Pathfinder grant | -96 | | 96 | |
| Aug-10 | | | | | NB: reduction in expenditure may be taken from an alternative service area. | | | | |
| Sep-10 | | | CYPF5-2 | Devolved Schools Costs | Final DSG allocation | | 2,475 | | -2,475 |
| Sep-10 | | | CYPF4-5 | Human Resources & Children's Workforce | Final notification of School Workforce | | 32 | | -32 |
| Sep-10 | | | CYPF4-5 | Human Resources & Children's Workforce | School Support Staff Training & Qualifications (Flying Colours) grant ceasing . | -105 | | 105 | |
| Oct-10 | | | CYPF1-42 | Youth Offending Team | Huntercombe YOI has been reclassified as an adult facility. Therefore the grant from Huntercombe ceased w.e.f. 31/7/10 | -95 | | 95 | |
| Oct-10 | | | CYPF4-4 | Business Improvement | Original reduction to Contactpoint grant was incorrectly calculated by CF | -12 | | 12 | |
| Oct-10 | | P | CYPF3-32 | Educational Achievement & Service Monitor | Further grant notification | | 639 | | -639 |
| Oct-10 | | P | CYPF3-35 | Secondary School Improvement | Further grant notification | | 23 | | -23 |
| Oct-10 | | P | CYPF3-1 | RAS Management | Further grant notification | | 3,970 | | -3,970 |
| Oct-10 | | P | CYPF2-31 | EL&C Countywide | Notification of actual grant value | -234 | | 234 | |
| Nov-10 | | F | CYPF3-35 | Secondary School Improvement | New KS4 Foundation Learning Grant - Standards Fund | | 165 | | -165 |
| Apr-11 | R | F | CYPF3-1 | Standards Fund | National Challenge | 61 | | -61 | |

**February Financial Monitoring Report
CABINET - 19 April 2011**

Annex 3b

CHANGES TO SPECIFIC GRANTS FOR CABINET TO NOTE

| Cabinet Date | Ringfenced | Notification | Budget Book Ref | Service Area | Details | Expenditure | | Income | |
|--------------|------------|--------------|-----------------|--|--|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| Apr-11 | R | F | CYPF3-34 | Children, Young People & Families continued Partnership Development & Extended | Competition Manager Grant | 85 | | -85 | |
| Nov-10 | | F | CYPF3-1 | RAS Management | National Challenge - Standards Fund | | 121 | | -121 |
| Nov-10 | | F | CYPF3-34 | Partnership Development & Extended Learning | Aimhigher - Standards Fund | | 59 | | -59 |
| Nov-10 | R | F | CYPF3-35 | Secondary School Improvement | Diploma Formula Grant | | 600 | | -600 |
| Nov-10 | R | F | CYPF3-35 | Secondary School Improvement | 14-19 Local Delivery Support Grant | | 346 | | -346 |
| Nov-10 | R | F | CYPF3-35 | Secondary School Improvement | 14-19 Prospectus and CAP | | 11 | | -11 |
| Nov-10 | R | F | CYPF3-35 | Secondary School Improvement | 14-19 Transport and Access Coordinator | | 38 | | -38 |
| Nov-10 | R | F | CYPF3-35 | Secondary School Improvement | Young People's Learning Agency - Apprentice Fund | | 50 | | -50 |
| Nov-10 | R | F | CYPF5-1 | Delegated Budgets | School Standards | | 39 | | -39 |
| Nov-10 | R | F | CYPF1-33 | Alternative Education | School Standards | -4 | | 4 | |
| Nov-10 | R | C | CYPF2-24 | Children Looked After | UASC's Under 18's grant | | 50 | | -50 |
| Nov-10 | R | C | CYPF2-24 | Children Looked After | UASC's Post 18 grant | -40 | | 40 | |
| Nov-10 | R | C | CYPF3-4 | 14-19 Team | Children & Young People - Top-Up | | 15 | | -15 |
| Nov-10 | R | C | CYPF3-4 | 14-19 Team | YPLA function ceased | -27,070 | | 27,070 | |
| Dec-10 | R | F | CYPF2-3 | Early Learning & Childcare | Receipt of New Pilot Grant for Holiday Childcare Provision | | 45 | | -45 |
| Jan-11 | R | F | CYPF3-1 | Standards Fund | National Challenge | -60 | | 60 | |
| Feb-11 | R | F | CYPF3-32 | Educational Achievement & Service Monitor | Targeted Improvement Grant | | 201 | | -201 |
| Feb-11 | R | F | CYPF3-1 | RAS Management | School Development Grant | | 10 | | -10 |
| Feb-11 | R | F | CYPF3-32 | Educational Achievement & Service Monitor | Primary Improvement | | 111 | | -111 |
| Feb-11 | R | F | CYPF3-34 | Partnership Development & Extended Learning | Aim Higher 2nd Term | | 53 | | -53 |
| Feb-11 | R | F | CYPF3-35 | Secondary School Improvement | Secondary Improvement | | 13 | | -13 |
| Mar-11 | R | P | EE | Schools | Reduction of DSG due to new academy | -2,380 | | 2,380 | |
| Mar-11 | R | F | CYPF3-35 | Secondary Improvement | Reduction in Diploma Formula Grant | -36 | | 36 | |

**February Financial Monitoring Report
CABINET - 19 April 2011**

Annex 3b

CHANGES TO SPECIFIC GRANTS FOR CABINET TO NOTE

| Cabinet Date | Ringfenced | Notification | Budget Book Ref | Service Area | Details | Expenditure | | Income | |
|--------------|------------|--------------|-----------------|--|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| | | | | Social & Community Services | | | | | |
| Jun-10 | R | F | SC1_6 | Registration | Grant has now ceased. | | 5 | | -5 |
| Jun-10 | R | C | SC2_1D | Employment Service | Information Advice Guidance Grant will cease in August. | -6 | | 6 | |
| Sep-10 | | F | SC2_1i | One Off Funding Projects | Stroke Grant carry forward budget adjustment | -102 | | 102 | |
| Sep-10 | | F | SC2_1i | Dementia | Additional dementia grant allocation received | | 33 | | -33 |
| Dec-10 | | F | SC2_1i | Dementia | Additional dementia grant allocation received | | 35 | | -35 |
| Dec-10 | R | F | SC5_1 | Fire & Rescue Service | New Burdens Grant - will be £140k | | 24 | | -24 |
| Dec-10 | R | F | SC5_1 | Fire & Rescue Service | New Burdens Grant - will be £133k | | | 7 | |
| Dec-10 | R | F | SC5_1 | Fire & Rescue Service | New Burdens Grant - will be £112k | -7 | | | |
| Dec-10 | R | F | SC5_5 | Trading Standards | DEFRA Animal Health Grant | -21 | | 21 | |
| Dec-10 | R | F | SC2_1i | Dementia | Additional dementia grant allocation received | | 113 | | -113 |
| Dec-10 | R | F | | Environment & Economy | | | 36 | | -36 |
| Nov-10 | OS | PC | EE2.5.1 | Countryside Services | Countryside Agency | | | | |
| Nov-10 | OS | F | EE1.3 | Highways Transport | Preliminary Flood Risk Assessment work | | 73 | | -73 |
| | | | | Chief Executive's Office | | | 25 | | -25 |
| Oct-10 | | | | MKOB Improvement Grant | | | 25 | | -25 |
| | | | | | TOTAL CHANGES TO SPECIFIC GRANTS | -30,207 | 9,715 | 30,207 | -9,715 |

Ringfenced

R

Ringfenced

U

Un-ringfenced

OS

Outside Aggregate External Finance therefore R/U not applicable. Assume conditions attached therefore ringfenced

Notification

P

Provisional Notification Received

**February Financial Monitoring Report
CABINET - 19 April 2011
Area Based Grant Monitoring 2010/11**

CA11

Annex 3c

| Ringfenced | Notification | Directorate | Grant Income per Budget Book Original Estimate (A) | Government Announced Reductions (B) | Other Adjustments previously reported (C) | Revised Grant Allocation as per Govt. Announcements (A+B+C) | Agreed Change to Spend by Council on 27 July (F) | Revised Spend in this Area (Original Allocation less Changes agreed by Council and Other Adjustments previously reported) (A+C+F) | Difference | Grant Expenditure to Date | Balance Remaining | % Remaining | Forecast Expenditure to 31 March 2011 | Variance of Revised Agreed Spend and Forecast to 31 March 2011 |
|------------|--------------|---|--|-------------------------------------|---|---|--|---|------------|---------------------------|-------------------|-------------|---------------------------------------|--|
| | | | £000 | | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | | £'000 | £'000 |
| U | F | Children, Young People & Families | 778 | | | 778 | | 778 | 0 | 713 | 65 | 8% | 778 | 0 |
| U | F | Child & Adolescent Mental Health Grant | 481 | | | 481 | | 481 | 0 | 441 | 40 | 8% | 481 | 0 |
| U | F | Carers Grant (Children) | 869 | -208 | | 661 | -25 | 844 | 183 | 774 | 70 | 11% | 844 | 0 |
| U | F | Children's Fund | 4,658 | -1,118 | | 3,540 | -700 | 3,958 | 418 | 3628 | 330 | 9% | 3,958 | 0 |
| U | F | Connexions | 397 | -95 | | 302 | -78 | 319 | 17 | 292 | 27 | 9% | 319 | 0 |
| U | F | Positive Activities for Young People | 187 | -28 | | 159 | 0 | 187 | 28 | 171 | 16 | 10% | 187 | 0 |
| U | F | Young People Substance Mis-Use | | | | | | | | | | | | |
| U | F | Former Standards Fund: | | | | | | | | | | | | |
| U | F | School Development Grant - LA element | 1,835 | -440 | | 1,395 | -160 | 1,675 | 280 | 1535 | 140 | 10% | 1,675 | 0 |
| U | F | Extended Schools Start Up costs | 655 | -157 | | 498 | -320 | 335 | -163 | 307 | 28 | 6% | 335 | 0 |
| U | F | School Improvement Partners | 289 | -69 | 7 | 227 | | 296 | 69 | 265 | 24 | 11% | 296 | 0 |
| U | F | Education Health Partnerships | 120 | -29 | | 91 | -50 | 70 | -21 | 64 | 6 | 6% | 70 | 0 |
| U | F | Choice Advisers | 37 | -9 | | 28 | -6 | 31 | 3 | 28 | 3 | 9% | 31 | 0 |
| U | F | School Intervention | 188 | -45 | | 143 | | 188 | 45 | 172 | 16 | 11% | 188 | 0 |
| U | F | Flexible 14-19 Partnership Funding | 160 | -38 | | 122 | -40 | 120 | -2 | 110 | 10 | 8% | 120 | 0 |
| U | F | Extended Rights to Free Travel | 479 | -115 | | 364 | -420 | 59 | -305 | 54 | 5 | 1% | 59 | 0 |
| U | F | Sustainable Travel | 52 | -13 | | 39 | -50 | 2 | -37 | 2 | 0 | 0% | 2 | 0 |
| U | F | Secondary National Strategy - Behaviour & Att | 183 | -44 | | 139 | | 183 | 44 | 168 | 15 | 11% | 183 | 0 |
| U | F | Secondary National Strategy - Central Co-ordination | 267 | -64 | | 203 | | 267 | 64 | 245 | 22 | 11% | 267 | 0 |
| U | F | Primary National Strategy - Central Co-ordination | 320 | -77 | | 243 | | 320 | 77 | 293 | 27 | 11% | 320 | 0 |
| U | F | Teenage Pregnancy | 160 | -38 | | 122 | -25 | 135 | 13 | 124 | 11 | 9% | 135 | 0 |
| U | F | Care Matters White Paper | 403 | -96 | | 307 | | 403 | 96 | 369 | 34 | 11% | 403 | 0 |
| U | F | Child Death Review Processes | 58 | -14 | | 44 | | 58 | 14 | 53 | 5 | 11% | 58 | 0 |
| U | F | Child Trust Fund | 7 | -2 | | 5 | | 7 | 2 | 6 | 1 | 12% | 7 | 0 |
| U | F | Designated Teacher Funding | 44 | -10 | | 34 | | 44 | 10 | 40 | 4 | 11% | 44 | 0 |
| U | F | Learning & Skills Council - Special Purpose Grant | 404 | -97 | | 307 | | 404 | 97 | 370 | 34 | 11% | 404 | 0 |
| U | F | January Guarantee - Connexions | 0 | | 49 | 49 | 0 | 49 | 0 | 45 | 4 | 8% | 49 | 0 |
| U | F | Child Poverty Local Duties | 0 | | 62 | 62 | 0 | 62 | 0 | 0 | 62 | 100% | 0 | -62 |

**February Financial Monitoring Report
CABINET - 19 April 2011
Area Based Grant Monitoring 2010/11**

CA11

Annex 3c

| Ringfenced | Notification | Directorate | Grant Income per Budget Book Original Estimate (A) | Government Announced Reductions (B) | Other Adjustments previously reported (C) | Revised Grant Allocation as per Govt. Announcements (A+B+C) | Agreed Change to Spend by Council on 27 July (F) | Revised Spend in this Area (Original Allocation less Changes agreed by Council and Other Adjustments previously reported) (A+C+F) | Difference | Grant Expenditure to Date | Balance Remaining | % Remaining | Forecast Expenditure to 31 March 2011 | Variance of Revised Agreed Spend and Forecast to 31 March 2011 |
|------------|--------------|---|--|-------------------------------------|---|---|--|---|------------|---------------------------|-------------------|-------------|---------------------------------------|--|
| | | | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 |
| U | F | Social & Community Services | 1,922 | | | 1,922 | | 1,922 | 0 | 1770 | 152 | 8% | 1,922 | 0 |
| U | F | Carers Grant | 1,296 | | | 1,296 | | 1,296 | 0 | 1188 | 108 | 8% | 1,296 | 0 |
| U | F | Mental Health Grant | 273 | | | 273 | | 273 | 0 | 250 | 23 | 8% | 273 | 0 |
| U | F | Mental Health Advocacy Service | 2,693 | | | 2,693 | | 2,693 | 0 | 2469 | 224 | 8% | 2,693 | 0 |
| U | F | Preserved Rights | 320 | -320 | | 0 | -320 | 0 | 0 | 225 | -225 | 0% | 320 | 320 |
| U | F | Supporting People Administration | 368 | | | 368 | | 368 | 0 | 337 | 31 | 8% | 368 | 0 |
| U | F | Learning Disabilities Development Fund | 223 | | | 223 | | 223 | 0 | 204 | 19 | 9% | 223 | 0 |
| U | F | Local Involvement Networks | 16,167 | | | 16,167 | | 16,167 | 0 | 13865 | 2,302 | 14% | 16,167 | 0 |
| U | F | Supporting People | 2,481 | | | 0 | | 0 | 0 | 0 | 0 | 0% | 0 | 0 |
| U | F | Personal Care at Home | 652 | -51 | -2,481 | 601 | | 652 | 51 | 489 | 163 | 27% | 652 | 0 |
| | | Environment & Economy | | | | | | | | | | | | |
| U | F | Rural Bus Services Grant | 1,676 | | | 1,676 | | 1,676 | 0 | 1536 | 140 | 8% | 1,676 | 0 |
| U | F | School Travel Advisers Grant | 92 | -22 | | 70 | -47 | 45 | -25 | 41 | 4 | 5% | 45 | 0 |
| U | F | Detrunking of Non-Core Routes | 1,746 | | | 1,746 | | 1,746 | 0 | 1601 | 146 | 8% | 1,746 | 0 |
| U | F | Road Safety Partnerships | 1,145 | -304 | | 841 | -600 | 545 | -296 | 500 | 45 | 5% | 545 | 0 |
| | | Oxfordshire Customer Services | | | | | | | | | | | | |
| U | F | Economic Assessment Duty | 65 | | | 65 | | 65 | -27 | 18 | 0 | 0% | 18 | -47 |
| U | F | Children's Social Care Workforce | | | | | | | | | | | | |
| U | F | Adult's Social Care Workforce | 138 | -33 | | 105 | -138 | 0 | -105 | 0 | 0 | 0% | 0 | 0 |
| U | F | Chief Executive's Office | | | | | | | | | | | | |
| U | F | E-Petitions | 1,356 | | | 1,356 | | 1,356 | 0 | 1243 | 113 | 8% | 1,356 | 0 |
| U | F | Community Call for Action/Overview Scrutiny Committee | 12 | -1 | 22 | 22 | -12 | 22 | 22 | 20 | 2 | 9% | 22 | 0 |
| U | F | Total Area Based Grants | 45,656 | -3,537 | -2,341 | 39,778 | -2,991 | 40,324 | 541 | 36,028 | 4,243 | 11% | 40,535 | 211 |

Ringfenced

U Un-ringfenced

OS Outside Aggregate External Finance therefore R/U not applicable. Assume conditions attached therefore ringfenced

P Provisional Notification Received

F Final Notification Received

**February Financial Monitoring Report
CABINET - 19 April 2011
Earmarked Reserves Forecast**

Annex 4

| | Balance at 1 April 2010 £000 | 2010/11 Forecast Movement | | Forecast Balance at 31 March 2011 £000 | January 2011 Forecast Balance at 31 March 2011 £000 | Change in closing balance forecast £000 | Commentary |
|---|------------------------------------|---------------------------------------|-------------------------------------|---|---|---|------------|
| | | Contributions from Reserve £000 | Contributions to Reserve £000 | | | | |
| Children Young People & Families | | | | | | | |
| Schools | | | | | | | |
| Primary | 8,050 | | | 8,050 | 8,050 | 0 | |
| Secondary | 4,099 | | | 4,099 | 4,099 | 0 | |
| Special | 1,163 | | | 1,163 | 1,163 | 0 | |
| Sub-total schools' revenue reserves | 13,312 | 0 | 0 | 13,312 | 13,312 | 0 | |
| School Loans | -1,168 | | | -1,168 | -1,168 | 0 | |
| Total schools' reserves | 12,144 | 0 | 0 | 12,144 | 12,144 | 0 | |
| Schools Contingency | -24 | | | -24 | -24 | 0 | |
| Schools Partnerships | 974 | | | 974 | 974 | 0 | |
| Schools Insurance | 265 | | | 265 | 265 | 0 | |
| Youth Management Committee | 410 | | | 410 | 410 | 0 | |
| Supply Cover | 3,784 | | | 3,784 | 3,784 | 0 | |
| Maternity Leave | -3,442 | | | -3,442 | -3,442 | 0 | |
| Child General Reserve | 0 | | | 0 | 0 | 0 | |
| Building Schools for the Future | 42 | | | 0 | 0 | 0 | |
| Oxfordshire Rural Childrens Centres | 8 | -672 | | 18 | 18 | 0 | |
| Safeguarding Board | 75 | | | 75 | 75 | 0 | |
| Children & Families Reserve | 0 | | | 0 | 0 | 0 | |
| Youth Support Service - computer system | 75 | | | 127 | 90 | 37 | |
| Residential Centres | 16 | | | 83 | 16 | 67 | |
| Youth Offending Service | 0 | | | 147 | 147 | 0 | |
| Joint Use Reserve | 0 | | | 131 | 131 | 0 | |
| Directorate Total | 14,327 | -672 | 1,037 | 14,692 | 14,588 | 104 | |

February Financial Monitoring Report
CABINET - 19 April 2011
Earmarked Reserves Forecast

| | Balance at 1 April 2010 £000 | 2010/11 Forecast Movement | | Forecast Balance at 31 March 2011 £000 | January 2011 Forecast Balance at 31 March 2011 £000 | Change in closing balance forecast £000 | Commentary |
|--|------------------------------------|---------------------------------------|-------------------------------------|---|---|---|------------|
| | | Contributions from Reserve £000 | Contributions to Reserve £000 | | | | |
| <u>Social & Community Services</u> | | | | | | | |
| Cultural Services General | 93 | | 62 | 155 | 155 | 0 | |
| ICT/Digitisation projects | 727 | | 132 | 859 | 859 | 0 | |
| Vehicle Renewals | 107 | | | 107 | 107 | 0 | |
| Donations | 25 | | | 25 | 25 | 0 | |
| Adult Learning (CECs accumulated Surplus) | 0 | | | 0 | 0 | 0 | |
| Materials Development Reserve | 76 | | -76 | 0 | 0 | 0 | |
| Older People Pooled Budget and Learning | 101 | | -101 | 0 | 0 | 0 | |
| Disabilities Pooled Budget Reserve | | | | | | | |
| Older Client Income Reserve | 64 | | | 64 | 64 | 0 | |
| Personal Budgets | 48 | | | 48 | 48 | 0 | |
| S117 Reserve | 273 | -250 | | 23 | 23 | 0 | |
| <u>Fire & Rescue</u> | | | | | | | |
| Securing Water Supplies | 27 | -27 | 27 | 27 | 27 | 0 | |
| Protective Clothing | 39 | | | 39 | 39 | 0 | |
| Breathing Apparatus Equipment | 95 | | 135 | 230 | 230 | 0 | |
| Communications Fund | 19 | | 40 | 59 | 59 | 0 | |
| Vehicles | 443 | -909 | 911 | 445 | 445 | 0 | |
| IT | 131 | -90 | 55 | 96 | 96 | 0 | |
| Rescue Equipment | 26 | | | 26 | 26 | 0 | |
| Fire Control | 367 | | | 367 | 367 | 0 | |
| Fire Link | 139 | | | 139 | 139 | 0 | |
| New Dimensions | | | 25 | 25 | 25 | 0 | |
| <u>Emergency Planning</u> | | | | | | | |
| Vehicle Renewals | 32 | | | 32 | 32 | 0 | |
| <u>Trading Standards</u> | | | | | | | |
| Vehicles Replacement Reserve | 7 | | | 7 | 7 | 0 | |
| Trading Standards Reserve | 12 | | | 12 | 12 | 0 | |
| Gypsy & Traveller Services - Site Refurbishment | 198 | | | 198 | 198 | 0 | |
| Directorate Total | 3,049 | -1,453 | 1,387 | 2,983 | 2,983 | 0 | |

**February Financial Monitoring Report
CABINET - 19 April 2011
Earmarked Reserves Forecast**

| | Balance at 1 April 2010 £000 | 2010/11 Forecast Movement | | Forecast Balance at 31 March 2011 £000 | January 2011 Forecast Balance at 31 March 2011 £000 | Change in closing balance forecast £000 | Commentary |
|---|------------------------------------|---------------------------------------|-------------------------------------|---|---|---|---|
| | | Contributions from Reserve £000 | Contributions to Reserve £000 | | | | |
| Environment & Economy | | | | | | | |
| Countryside Ascot Park | 17 | | | 17 | 17 | 0 | |
| Carbon Reduction | 60 | | | 60 | 60 | 0 | |
| SALIX Repayments | 123 | | | 123 | 123 | 0 | |
| Highways Winter Maintenance | 18 | | | 18 | 18 | 0 | |
| Dix Pit WRC Development | 13 | | | 13 | 13 | 0 | |
| Oxfordshire Waste Partnership Joint Reserve | 167 | | 78 | 245 | 245 | 0 | |
| Transport | 250 | | | 250 | 250 | 0 | |
| Tourism Signs | 89 | | | 89 | 89 | 0 | |
| On Street Car Parking | 1,577 | -693 | | 884 | 884 | 0 | |
| Dix Pit Engineering Works | 699 | | 167 | 866 | 866 | 0 | |
| Waste Management | 2,516 | -2,788 | 2,126 | 1,854 | 3,870 | -2,016 | |
| Landfill Allowance Trading Scheme | 0 | | | 0 | 0 | 0 | |
| Valley Renewals | 61 | | | 61 | 61 | 0 | |
| Bear Working Initiatives | 26 | -26 | | 0 | 0 | 0 | |
| Directorate Total | 5,616 | -3,507 | 2,371 | 4,480 | 6,496 | -2,016 | Considering now not to withdraw £800k as we estimate an in year deficit of £693k now includes payment of bid costs |
| Oxfordshire Customer Services | | | | | | | |
| Shared Services Funding Reserve | 1,255 | -1,681 | 426 | 0 | 0 | 0 | £1.224m repayment to the capital programme, balance transferred to development reserve. |
| Money Management Reserve | 40 | -16 | | 24 | 24 | 0 | To be used to cover expected income shortfall |
| Development Reserve | 142 | -142 | 200 | 200 | 200 | 0 | £0.2m balance transferred from SS funding reserve to fund projects. |
| Oxfordshire - Buckinghamshire partnership | 0 | | 600 | 600 | 0 | 600 | New reserve approved by Cabinet 15 March 2011. |
| Food with Thought / QCS Cleaning | 1,061 | -500 | 260 | 821 | 821 | 0 | £0.4m has been used to fund the replacement of kitchen equipment. FwT is forecasting a £0.260m surplus. |
| Customer Service Centre Reserve | 0 | | 1,892 | 1,892 | 1,600 | 292 | New reserve approved by Cabinet 21 September 2010. |
| SAP for Schools | 172 | -172 | | 0 | 0 | 0 | Transferred from Chief Executive's Office. Transfer from Change Fund added. |
| Schools ICT | 1,429 | -1,429 | | 0 | 0 | 0 | Transferred from Chief Executive's Office |
| Sims Support Service | 122 | -60 | | 62 | 62 | 0 | Transferred from Chief Executive's Office |
| Directorate Total | 4,221 | -4,000 | 3,378 | 3,599 | 2,707 | 892 | |

**February Financial Monitoring Report
CABINET - 19 April 2011
Earmarked Reserves Forecast**

| | Balance at 1 April 2010 £000 | 2010/11 Forecast Movement | | Forecast Balance at 31 March 2011 £000 | January 2011 Forecast Balance at 31 March 2011 £000 | Change in closing balance forecast £000 | Commentary |
|---------------------------------|------------------------------------|---------------------------------------|-------------------------------------|---|---|---|----------------------|
| | | Contributions from Reserve £000 | Contributions to Reserve £000 | | | | |
| Chief Executive's Office | | | | | | | |
| Change Fund | 1,259 | -988 | | 779 | 316 | 463 | |
| CIPFA Trainees | 13 | | 508 | 13 | 13 | 0 | |
| Council Elections | 95 | | 118 | 213 | 205 | 8 | |
| FMSIS Audit | 39 | -39 | | 0 | 0 | 0 | |
| Registration Service | 180 | | | 180 | 180 | 0 | Transferred from SCS |
| Directorate Total | 1,586 | -1,027 | 626 | 1,185 | 714 | 471 | |
| Corporate | | | | | | | |
| Insurance Reserve | 6,027 | | | 6,027 | 6,027 | 0 | |
| City Forward Reserve | 1,153 | -1,153 | 6,817 | 6,817 | 2,689 | 4,128 | |
| Capital Reserve | 13,909 | -300 | 1,524 | 15,133 | 15,133 | 0 | |
| Other Reserves | -6 | | | -6 | -6 | 0 | |
| LAAAGI Reserve | 791 | -259 | | 532 | 173 | 359 | |
| Budget Reserve - Agreed 2007 | 0 | | | 0 | 0 | 0 | |
| Budget Reserve - Agreed 2009 | 5,931 | -5,931 | 6,107 | 6,107 | 6,107 | 0 | |
| Efficiency Reserve | 1,519 | -1,340 | 6,604 | 6,783 | 7,025 | -242 | |
| Prudential Borrowing Reserve | 2,641 | | 1,350 | 3,991 | 3,991 | 0 | |
| Corporate Total | 31,965 | -8,983 | 22,402 | 45,384 | 41,139 | 4,245 | |
| Total | 60,764 | -19,642 | 31,201 | 72,323 | 68,627 | 3,696 | |

February Financial Monitoring Report
CABINET - 19 April 2011
Forecast Year End Revenue Balances

Annex 5

| Date | Forecast 2010/11 | | Budget 2010/11 |
|--|------------------|----------------|----------------|
| | £m | £m | £m |
| Provisional outturn 2009/10 net of City Schools | 11.145 | | 10.578 |
| Local Area Agreement (LAA) Performance Reward Grant | 1.009 | | |
| City Schools Reorganisation brought forward from 2009/10 | 0.775 | | 0.775 |
| County Fund Balance | | 12.929 | 11.353 |
| Planned Contribution to Balances | | 3.344 | 3.344 |
| Less City Schools Reorganisation to be carried forward | | -0.178 | -0.169 |
| Original forecast outturn position 2010/11 | | 16.095 | 14.528 |
| Additions | | | |
| Full repayment of City Schools Reorganisation in 2010/11 | 0.178 | | |
| | | 0.178 | 0.000 |
| Calls on balances deducted | | | |
| Jul-10 Reduction in Contactpoint grant - will be removed in next report | -0.070 | | |
| Jul-10 Full reduction in Play Pathfinder grant not passed on to service area | -0.071 | | |
| Jul-10 Shortfall in Grant Reductions to be identified | -0.266 | | |
| Sep-10 Psychological Service Pay Arrears | -0.021 | | |
| Sep-10 Reverse Reduction in Contactpoint | 0.070 | | |
| Oct-10 Reverse reduction in Play Pathfinder grant | 0.071 | | |
| Oct-10 PRG Allocations | -0.056 | | |
| Oct-10 PRG Allocations | -0.035 | | |
| Oct-10 PRG Allocations | -0.386 | | |
| Oct-10 Performance Reward Grant - Telehealth | -0.170 | | |
| Oct-10 Safer Communities - (5) Community safety partnerships | -0.020 | | |
| Oct-10 LAA Management | -0.010 | | |
| Oct-10 Waste Management | -0.078 | | |
| Oct-10 Economy, Spatial Planning & Climate Change | -0.165 | | |
| Oct-10 Oxfordshire Economic Partnership | -0.205 | | |
| Oct-10 Grant pot for Voluntary & Community Groups | -0.125 | | |
| Nov-10 2 legal cases costing over £25,000 | -0.119 | | |
| Total calls on balances | | -1.656 | -2.000 |
| Net forecast | | 14.617 | 12.528 |
| Total budget requirement | | 389.870 | 389.870 |
| Provisional balances as a % of budget requirement | | 3.75% | 3.21% |

| | | |
|--|--------|---------------|
| Net Forecast | | 14.617 |
| Calls on balances agreed but not actioned | | |
| Jul-10 Transfer of Landsbanki impairment | -1.361 | -1.361 |
| Calls on balances requested in this report | | |
| | | 0.000 |
| Adjustments to balances at year end known at this stage | | |
| Contribution from the Efficiency Reserve to meet the shortfall in grant reductions | 0.266 | |
| Adjustment relating to £0.241m PRG capital unapplied | 0.241 | 0.507 |
| Revised forecast position | | 13.763 |

**February Financial Monitoring Report
CABINET - 19 April 2011
Funding of Redundancy Costs 2010-11**

Annex 6

| Directorate | Redundancy Costs | | |
|--|-----------------------------|------------------------------------|--------------|
| | Funded by Directorate £m | Funded by Efficiency Reserve £m | Total £m |
| CYPF - National Strategies - Equality & Diversity Achievement Service - Student Support | 0.600 0.529 0.030 | | 1.159 |
| S&CS - Restructure of Adult Social Care - Cultural & Community Development - Community Safety | | 0.474 0.049 0.072 | 0.595 |
| Oxfordshire Customer Services | 0.282 | 0.287 | 0.569 |
| Chief Executive's Office | 0.588 | | 0.588 |
| Environment & Economy | 0.919 | 0.192 | 1.111 |
| Total | 2.948 | 1.074 | 4.022 |

**February Financial Monitoring Report
CABINET - 19 April 2011
Review of Charges**

Annex 7

| Legal position | Type of charge | Effective date | Proposed Rate | Expected Income Total £m |
|-----------------------|--|-----------------------|----------------------|---------------------------------|
| Discretionary | Pre - planning application advice | 01.05.2011 | | 0.020 |
| | Minor Development | | | |
| | Written Response | | £140 | |
| | Meeting & follow up written response | | £200 | |
| | Specialist officer meeting attendance | | £50 | |
| | Major Development | | | |
| Discretionary | Written Response | 01.05.2011 | £200 | 0.004 |
| | Meeting & follow up written response | | £400 | |
| | Specialist officer meeting attendance | | £50 | |
| | Archaeology - general | | | |
| | Charge for digitised Historic Environment Record data to commercial organisation - per brief | | £75 | |
| | Charge for a commercial visit to the Historic Environment Record | | £75 | |
| Discretionary | Charge for monitoring archaeological fieldwork | 01.05.2011 | | |
| | Single visit | | £50 | |
| | Multiple visit | | £100 | |
| | Charge for writing briefs for archaeological fieldwork required for commercial developments | | £50 | |

CAPITAL PROGRAMME: 2010 / 11 TO 2015 / 16
February 2011 Monitoring - Cabinet 19th April 2011

| Directorate | Latest Capital Programme (Cabinet October 2010) | | | Latest Forecast | | | Variance | | | Current Year Expenditure Monitoring | | | |
|---|--|---------------------------|-----------------|---------------------------|---------------------------|-----------------|---------------------------|---------------------------|-----------------|--|-----------------------|---|-------------------------------|
| | Current Year £'000s | Future Years £'000s | Total £'000s | Current Year £'000s | Future Years £'000s | Total £'000s | Current Year £'000s | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | Actuals & Commitments % |
| Children, Young People & Families 1 - OCC | 56,198 | 174,454 | 230,652 | 55,993 | 174,530 | 230,523 | -205 | 76 | -129 | 40,557 | 13,852 | 72% | 97% |
| Social & Community Services | 6,728 | 24,290 | 31,018 | 5,838 | 25,180 | 31,018 | -890 | 890 | 0 | 4,301 | 1,028 | 74% | 91% |
| Environment & Economy 1 - Transport | 19,938 | 95,136 | 115,074 | 19,135 | 95,884 | 115,019 | -803 | 748 | -55 | 10,740 | 4,501 | 56% | 80% |
| Environment & Economy 2 - Other Property Development Programmes | 5,254 | 15,214 | 20,468 | 4,963 | 15,341 | 20,304 | -291 | 127 | -164 | 3,245 | 976 | 65% | 85% |
| Oxfordshire Customer Services | 855 | 766 | 1,621 | 855 | 766 | 1,621 | 0 | 0 | 0 | 87 | 0 | 10% | 10% |
| Chief Executive's Office | 10 | 115 | 125 | 10 | 115 | 125 | 0 | 0 | 0 | 0 | 0 | 0% | 0% |
| Total Directorate Programmes | 88,983 | 309,975 | 398,958 | 86,794 | 311,816 | 398,610 | -2,189 | 1,841 | -348 | 58,930 | 20,357 | 68% | 91% |
| CYP&F Schools Capital | 2,897 | 1,520 | 4,417 | 2,897 | 1,520 | 4,417 | 0 | 0 | 0 | 0 | 0 | 0% | 0% |
| Devolved Formula Fund | 9,000 | 15,050 | 24,050 | 9,000 | 15,050 | 24,050 | 0 | 0 | 0 | 10,082 | 0 | 112% | 112% |
| Total Schools & Partners | 11,897 | 16,570 | 28,467 | 11,897 | 16,570 | 28,467 | 0 | 0 | 0 | 10,082 | 0 | 85% | 85% |
| Earmarked Reserves | 146 | 50,950 | 51,096 | 146 | 51,497 | 51,643 | 0 | 547 | 547 | | | | |
| OVERALL TOTAL | 101,026 | 377,495 | 478,521 | 98,837 | 379,883 | 478,720 | -2,189 | 2,388 | 199 | 69,012 | 20,357 | 70% | 90% |

CHILDREN & YOUNG PEOPLE CAPITAL PROGRAMME - February 2011 Monitoring - Cabinet 19th April 2011

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | Latest Forecast | | Variance | | Current Year Expenditure Monitoring | | | | Comments | |
|--|---|-------------------------------------|-----------------------------|-------------------------------------|-----------------------------|-------------------------------------|------------------------|-------------------------------------|--------------------------------------|-----------------------|-----------------------------------|-------------|---|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | | Actuals & Commitments % |
| | | | | | | | | | | | | | |
| Primary Capital Programme | | | | | | | | | | | | | |
| Charlton-on-Otmoor - Repl of Temporary Classrooms (ED701) | 413 | 610 | 1,060 | | 610 | 1,060 | 0 | 0 | 539 | 61 | 88% | 98% | Complete Aug 10. |
| Thame, Barley Hill - Repl of Temporary Classrooms (ED703) | 524 | 740 | 1,275 | | 740 | 1,275 | 0 | 0 | 717 | 32 | 97% | 101% | Complete Aug 10. |
| Harwell - 2 classroom ext (ED711) | 147 | 443 | 615 | | 443 | 615 | 0 | 0 | 416 | 25 | 94% | 100% | Complete Aug 10. |
| Launton - Hall, classrooms and Pre-School Accommodation (ED695) | 111 | 931 | 1,202 | | 931 | 1,202 | 0 | 0 | 711 | 24 | 76% | 79% | Complete Sept 10. Pre-school works, on-site. |
| Blackley - 2 classroom ext & Pre-School Accommodation (ED734) | 191 | 809 | 1,040 | | 769 | 1,040 | -40 | 40 | 400 | 379 | 52% | 101% | On-site. Pre-School works, on-site. |
| Propreedy - Modernisation & Extension (ED710) | 10 | 346 | 356 | | 316 | 356 | -30 | 30 | 120 | 226 | 38% | 109% | On site. School managed project. Forecast completion Mar 2011. £30k into 11/12 ICT provision. |
| Oxford, Wood Farm - replacement of existing buildings (ED749) | 477 | 3,500 | 11,750 | | 3,500 | 11,750 | 0 | 0 | 2,305 | 1,659 | 66% | 113% | Phase 1 on-site. Phase 2 & 3 contract not yet let. |
| Banbury, The Grange - 6 classroom block to replace temporary classrooms (ED739). | 102 | 25 | 127 | | 25 | 127 | 0 | 0 | 25 | 0 | 100% | 100% | Original scheme revised (see below). The remaining amount is required to cover the abortive cost. |
| Banbury, The Grange - 6 classroom block to replace temporary classrooms (New Scheme) | 0 | 25 | 1,650 | | 25 | 1,650 | 0 | 0 | 6 | 6 | 24% | 48% | Released from the Moratorium Nov 10. |
| Great Milton - replacement of temporary classroom | 5 | 40 | 45 | | 40 | 45 | 0 | 0 | 0 | 0 | 0% | 0% | Scheme removed. The remaining amount is required to cover the abortive cost. |
| Hornton - Provision of new hall & replacement of unsuitable classroom | 5 | 25 | 30 | | 25 | 30 | 0 | 0 | 0 | 0 | 0% | 0% | On hold (see appendix C). The remaining amount is required to cover the abortive cost. |
| Primary Capital Programme Total | 1,985 | 7,494 | 19,150 | 7,424 | 19,150 | -70 | 70 | 0 | 5,239 | 2,412 | 71% | 103% | |

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th | | Latest Forecast | | Variance | | | Current Year Expenditure Monitoring | | | | Comments |
|---|---|--|-----------------------------------|--|-----------------------------------|---------------------------|-----------------|--|-------------------------------------|---|-------------------------------|------|---|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | Actuals & Commitments % | | |
| | | | | | | | | | | | | | |
| Secondary Capital Programme | | | | | | | | | | | | | |
| Woodstock, Marlborough - New Science block & Replacement of Horsa & Temporary Buildings (ED692) | 1,663 | 1,502 | 3,703 | 1,502 | 3,703 | 0 | 0 | 0 | 1,323 | 203 | 88% | 102% | Phase 1 complete. Phase 2 on-site. Works recommenced following initial contractor going into administration. |
| Chipping Norton - New Science block (ED708) | 204 | 2,200 | 3,460 | 2,200 | 3,360 | 0 | -100 | -100 | 1,367 | 771 | 62% | 97% | On-site. Further project contingency released to programme. |
| Burford Community College - 8 Classroom block and drama studio to replace temporary classrooms (ED714) | 158 | 1,375 | 2,150 | 1,375 | 2,150 | 0 | 0 | 0 | 1,129 | 354 | 82% | 108% | On-site. |
| Wantage, Fitzwarryn - Phase 2 (Modernisation & new Post 16 accommodation) (ED715) | 142 | 550 | 3,200 | 500 | 3,200 | -50 | 50 | 0 | 304 | 208 | 61% | 102% | On-site for modernisation phase (3 class ext and internal remodel). Works recommenced following initial contractor going into administration. |
| Didcot, St Birinus - New Food Technology facility (ED738) | 5 | 295 | 300 | 295 | 300 | 0 | 0 | 0 | 296 | 6 | 100% | 102% | Complete Dec 10. |
| Oxford, Iffley Mead - New Food Technology facility (ED737) | 49 | 236 | 300 | 236 | 300 | 0 | 0 | 0 | 158 | 7 | 67% | 70% | Complete Nov 10. |
| Marlington Community College - Phase 3; Basic Need provision and replacement of temporary classrooms (conditional approval) | 0 | 25 | 1,500 | 25 | 1,500 | 0 | 0 | 0 | 0 | 0 | 0% | 0% | Conditional released subject to confirmation of the basic need scheme and removal of temps. |
| Secondary Modernisation Programme | 7 | 4 | 11 | 4 | 11 | 0 | 0 | 0 | 4 | 0 | 100% | 100% | Reallocated to other school programmes and schemes and the remaining budget provision transferred under annual programmes. |
| Bloxham, Warriner (Design & Technology & Extension) Project Development only | 9 | 40 | 49 | 40 | 49 | 0 | 0 | 0 | 40 | 0 | 100% | 100% | Scheme being developed. |
| Oxford, Northern House - 6 classroom Block to replace Horsa & temporary classrooms and provide food technology facility (ED746) | 0 | 350 | 1,600 | 350 | 1,600 | 0 | 0 | 0 | 200 | 160 | 57% | 103% | On-Site. |
| Abingdon, Kingfisher - Internal alterations for basic need provision for nursery accommodation | 41 | 25 | 255 | 25 | 255 | 0 | 0 | 0 | 50 | 1 | 200% | 204% | |

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | Latest Forecast | | Variance | | | Current Year Expenditure Monitoring | | | | Comments | |
|---|---|--|-----------------------------------|--|-----------------------------------|--|---------------------------|-----------------|---|---------------------------|--|-----------------------------------|----------|--|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Future Years £'000s | Total £'000s | Actual expenditur e to date £'000s | Commitm ents £'000s | Expenditu re Realisatio n Rate % | Actuals & Commitm ents % | | |
| | | | | | | | | | | | | | | |
| Oxford, Iffley Mead - Basic Need (temporary classroom) | 1 | 0 | 150 | 0 | 150 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Secondary Capital Programme Total | | 2,279 | 6,602 | 16,678 | 6,552 | 16,578 | -50 | -50 | -100 | 4,871 | 1,710 | 74% | 100% | |
| Academy Programme | | | | | | | | | | | | | | |
| Oxford Academy (ED678) | 15,667 | 16,133 | 33,667 | 16,133 | 33,667 | 0 | 0 | 0 | 0 | 13,825 | 2,388 | 86% | 100% | Completion Feb 2011, ICT provision Mar 2011, external works Aug 2011. Additional grant of £367k to cover ICT VAT and £50k transferred to earmarked reserve for highway improvements. |
| Oxford Spires Academy | 0 | 0 | 8,250 | 0 | 8,250 | 0 | 0 | 0 | 0 | 0 | 0 | | | New inclusion to the programme following the confirmation of £8m grant awarded. Includes £250k corporate funding to support project development (reallocated from secondary schools modernisation sum) |
| Academy Total | | 15,667 | 16,133 | 41,917 | 16,133 | 41,917 | 0 | 0 | 0 | 13,825 | 2,388 | 86% | 100% | |
| Provision of School Places (Basic Need) | | | | | | | | | | | | | | |
| Witney, Henry Box - New Music block (ED699) | 801 | 657 | 1,468 | 657 | 1,468 | 0 | 0 | 0 | 0 | 570 | 60 | 87% | 96% | Complete Aug 10. |
| Carterton Community College - Enlargement of Hall/dining Room (ED719) | 32 | 460 | 530 | 460 | 530 | 0 | 0 | 0 | 0 | 437 | 19 | 95% | 99% | Complete Jan 11. |
| Oxford, St Nicholas - 2 classroom ext & ext to hall (ED720) | 41 | 709 | 785 | 709 | 785 | 0 | 0 | 0 | 0 | 680 | 35 | 96% | 101% | Complete Jan 11. |
| Bicester, Cooper - New 6th Form Centre (ED747) | 162 | 2,300 | 4,400 | 2,300 | 4,400 | 0 | 0 | 0 | 0 | 1,510 | 605 | 66% | 92% | On-site. |
| Oxford, New Marston - Phase 1; (Foundation Stage & KS1) (ED753) | 0 | 730 | 831 | 730 | 851 | 0 | 20 | 20 | 20 | 327 | 464 | 45% | 108% | On-site. |
| Witney, Madley Brook - Phase 2 (3 Classroom extension) | 0 | 100 | 875 | 100 | 875 | 0 | 0 | 0 | 0 | 67 | 1 | 67% | 68% | To be grant funded. Tender stage. |
| Temporary Classrooms - New units for Basic Need (ED760) | 500 | 510 | 1,010 | 500 | 1,000 | -10 | 0 | 0 | -10 | 455 | 13 | 91% | 94% | |
| Thame, Lord Williams's - Repl of 2 Temporary Classrooms (ED712) | 0 | 199 | 199 | 199 | 199 | 0 | 0 | 0 | 0 | 72 | 76 | 36% | 74% | On-site. |

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | | Latest Forecast | | | Variance | | | Current Year Expenditure Monitoring | | | | Comments | | | | | | | | | | | |
|--|---|--|-----------------------------------|--|-----------------------------------|--|---------------------------|-----------------|--|-----------------------|---|-------------------------------|--|--|----------|--------|-------|--------|-----|----|----|-------|-------|-----|-----|-------------------------|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | Actuals & Commitments % | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SS Philip & James - Security/acoustic Fencing (ED766) | 0 | 30 | 30 | 30 | 30 | 0 | 0 | 0 | 18 | 9 | 60% | 90% | Released Nov 2010. S106 funded. | | | | | | | | | | | | | |
| SS Philip & James | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | Scheme removed. | | | | | | | | | | | | | |
| Bayards Hill; replacement of existing buildings and additional space to meet basic need | 78 | 125 | 203 | 125 | 203 | 0 | 0 | 0 | 113 | 0 | 90% | 90% | Original scheme revised (see below). The remaining amount is required to cover the abortive cost on the old scheme. | | | | | | | | | | | | | |
| Bayards (New Scheme) - replacement of existing buildings and additional space to meet basic need | 0 | 0 | 6,600 | 0 | 6,600 | 0 | 0 | 0 | 0 | 0 | | | Revised Scheme. | | | | | | | | | | | | | |
| Peppard- Replacement of Temporary Classroom | 4 | 25 | 129 | 25 | 129 | 0 | 0 | 0 | 8 | 41 | 32% | 196% | Existing temporary classroom in poor condition, exploring replacement in Summer 2011. Basic need scheme released. Funding for larger scheme remaining on hold (see appendix C) | | | | | | | | | | | | | |
| John Watson - Reprovision of Temporary Classrooms | 0 | 25 | 275 | 25 | 275 | 0 | 0 | 0 | 6 | 0 | 24% | 24% | Basic need scheme released. Funding for larger scheme remaining on hold (see appendix C) | | | | | | | | | | | | | |
| Existing Demographic Pupil Provision (Basic Needs Programme) | 0 | 0 | 18,650 | 0 | 18,650 | 0 | 0 | 0 | 41 | 14 | | | Schemes being developed. | | | | | | | | | | | | | |
| Bloxham - additional classroom & ancillary facilities for 2FE (ED762) | 0 | 14 | 402 | 14 | 402 | 0 | 0 | 0 | 11 | 4 | 79% | 107% | | | | | | | | | | | | | | |
| Oxford, St Andrew's - Foundation Stage (ED763) | 0 | 44 | 44 | 44 | 44 | 0 | 0 | 0 | 37 | 6 | 84% | 98% | School managed project. Complete Nov 10. | | | | | | | | | | | | | |
| Henley, Trinity - Improvements to Entrance & Admin (ED765) | 0 | 35 | 35 | 35 | 35 | 0 | 0 | 0 | 35 | 0 | 100% | 100% | School managed project. Complete Nov 10. | | | | | | | | | | | | | |
| Provision of School Places Total | | | | | | | | | | | | | | 1,618 | 5,963 | 36,466 | 5,953 | 36,476 | -10 | 20 | 10 | 4,387 | 1,347 | 74% | 96% | |
| Growth Portfolio - New Schools | | | | | | | | | | | | | | Note: This section of the programme shows available funding and not the full scheme cost | | | | | | | | | | | | |
| South Oxfordshire | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Didcot, Great Western Park - Primary 1 (14 classroom) | | | | | | | | | | | | | | 0 | 0 | 6,504 | 0 | 6,504 | 0 | 0 | 0 | 0 | 0 | | | Scheme being developed. |
| Didcot, Great Western Park - Primary 2 (14 classroom) | | | | | | | | | | | | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | Outside 5 yr programme |

Note: This section of the programme shows available funding and not the full scheme cost

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | | Latest Forecast | | | Variance | | | Current Year Expenditure Monitoring | | | | Comments | |
|--|---|-----------------------------------|--------|-------------------------|---------------------------|--------|-------------------------|---------------------------|--------|-----------------|-------------------------------------|-------------------------------|-------------|---|---|--------------------------|
| | | Current Year 2010 / 11 | | Total Scheme Cost | Current Year 2010 / 11 | | Total Scheme Cost | Current Year 2010 / 11 | | Future Years | Total | Actual expenditure to date | Commitments | Expenditure Realisation Rate | | Actuals & Commitments |
| | | £'000s | £'000s | £'000s | £'000s | £'000s | £'000s | £'000s | £'000s | £'000s | £'000s | £'000s | % | % | | |
| Didcot, Great Western Park - Secondary (Phase 1) | 0 | 0 | 16,238 | 0 | 16,238 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Scheme being developed. | |
| Didcot, Ladygrove - 7 classroom | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Within 5 yr programme, no agreement in place. | |
| <u>Cherwell</u> Bodicote, Bankside - 10 classroom | 0 | 0 | 4,488 | 0 | 4,488 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Scheme being developed. | |
| Bicester, Gavray Drive - 7 classroom | 109 | 0 | 3,783 | 0 | 3,783 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Scheme being developed. | |
| Bicester - Secondary P1 (incl existing schools) | 0 | 0 | 10,303 | 0 | 10,303 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Scheme being developed. | |
| Bicester - Secondary P2 (including existing schools) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Incorporated above. | |
| Bicester, South West - 14 classroom | 0 | 0 | 5,610 | 0 | 5,610 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Scheme being developed. | |
| Upper Heyford - New Primary School | 0 | 0 | 4,698 | 0 | 4,698 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Scheme being developed. | |
| <u>Vale of White Horse</u> Wantage / Grove - Secondary (option c) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Within 5 yr programme, no agreement in place. | |
| Growth Portfolio Total | | 109 | 0 | 51,624 | 0 | 51,624 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| Children's & Family Centres | | | | | | | | | | | | | | | | |
| Flexibility of Childcare 08/09 - 10/11 | 1,065 | 2,316 | 3,381 | 2,307 | 3,372 | -9 | 0 | 0 | -9 | 2,009 | 3 | 87% | 87% | Grant provision up to 31st March 2011. | | |
| Didcot, Lydalls - Integrated Daycare (ED727) | 19 | 36 | 55 | 36 | 55 | 0 | 0 | 0 | 0 | 36 | 2 | 100% | 106% | Scheme withdrawn. Grant reduction. The remaining amount is required to cover the abortive cost. | | |
| Cumnor Pre-School - Replacement Building (ED730) | 0 | 23 | 23 | 23 | 23 | 0 | 0 | 0 | 0 | 22 | 11 | 96% | 143% | Scheme withdrawn. Grant reduction. The remaining amount is required to cover the abortive cost. | | |
| Sonning Common Pre-School - Replacement Building (ED728) | 0 | 445 | 489 | 445 | 489 | 0 | 0 | 0 | 0 | 287 | 148 | 64% | 98% | On-Site. | | |
| Berinsfield Pre-School - Replacement Building (ED729) | 0 | 412 | 437 | 412 | 437 | 0 | 0 | 0 | 0 | 210 | 158 | 51% | 89% | On-Site. | | |
| North Kidlington Pre-School - Replacement Building (ED732) | 0 | 397 | 437 | 397 | 437 | 0 | 0 | 0 | 0 | 348 | 58 | 88% | 102% | Complete Feb 2010. | | |
| Millbrook Pre-School - Replacement Building (ED733) | 0 | 373 | 393 | 373 | 393 | 0 | 0 | 0 | 0 | 22 | 343 | 6% | 98% | On-Site. | | |

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | Latest Forecast | | Variance | | | Current Year Expenditure Monitoring | | | | Comments |
|--|---|-----------------------------------|-----------------------------|---------------------------|-----------------------------|---------------------------|--------------|-------|--------------------------------------|-----------------------|-----------------------------------|----------------------------|--|
| | | Current Year 2010 / 11 | Total Scheme Cost £'000s | Current Year 2010 / 11 | Total Scheme Cost £'000s | Current Year 2010 / 11 | Future Years | Total | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | Actuals & Commitments % | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| Rainbow Pre-School (Glory Farm) - Replacement Building (ED731) | 0 | 520 | 571 | 520 | 571 | 0 | 0 | 0 | 255 | 264 | 49% | 100% | On-Site. |
| Children Centres Programme 08/09 - 10/11 Phase 3 | 217 | 199 | 463 | 233 | 497 | 34 | 0 | 34 | 268 | 1 | 115% | 115% | Grant provision up to 31st March 2011. |
| North East Abingdon - Children's Centre (ED698) | 269 | 141 | 440 | 141 | 440 | 0 | 0 | 0 | 53 | 64 | 38% | 83% | Complete April 2010. |
| Bloxham - Children's Centre (ED713) | 73 | 379 | 452 | 339 | 412 | -40 | 0 | -40 | 338 | 0 | 100% | 100% | School managed project. Complete Sept 10. |
| Chalgrove - Children's Centre (P1 & P2) (ED716) | 220 | 316 | 536 | 316 | 536 | 0 | 0 | 0 | 284 | 18 | 90% | 96% | Phase 1 Complete, Phase 2 Complete Aug 10. |
| Bampton - Children's Centre (ED721) | 40 | 575 | 665 | 560 | 650 | -15 | 0 | -15 | 524 | 27 | 94% | 98% | Complete Oct 10. |
| Eynsham - Children's Centre (ED722) | 48 | 570 | 648 | 570 | 638 | 0 | -10 | -10 | 522 | 62 | 92% | 102% | Complete Oct 10. |
| Wimbrosden, Five Acres - Children's Centre (ED726) | 4 | 436 | 460 | 436 | 460 | 0 | 0 | 0 | 345 | 52 | 79% | 91% | On-site. Complete Feb 2011. |
| W&W Witney - Children's Centre (ED757) | 0 | 460 | 610 | 460 | 610 | 0 | 0 | 0 | 29 | 198 | 6% | 49% | On-site. Forecast completion April 2011. |
| Sonning Common, - Children's Centre (Chiltern Edge School) (ED755) | 0 | 542 | 692 | 542 | 692 | 0 | 0 | 0 | 224 | 322 | 41% | 101% | On-site. Complete Mar 2011. |
| Southmoor, John Blandy - Children's Centre & Pre-School (ED724) | 31 | 626 | 888 | 626 | 888 | 0 | 0 | 0 | 143 | 648 | 23% | 126% | On-site. Forecast completion May 2011. |
| Thame - Children's Centre (ED725) | 0 | 273 | 313 | 273 | 313 | 0 | 0 | 0 | 116 | 170 | 42% | 105% | On-site. Complete Feb 2011. |
| Children's & Family Centres Total | | 1,986 | 9,039 | 11,953 | 9,009 | -30 | -10 | -40 | 6,035 | 2,549 | 67% | 95% | |
| Improvements to Young People's Centres | | | | | | | | | | | | | |
| Wallingford Young People's & Children Centres (ED700) | 131 | 24 | 155 | 24 | 155 | 0 | 0 | 0 | 45 | 2 | 188% | 196% | Scheme withdrawn. The remaining amount is required to cover the abortive cost. |
| Chill Out / Youth Capital Fund | 1,008 | 253 | 1,261 | 253 | 1,261 | 0 | 0 | 0 | 224 | 0 | 89% | 89% | Part grant funded. Chill Out Fund released from the Moratorium Nov 10. |
| Witney Young People's Centre (Phase 2) (ED709) | 3 | 50 | 1,120 | 50 | 1,120 | 0 | 0 | 0 | 0 | 0 | 0% | 0% | Released from the Moratorium Nov 10. Tender stage. |

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th | | | Latest Forecast | | Variance | | | Current Year Expenditure Monitoring | | | | Comments |
|---|---|----------------------------------|-------------------------|--------|------------------------------|-------------------------|----------|-----------------|-----------------|--|-----------------------|---|---|----------|
| | | Current Year 2010 / 11 | Total Scheme Cost | £'000s | Current Year 2010 / 11 | Total Scheme Cost | £'000s | Future Years | Total £'000s | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | Actuals & Commitments % | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| Kidlington Young People's Centre (ED717) | 101 | 148 | 263 | 122 | 223 | -26 | -14 | -40 | 103 | 11 | 84% | 93% | Complete June 2010. | |
| Banbury New Futures Centre (ED735) | 113 | 1,400 | 3,000 | 1,400 | 3,000 | 0 | 0 | 0 | 537 | 832 | 38% | 98% | On-Site. | |
| Didcot Young People's Centre (ED748) | 0 | 400 | 667 | 400 | 692 | 0 | 25 | 25 | 49 | 1 | 12% | 13% | On-site. Increase in budget provision to ensure additional accommodation is DDA compliant. 4 week delay due to relocation of gas mains. | |
| Abingdon Young People's Centre (ED754) | 5 | 250 | 400 | 250 | 400 | 0 | 0 | 0 | 72 | 2 | 29% | 30% | On-site. | |
| Chipping Norton; New Young People's & Adult Learning Centre (ED736) | 8 | 500 | 1,000 | 500 | 1,000 | 0 | 0 | 0 | 119 | 435 | 24% | 111% | On-site. | |
| Young People's Centres Total | | 1,369 | 3,025 | 7,866 | 2,999 | 7,851 | -26 | 11 | -15 | 1,149 | 1,283 | 38% | 81% | |
| ICT | | | | | | | | | | | | | | |
| Barnesing Technology Grant | | 2,492 | 700 | 3,192 | 700 | 3,192 | 0 | 0 | 0 | 0 | 700 | 0% | 100% | |
| ICT Total | | 2,492 | 700 | 3,192 | 700 | 3,192 | 0 | 0 | 0 | 0 | 700 | 0% | 100% | |
| Annual Programmes | | | | | | | | | | | | | | |
| Schools Access Initiative (ED759) | 1,522 | 842 | 8,074 | 842 | 8,049 | 0 | -25 | -25 | 817 | 71 | 97% | 105% | Phase 1 complete, P2 contract let. P3 in 11/12. | |
| Cumnor, Matthew Arnold - Accessibility Improvements (ED752) | 0 | 230 | 429 | 200 | 429 | -30 | 30 | 0 | 142 | 119 | 71% | 131% | | |
| Health & Safety - CYP&F | 611 | 200 | 2,391 | 200 | 2,391 | 0 | 0 | 0 | 168 | 11 | 84% | 90% | | |
| Health & Safety - Corporate | 636 | 300 | 2,936 | 300 | 2,936 | 0 | 0 | 0 | 252 | 0 | 84% | 84% | | |
| Temporary Classrooms - Relocation & Removal (ED760) | 1,086 | 200 | 3,086 | 200 | 3,086 | 0 | 0 | 0 | 169 | 30 | 85% | 100% | | |
| Schools Accommodation Intervention & Support Programme | 0 | 0 | 850 | 0 | 850 | 0 | 0 | 0 | 0 | 0 | | | New programme. | |
| Reducing Out of County Provision for SEN Pupils | 0 | 0 | 1,000 | 0 | 1,000 | 0 | 0 | 0 | 0 | 0 | | | New programme. | |

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | Latest Forecast | | Variance | | Current Year Expenditure Monitoring | | | | Comments |
|---|---|--|-----------------------------------|--|-----------------------------------|---------------------------|-----------------|--|-----------------------|---|-------------------------------|--|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | Actuals & Commitments % | |
| | | | | | | | | | | | | |
| School Structural Maintenance | 0 | 0 | 38,270 | 0 | 38,270 | 0 | 0 | 0 | 0 | 0 | 0 | New programme - future years are subject to confirmation of the level of capital maintenance grant |
| Secondary Schools Modernisation Programme | 0 | 0 | 3,331 | 0 | 3,331 | 0 | 0 | 0 | 0 | 0 | 0 | Not yet allocated to specific schemes |
| Capital Maintenance - Surplus from 5 yr allocation | 0 | 0 | 5,433 | 0 | 5,433 | 0 | 0 | 0 | 0 | 0 | 0 | New entry - it is subject to confirmation of the level of capital maintenance grant |
| Annual Programme Total | 3,855 | 1,772 | 65,800 | 1,742 | 65,775 | -30 | 5 | -25 | 1,548 | 231 | 89% | 102% |
| Other Schemes & Programmes | | | | | | | | | | | | |
| Thornbury House Children's Home - Replacement of Building (ED702) | 253 | 1,075 | 1,628 | 1,075 | 1,628 | 0 | 0 | 0 | 643 | 495 | 60% | 106% |
| Minor Works | 253 | 39 | 292 | 39 | 292 | 0 | 0 | 0 | 0 | 20 | 0% | 51% |
| Loans to Foster/Adoptive Parents (Prudentially Funded) | 180 | 90 | 900 | 90 | 900 | 0 | 0 | 0 | 17 | 0 | 19% | 19% |
| Special Schools (16-19) | 1,067 | 0 | 1,067 | 0 | 1,067 | 0 | 0 | 0 | -9 | 0 | 0% | 0% |
| 14-19 Rural Areas | 0 | 50 | 50 | 50 | 50 | 0 | 0 | 0 | 0 | 0 | 0% | 0% |
| 14-19 Rural Areas - West Oxfordshire Skills Centre (ED756) | 0 | 500 | 500 | 500 | 500 | 0 | 0 | 0 | 500 | 0 | 100% | 100% |
| 14-19 Rural Areas - Thame Skills Centre (ED758) | 0 | 200 | 775 | 225 | 830 | 25 | 30 | 55 | 105 | 0 | 47% | 47% |
| 14 -19 Diploma | 300 | 75 | 375 | 75 | 375 | 0 | 0 | 0 | 70 | 0 | 93% | 93% |
| 14 -19 Diploma Abingdon - Fitzharry's 6th Form Centre (ED740) | 35 | 540 | 590 | 540 | 590 | 0 | 0 | 0 | 468 | 23 | 87% | 91% |
| Play Pathfinder (ED718) | 1,246 | 862 | 2,108 | 862 | 2,108 | 0 | 0 | 0 | 768 | 0 | 89% | 89% |
| Short Breaks (Aiming High) | 251 | 746 | 997 | 746 | 997 | 0 | 0 | 0 | 623 | 0 | 84% | 84% |
| Woodland Outdoor Education Centre (ED645) | 351 | 54 | 405 | 54 | 405 | 0 | 0 | 0 | 48 | 6 | 89% | 100% |

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | Latest Forecast | | Variance | | | Current Year Expenditure Monitoring | | | | Comments |
|---|---|--|-----------------------------------|--|-----------------------------------|--|---------------------------|-----------------|--|-----------------------|---|-------------------------------|---|
| | | | | | | | | | | | | | |
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | Actuals & Commitments % | |
| Small Projects | 1,047 | 312 | 1,359 | 312 | 1,359 | 0 | 0 | 0 | 91 | 115 | 29% | 66% | 2010/11 is the final year of this programme, remaining allocation is transferred to support School Accommodation Intervention & Support Programme |
| Other Schemes & Programmes Total | 4,983 | 4,543 | 11,046 | 4,568 | 11,101 | 25 | 30 | 55 | 3,324 | 659 | 73% | 87% | |
| <u>Retentions & Oxford City Schools Reorganisation</u> | | | | | | | | | | | | | |
| Retentions | 0 | 758 | 1,134 | 744 | 1,120 | -14 | 0 | -14 | 179 | 573 | 24% | 101% | |
| Retentions & OSCR Total | 0 | 758 | 1,134 | 744 | 1,120 | -14 | 0 | -14 | 179 | 573 | 24% | 101% | |
| <u>Schools Capital</u> | | | | | | | | | | | | | |
| Revolved Formula Capital | 9,875 | 9,000 | 33,925 | 9,000 | 33,925 | 0 | 0 | 0 | 10,082 | 0 | 112% | 112% | |
| Harnessing Technology Grant- Schools Allocation | 2,025 | 1,276 | 4,535 | 1,276 | 4,535 | 0 | 0 | 0 | 0 | 0 | 0% | 0% | |
| Specialist College | 6 | 344 | 350 | 344 | 350 | 0 | 0 | 0 | 0 | 0 | 0% | 0% | |
| Kitchen & Dinning improvements | 72 | 318 | 518 | 318 | 518 | 0 | 0 | 0 | 0 | 0 | 0% | 0% | |
| 14-19 Diploma | 442 | 909 | 1,509 | 909 | 1,509 | 0 | 0 | 0 | 0 | 0 | 0% | 0% | Analysis at year end to determine programme spend |
| 14-19 Rural | 0 | 50 | 50 | 50 | 50 | 0 | 0 | 0 | 0 | 0 | 0% | 0% | |
| School Local Capital Programme Total | 12,420 | 11,897 | 40,887 | 11,897 | 40,887 | 0 | 0 | 0 | 10,082 | 0 | 85% | 85% | |
| <u>Capital Adjustments & Funding</u> | | | | | | | | | | | | | |
| Capital Revenue Switches | 604 | 169 | 773 | 169 | 773 | 0 | 0 | 0 | 0 | 0 | 0% | 0% | |
| Capital Adjustments & Funding Total | 604 | 169 | 773 | 169 | 773 | 0 | 0 | 0 | 0 | 0 | 0% | 0% | |
| CYP&F CAPITAL PROGRAMME EXPENDITURE TOTAL | 49,367 | 68,095 | 308,486 | 67,890 | 308,357 | -205 | 76 | -129 | 50,639 | 13,852 | 75% | 95% | |
| CYP&F OCC ADJUSTED CAPITAL PROGRAMME EXPENDITURE TOTAL | 36,947 | 56,198 | 267,599 | 55,993 | 267,470 | -205 | 76 | -129 | 40,557 | 13,852 | 72% | 97% | |

SOCIAL AND COMMUNITY SAFETY CAPITAL PROGRAMME - February 2011 Monitoring - Cabinet 19th April 2011

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th February 2011) | | Latest Forecast | | Variance | | | Current Year Expenditure Monitoring | | | | Comments | |
|---|---|---|-----------------------------|-------------------------------------|-----------------------------|-------------------------------------|------------------------|-----------------|--------------------------------------|-----------------------|-----------------------------------|----------------------------|----------|---|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | Actuals & Commitments % | | |
| | | | | | | | | | | | | | | |
| COMMUNITY SERVICES PROGRAMME | | | | | | | | | | | | | | |
| <u>Libraries</u> | | | | | | | | | | | | | | |
| Banbury Library & Mill Art Centre | 0 | 30 | 30 | 30 | 30 | 0 | 0 | 0 | 0 | 0 | 0 | 0% | 0% | On hold (see appendix C). The remaining amount is required to cover the possible abortive cost. |
| Bicester Library | 16 | 20 | 36 | 20 | 36 | 0 | 0 | 0 | 0 | 0 | 0 | 0% | 0% | On hold (see appendix C). The remaining amount is required to cover the possible abortive cost. |
| Headington Library | 11 | 15 | 26 | 15 | 26 | 0 | 0 | 0 | 0 | 4 | 0 | 27% | 27% | Scheme removed. The remaining amount is required to cover the possible abortive cost. |
| Thame Library (CS5) | 1,194 | 358 | 1,562 | 358 | 1,562 | 0 | 0 | 0 | 0 | 292 | 46 | 82% | 94% | Completed August 2010. |
| Watlington Library (CS6) | 434 | 316 | 760 | 300 | 760 | -16 | 16 | 0 | 0 | 227 | 72 | 76% | 100% | Completed September 2010. |
| Introduction of RFID (Radio frequency Identification) self service in Libraries (CS9) | 0 | 750 | 1,260 | 750 | 1,260 | 0 | 0 | 0 | 0 | 474 | 338 | 63% | 108% | Phase 1 (6 sites) forecast completion March 2011. |
| County Heritage & Arts | | | | | | | | | | | | | | |
| Abingdon Town Council (CS10) | 0 | 100 | 300 | 100 | 300 | 0 | 0 | 0 | 0 | 0 | 100 | 0% | 100% | Funding agreement & project approval completed. |
| Museums Resource Programme (CS7) | 119 | 494 | 635 | 474 | 635 | -20 | 20 | 0 | 0 | 418 | 60 | 88% | 101% | Standlake project complete Jan 2011. |
| Development Project - SOFO | 15 | 0 | 30 | 0 | 30 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Oxfordshire Records Office (CS8) | 6 | 448 | 470 | 264 | 470 | -184 | 184 | 0 | 0 | 53 | 104 | 20% | 59% | On site. Delayed start due to business re-engineering to remain within budget provision. |
| COMMUNITY SERVICES PROGRAMME TOTAL | | | | | | | | | | | | | | |
| | 1,795 | 2,531 | 5,109 | 2,311 | 5,109 | -220 | 220 | 0 | 0 | 1,468 | 720 | 64% | 95% | |
| COMMUNITY SAFETY PROGRAMME | | | | | | | | | | | | | | |
| <u>Fire & Rescue Service</u> | | | | | | | | | | | | | | |
| Bicester Fire Station Upgrade | 29 | 10 | 435 | 10 | 435 | 0 | 0 | 0 | 0 | 9 | 0 | 90% | 90% | |
| Fire Equipment | | 0 | 1,100 | 0 | 1,100 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Retentions (completed schemes) | | 7 | 7 | 7 | 7 | 0 | 0 | 0 | 0 | 7 | 0 | 100% | 100% | |

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th February 2011) | | | Latest Forecast | | | Variance | | | Current Year Expenditure Monitoring | | | | Comments |
|---|---|---|--------------|-------------------|---------------------------|------------|-------------------|---------------------------|----------|--------------|-------------------------------------|----------------------------|-------------|------------------------------|---|
| | | Current Year 2010 / 11 | | Total Scheme Cost | Current Year 2010 / 11 | | Total Scheme Cost | Current Year 2010 / 11 | | Future Years | Total | Actual expenditure to date | Commitments | Expenditure Realisation Rate | |
| | | £'000s | £'000s | £'000s | £'000s | £'000s | £'000s | £'000s | £'000s | £'000s | £'000s | £'000s | £'000s | % | |
| <u>Gypsy & Travellers Sites</u> | | | | | | | | | | | | | | | |
| Redbridge Hollow Phase 2 (combined scheme) | 0 | 50 | | 1,693 | 50 | | 1,693 | 0 | 0 | 0 | 0 | 0 | 0 | 0% | 0% |
| <u>Safer & Stronger Communities</u> | | | | | | | | | | | | | | | |
| Safer & Stronger Communities Grant | 402 | 101 | | 503 | 101 | | 503 | 0 | 0 | 0 | 0 | 75 | 0 | 74% | 74% |
| COMMUNITY SAFETY PROGRAMME | 433 | 168 | 3,740 | 168 | 3,740 | 168 | 3,740 | 0 | 0 | 0 | 0 | 92 | 0 | 55% | 55% |
| TOTAL | | | | | | | | | | | | | | | |
| SOCIAL CARE FOR ADULTS PROGRAMME | | | | | | | | | | | | | | | |
| <u>Mental Health</u> | | | | | | | | | | | | | | | |
| Mental Health Projects | 354 | 0 | | 531 | 0 | | 531 | 0 | 0 | 0 | 0 | 0 | 0 | | Grant to external provider; scheme being developed. |
| <u>Residential</u> | | | | | | | | | | | | | | | |
| HOP's Bicester (Forward Funding) SS88 | 1,543 | 148 | | 1,781 | 148 | | 1,781 | 0 | 0 | 0 | 0 | 69 | 0 | 47% | 47% |
| HOPs Phase 1- New Builds | 0 | 0 | | 9,553 | 0 | | 9,553 | 0 | 0 | 0 | 0 | 0 | 0 | | Currently subject to review. |
| HOPs Phase 2 Strategy Implementation | 0 | 0 | | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | Based on the guidance received from CIPFA Technical Service, HOPs Phase 2 Programme will be managed as a revenue funded programme in the future and therefore removed from the programme. |
| Deficit Funding Agreement (SS98) | 0 | 1,216 | | 1,216 | 1,216 | | 1,216 | 0 | 0 | 0 | 0 | 1,216 | 0 | 100% | Complete May 2010. |
| Extra Care Housing - Banbury | 675 | 675 | | 1,350 | 675 | | 1,350 | 0 | 0 | 0 | 0 | 675 | 0 | 100% | Second & final stage grant payment released. |
| Learning Disabilities - Supported Living Programme (SS93) | 227 | 50 | | 1,000 | 50 | | 1,000 | 0 | 0 | 0 | 0 | 21 | 0 | 42% | 42% |
| <u>ECH- Adaptations to Existing Properties</u> | | | | | | | | | | | | | | | |
| ECH- Adaptations to Existing Properties | 28 | 455 | | 1,800 | 30 | | 1,800 | -425 | 425 | 0 | 0 | 19 | 0 | 63% | 63% |
| <u>ECH- New Schemes</u> | | | | | | | | | | | | | | | |
| ECH- New Schemes | 0 | 0 | | 3,985 | 0 | | 2,865 | 0 | -1,120 | -1,120 | -1,120 | 0 | 0 | | Includes provision for the first payment for the Greater Leys scheme, not expected until beginning of 2011/12. |
| Shotover (SS104) | 0 | 0 | | 0 | 0 | | 1,120 | 0 | 1,120 | 1,120 | 1,120 | 0 | 0 | | Project Approval - Cabinet 15 March 2011 |

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th February 2011) | | | Latest Forecast | | Variance | | | Current Year Expenditure Monitoring | | | | Comments |
|---|---|---|-----------------------------|---------------------------|-----------------------------|---------------------------|------------------------|-----------------|--------------------------------------|-------------------------------------|-----------------------------------|----------------------------|------------------------|----------|
| | | Current Year 2010 / 11 | Total Scheme Cost £'000s | Current Year 2010 / 11 | Total Scheme Cost £'000s | Current Year 2010 / 11 | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | Actuals & Commitments % | | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| Day Centres Abingdon, Resources Centre (SS95 & SS96) | 788 | 466 | 1,254 | 466 | 1,254 | 0 | 0 | 0 | 454 | 25 | 97% | 103% | Complete October 2010. | |
| Banbury Day Centre (SS97) | 4 | 30 | 650 | 20 | 650 | -10 | 10 | 0 | 0 | 0 | 0% | 0% | | |
| Deferred Interest Loans (CSDP) | 0 | 120 | 1,820 | 120 | 1,820 | 0 | 0 | 0 | 62 | 0 | 52% | 52% | | |
| Health & Well Being projects (PRG) (SS103) | 0 | 165 | 211 | 165 | 211 | 0 | 0 | 0 | 0 | 200 | 0% | 121% | | |
| SOCIAL CARE FOR ADULTS PROGRAMME TOTAL | | 3,619 | 3,325 | 25,151 | 2,890 | 25,151 | -435 | 435 | 0 | 2,516 | 225 | 87% | | 95% |
| STRATEGY AND TRANSFORMATION PROGRAMME | | | | | | | | | | | | | | |
| Supporting People | 81 | 0 | 129 | 0 | 129 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Time to Change | 2,089 | 0 | 2,131 | 0 | 2,131 | 0 | 0 | 0 | 0 | 2 | | | | |
| Adult Social Care IT Infrastructure | 85 | 200 | 463 | 50 | 463 | -150 | 150 | 0 | 1 | 0 | 2% | 2% | | |
| New Adult Services System | 103 | 122 | 2,000 | 122 | 2,000 | 0 | 0 | 0 | 119 | 0 | 98% | 98% | | |
| Mobile Working Project | 48 | 5 | 100 | 5 | 100 | 0 | 0 | 0 | 2 | 0 | 40% | 40% | | |
| Transforming Adult Social Care (ICT) | 0 | 166 | 166 | 81 | 166 | -85 | 85 | 0 | 16 | 63 | 20% | 98% | | |
| STRATEGY& TRANSFORMATION PROGRAMME TOTAL | | 2,406 | 493 | 4,989 | 258 | 4,989 | -235 | 235 | 0 | 138 | 65 | 53% | 79% | |
| RETENTIONS & MINOR WORKS TOTAL | | 0 | 211 | 282 | 211 | 282 | 0 | 0 | 0 | 87 | 18 | 41% | 50% | |
| S&CS CAPITAL PROGRAMME EXPENDITURE TOTAL | | 8,253 | 6,728 | 39,271 | 5,838 | 39,271 | -890 | 890 | 0 | 4,301 | 1,028 | 74% | 91% | |

ENVIRONMENT & ECONOMY - HIGHWAYS & TRANSPORT CAPITAL PROGRAMME - February 2011 Monitoring - Cabinet 19th April 2011

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | Latest Forecast | | Variance | | Current Year Expenditure Monitoring | | | | Comments | |
|---|---|-------------------------------------|-----------------------------|-------------------------------------|-----------------------------|-------------------------------------|------------------------|-------------------------------------|--------------------------------------|-----------------------|-----------------------------------|----------|---|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | | Actuals & Commitments % |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| NETWORK DEVELOPMENT PROGRAMME | | | | | | | | | | | | | |
| Wallingford AQMA | 26 | 30 | 56 | 30 | 56 | 0 | 0 | 0 | 24 | 9 | 80% | 110% | Complete - awaiting final account |
| Thornhill Park & Ride Extensions (project development) | 385 | 29 | 499 | 23 | 499 | -6 | 6 | 0 | 23 | 0 | 100% | 100% | |
| Kennington Roundabout | 0 | 0 | 2,500 | 0 | 2,500 | 0 | 0 | 0 | | | | | |
| Heyford Hill Roundabout | 0 | 0 | 500 | 0 | 500 | 0 | 0 | 0 | | | | | |
| Winksey Hill Interchange | 0 | 0 | 250 | 0 | 250 | 0 | 0 | 0 | | | | | |
| Chipping Norton AQMA | 111 | 2 | 113 | 0 | 111 | -2 | 0 | -2 | 2 | 0 | | | Scheme removed as part of Capital Programme Review. The remaining amount is required to cover the possible abortive cost - now to be funded from revenue. |
| Other Network Development Schemes | | -20 | -20 | -20 | -20 | 0 | 0 | 0 | -22 | 0 | 110% | 110% | |
| NETWORK DEVELOPMENT PROGRAMME TOTAL | | | | | | | | | | | | | |
| 522 41 3,898 33 3,896 -8 6 -2 27 9 82% 109% | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| ACCESS TO OXFORD PROGRAMME | | | | | | | | | | | | | |
| Oxford Rail Station (project development) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | | The Department for Transport have announced that, following the Spending Review, there will no longer be funding available for the Access to Oxford programme from their Major Scheme funding stream. |
| Access to Oxford Remaining Programme Development | 0 | 200 | 200 | 0 | 0 | -200 | 0 | -200 | | | | | |
| ACCESS TO OXFORD PROGRAMME TOTAL | | | | | | | | | | | | | |
| 0 200 200 0 0 -200 0 -200 0 0 0 | | | | | | | | | | | | | |
| The remaining amount is required to cover the possible abortive cost - now to be funded from revenue. | | | | | | | | | | | | | |

Complete - awaiting final account

Scheme removed as part of Capital Programme Review. The remaining amount is required to cover the possible abortive cost - now to be funded from revenue.

The Department for Transport have announced that, following the Spending Review, there will no longer be funding available for the Access to Oxford programme from their Major Scheme funding stream.

The remaining amount is required to cover the possible abortive cost - now to be funded from revenue.

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | Latest Forecast | | Variance | | | Current Year Expenditure Monitoring | | | | Comments |
|---|---|--|-----------------------------------|--|-----------------------------------|---------------------------|-----------------|---|-------------------------------------|--------------------------------------|----------------------------|------|---|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | Actuals & Commitments % | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| ROAD SAFETY PROGRAMME TOTAL | | | | | | | | | | | | | |
| ROAD SAFETY PROGRAMME | | | | | | | | | | | | | |
| Speed Limit Review | 25 | 100 | 263 | 120 | 263 | 20 | -20 | 0 | 2 | 76 | 2% | 65% | Increased cost mainly due to unforeseen ground conditions. Increased budget approved in accordance with FPRs. Increase funded from s106 interest. |
| Low Cost Measures | 60 | 20 | 80 | 20 | 80 | 0 | 0 | 0 | 12 | 0 | 60% | 60% | |
| Other Road Safety Schemes | | 28 | 40 | 22 | 39 | -6 | 5 | -1 | 0 | 0 | 0% | 0% | |
| ROAD SAFETY PROGRAMME TOTAL | | | | | | | | | | | | | |
| OXFORD TRANSPORT STRATEGY PROGRAMME | | | | | | | | | | | | | |
| London Rd Corridor - Phase 3 | 458 | 1,636 | 2,094 | 1,862 | 2,320 | 226 | 0 | 226 | 1,727 | 190 | 93% | 103% | Construction due to start March 2011. Now combined with Peat Moors Girdlestone Rd cycle link |
| Highfield Driftway/The Slade Pedestrian & Cycling Improvements | 1 | 25 | 180 | 21 | 180 | -4 | 4 | 0 | 19 | 18 | 90% | 176% | |
| Highfield Area Traffic Management & Old Rd/Windmill Rd Cycle Lane | 6 | 17 | 185 | 17 | 185 | 0 | 0 | 0 | 0 | 0 | 0% | 0% | |
| Canal Towpath Improvement - Isis Lock to Walton Well Road | 16 | 7 | 205 | 2 | 205 | -5 | 5 | 0 | 2 | 0 | 100% | 100% | Design this financial year and construction next financial year. Now combined with Old Rd/Windmill Rd Cycle Lane. |
| Other OTS schemes | 0 | 100 | 100 | 100 | 100 | 0 | 0 | 0 | 100 | 0 | 100% | 100% | |
| OXFORD TRANSPORT STRATEGY PROGRAMME TOTAL | | | | | | | | | | | | | |
| TRANSFORM OXFORD PROGRAMME | | | | | | | | | | | | | |
| Frideswide Square (project development) | 98 | 85 | 464 | 70 | 464 | -15 | 15 | 0 | 46 | 12 | 66% | 83% | £290k indicative West End Partnership funding for 2011/12. See Grants Schedule (appendix A). |
| Queens Street | 2,085 | 34 | 2,119 | 16 | 2,119 | -18 | 18 | 0 | 1 | 6 | 6% | 44% | |
| TRANSFORM OXFORD PROGRAMME TOTAL | | | | | | | | | | | | | |

Increased cost mainly due to unforeseen ground conditions. Increased budget approved in accordance with FPRs. Increase funded from s106 interest.

Construction due to start March 2011. Now combined with Peat Moors Girdlestone Rd cycle link

Design this financial year and construction next financial year. Now combined with Old Rd/Windmill Rd Cycle Lane.

£290k indicative West End Partnership funding for 2011/12. See Grants Schedule (appendix A).

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | Latest Forecast | | Variance | | | Current Year Expenditure Monitoring | | | | Comments |
|------------------------------------|---|-------------------------------------|-----------------------------|-------------------------------------|-----------------------------|-------------------------------------|------------------------|-----------------|--------------------------------------|-----------------------|-----------------------------------|----------------------------|---|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | Actuals & Commitments % | |
| | | | | | | | | | | | | | |
| TOWNS PROGRAMME | | | | | | | | | | | | | |
| ABINGDON | | | | | | | | | | | | | |
| Abingdon Town Centre | 3,028 | 60 | 3,088 | 60 | 3,088 | 0 | 0 | 0 | 21 | 6 | 35% | 45% | |
| Abingdon- Marcham Rd Ph 2 | 240 | 55 | 295 | 55 | 295 | 0 | 0 | 0 | 52 | 2 | 95% | 98% | |
| Other Abingdon ITS Schemes | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | -1 | 0 | | | |
| Abingdon Town Programme Total | 3,268 | 115 | 3,383 | 115 | 3,383 | 0 | 0 | 0 | 72 | 8 | 63% | 70% | |
| BANBURY | | | | | | | | | | | | | |
| Hanwell Fields Mineral Railway | 0 | 13 | 150 | 13 | 150 | 0 | 0 | 0 | 0 | 11 | 0% | 85% | Now programmed to start in September 2011. Planning approval needed before this scheme can be constructed. |
| Banbury: Higham Way Access Road | 0 | 28 | 146 | 9 | 146 | -19 | 19 | 0 | 3 | 0 | 33% | 33% | Additional consultation required. Work now on hold until next year. (Project name changed from Grimsbury Market Quarter Access Improvements) |
| Banbury Connect 2 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | Awaiting funding agreement to be signed off & spend profile. See Grants Schedule (appendix A). |
| Other Banbury ITS Schemes | | 3 | 3 | 3 | 3 | 0 | 0 | 0 | 1 | 0 | 33% | 33% | |
| Banbury Town Programme Total | 0 | 44 | 299 | 25 | 299 | -19 | 19 | 0 | 4 | 11 | 16% | 60% | |
| BICESTER | | | | | | | | | | | | | |
| Bicester Market Square | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | | | Scheme remaining on hold (see appendix C) |
| Bicester Roman Road | 6 | 265 | 271 | 260 | 397 | -5 | 131 | 126 | 130 | 113 | 50% | 93% | Phase 3 Chesterton Slips now added (to take place 2011/12). Project appraisal for full scheme approved. Developer & maintenance funded. |
| Rapid schemes - ECO Town | 0 | 25 | 25 | 13 | 25 | -12 | 12 | 0 | 1 | 10 | 8% | 85% | |
| ECO Town Travel Behaviour Projects | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | The amount and timing of North-West Bicester Eco-Town grant funding to be confirmed. See Grants Schedule (appendix A). |
| Other Bicester ITS Schemes | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 7 | | | |
| Bicester Town Programme Total | 6 | 290 | 296 | 273 | 422 | -17 | 143 | 126 | 134 | 134 | 49% | 98% | |

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th | | Latest Forecast | | Variance | | | Current Year Expenditure Monitoring | | | | Comments |
|--|---|--|-----------------------------------|--|-----------------------------------|--|---------------------------|-----------------|---|---------------------------|--|-----------------------------------|---|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Future Years £'000s | Total £'000s | Actual expendit ure to date £'000s | Commitm ents £'000s | Expendit ure Realisatio n Rate % | Actuals & Commitm ents % | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| <u>HENLEY</u> | | | | | | | | | | | | | |
| Other Henley ITS Schemes | | 6 | 6 | 6 | 6 | 0 | 0 | 0 | 6 | 0 | 100% | 100% | |
| Henley Town Programme Total | 0 | 6 | 6 | 6 | 6 | 0 | 0 | 0 | 6 | 0 | 100% | 100% | |
| <u>WITNEY</u> | | | | | | | | | | | | | |
| Cogges Link Road | 2,387 | 661 | 19,561 | 721 | 19,621 | 60 | 0 | 60 | 453 | 237 | 63% | 96% | Contribution from revenue for traffic modelling undertaken as part of the capital scheme. |
| A40 Downs Road Junction (project development) | 87 | 0 | 137 | 0 | 137 | 0 | 0 | 0 | 0 | 0 | | | |
| Woodgreen/West End Pedestrian Cycle Route | 25 | 0 | 73 | 0 | 73 | 0 | 0 | 0 | 0 | 0 | | | |
| Other Witney ITS Schemes | | 25 | 25 | 25 | 25 | 0 | 0 | 0 | 7 | 16 | 28% | 92% | |
| Witney Town Programme Total | 2,499 | 686 | 19,796 | 746 | 19,856 | 60 | 0 | 60 | 460 | 253 | 62% | 96% | |
| <u>WARTERTON</u> | | | | | | | | | | | | | |
| Other Carterton ITS Schemes | | 0 | 63 | 0 | 63 | 0 | 0 | 0 | 0 | 0 | | | |
| Carterton Towns Programme | 0 | 0 | 63 | 0 | 63 | 0 | 0 | 0 | 0 | 0 | | | |
| <u>WANTAGE/GROVE</u> | | | | | | | | | | | | | |
| Limborough Road Pedestrian Crossing | 1 | 0 | 45 | 0 | 45 | 0 | 0 | 0 | 0 | 0 | | | |
| Wantage/Grove Programme Total | 1 | 0 | 45 | 0 | 45 | 0 | 0 | 0 | 0 | 0 | | | |
| <u>OTHER TOWNS</u> | | | | | | | | | | | | | |
| Eynsham, Bitterell Footway Improvements | 0 | 8 | 81 | 8 | 81 | 0 | 0 | 0 | 1 | 8 | 13% | 113% | |
| Chipping Norton, Oxford Road Crossing Improvements | 0 | 92 | 130 | 15 | 130 | -77 | 77 | 0 | 0 | 45 | 0% | 300% | Construction to start at end of March and continue into April. |
| Other Towns Other Schemes | | 4 | 69 | 2 | 87 | -2 | 20 | 18 | 0 | 0 | 0% | 0% | |
| Others Towns Programme Total | 0 | 104 | 280 | 25 | 298 | -79 | 97 | 18 | 1 | 53 | 4% | 216% | |
| TOWNS PROGRAMME TOTAL | 5,774 | 1,245 | 24,168 | 1,190 | 24,372 | -55 | 259 | 204 | 677 | 459 | 57% | 95% | |

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th | | Latest Forecast | | Variance | | Current Year Expenditure Monitoring | | | | Comments | |
|---|---|--|-----------------------------------|--|-----------------------------------|---------------------------|-----------------|---|---------------------------|--|------------------------------------|------------|--|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Future Years £'000s | Total £'000s | Actual expenditur e to date £'000s | Commitm ents £'000s | Expenditu re Realisatio n Rate % | Actuals & Committm ents % | | |
| | | | | | | | | | | | | | |
| <u>PUBLIC TRANSPORT PROGRAMME</u> | | | | | | | | | | | | | |
| Premium Routes Upgrade | 446 | 8 | 454 | 0 | 446 | -8 | 0 | -8 | 11 | 0 | | | Scheme removed as part of Capital Programme Review. The remaining amount is required to cover the possible abortive cost - now revenue funded. |
| Premium Routes Upgrade (developer funded schemes) | 1 | 24 | 55 | 0 | 55 | -24 | 24 | 0 | 0 | 12 | | | |
| Public Transport Information Project | 956 | 128 | 1,084 | 128 | 1,084 | 0 | 0 | 0 | 34 | 92 | 27% | 98% | |
| Iffley Rd/Donnington Bridge Junction | 215 | 2 | 217 | 2 | 217 | 0 | 0 | 0 | 0 | 0 | 0% | 0% | |
| Rail Station Development | 124 | 134 | 258 | 134 | 258 | 0 | 0 | 0 | 126 | 0 | 94% | 94% | |
| Pidcot Station Forecourt | 1,378 | 529 | 6,690 | 248 | 6,690 | -281 | 281 | 0 | 63 | 59 | 25% | 49% | Delays obtaining Network Rail approvals |
| Smarter Choices (BWTS) | 0 | 85 | 85 | 53 | 77 | -32 | 24 | -8 | 47 | 21 | 89% | 128% | Corporate allocation increased by £960k (subject to confirmation of available S106 funding) |
| PUBLIC TRANSPORT PROGRAMME TOTAL | 3,120 | 910 | 8,843 | 565 | 8,827 | -345 | 329 | -16 | 281 | 184 | 50% | 82% | |
| LTP1 Schemes | 55 | 141 | 196 | 92 | 190 | -49 | 43 | -6 | 6 | 0 | 7% | 7% | Land acquisitions due to be finalised in the next couple of months. |
| Salaries | 545 | 635 | 1,180 | 385 | 930 | -250 | 0 | -250 | 0 | 0 | 0% | 0% | Reduced forecast due to reduced level of capital programme. Capitalised in-house timecharges to be met by individual projects from 2011/12. |
| Integrated Transport Future Programme-LTP3 | 0 | 0 | 4,694 | 0 | 4,694 | 0 | 0 | 0 | | | | | Will be allocated to schemes through LTP3. |
| OTHER INTEGRATED TRANSPORT TOTAL | 600 | 776 | 6,070 | 477 | 5,814 | -299 | 43 | -256 | 6 | 0 | 1% | 1% | |
| INTEGRATED TRANSPORT STRATEGY TOTAL | 12,769 | 5,265 | 48,954 | 4,558 | 48,997 | -707 | 750 | 43 | 2,948 | 981 | 65% | 86% | |

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | Latest Forecast | | Variance | | | Current Year Expenditure Monitoring | | | | Comments |
|--|---|-------------------------------------|-----------------------------|-------------------------------------|-----------------------------|------------------------|-----------------|--------------------------------------|-------------------------------------|-----------------------------------|----------------------------|---|----------|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | Actuals & Commitments % | | |
| | | | | | | | | | | | | | |
| STRUCTURAL MAINTENANCE PROGRAMME | | | | | | | | | | | | | |
| Carriageway Schemes (non-principal roads) | 0 | 3,942 | 21,496 | 4,308 | 21,664 | -198 | 168 | 1,797 | 1,048 | 42% | 66% | | |
| Footway Schemes | 0 | 1,365 | 8,411 | 1,260 | 8,304 | -105 | -107 | 685 | 212 | 54% | 71% | | |
| Surface Treatments | 0 | 3,350 | 22,700 | 3,322 | 22,672 | -28 | -28 | 1,830 | 653 | 55% | 75% | | |
| Structural Patching | 0 | 55 | 55 | 0 | 0 | -55 | -55 | 0 | 0 | | | | |
| Street Lighting Column Replacement | 0 | 520 | 3,020 | 520 | 3,020 | 0 | 0 | 401 | 125 | 77% | 101% | | |
| Drainage | 0 | 750 | 6,050 | 750 | 6,050 | 0 | 0 | 261 | 351 | 35% | 82% | | |
| Bridges | 0 | 1,684 | 7,194 | 1,645 | 6,655 | -39 | -539 | 913 | 570 | 56% | 90% | Polash Bridge scheme now shown below as a major project. Bridge assesment programme now classified as revenue expenditure (£100k p.a.) | |
| Other HQ items | | 153 | 153 | 153 | 153 | 0 | 0 | 20 | 0 | 13% | 13% | | |
| STRUCTURAL MAINTENANCE ANNUAL PROGRAMMES TOTAL | | | | | | | | | | | | | |
| 0 | 11,819 | 69,079 | 11,958 | 139 | 68,518 | -700 | -561 | 5,907 | 2,959 | 49% | 74% | | |

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | Latest Forecast | | Variance | | | Current Year Expenditure Monitoring | | | | Comments |
|--|---|--|-----------------------------------|--|-----------------------------------|---------------------------|-----------------|---|-------------------------------------|--|-----------------------------------|------|---|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Future Years £'000s | Total £'000s | Actual expendit ure to date £'000s | Commitm ents £'000s | Expendit ure Realisatio n Rate % | Actuals & Commitm ents % | | |
| | | | | | | | | | | | | | |
| <u>Bridges - Major Schemes</u> Thames Towpath | 1,555 | 347 | 1,902 | 347 | 1,902 | 0 | 0 | 0 | 342 | 5 | 99% | 100% | Scheme removed as part of Capital Programme Review. The remaining amount is required to cover the possible abortive cost - now revenue funded. |
| A415 Newbridge River Thames Crossing (project development) | 672 | 47 | 719 | 0 | 672 | -47 | 0 | -47 | 34 | 1 | | | |
| Wolvercote, Wolvercote Railway (Goose Green) Bridge Replacement | 203 | 40 | 243 | 0 | 203 | -40 | 0 | -40 | -2 | 5 | | | Scheme removed as part of Capital Programme Review. The remaining amount is required to cover the possible abortive cost - now revenue funded. |
| Potash Bridge (including adjacent carriageway works) | 26 | 620 | 646 | 472 | 1,196 | -148 | 698 | 550 | 0 | 483 | 0% | 102% | Contribution to Network Rail scheme - delayed due to problems with the design & construct contract. |
| <u>Detrunked & Principal Roads - Major Schemes</u> | | | | | | | | | | | | | |
| A40 (Headington - M40) | 79 | 1,162 | 1,241 | 1,162 | 1,241 | 0 | 0 | 0 | 1,038 | 52 | 89% | 94% | |
| Oxford High Street Phase 3 | 2,183 | 440 | 2,623 | 440 | 2,623 | 0 | 0 | 0 | 374 | 13 | 85% | 88% | |
| A422 Ruscote Avenue, Banbury | 113 | 5 | 724 | 5 | 724 | 0 | 0 | 0 | 5 | 0 | 100% | 100% | |
| A4158 Oxford Iffley Road | 8 | 178 | 2,536 | 178 | 2,536 | 0 | 0 | 0 | 79 | 0 | 44% | 44% | |
| Principal Roads | | 15 | 15 | 15 | 15 | 0 | 0 | 0 | 15 | 2 | 100% | 113% | |
| STRUCTURAL MAINTENANCE MAJOR SCHEMES TOTAL | 4,839 | 2,854 | 10,649 | 2,619 | 11,112 | -235 | 698 | 463 | 1,885 | 561 | 72% | 93% | |
| STRUCTURAL MAINTENANCE PROGRAMME TOTAL | 4,839 | 14,673 | 79,728 | 14,577 | 79,630 | -96 | -2 | -98 | 7,792 | 3,520 | 53% | 78% | |
| Future Transport Infrastructure Schemes | 0 | 0 | 4,000 | 0 | 4,000 | 0 | 0 | 0 | | | | | New Inclusion - additional funding allocation proposed for transport programme is £10m. Of which £6m to Structural Maintenance (see above) and the use of remaining £4m to be confirmed following the approval of LTP3. |
| HIGHWAYS & TRANSPORT CAPITAL PROGRAMME EXPENDITURE TOTAL | 17,608 | 19,938 | 132,682 | 19,135 | 132,627 | -803 | 748 | -55 | 10,740 | 4,501 | 56% | 80% | |

Note: Please see Appendix B for a list of developer funding held for specific purposes for which schemes are not yet included in the programme.

ENVIRONMENT & ECONOMY CAPITAL PROGRAMME (EXCLUDING TRANSPORT) - February 2011 Monitoring - Cabinet 19th April 2011

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | Latest Forecast | | Variance | | Current Year Expenditure Monitoring | | | | Comments | |
|---|---|-----------------------------------|-----------------------------------|------------------------------|-----------------------------------|--|---------------------------|-------------------------------------|--|---------------------------|--|------------|-----------------------------------|
| | | Current Year 2010 / 11 | Total Scheme Cost £'000s | Current Year 2010 / 11 | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitm ents £'000s | Expenditu re Realisatio n Rate % | | Actuals & Commitm ents % |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| BETTER OFFICES PROGRAMME | | | | | | | | | | | | | |
| Southern Area Offices | 339 | 0 | 339 | 0 | 339 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| Storage | 235 | 0 | 235 | 0 | 235 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| East Oxford Office | 1,094 | 0 | 1,094 | 0 | 1,094 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| County Hall | 3,052 | 2 | 3,054 | 2 | 3,054 | 0 | 0 | 0 | 0 | 7 | 0 | 350% | 350% |
| Banbury Office | 6,280 | 96 | 6,376 | 96 | 6,376 | 0 | 0 | 0 | 0 | -16 | 55 | -17% | 41% |
| Oxford Options | 815 | 138 | 953 | 138 | 953 | 0 | 0 | 0 | 0 | 119 | 21 | 86% | 101% |
| Oxford Options Laundry | 184 | -10 | 174 | -10 | 174 | 0 | 0 | 0 | 0 | -21 | 7 | 210% | 140% |
| South Offending Service | 1 | 149 | 150 | 149 | 150 | 0 | 0 | 0 | 0 | 6 | 9 | 4% | 10% |
| Trading Standards | 218 | 122 | 340 | 122 | 340 | 0 | 0 | 0 | 0 | 109 | 15 | 89% | 102% |
| Willesfield House ICT node | 0 | 366 | 366 | 366 | 366 | 0 | 0 | 0 | 0 | 342 | 0 | 93% | 93% |
| ROP Capital Revenue Switch | 1,934 | 231 | 2,405 | 231 | 2,405 | 0 | 0 | 0 | 0 | 241 | | 104% | 104% |
| Cricket Road Centre Vacation | 0 | 20 | 197 | 20 | 197 | 0 | 0 | 0 | 0 | | | 0% | 0% |
| BETTER OFFICES PROGRAMME TOTAL | | 14,152 | 15,683 | 1,114 | 15,683 | 0 | 0 | 0 | 787 | 107 | 71% | 80% | |
| CORPORATE PROPERTY & PARTNERSHIP PROGRAMMES | | | | | | | | | | | | | |
| Redbridge Hollow - Fly Tipped Waste | 335 | 30 | 365 | 30 | 365 | 0 | 0 | 0 | 0 | 34 | 0 | 113% | 113% |
| Relocation of Countryside Services | 6 | 372 | 378 | 372 | 378 | 0 | 0 | 0 | 0 | 366 | 0 | 98% | 98% |
| Bampton Community Facility | 1 | 233 | 986 | 233 | 986 | 0 | 0 | 0 | 0 | 82 | 108 | 35% | 82% |
| Chipping Norton Access Road | 283 | 128 | 411 | 128 | 411 | 0 | 0 | 0 | 0 | 0 | 0 | 0% | 0% |
| Asset Strategy Implementation Programme | 0 | 0 | 3,572 | 0 | 3,572 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| CORPORATE PROPERTY & PARTNERSHIP PROGRAMME TOTAL | | 625 | 5,712 | 763 | 5,712 | 0 | 0 | 0 | 486 | 108 | 64% | 78% | Contract Let. |

Contract Let.

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | Latest Forecast | | Variance | | Current Year Expenditure Monitoring | | | | Comments | |
|---|---|-------------------------------------|-----------------------------|-------------------------------------|-----------------------------|------------------------|-----------------|--------------------------------------|-----------------------|-----------------------------------|----------------------------|----------|--|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | Actuals & Commitments % | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| ENERGY EFFICIENCY IMPROVEMENT PROGRAMME | | | | | | | | | | | | | |
| Energy Conservation (Prudentially funded) | 452 | 20 | 1,484 | 2 | 1,484 | -18 | 18 | 0 | 2 | 0 | 100% | 100% | Several agreements are in place but work will not now take place in this financial year. |
| Street Lighting (Prudentially funded) | 266 | 0 | 266 | 0 | 266 | 0 | 0 | 0 | 0 | 0 | | | |
| SALIX Energy Programme | 485 | 354 | 2,032 | 225 | 2,032 | -129 | 129 | 0 | 225 | 9 | 100% | 104% | |
| Hook Norton Primary School - Solar Panels | 0 | 90 | 90 | 86 | 86 | -4 | 0 | -4 | 86 | 0 | 100% | 100% | |
| Energy Tax Reduction Programme (Property - non-schools) | 0 | 50 | 265 | 50 | 265 | 0 | 0 | 0 | 18 | 0 | 36% | 36% | |
| Energy Tax Reduction Programme (Street Lighting) | 0 | 83 | 1,100 | 83 | 1,100 | 0 | 0 | 0 | 57 | 0 | 69% | 69% | |
| Installation of Solar Panels on Non-School Buildings | 0 | 0 | 730 | 0 | 730 | 0 | 0 | 0 | 0 | 0 | | | |
| Low Carbon Communities | 0 | 75 | 75 | 75 | 75 | 0 | 0 | 0 | 74 | 0 | 99% | 99% | |
| ENERGY EFFICIENCY IMPROVEMENT PROGRAMME | | 1,432 | 6,271 | 521 | 6,267 | -151 | 147 | -4 | 462 | 9 | 89% | 90% | Reduction in estimated contributions from schools |
| ANNUAL PROPERTY PROGRAMMES | | | | | | | | | | | | | |
| Backlog Maintenance Programme | 22,892 | 1,801 | 24,693 | 1,641 | 24,533 | -160 | 0 | -160 | 981 | 563 | 60% | 94% | |
| Minor Works Programme | 0 | 397 | 1,772 | 397 | 1,772 | 0 | 0 | 0 | 329 | 42 | 83% | 93% | |
| Health & Safety (Non-Schools) | 0 | 24 | 120 | 24 | 120 | 0 | 0 | 0 | 13 | | 54% | 54% | |
| Contingency- Staff Delivery | 0 | 50 | 50 | 50 | 50 | 0 | 0 | 0 | | | 0% | 0% | |
| Other Revenue Switches | 0 | 251 | 251 | 251 | 251 | 0 | 0 | 0 | | | 0% | 0% | |
| ANNUAL PROPERTY PROGRAMMES TOTAL | | 22,892 | 26,886 | 2,363 | 26,726 | -160 | 0 | -160 | 1,323 | 605 | 56% | 82% | |

Several agreements are in place but work will not now take place in this financial year.

Reduction in estimated contributions from schools

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | Latest Forecast | | Variance | | Current Year Expenditure Monitoring | | | | Comments | |
|---|---|-------------------------------------|-----------------------------|-------------------------------------|-----------------------------|------------------------|-----------------|--------------------------------------|-----------------------|-----------------------------------|----------------------------|----------|------|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | Actuals & Commitments % | | |
| | | | | | | | | | | | | | |
| WASTE MANAGEMENT PROGRAMME | | | | | | | | | | | | | |
| Oakley Wood WRC Redevelopment | 786 | 32 | 818 | | 32 | 818 | 0 | 0 | 0 | 38 | 0 | 119% | 119% |
| Kidlington WRC | 0 | 100 | 3,000 | | 120 | 3,000 | 20 | -20 | 0 | 111 | 45 | 93% | 130% |
| Alkerton WRC | 0 | 0 | 1,750 | | 0 | 1,750 | 0 | 0 | 0 | | | | |
| Redbridge WRC | 5 | 40 | 45 | | 40 | 45 | 0 | 0 | 0 | 38 | 32 | 95% | 175% |
| Dean Pit WRC | 0 | 10 | 10 | | 10 | 10 | 0 | 0 | 0 | | 70 | 0% | 700% |
| Oxford Waste Partnership PRG Allocation | 385 | 0 | 570 | | 0 | 570 | 0 | 0 | 0 | | | | |
| WASTE MANAGEMENT PROGRAMME TOTAL | | 1,176 | 182 | 6,193 | 202 | 6,193 | 20 | -20 | 0 | 187 | 147 | 93% | 165% |
| ENVIRONMENT & ECONOMY (EXCLUDING TRANSPORT) CAPITAL PROGRAMME EXPENDITURE TOTAL | | | | | | | | | | | | | |
| | 40,277 | 5,254 | 60,745 | | 4,963 | 60,581 | -291 | 127 | -164 | 3,245 | 976 | 65% | 85% |

OXFORDSHIRE CUSTOMER SERVICES CAPITAL PROGRAMME - February 2011 Monitoring - Cabinet 19th April 2011

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | Latest Forecast | | Variance | | | Current Year Expenditure Monitoring | | | | Comments |
|---|---|--|-----------------------------------|--|---------------------------|-----------------|--|---------------------------|--|-----------------------------------|-----|--|----------|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitm ents £'000s | Expenditu re Realisatio n Rate % | Actuals & Commitm ents % | | | |
| | | | | | | | | | | | | | |
| Corporate ICT | | | | | | | | | | | | | |
| Capitalised ICT Hardware & Software | 3,000 | 766 | 4,532 | 766 | 0 | 0 | 0 | 0 | 0% | 0% | | | |
| Food With Thought | | | | | | | | | | | | | |
| Kitchen & Dining Improvements | 411 | 89 | 500 | 89 | 0 | 0 | 0 | 87 | 0 | 98% | 98% | | |
| OXFORDSHIRE CUSTOMER SERVICES CAPITAL PROGRAMME EXPENDITURE TOTAL | 3,411 | 855 | 5,032 | 855 | 0 | 0 | 0 | 87 | 0 | 10% | 10% | | |

CHIEF EXECUTIVE'S OFFICE CAPITAL PROGRAMME - February 2011 Monitoring - Cabinet 19th April 2011

| Project/ Programme Name | Previous Years Actual Expenditure £'000s | Latest Approval (Council 15th) | | Latest Forecast | | Variance | | | Current Year Expenditure Monitoring | | | | Comments | |
|--|---|-------------------------------------|-----------------------------|-------------------------------------|-----------------------------|-------------------------------------|------------------------|-----------------|--------------------------------------|-----------------------|-----------------------------------|----------------------------|----------|---|
| | | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Total Scheme Cost £'000s | Current Year 2010 / 11 £'000s | Future Years £'000s | Total £'000s | Actual expenditure to date £'000s | Commitments £'000s | Expenditure Realisation Rate % | Actuals & Commitments % | | |
| | | | | | | | | | | | | | | |
| <u>Partnerships</u> | | | | | | | | | | | | | | |
| Grants to Voluntary & Community Groups | 0 | 10 | 125 | 10 | 125 | 0 | 0 | 0 | 0 | | | 0% | 0% | LAA Performance Reward Grant Allocation |
| CHIEF EXECUTIVE'S OFFICE CAPITAL PROGRAMME EXPENDITURE TOTAL | 0 | 10 | 125 | 10 | 125 | 0 | 0 | 0 | 0 | 0 | 0 | 0% | 0% | |

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February Financial Monitoring Report
CABINET - 19 April 2011
Oxfordshire County Council's Treasury Management Lending List

Annex 9

| Counterparty Name | Lending Limits | | | |
|---|----------------------------|-----------------|----------------------------|--------------|
| | Standard Limit | Overnight Limit | Group Limit | Period Limit |
| | £ | £ | £ | |
| <u>PENSION FUND Call Accounts / Money Market Funds</u> | | | | |
| Santander UK plc - PF A/c | 50% Pension Fund Portfolio | | | 6 mths |
| Clydesdale Bank OCC Pension Fund A/c - 15 day notice A/c | 50% Pension Fund Portfolio | | 50% Pension Fund Portfolio | 1 mth |
| Clydesdale Bank OCC Pension Fund A/c - 30 day notice A/c | 50% Pension Fund Portfolio | | 50% Pension Fund Portfolio | 1 mth |
| Lloyds TSB Bank plc - Callable Deposit A/c (OXFORDCCPEN) | 50% Pension Fund Portfolio | | | 6 mths |
| Royal Bank of Scotland Liquidity Select A/c | 50% Pension Fund Portfolio | | | 3 mths |
| Ignis Sterling Liquidity Fund - (Pension Fund) | 50% Pension Fund Portfolio | | | 3 years |
| <u>Call Accounts / Money Market Funds</u> | | | | |
| Santander UK plc - Capital A/c | 22,000,000 | 0 | 22,000,000 | 6 mths |
| Santander UK plc - Main A/c | 22,000,000 | 0 | 22,000,000 | 6 mths |
| Clydesdale Bank 15 day notice A/c | 10,000,000 | 0 | 27,000,000 | 1 mth |
| Clydesdale Bank 30 day notice A/c | 10,000,000 | 0 | 27,000,000 | 1 mth |
| Lloyds TSB Bank plc - Callable Deposit A/c | 10,000,000 | 0 | 10,000,000 | 6 mths |
| Royal Bank of Scotland - Call A/c | 15,000,000 | 5,000,000 | 20,000,000 | 3 mths |
| Goldman Sachs Sterling Liquid Reserves Fund | 30,000,000 | 0 | 0 | 3 years |
| Deutsche Managed Sterling Fund | 30,000,000 | 0 | 0 | 3 years |
| Prime Rate Sterling Fund | 10,000,000 | 0 | 0 | 3 years |
| Ignis Sterling Liquidity Fund - (County Council) | 30,000,000 | 0 | 0 | 3 years |
| <u>Money Market Deposits</u> | | | | |
| Santander UK plc Time Deposit Facility | 22,000,000 | 0 | 22,000,000 | 6 mths |
| Bank of Montreal | 22,000,000 | 5,000,000 | 0 | 3 years |
| Bank of New York Mellon | 22,000,000 | 5,000,000 | 0 | 2 years |
| Bank of Nova Scotia | 22,000,000 | 5,000,000 | 0 | 2 years |
| Bank of Scotland Plc | 10,000,000 | 0 | 10,000,000 | 6 mths |
| Bank of Scotland Plc (Through Broker) | 10,000,000 | 0 | 10,000,000 | 6 mths |
| Barclays Bank Plc (Through Broker) | 22,000,000 | 5,000,000 | 27,000,000 | 2 years |
| Barclays Bank Plc (Direct) | 22,000,000 | 5,000,000 | 27,000,000 | 2 years |
| BNP Paribas S.A. | 22,000,000 | 5,000,000 | | 3 years |
| Canadian Imperial Bank of Commerce | 22,000,000 | 5,000,000 | | 3 years |

February Financial Monitoring Report
CABINET - 19 April 2011
Oxfordshire County Council's Treasury Management Lending List

Annex 9

| Counterparty Name | Lending Limits | | | |
|---|-----------------|-----------------|-----------------|--------------|
| | Standard Limit | Overnight Limit | Group Limit | Period Limit |
| Clydesdale Bank | £ 10,000,000 | £ 0 | £ 27,000,000 | 1 mth |
| Commonwealth Bank of Australia | 30,000,000 | 5,000,000 | | 1 mth |
| Credit Industriel et Commercial (CIC) | 15,000,000 | 0 | 0 | 364 days |
| Crown Agents Bank Ltd | 10,000,000 | 0 | 0 | 3 mths |
| Debt Management Account Deposit Facility | 100% Portfolio | 0 | 0 | 6 mths |
| DnB NOR Bank | 10,000,000 | 0 | 0 | 3 mths |
| English, Welsh and Scottish Local Authorities | 30,000,000 | 5,000,000 | | 3 years |
| HSBC Bank plc | 22,000,000 | 5,000,000 | 0 | 3 years |
| JP Morgan Chase Bank | 22,000,000 | 5,000,000 | 0 | 2 years |
| Lloyds TSB Bank plc | 10,000,000 | 0 | 10,000,000 | 6 mths |
| National Australia Bank (Through Broker) | 22,000,000 | 5,000,000 | 27,000,000 | 1 mth |
| National Australia Bank (Direct) | 22,000,000 | 5,000,000 | 27,000,000 | 1 mth |
| National Bank of Canada | 10,000,000 | 0 | 0 | 3 mths |
| Nationwide Building Society | 22,000,000 | 5,000,000 | 0 | 3 years |
| Nordea Bank Finland | 22,000,000 | 5,000,000 | 0 | 3 years |
| Rabobank Group (Through Broker) | 30,000,000 | 5,000,000 | 35,000,000 | 3 years |
| Rabobank Group (Direct) | 30,000,000 | 5,000,000 | 35,000,000 | 3 years |
| Royal Bank of Canada | 30,000,000 | 5,000,000 | 0 | 3 years |
| Royal Bank of Scotland | 15,000,000 | 5,000,000 | 20,000,000 | 3 mths |
| Standard Chartered Bank | 22,000,000 | 5,000,000 | 0 | 2 years |
| Toronto-Dominion Bank | 22,000,000 | 5,000,000 | 0 | 2 years |

Changes to the Lending List since last Report

| | |
|---|--|
| Henderson | Name change to Deutsche as Deutsche Bank have taken over Hendersons |
| Prime Rate Sterling Fund | Added to Lending List from 1 March 2011 |
| Nationwide Building Society | Added to Lending List from 1 March 2011 |
| Canadian Imperial Bank of Commerce | Added to Lending List from 1 March 2011 |
| BNP Paribas S.A | Added to Lending List from 1 March 2011 |
| Bank of Montreal | Added to Lending List from 1 March 2011 |
| Nordea Bank Finland | Added to Lending List from 1 March 2011 |
| Standard Charter Bank | Added to Lending List from 1 March 2011 |
| Bank of Scotland Plc - Base Plus Account | Call account removed from lending list and closed due to a reduction in the interest rates since the Bank of Scotland merged with Lloyds |
| Bank of Scotland Plc - Business Current Account | Call account removed from lending list and closed due to a reduction in the interest rates since the Bank of Scotland merged with Lloyds |

2011/12 Virements

CABINET IS RECOMMENDED TO APPROVE THE VIREMENTS AS DETAILED BELOW:

| Report Paragraph Reference | Cabinet Date | Budget Book Ref | Service Area | Permanent/ Temporary (P/T) | Council Approval Required (✓) | Details | Expenditure | | Income | |
|----------------------------|--------------|-----------------|---|----------------------------|-------------------------------|---|--------------------------|------------------------|--------------------------|------------------------|
| | | | | | | | From / Decrease (-) £000 | To / Increase (+) £000 | From / Decrease (+) £000 | To / Increase (-) £000 |
| Page 319 | Apr-11 | EE5-43 | VIREMENTS RECOMMENDED THIS REPORT Intradirectorate Virements HR | P | | Create income and expenditure budget for social care | | 366 | | -366 |
| | | | | | | Total Intradirectorate Virements Recommended | 0 | 366 | 0 | -366 |
| | Apr-11 | SCS3-4 | Interdirectorate Virements Commissioning & Performance | P | | Move Commissioning & Performance budgets to CEF | -3,434 | | 3,434 | |
| | Apr-11 | CEF3-6 | Commissioning & Performance | P | | Move Commissioning & Performance budgets to CEF | | 3,434 | | -3,434 |
| | Apr-11 | CEF3-6 | Commissioning & Performance (previously SCS3-4) | P | | Remove recharge between CEF and S&CS | | | 3,005 | |
| | Apr-11 | CEF3-5 | SLA with Social & Community Services | P | | Remove recharge between CEF and S&CS | -3,005 | | | |
| | Apr-11 | CEF3-5 | SLA with Social & Community Services | P | | Move DSG income relating to Commissioning & Performance | | | 94 | |
| | Apr-11 | CEF3-6 | Commissioning & Performance | P | | Move DSG income relating to Commissioning & Performance | | | | -94 |
| | | | | | | Total Interdirectorate Virements Recommended | -6,439 | 3,434 | 6,533 | -3,528 |
| | | | | | | TOTAL VIREMENTS RECOMMENDED THIS REPORT | -6,439 | 3,800 | 6,533 | -3,894 |

Virements requiring Cabinet approval are:

1. All permanent virements.
2. Temporary virements between £250,000 and £500,000.

NB: All virements greater than £500,000 and deemed to constitute a change in policy, will be recommended by Cabinet for approval by Council. This includes the cumulative total of virements that have previously been reported and approved.

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| |
|------------------|
| Division(s): N/A |
|------------------|

CABINET – 19 APRIL 2011

FORWARD PLAN AND FUTURE BUSINESS

Items identified from the Forward Plan for Forthcoming Decision

| Topic/Decision | Portfolio/Ref |
|--|----------------------|
| Cabinet, 24 May 2011 | |
| <ul style="list-style-type: none"> ▪ Cabinet Scheme of Delegation To seek approval to recommend to Council a change in the Cabinet Procedure Rules relating to the Delegation of Cabinet functions by the Leader of Cabinet to allow nomination of Cabinet Members. | Cabinet, 2011/085 |
| <ul style="list-style-type: none"> ▪ Establishment Review - May 2011 Quarterly staffing report, with analysis of main changes since the previous report and including a progress report on the Establishment Review. | Cabinet, 2011/005 |
| <ul style="list-style-type: none"> ▪ Independent Admission Appeals - Panel Member Arrangements To review the arrangements for Panel Members including expenses. | Cabinet, 2011/086 |
| <ul style="list-style-type: none"> ▪ Development in the Oxford Care Partnership Agreement To seek approval to the principles for developing the Partnership Agreement with the Oxfordshire Care Partnership and specific service developments to achieve service and financial objectives of the Council and the Oxfordshire Care Partnership. | Cabinet, 2010/216 |
| <ul style="list-style-type: none"> ▪ Oxfordshire Minerals and Waste Development Framework: Core Strategy - Preferred Strategy for Consultation To agree the County Council's preferred waste strategy and confirm the preferred minerals strategy for consultation; and agree the timetable for the Minerals and Waste Core Strategy. | Cabinet, 2011/035 |
| <ul style="list-style-type: none"> ▪ Didcot Parkway Station Interchange To seek approval of the detailed project appraisal, and approved to proceed with an award of contract. | Cabinet, 2011/066 |
| <ul style="list-style-type: none"> ▪ Big Society Fund - May 2011 Cabinet are asked to consider bids from schools to the Big Society Fund for the transfer of assets for youth provision on school sites where there is an identified educational need for the asset. | Cabinet, 2011/064 |

Joint Responsibility: Cabinet Members for Police & Policy Co-ordination and Safer & Stronger Communities

- **Future Arrangements for Call Receipt, Mobilising and Incident Management for Oxfordshire County Council Fire & Rescue Service** Cabinet, 2011/052

To seek approval for future options, including collaboration opportunities, for call receipt, mobilising and incident management for Oxfordshire County Council Fire & Rescue Service.

- **Culham Parochial Primary School** Cabinet, 2011/014
To consider closure of Culham Parochial Primary School and approve issue of statutory notice if objections received.

Cabinet Member for Children, Young People & Families, 10 May 2011

- **Chill Out Fund 2011/12 - May 2011** Cabinet Member for Children, Young People & Families, 2011/061
To consider applications received (if any) from the Chill Out Fund.

Cabinet Member for Schools Improvement, 10 May 2011

- **Provision of Funded Places for Early Years by Schools or by Schools in Partnership with Voluntary Providers** Cabinet Member for Schools Improvement, 2011/050
To seek approval of a revised procedure for schools to extend age range in early years, and to terminate use of the existing foundation stage units as legal agreements and replace with guidance for schools and pre-schools on partnership working.

Cabinet – 19 April 2011 Delegated Powers of the Chief Executive

Schedule attached reporting on a quarterly basis any executive decisions taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution.

| Date | Subject | Decision | Reason for Urgency |
|----------------|--|--|--|
| 3 March 2011 | Primary Child and Adolescent Mental Health Services provided by Community health Oxfordshire | Approved an exemption from the full tendering requirements of the Council's Contract Procedure Rules | To award a short-term contract in order to secure service provision with an appropriate timescale to respond to new circumstances that have arisen including changes to health and social care commissioning arrangements. |
| 22 March 2011 | Early Language Support of children 9 months to 5 years | Approved an exemption from the full tendering requirements of the Council's Contract Procedure Rules | To award a short term (one-year) contract to existing providers to secure service provision and to allow adequate timescales for a full and proper procurement. |
| *28 March 2011 | Reablement Service and the Falls Service | Approved an exemption from the full tendering requirements of the Council's Contract Procedure Rules | To achieve a short-term transfer of the services to Oxford Health NHS Foundation Trust so that the service specifications can be reviewed and a full procurement process undertaken. |

* N.B. Item approved by the Assistant Chief Executive & Chief Finance Officer under delegated authority in the absence of the Chief Executive.

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